



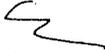
# City of Santa Fe, New Mexico

# memo

**DATE:** January 22, 2014

**TO:** Finance Committee

**VIA:** Marcos A. Tapia   
Finance Director

**FROM:** Cal Probasco   
Budget Officer

**ITEM AND ISSUE:**

Request for Approval of Budget Adjustment Resolution for Quarter Ending December 31, 2013  
(Second Quarter/Midyear)

**BACKGROUND AND SUMMARY:**

Attached is a resolution listing increases/decreases to the FY 2013/14 operating budget. These adjustments have been previously approved by the Governing Body or were approved by the City Manager if under \$50,000. The adjustments also include adjustments to carry forward of unspent FY 2012/13 year-end available budget amounts to cover ongoing prior year expenditures.

Budget adjustments to the operating budget that are over \$50,000 require Finance Committee recommendation and Governing Body approval. The Budget Office submits such budget adjustments on a quarterly basis for Finance Committee consideration. These adjustments move approved budget amounts from one line item to another within the same fund.

**ACTION RECOMMENDED:**

Recommend these adjustments to the Governing Body for approval. After approval, the resolution will be forwarded to the Department of Finance and Administration for their approval.

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**CITY OF SANTA FE**

**RESOLUTION NO. 2014 - \_\_\_\_\_**

**INTRODUCED BY:**

*Finance Committee*

*A RESOLUTION*

*RELATING TO A REQUEST FOR APPROVAL OF SECOND QUARTER (MIDYEAR)*

*BUDGET ADJUSTMENTS FOR FISCAL YEAR 2013/2014*

*WHEREAS, the Governing Body of the City of Santa Fe, meeting in regular session on February 26, 2014, did propose to ask for budget adjustments; and:*

*WHEREAS, a Second Quarter Review of the Fiscal Year 2013/2014 Budget by the Governing Body of the City of Santa Fe has shown a need to address significant priorities.*

*NOW, THEREFORE, the Governing Body of the city of Santa Fe does request authorization for budget adjustments as detailed on the attached Resolution Detail by Fund (see Attachment), hereby incorporated as part of this resolution.*

*NOW, THEREFORE, it is respectfully requested that authorization to implement the Second Quarter (Midyear) Budget Adjustments be granted by the Local Government Division of the New Mexico Department of Finance and Administration.*

*PASSED, APPROVED and ADOPTED the 26<sup>th</sup> day of February, 2014.*

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*DAVID COSS, MAYOR*

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ATTEST:

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*YOLANDA Y. VIGIL, CITY CLERK*

APPROVED AS TO FORM:

*Kelley A. Brennan*

*KELLEY A. BRENNAN, INTERIM CITY ATTORNEY*

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*LOCAL GOVERNMENT DIVISION  
N.M. DEPARTMENT OF FINANCE  
AND ADMINISTRATION*

**CITY OF SANTA FE**  
**SECOND QUARTER FY 2013/2014 - RESOLUTION DETAIL BY CATEGORY & FUND**

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
<b><i>Adjustments Not Previously Approved by City Council:</i></b>					
1001	General Fund	Correction to Santa Fe County grant amount budgeted in error	\$ -	\$ (10,000)	\$ (10,000)
2120	Municipal GRT - Railyard/General	1 <sup>st</sup> quarter Railyard Market Station Association assessment	43,091	-	(43,091)
2209	State Fire Fund	Close-out of NMFA Fire Loan/balance transfer to State Fire Fund	-	190,061	190,061
2211	Law Enforcement Protection	Appropriation for Police training room A/V equipment upgrades	10,900	-	(10,900)
2211	Law Enforcement Protection	Appropriation from available cash for firearms replacements	10,000	-	(10,000)
2224	Municipal Court Special Revenue	Appropriation for Records photocopier & maintenance/supplies	4,000	-	(4,000)
2251	Fire Property Tax/Safety	Increases for Fire Union letter grade advances per contract	6,085	-	(6,085)
2252	Police Property Tax/Safety	Appropriation from available cash for vehicle replacements	73,855	-	(73,855)
2506	Community Developmt. Block Grant	Correction to prior year carry forward request for CDBG	(5,253)	-	5,253
2528	Senior Nutrition Program	Allocation of additional Area Agency on Aging grant funding awarded for exceeding units of service	12,699	-	(12,699)
2530	Senior Caregiver Program	Allocation of additional Area Agency on Aging grant funding awarded for exceeding units of service	504	-	(504)
2534	Senior Assisted Transportation	Allocation of additional Area Agency on Aging grant funding awarded for exceeding units of service	9,500	-	(9,500)
2705	Recreation Fund	Donation for food--2013 After School Program Holiday party	2,000	2,000	-
2732	NM Homeland Grant FEMA 1783	Adjustment to US DHS/FEMA grant based on final award	44,120	44,120	-
3102	½% GRT Income Fund	Correction to GRT debt service payments per bond covenants	1,149,975	-	(1,149,975)
3715	Fort Marcy Renovation CIP	Kiwanis Club reimbursement for emergency gate installation	345	345	-
46002	Acequia Trails CIP Project	Reallocation from Arroyo Chamiso Trail CIP per project sched.	56,000	56,000	-
46002	Acequia Trails CIP Project	Correction to prior year carry forward request - Parks Bond CIP	(6,915)	-	6,915
46003	Arroyo Chamiso Trail CIP Project	Correction to prior year carry forward request - Parks Bond CIP	(53,902)	-	53,902
46004	St Francis Trail Crossing CIP	Correction to prior year carry forward request - Parks Bond CIP	(1,615)	-	1,615
46007	NW Quadrant Open Space/Trails	Correction to prior year carry forward request - Parks Bond CIP	(371,157)	-	371,157
4113	2002 GRT Bond Issue	Close-out of 2002 GRT Bond Issue Fund/balance transfer to 2008B GRT Refunding Bonds Fund	(1,497)	-	1,497
4116	2006 GRT CIP Bond Issue	Correction to GRT debt service payments per bond covenants	1,149,975	1,151,816	1,841
4116	2006 GRT CIP Bond Issue	Adjustments to debt service fund arbitrage/compliance fees	750	-	(750)
4120	2008 GRT CIP Bond Issue	Adjustments to debt service fund arbitrage/compliance fees	(665)	-	665
4122	2008B GRT Refunding Bonds	Adjustments to debt service fund arbitrage/compliance fees	(2,000)	-	2,000
4122	2008B GRT Refunding Bonds	Close-out of 2002 GRT Bond Issue Fund/balance transfer to 2008B GRT Refunding Bonds Fund	-	(230)	(230)
4123	2010A/B Refunding Bonds	Adjustments to debt service fund arbitrage/compliance fees	(3,750)	-	3,750
4124	2012A/CIP Refunding Bonds	Adjustments to debt service fund arbitrage/compliance fees	(9,195)	-	9,195
4125	2013A Refunding Bonds	Adjustments to debt service fund arbitrage/compliance fees	1,250	-	(1,250)
4126	2013B Refunding Bonds	Adjustments to debt service fund arbitrage/compliance fees	1,250	-	(1,250)
4150	2008 General Obligation Bonds	Adjustments to debt service fund arbitrage/compliance fees	2,000	-	(2,000)
4151	2013 General Obligation Bonds	Adjustments to debt service fund arbitrage/compliance fees	1,250	-	(1,250)

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
4201	NMFA Fire Department Loan	Close-out of NMFA Fire Loan/balance transfer to State Fire Fund	190,061	(602)	(190,663)
5100	Civic Convention Center	Adjustments to debt service arbitrage/compliance fees	300	-	(300)
5150	Parking Enterprise Fund	Appropriation for Loomis Armored Car Services - Parking	2,851	-	(2,851)
5150	Parking Enterprise Fund	Correction to prior year carry forward request for uniforms	198	-	(198)
5205	Utility Customer Service	Correction to prior year carry forward request for UCIS software	788,136	-	(788,136)
5250	Solid Waste Management	Correction to prior year carry forward request for contract svcs.	168,899	-	(168,899)
5356	Well & Booster Station Projects	Reallocation of Water CIP funding for ongoing capital projects	64,913	64,913	-
5356	Well & Booster Station Projects	Correction to prior year carry forward request for Water CIP	57,650	-	(57,650)
5357	Water Treatment Plant Projects	Reallocation of Water CIP funding for ongoing capital projects	22,719	22,719	-
5391	Water Bond 2009 A/B	Adjustments to debt service fund arbitrage/compliance fees	2,500	-	(2,500)
5407	Transit Federal Grants	Correction to prior year carry forward request for Transit grant	806,406	572,706	(233,700)
5416	Transit Bus Federal Grant	Correction to prior year US DOT grant budget carry forward	1,880,812	1,959,188	78,376
5421	SFT Paratransit Program	Correction to prior year US DOT grant budget carry forward	78,376	-	(78,376)
5450	Wastewater Management	Adjustments to debt service arbitrage/compliance fees	1,500	-	(1,500)
5459	Sewer Line Extension Construction	Allocation of escrow funds for downtown sewer line construction	-	25,318	25,318
5500	SWMA Caja del Rio Landfill	SF County share - Solid Waste Assessment/Management Study	-	70,631	70,631
5500	SWMA Caja del Rio Landfill	Appropriation from Equipment Reserve for VoIP phone system	30,000	30,000	-
5502	SWMA Equipment Reserve	Appropriation from Equipment Reserve for VoIP phone system	30,000	-	(30,000)
5521	SWMA Landfill Permitting	Appropriation for NMED Solid Waste Permit Application Fees	21,000	-	(21,000)
5600	Municipal Recreation Complex	Reimbursement for MRC lot rental/turf rehabilitation supplies	7,000	7,000	-
5600	Municipal Recreation Complex	Allocation of reimbursement for food--Capital Scrap Metals	102	102	-
5800	Airport Fund	Increases for Fire Union letter grade advances per contract	3,618	-	(3,618)
5856	Railyard Market Station	Correction to prior year carry forward request for Railyard CIP	(941,510)	-	941,510
5856	Railyard Market Station	Insurance reimbursement for Market Station improvements	-	50,000	50,000
5856	Railyard Market Station	1 <sup>st</sup> quarter Railyard Market Station Association assessment	43,091	43,091	-
5856	Railyard Market Station	Appropriations for ongoing Railyard Market Station project	12,579	1,579	(11,000)
5856	Railyard Market Station	Adjustments to debt service arbitrage/compliance fees	1,250	-	(1,250)
5858	Railyard Parks	Transfer from General Fund for Railyard Park security	28,600	28,600	-
7103	Special Recreation Leagues	Correction to prior year carry forward request - Senior Olympics	8,806	8,806	-
<b><i>SUBTOTAL - Adjustments Not Previously Approved by City Council</i></b>			<b>\$ 5,433,457</b>	<b>\$ 4,318,163</b>	<b>\$ (1,115,294)</b>
<b><i>Council-Approved Capital Improvements Program (CIP) Adjustments:</i></b>					
2120	Municipal GRT - Railyard/General	Allocation of GRT funding for the Railyard Development project	\$ 382,000	\$ -	\$ (382,000)
2252	Police Property Tax/Safety	Appropriation for Citywide Video Surveillance System Project	123,000	-	(123,000)
2539	NM State Agency CIP Grant	NM Agency on Aging grant for senior centers vehicles/equip.	243,900	243,900	-
2720	Impact Fees - Roads	Allocation of Roads Impact Fees for the Herrera Dr./Paseo del Sol extension CIP project	1,657,000	-	(1,657,000)
3102	½% GRT Income Fund	Allocation of GRT funding for the Railyard Development project	296,473	-	(296,473)
3103	CIP Reallocation Fund	Reallocation of CIP funding to the Railyard Development project	180,000	-	(180,000)
3209	Police Complex CIP	NM DFA grant for Police Administration Building expansion prj.	891,000	891,000	-
3214	Airport Improvement Grant CIP	Local match - US/NM DOT grants for Airport Taxiway F project	9,408	-	(9,408)
3355	Botolph Rd. Cold Milling CIP	NM DOT grant to support the Safe Routes to School project	100,000	100,000	-

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
3392	Paved Street Resurfacing	NM DOT grant to support the Palace Ave. Improvements project	43,321	43,321	-
3401	Herrera Dr./Paseo del Sol CIP	Allocation of Roads Impact Fees for the Herrera Dr./Paseo del Sol extension CIP project	1,657,000	1,657,000	-
3501	La Familia Medical Center CIP	NM DFA grant to support the La Familia Medical Center project	50,000	50,000	-
3505	Senior Center Improvements CIP	NM Agency on Aging grants to support capital improvements to various senior centers	452,020	452,020	-
3702	SF Rail/River Trail CIP	Reallocation to Santa Fe River Trail CIP per project schedules	60,620	-	(60,620)
3717	Senior Center Renovations CIP	NM Agency on Aging grant to support the Mary E. Gonzalez Senior Center Renovation project	434,880	434,880	-
43055	Parks Trailhead Cameras CIP	Appropriation for Citywide Video Surveillance System Project	153,718	153,718	-
46006	River Trail CIP Project	Reallocation from SF Rail/River Trail CIP per project schedules	60,620	60,620	-
46007	NW Quadrant Open Space/Trails	Adjust grant to final award from NM Department of Game & Fish	2,000	2,000	-
5150	Parking Enterprise Fund	Appropriation for Citywide Video Surveillance System Project	30,718	-	(30,718)
5300	Water Operating Fund	Appropriation from available revenue for the Hospital Tank project	500,013	-	(500,013)
5313	Water Construction Projects	Appropriation for Reservoir Infrastructure Improvements project	351,592	-	(351,592)
5355	Water Tank Projects	Appropriation from available revenue for the Hospital Tank project	374,513	500,013	125,500
5400	Transit Bus Operations	Local match - US DOT grant for the Downtown Transit Center prj.	60,000	-	(60,000)
5407	Transit Federal Grants	Correction to US DOT grant originally budgeted in wrong fund	-	-	-
5411	Downtown Transit Center	US DOT grant/local match for the Downtown Transit Center proj.	300,000	300,000	-
5416	Transit Bus Federal Grant	Allocation of 2012A CIP Refunding Bond proceeds to projects	-	-	-
5459	Sewer Line Extension Construction	Close-out Sewer Line Extension Construction Fund/balance transfer to Sewer Line Rehabilitation Fund	614,565	-	(614,565)
5460	Sewer Line Rehabilitation	Reallocate CIP funding from WW Mod./Rplcmt. per project sched.	1,150,000	1,150,000	-
5460	Sewer Line Rehabilitation	Close-out Sewer Line Extension Construction Fund/balance transfer to Sewer Line Rehabilitation Fund	614,565	614,565	-
5460	Sewer Line Rehabilitation	Close-out WW 3-Year Sewerline Improvement Fund/balance transfer to Sewer Line Rehabilitation Fund	180,464	180,464	-
5460	Sewer Line Rehabilitation	Close-out WW 5-Year Plant Improvement Fund/balance transfer to Sewer Line Rehabilitation Fund	46,552	46,552	-
5460	Sewer Line Rehabilitation	Close-out W/W Miscellaneous Improvements Fund/balance transfer to Sewer Line Rehabilitation Fund	6,004	6,004	-
5463	WW 5-Year Plant Improvement	Close-out WW 5-Year Plant Improvement Fund/balance transfer to Sewer Line Rehabilitation Fund	46,552	-	(46,552)
5468	WW Modification/Replacement	Reallocate CIP funding to Sewer Line Rehab. per project sched.	1,150,000	-	(1,150,000)
5469	WW Sludge Grant Fund	Appropriation for the Southwest Effluent Water Line project	1,152,829	-	(1,152,829)
5472	WW 3-Year Sewerline Improvement	Close-out WW 3-Year Sewerline Improvement Fund/balance transfer to Sewer Line Rehabilitation Fund	180,464	-	(180,464)
5473	W/W Misc. Improvements	Close-out W/W Miscellaneous Improvements Fund/balance transfer to Sewer Line Rehabilitation Fund	6,004	-	(6,004)
5811	Airport Paving Projects CIP	US/NM DOT grants/local match for Airport Taxiway F project	1,661,345	1,649,577	(11,768)
5811	Airport Paving Projects CIP	Correction to prior year carry forward request for NM DOT grant	7,805	7,037	(768)
5818	Airport E. Apron Reconstruct. CIP	Local match - US/NM DOT grants for Airport Taxiway F project	30,741	-	(30,741)
5851	Railyard Development Infrastructure	Transfer from Railyard GRT for the Railyard Development project	382,000	382,000	-

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
5851	Railyard Development Infrastructure	Transfer from ½% GRT for the Railyard Development project	296,473	296,473	-
5851	Railyard Development Infrastructure	Transfer from CIP Reallocation for the Railyard Development proj.	180,000	180,000	-
<b><i>SUBTOTAL - Council-Approved Capital Improvements Program (CIP) Adjustments</i></b>			<b>\$ 16,120,159</b>	<b>\$ 9,401,144</b>	<b>\$ (6,719,015)</b>
<b><i>Other Council-Approved Adjustments:</i></b>					
1001	General Fund	Appropriation to cover operating shortfall in ITT communications	\$ 438,186	\$ -	\$ (438,186)
1001	General Fund	Increases for Impact Fee studies per NM Development Fees Act	80,000	80,000	-
1001	General Fund	Increases for Fire Union letter grade advances per contract	66,293	-	(66,293)
1001	General Fund	NM DOT grant to support Operation DWI Program overtime	43,200	43,200	-
1001	General Fund	NM DOT grant for Operation Buckle Down & Click It or Ticket Programs overtime	14,440	14,440	-
1001	General Fund	NM DOT grant for 100 Days/Nights of Summer Program overtime	8,415	8,415	-
2209	State Fire Fund	Adjustment to NM PRC State Fire grant based on final award	62,327	29,546	(32,781)
2229	Police Grants	Allocation of US DOJ/Justice Assistance Grant Prog. funding	42,273	42,273	-
2235	Homeland Security HazMat Program	US DHS grant - Firefighter health-related equipment/evaluations	84,649	84,649	-
2252	Police Property Tax/Safety	Appropriation from available cash for pursuit vehicle equipment	256,947	-	(256,947)
2515	Human Service Providers	Allocation of funding from SF County for the Food Policy Initiative	8,500	8,500	-
2519	Senior Companion Program	Adjust grant to final award from US/NM Agency on Aging/US HHS	6,847	6,847	-
2526	Foster Grandparent Program	Adjust grant to final award from NM Agency on Aging/US HHS	665	-	(665)
2527	Retired Senior Volunteer Program	Adjust grant to final award from US/NM Agency on Aging/US HHS	8,582	7,058	(1,524)
2528	Senior Nutrition Program	Adjust grant to final award from US/NM Agency on Aging/US HHS	13,044	13,044	-
2530	Senior Caregiver Program	Adjust grant to final award from US/NM Agency on Aging/US HHS	40,445	-	(40,445)
2534	Senior Assisted Transportation	Adjust grant to final award from US/NM Agency on Aging/US HHS	3,800	3,800	-
2720	Impact Fees - Roads	Appropriation for required study per NM Development Fees Act	60,000	-	(60,000)
2721	Impact Fees - Parks	Appropriation for required study per NM Development Fees Act	15,000	-	(15,000)
2722	Impact Fees - Police	Appropriation for required study per NM Development Fees Act	2,000	-	(2,000)
2723	Impact Fees - Fire	Appropriation for required study per NM Development Fees Act	3,000	-	(3,000)
4114	2004 GRT Bond Issue	Correction to GRT debt service payments per bond schedules	(34,903)	-	34,903
4150	2008 General Obligation Bond	Adjustments to debt service fund arbitrage/compliance fees	(14,750)	-	14,750
5250	Solid Waste Management	Adjustments to debt service fund arbitrage/compliance fees	(10,896)	-	10,896
5300	Water Operating Fund	Correction to debt service payments/fees for US Treasury subsidy	(840,332)	-	840,332
5391	Water Bond 2009 A/B	Correction to debt service payments/fees for US Treasury subsidy	(13,070)	-	13,070
5400	Transit Bus Operations	Local match - NM DOT grant for bus shelter/signage upgrades	40,514	-	(40,514)
5416	Transit Bus Federal Grant	NM DOT grant/local match for bus shelter/signage upgrades	202,569	202,569	-
5910	College of Santa Fe Operations	Correction for debt service payments/fees budgeted in wrong fund	(2,228,975)	(2,350,000)	(121,025)
<b><i>SUBTOTAL - Other Council-Approved Adjustments</i></b>			<b>\$ (1,641,230)</b>	<b>\$ (1,805,659)</b>	<b>\$ (164,429)</b>
<b><i>GRAND TOTAL - ALL ADJUSTMENTS</i></b>			<b>\$ 19,912,386</b>	<b>\$ 11,913,648</b>	<b>\$ (7,998,738)</b>

**CITY OF SANTA FE - SECOND QUARTER FY 2013/2014  
RESOLUTION DETAIL - TOTAL BY FUND**

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
1001	General Fund	\$ 650,534	\$ 136,055	\$ (514,479)
2120	Municipal GRT - Railyard/Gen.	425,091	-	(425,091)
2209	State Fire Fund	62,327	219,607	157,280
2211	Law Enforcement Protection	20,900	-	(20,900)
2224	Municipal Court Special Revenue	4,000	-	(4,000)
2229	Police Grants	42,273	42,273	-
2235	Homeland Security HazMat Program	84,649	84,649	-
2251	Fire Property Tax/Safety	6,085	-	(6,085)
2252	Police Property Tax/Safety	453,802	-	(453,802)
2506	Community Developmt. Block Grant	(5,253)	-	5,253
2515	Human Service Providers	8,500	8,500	-
2519	Senior Companion Program	6,847	6,847	-
2526	Foster Grandparent Program	665	-	(665)
2527	Retired Senior Volunteer Program	8,582	7,058	(1,524)
2528	Senior Nutrition Program	25,743	13,044	(12,699)
2530	Senior Caregiver Program	40,949	-	(40,949)
2534	Senior Assisted Transportation	13,300	3,800	(9,500)
2539	NM State Agency CIP Grant	243,900	243,900	-
2705	Recreation Fund	2,000	2,000	-
2720	Impact Fees - Roads	1,717,000	-	(1,717,000)
2721	Impact Fees - Parks	15,000	-	(15,000)
2722	Impact Fees - Police	2,000	-	(2,000)
2723	Impact Fees - Fire	3,000	-	(3,000)
2732	NM Homeland Grant FEMA 1783	44,120	44,120	-
3102	½% GRT Income Fund	1,446,448	-	(1,446,448)
3103	CIP Reallocation Fund	180,000	-	(180,000)
3209	Police Complex CIP	891,000	891,000	-
3214	Airport Improvement Grant CIP	9,408	-	(9,408)
3355	Botulph Rd. Cold Milling CIP	100,000	100,000	-
3392	Paved Street Resurfacing	43,321	43,321	-
3401	Herrera Dr./Paseo del Sol CIP	1,657,000	1,657,000	-
3501	La Familia Medical Center CIP	50,000	50,000	-
3505	Senior Center Improvements CIP	452,020	452,020	-
3702	SF Rail/River Trail CIP	60,620	-	(60,620)
3715	Fort Marcy Renovation CIP	345	345	-
3717	Senior Center Renovations CIP	434,880	434,880	-
43055	Parks Trailhead Cameras CIP	153,718	153,718	-
46002	Acequia Trails CIP Project	49,085	56,000	6,915
46003	Arroyo Chamiso Trail CIP Project	(53,902)	-	53,902
46004	St Francis Trail Crossing CIP	(1,615)	-	1,615
46006	River Trail CIP Project	60,620	60,620	-
46007	NW Quadrant Open Space/Trails	(369,157)	2,000	371,157
4113	2002 GRT Bond Issue	(1,497)	-	1,497
4114	2004 GRT Bond Issue	(34,903)	-	34,903
4116	2006 GRT CIP Bond Issue	1,150,725	1,151,816	1,091
4120	2008 GRT CIP Bond Issue	(665)	-	665
4122	2008B GRT Refunding Bonds	(2,000)	(230)	1,770
4123	2010A/B Refunding Bonds	(3,750)	-	3,750
4124	2012A/CIP Refunding Bonds	(9,195)	-	9,195
4125	2013A Refunding Bonds	1,250	-	(1,250)
4126	2013B Refunding Bonds	1,250	-	(1,250)
4150	2008 General Obligation Bonds	(12,750)	-	12,750

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
4151	2013 General Obligation Bonds	1,250	-	(1,250)
4201	NMFA Fire Department Loan	190,061	(602)	(190,663)
5100	Civic Convention Center	300	-	(300)
5150	Parking Enterprise Fund	33,767	-	(33,767)
5205	Utility Customer Service	788,136	-	(788,136)
5250	Solid Waste Management	158,003	-	(158,003)
5300	Water Operating Fund	(340,319)	-	340,319
5313	Water Construction Projects	351,592	-	(351,592)
5355	Water Tank Projects	374,513	500,013	125,500
5356	Well & Booster Station Projects	122,563	64,913	(57,650)
5357	Water Treatment Plant Projects	22,719	22,719	-
5391	Water Bond 2009 A/B	(10,570)	-	10,570
5400	Transit Bus Operations	100,514	-	(100,514)
5407	Transit Federal Grants	806,406	572,706	(233,700)
5411	Downtown Transit Center	300,000	300,000	-
5416	Transit Bus Federal Grant	2,083,381	2,161,757	78,376
5421	SFT Paratransit Program	78,376	-	(78,376)
5450	Wastewater Management	1,500	-	(1,500)
5459	Sewer Line Extension Construction	614,565	25,318	(589,247)
5460	Sewer Line Rehabilitation	1,997,585	1,997,585	-
5463	WW 5-Year Plant Improvement	46,552	-	(46,552)
5468	WW Modification/Replacement	1,150,000	-	(1,150,000)
5469	WW Sludge Grant Fund	1,152,829	-	(1,152,829)
5472	WW 3-Year Sewerline Improvement	180,464	-	(180,464)
5473	W/W Misc. Improvements	6,004	-	(6,004)
5500	SWMA Caja del Rio Landfill	30,000	100,631	70,631
5502	SWMA Equipment Reserve	30,000	-	(30,000)
5521	SWMA Landfill Permitting	21,000	-	(21,000)
5600	Municipal Recreation Complex	7,102	7,102	-
5800	Airport Fund	3,618	-	(3,618)
5811	Airport Paving Projects CIP	1,669,150	1,656,614	(12,536)
5818	Airport E. Apron Reconstruct. CIP	30,741	-	(30,741)
5851	Railyard Development Infrastructure	858,473	858,473	-
5856	Railyard Market Station	(884,590)	94,670	979,260
5858	Railyard Parks	28,600	28,600	-
5859	Railyard Security	-	-	-
5910	College of Santa Fe Operations	(2,228,975)	(2,350,000)	(121,025)
7103	Special Recreation Leagues	8,806	8,806	-
<b>GRAND TOTAL - ALL FUNDS</b>		<b>\$ 19,912,386</b>	<b>\$ 11,913,648</b>	<b>\$ (7,998,738)</b>

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe.

**Section A. General Information**

(Check one) Bill: \_\_\_\_\_ Resolution:   X  

Short Title: Second Quarter (Midyear) Budget Adjustments, Fiscal Year 2013/2014

Sponsor(s): \_\_\_\_\_

Reviewing Department(s): Finance

Person Completing FIR: Andy Hopkins Date: January 22, 2014 Phone: 955-6177

Reviewed by City Attorney: *Allyssa Brumman* Date: 1/27/14  
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 1/27/14  
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution.

Second Quarter FY 2013/2014 adjustments, increases and decreases to various funds, including adjustments  
for department priorities, grant adjustments, prior year encumbrances and increases supported by available  
revenue. Also includes adjustments to carry forward of unencumbered/unexpended prior year budget.

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 02/03 and FY 03/04)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2013/14	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 2014/15	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ **	**	**	\$ N/A	N/A	N/A	**
Fringe at 30%	\$ **	**	**	\$ N/A	N/A	N/A	**
Capital Outlay	\$ **	**	**	\$ N/A	N/A	N/A	**
Land/ Building	\$ **	**	**	\$ N/A	N/A	N/A	**
Professional Services	\$ **	**	**	\$ N/A	N/A	N/A	**
All Other Operating Costs	\$ **	**	**	\$ N/A	N/A	N/A	**
Total:	\$ **			\$ N/A			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees.

\*\* See Attachment – Resolution Detail by Fund

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2013/14	"R" Costs Recurring or "NR" Non-recurring	FY 2014/15	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

**	\$ **	**	\$ N/A	N/A	**
**	\$ **	**	\$ N/A	N/A	**
**	\$ **	**	\$ N/A	N/A	**
Total:	\$ **		\$ N/A		

\*\* See Attachment – Resolution Detail by Fund

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Adjusted operating budgets to reflect necessary fund transfers, grant fund increases, department priorities, prior year budget carry forward requests, and other necessary adjustments. Revenue sources include intergovernmental grants; bond proceeds; miscellaneous revenues; cash reserves; and inter-fund transfers.

**Section D. General Narrative**

**1. Legal Issues/Conflicts:**

Are there any legal problems? If so, explain. Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

NO

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

Budget will not sufficiently reflect actual revenues and expenditures.

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

NO