





## City of Santa Fe – Internal Audit

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Liza A. Kerr, Internal Auditor

**Date:** November 2, 2015

**To:** Finance Committee / City Council

**Via:** Oscar Rodriquez, Finance Director

**From:** Liza Kerr, Internal Auditor 

**RE:** Requesting Approval of Budget Adjustment Request (BAR) to Fund Contract with Atkinson and Co. Ltd. to Conduct 2008 Park Bond Examination

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### **ITEM AND ISSUE:**

Requesting approval of Budget Adjustment Request (BAR) to fund the 2008 Park Bond Examination Engagement to be conducted by Atkinson and Company.

### **BACKGROUND AND SUMMARY:**

On March 27, 2015, the Office of the State Auditor (OSA) notified the Mayor and City Council (the "Governing Body") that the OSA was designating the City for a special audit focused on the 2008 parks and trails bond projects. It is the determination of the OSA that an examination will be performed by an Independent Public Accountant (IPA).

The City has gone through the established procurement process and selected Atkinson and Co., Ltd. as the IPA to conduct this examination engagement. The examination will result in an opinion on the use of funds. Atkinson & Co. LTD. was the only packet received. This contract was approved at the City Council meeting on October 14, 2015.

The BAR just needs to be approved at this time.

### **FUNDING:**

Funding will be available from Business Unit / Line Item 12015.510330 upon approval of the BAR.

### **ACTION RECOMMENDED:**

Approval of BAR moving money from the general fund to Business Unit / Line Item 12015.510330 to fund the audit.

