



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 08/13/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 08/04/14**

<b>ISSUE:</b>			
17. Request for Approval of Budget Increase Based on the Allocation from FY 2015 State Fire Protection Fund. (Jan Snyder)			
<b>FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM</b>			
Requested approval of budget increase based on the allocation from FY 2015 State Fire Protection Fund in the amount of \$28,119 for a total amount of \$665,843.			
<b>FUNDING SOURCE: 22208.572400</b>			
<b>SPECIAL CONDITIONS OR AMENDMENTS</b>			
<b>STAFF FOLLOW-UP:</b>			
<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17-14

# City of Santa Fe, New Mexico

## memo

**DATE:** July 16, 2014  
**TO:** Finance Committee / City Council  
**FROM:** Jan M. Snyder, Assistant Fire Chief *JMS*  
**SUBJECT:** Fiscal Year 2013/1014 Budget Adjustment  
**VIA:** Erik J. Litzenberg, Fire Chief *EL*

The Fire Department is requesting an adjustment to its State Fire Expenditure Fund (22208) budget for fiscal year 2014-1015. When the budget was originally created the amount used to establish the expenditures in this business unit were an estimate based on the prior fiscal year.

Upon the receipt of our actual award for this year, \$665,843.00 (see attached), we have a difference of \$28,119.00 that we would like added to that business unit. The original amount allocated to the State Fire Fund (2209) for FY 2014/2015 was \$637,724.00

We are requesting that a budget adjustment of \$28,119.00 be added to line 22208.572400, Inventory Exempt. This money will be combined with budged money to purchase thermal imaging cameras for the department.

If you have any questions please contact me at any time at extension 3121.

Attachments: (3)      BAR  
Letter w/copy of check from NMPRC

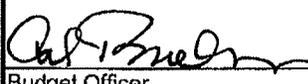
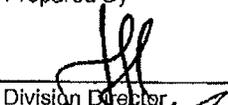
# City of Santa Fe, New Mexico

## BUDGET ADJUSTMENT REQUEST (BAR)

# \_\_\_\_\_

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE			
ITEM DESCRIPTION	BU / LINE ITEM	←(Finance Dept Use Only)→		INCREASE	DECREASE		
		SUBLEDGER / SUBSIDIARY	DR / (CR)				
Inventory Exempt	22208.572400			28,119			
NM PRC	21209.490285			(28,119)			
<b>JUSTIFICATION:</b> <i>(use additional page if needed)</i> --Attach supporting documentation/memo				<b>TOTAL</b>	Net	\$	-

Increase the expenditure line with additional revenue awarded to the department.

Karyn Romero Prepared By	07/16/2014 Date	<b>CITY COUNCIL APPROVAL</b>  City Council Approval Required <input type="checkbox"/>  City Council Approval Date <input type="text"/>  Agenda Item #: <input type="text"/>	 Budget Officer	7/24/14 Date
 Division Director	7-16-14 Date		 Finance Director Assistant	7/28/14 Date
 Department Director	7/16/14 Date		City Manager	Date

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 KAREN MONTOYA  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOSA, VICE CHAIR  
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR  
DISTRICT 5 BEN L. HALL



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

John Standefer, State Fire Marshal  
Room 413

800-244-6702 (In-state only)  
(505) 476-0160

Fax : (505) 476-0100

## CHIEF OF STAFF

S. Vincent Martinez

TO : Treasurer of Santa Fe  
FOR : Santa Fe Fire Department  
FROM : JOHN C. STANDEFER, STATE FIRE MARSHAL  
SUBJECT: Fiscal Year 2015 FIRE PROTECTION DISTRIBUTION FUND

Enclosed is Warrant No. 2000279532 in the amount of \$665843.00, the amount is allocated to the above identified fire department from the FY2015 Fire Protection Fund distribution. Such funds are to be expended at the direction of the fire department Chief, in accordance with the provisions of the Public Purchases Act, the Fire Protection Fund Act, and the State Fire Marshal's Rules and Regulations Relating to the Act.

The amount allocated covers the period from July 1, 2014, through June 30, 2015, and shall be expended only for the maintenance of the fire department, the purchase, construction, repair and operation of its fire stations, fire apparatus and equipment, the payment of insurance premiums on fire stations, substations, fire apparatus and equipment, and insurance premiums for injuries or death of firefighters as otherwise provided by law.

Enclosures

cc: DFA, Local Government Division  
Chief, Fire Department

1 888 4 ASK PRC  
www.nmprc.state.nm.us

**PRC**  
Working for You!

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## NOTICE

IN ORDER TO ENSURE ACCURATE ACCOUNTING OF THE DISTRIBUTION OF FIRE PROTECTION FUNDS, KINDLY PROVIDE THE INFORMATION REQUESTED BELOW AND RETURN THIS ENTIRE FORM TO:

STATE FIRE MARSHAL'S OFFICE  
ATTN: FIRE FUND INFO  
P. O. BOX 1269  
SANTA FE, NEW MEXICO 87504-1269

YOUR ATTENTION AND COOPERATION ARE SINCERELY APPRECIATED.

\* \* \* \* \*

## RECEIPT

### FY 2015 FIRE PROTECTION FUND DISTRIBUTION

ON 7/15/2014, STATE OF NEW MEXICO WARRANT NUMBER B2000279532  
(DATE)  
IN THE AMOUNT OF \$665843.00 WAS RECEIVED FROM THE STATE FIRE MARSHAL  
FOR THE Santa Fe FIRE DEPARTMENT.

SIGNED Dorothy Garcia  
TITLE Assistant Finance Director  
CITY, TOWN OR VILLAGE OF Santa Fe, NM 87504-909



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 MARSHAL DIVISION  
 John Standefer, State  
 Fire Marshal

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## *CITY DISTRIBUTION with NMFA FY 2015*

Department	CL	MS	S	AD	Main/Admin Station	Sub Station	Fire Fund Distribution	NMFA amount	TOTAL to Dept.
Santa Fe	4	6	3	1	\$81,770	\$31,151	\$665,843	\$0	\$665,843