ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, OCTOBER 27, 2014

ITEM 13

REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE GOVERNING BODY'S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD AND WHETHER THE SHELTER SHOULD BE EXPANDED OR RELOCATED TO MEET THE ON-GOING NEEDS OF THE HOMELESS COMMUNITY **(COUNCILOR RIVERA) (TERRIE RODRIGUEZ)**

PUBLIC WORKS COMMITTEE ACTION: Approved

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE		X	
COUNCILOR DIMAS	Excused		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2014-___

Santa Fe Resource Opportunity Center & Winter Homeless Shelter

SPONSOR(S): Councilor Rivera

SUMMARY: The resolution declares the Governing Body's on-going support for the homeless community, local businesses and established residential neighborhoods. It further directs staff to analyze and report back to the Governing Body on the overall operation of the one-stop for homeless services and winter shelter located at 2801 Cerrillos Road and whether the shelter should be expanded or relocated to meet the on-going needs of the homeless community.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: October 20, 2014

ATTACHMENTS: Resolution
FIR

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-____

INTRODUCED BY:

Councilor Chris Rivera

A RESOLUTION

DECLARING THE GOVERNING BODY'S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO CONVENE MEETINGS WITH AGENCIES WHO PROVIDE SERVICES TO THE HOMELESS AND, THEREAFTER, ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD.

WHEREAS, through the adoption of Resolution No. 2010-61, the Governing Body directed staff to find and allocate, out of capital improvement program reserves, one million dollars to be designated for a one-stop and permanent homeless shelter, at 2801 Cerrillos Road, the current location of the Santa Fe Santa Fe Resource Opportunity Center ("SFROC"); and

WHEREAS, thereafter, the City and Interfaith Community Shelter ("ICS") entered into an operating agreement and lease to designate ICS as the Project Manager to plan, design, construct and use such space to serve as a winter shelter and the one stop homeless services center; and

WHEREAS, through the adoption of Resolution No. 2013-21, the Governing Body directed staff to collaborate with the SFROC management team to establish a contract management position that would create and maintain a management and accountability structure to run the one-stop for homeless services in accordance with the proposed management plan; and

WHEREAS, ICS has coordinated with many community partners to provide homeless services at SFROC, see attached Exhibit "A"; and

WHEREAS, over 2,000 volunteers from forty-three faith communities and community groups join in providing overnight shelter, food, and other necessities from November through April for the winter homeless shelter and showers and clothing year round; and

WHEREAS, in 2012-13 ICS provided 12,597 bed nights, a hot dinner and cold breakfast to 968 homeless men and women; and

WHEREAS, the Governing Body recognizes that the current location of SFROC is adjacent to residential neighborhoods and local businesses; and

WHEREAS, there have been occasions where the homeless services that are provided at the SFROC have interfered with the operation of local business and quality of life in the residential areas; and

WHEREAS, in order for the Governing Body to assess whether the current homeless shelter is meeting the needs of the homeless community as well as supporting local businesses and neighboring residents, there is a need for staff to convene meetings with agencies who provide services to the homeless and, thereafter, analyze and report back to the Governing Body on the overall operation of the homeless shelter and provide recommendations on how the community can improve services for the homeless.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body declares its on-going support for the homeless community, local businesses and established residential neighborhoods.

BE IT FURTHER RESOLVED that staff is directed to:

1. Convene meetings with agencies who provide services to the homeless.

2. Evaluate the current management structure of SFROC and provide findings and recommendations on how the current structure could be improved.

2. Collaborate with the community, ICS and the service providers to:

(a) Evaluate the current shelter location and facility to analyze whether or not the shelter meets the short term needs of the homeless community and provide recommendations for bettering the site for the 2014/2015 winter season; and

(b) Evaluate whether the shelter meets the long term needs of the homeless community and provide recommendations for bettering the site over the long term.

(3) Report back to the Governing Body within sixty (60) days to present findings and recommendations related to the above directives.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2014.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Kelley A. Brennan

KELLEY A. BRENNAN, CITY ATTORNEY

M/Melissa/Resolutions 2014/Homeless Shelter

FIR No. 2582

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: _____ Resolution: ___X___

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION DECLARING THE GOVERNING BODY'S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD AND WHETHER THE SHELTER SHOULD BE EXPANDED OR RELOCATED TO MEET THE ON-GOING NEEDS OF THE HOMELESS COMMUNITY.**

Sponsor(s): Councilor Rivera

Reviewing Department(s): City Attorney's Office

Persons Completing FIR: Rebecca Seligman Date: 10/16/14 Phone: 955-6501

Reviewed by City Attorney: Kathy A. Brennan (Signature) Date: 10/21/14

Reviewed by Finance Director: Teresita Gallegos (Signature) Date: 10/30/14

Section B. **Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed resolution, declares the Governing Body's on-going support for the homeless community, local businesses and established residential neighborhoods; directs staff to analyze and report back to the Governing Body on the overall operation of the one-stop for homeless services and winter shelter located at 2801 Cerrillos Road and whether the shelter should be expanded or relocated to meet the on-going needs of the homeless community.

Section C. **Fiscal Impact**

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)

b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)

c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)

b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required

c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs

d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director:_____

___X___ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY __	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY ____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	$____	____	____	$____	____	____	____
Fringe**	$____	____	____	$____	____	____	____
Capital Outlay	$____	____	____	$____	____	____	____
Land/ Building	$____	____	____	$____	____	____	____
Professional Services	$____	____	____	$____	____	____	____
All Other Operating Costs	$____	____	____	$____	____	____	____
Total:	$____			$____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY ____	"R" Costs Recurring or "NR" Non-recurring	FY ____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
____	$____	____	$____	____	____
____	$____	____	$____	____	____
____	$____	____	$____	____	____
Total:	$____		$____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

This resolution relates to Resolution #2010-16 (one million dollars for 2801 Cerrillos Road) and Resolution 2013-21 (contract management position).

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

If this resolution is not enacted, the Governing Body would not be demonstrating their ongoing support for the homeless community. Further evaluation by city staff of the overall operation of homeless services and winter shelter located at 2801 Cerrillos Road and whether it would be best to expand or relocate the shelter would not be known or reported back to the Governing Body.

3. Technical Issues: analyze

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The resolution, if approved, would provide the Governing Body the tools needed to make decisions on the effectiveness of the shelter located at 2801 Cerrillos Road and whether an expansion of the current facility or relocation of the facility would be in the best interests of the homeless community and the community members of the city of Santa Fe.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08