

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 04/30/14
ITEM FROM FINANCE COMMITTEE MEETING OF 04/21/14**

ISSUE:

21. Request for Approval of a Resolution Establishing Funding Priorities for ITT, Land Use and City Attorney Expansion Requests Identified in the 2014/2015 Budget Hearings that are Not Incorporated into the Budget, in the Event Additional Funding is identified. (Councilor Ives) (Marcos Tapia)

Committee Review:

City Council (scheduled)

05/14/14

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	Not present to vote		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2014-____
Funding Priorities

SPONSOR(S): Councilor Ives

SUMMARY: The proposed resolution establishes funding priorities for ITT, Land Use and City Attorney expansion requests identified in the 2014/2015 budget hearings that are not incorporated into the budget, in the event additional funding is identified.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: Yes

DATE: May 1, 2014

ATTACHMENTS: Resolution
FIR

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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-____

INTRODUCED BY:

Councilor Peter Ives

A RESOLUTION

ESTABLISHING FUNDING PRIORITIES FOR ITT, LAND USE AND CITY ATTORNEY EXPANSION REQUESTS IDENTIFIED IN THE 2014/2015 BUDGET HEARINGS THAT ARE NOT INCORPORATED INTO THE BUDGET, IN THE EVENT ADDITIONAL FUNDING IS IDENTIFIED.

WHEREAS, through the annual budget review process, the Finance Committee was presented with an expansion request spreadsheet that included expansion requests from various City departments; and

WHEREAS, based on the expansion requests, the Governing Body desires to establish funding priorities for certain expansion requests from the ITT Department, the Land Use Department and the City Attorney’s Office.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body establishes funding priorities for the following expansion requests identified in the 2014/2015 budget hearings that are not incorporated into the budget in the event additional funding is identified:

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1. ITT Department – \$2,563,118

INFORMATION TECHNOLOGY & TELECOMMUNICATIONS			
Division	Ranking On Request	Description	Total
Network Operations	1	Base increase: JD Edwards upgrade to release 9.1	480,000
Network Operations	2	Base increase: replcmt. of IBM System I (iSeries/AS400) system	600,000
Network Operations	3	Base increase: replcmt. of point-to-point microwave comm. system	55,000
Network Operations	4	Base increase: data center audit remediation	106,500
Network Operations	5	Base increase: replacement of end-of-life switches/routers	261,500
Network Operations	6	Base increase: Microsoft Server 2012 w/ software assurance	12,660
Network Operations	7	Base increase: 75 hand-held radios for SFPD-replcmt. plan year 2	155,466
Network Operations	8	Base increase: replacement of 350 PCs/various City departments	472,500
Network Operations	9	Base increase: What's Up Gold network management system	14,385
Systems & Programming	10	Base increase: 7 laptops for Citywide applications training	10,500
Network Operations	11	Base increase: SFPD data center temperature/humidity sensor	500
Network Operations	17	Certification-level training for ITT staff - phase 1 of 3-year plan	129,500
Network Operations	18	Backup generator for City Hall data center	100,000
Network Operations	19	Document management system pilot project--PD, Clerk, Attorney	52,327
Network Operations	20	Video surveillance forensic analysis & historical data preparation	5,200
Geographic Info. Systems (GIS)	21	ArcGIS web-based GIS cloud server implementation	92,100
Network Operations	22	Citywide mobile device management system pilot project	13,000
Network Operations	23	Tape backup systems for virtual servers (VMware/Symantec V-Ray)	1,980
TOTAL			2,563,118

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2. Land Use Department – \$359,683

LAND USE DEPARTMENT			
Division	Ranking On Request	Description	Total
Inspections & Enforcement	1	Ordinance Enforcement Specialist position - annexation [1 FTE]	66,183
Administration	2	Sunguard ONESolution Community Dev. Suite/maint. agreement	271,300
Building Permit Division	3	NaviLine software upgrade contract services - Building Permit Div.	8,500
Historic Preservation	6	Increase in printing/publishing - Historic Preservation	4,000
Administration	7	Flat file storage system - Land Use Administration	4,800
Administration	8	Copier/scanner/maintenance contract - Land Use Administration	4,900
TOTAL			359,683

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3. City Attorney's Office – \$111,693

GENERAL GOVERNMENT			
Division	Ranking On Request	Description	Total
City Attorney	1	Assistant City Attorney Position – City Prosecutor's Office [1 FTE]	111,693

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PASSED, APPROVED AND ADOPTED this ____ day of _____, 2014.

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ATTEST:

 JAVIER M. GONZALES, MAYOR

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 YOLANDA Y. VIGIL, CITY CLERK

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1 APPROVED AS TO FORM:

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KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

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M/Melissa/Resolutions 2014 Resolutions/Funding Priorities_FY 14_15

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **ESTABLISHING FUNDING PRIORITIES FOR ITT, LAND USE AND CITY ATTORNEY EXPANSION REQUESTS IDENTIFIED IN THE 2014/2015 BUDGET HEARINGS THAT ARE NOT INCORPORATED INTO THE BUDGET, IN THE EVENT ADDITIONAL FUNDING IS IDENTIFIED.**

Sponsor(s): Councilor Ives

Reviewing Department(s): City Attorney's Office

Persons Completing FIR: Rebecca Seligman Date: 05/01/14 Phone: 955-6501

Reviewed by City Attorney: *Kelley A. Brummon* Date: 5/1/14
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 5/1/14
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The purpose of the resolution is to establish funding priorities for expansion requests identified in the 2014/2015 budget hearings that were not incorporated into the budget in the event additional funding is identified.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY				FY			Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs:	\$ _____	_____	_____	\$ _____	_____	_____	_____
<u>ITT</u>	<u>\$2,563,118</u>						
<u>Land Use</u>	<u>\$ 359,683</u>						
<u>City Attorney</u>	<u>\$ 111,693</u>						
Total:	<u>\$3,034,494</u>						

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY14/15			FY		

_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Funding priorities totals are as follows: ITT request \$2,563,118; Land Use request \$359,683 and City Attorney request \$111,693. Currently expansion requests identified in the resolution are not budgeted, however, the resolution states that if funding is identified, then such expansion requests would be incorporated into the budget.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None that staff is aware of.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Funding priorities would not be identified.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None that staff is aware of

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

In the event additional funding is identified, the above budget expansion requests could be satisfied and impact the community through the services of the three departments.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08