



**ACTION SHEET  
ITEM FROM FINANCE COMMITTEE MEETING OF 03/21/16  
FOR CITY COUNCIL MEETING OF 03/30/16**

**ISSUE:**

20. Request for Approval of Low Income Credit Policy for Water Division. (Shannon Jones)

**FINANCE COMMITTEE ACTION:**

Approved as consent item.

**FUNDING SOURCE:**

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR VILLAREAL	X		
COUNCILOR IVES	X		
COUNCILOR LINDELL	X		
COUNCILOR HARRIS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

**ACTION SHEET**  
**PUBLIC UTILITES COMMITTEE MEETING OF 3/2/16**

**ISSUE NO. 10**

Update on Low Income Credit Policy. (Shannon Jones)

Public Utilities Committee – 3/2/2016

Finance Committee – 3/21/2016

City Council – 3/30/2016

**PUBLIC UTILITES COMMITTEE ACTION: Approved to forward to 3/21/2016 Finance Committee.**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP: Can be placed on the Consent Calendar.**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	Excused		
COUNCILOR IVES	X		

# City of Santa Fe, New Mexico

# memo

**Date:** February 10, 2016

**To:** Public Utilities Committee

**From:** Nick Schiavo, Water Division & Public Utilities Department Director *NSA*

**Re:** Low Income Credit Policy

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**Item and Issue:**

City of Santa Fe Guidelines

**Background and Summary:**

Regarding Low Income for residential refuse, wastewater, storm water and water service fee credits, the most recent update of the Federal Poverty Income Limits was published in 81FR 2036, Doc 2016 – 01450 pages 2036-4037 of the Federal Register Filed 1/22/16. City of Santa Fe guidelines are 120% of Federal Guidelines.

The Poverty Exemption allows that qualified customers be granted exemptions from the following utility charges if their total gross household's income falls below the City's Low Income Limits:

- Monthly residential sewer assessment and charges
- Monthly residential refuse assessment and charges
- Monthly residential service charge for water
  - The residence must be individually metered.
- Monthly residential storm water assessment

Applicants aged 60 years old with no permanent disabilities are required to reapply every three months. The low income credit will be valid for a maximum of three (3) months with each approved application.



As per policy 13-0-0; Low Income Credit Policy; Effective date: January 1, 2006.  
The appropriate income limits are as follows: (Household and Family may be considered interchangeable in this context).

Size of Family	Poverty Income	City of SF Qualifying	
		Annual Income	Monthly Income
1	\$11,880.00	\$14,256.00	\$1,188.00
2	\$16,020.00	\$19,224.00	\$1,602.00
3	\$20,160.00	\$24,192.00	\$2,016.00
4	\$24,300.00	\$29,160.00	\$2,430.00
5	\$28,440.00	\$34,128.00	\$2,844.00
6	\$32,580.00	\$39,096.00	\$3,258.00
7	\$36,730.00	\$44,076.00	\$3,673.00
8	\$40,890.00	\$49,068.00	\$4,089.00

**Federal Guidelines:** For family units with more than eight (8) members, add \$5,200.00 to the poverty income level for each additional family member.

**City of Santa Fe Qualifying:** For family units with more than eight (8) members, add \$6,240.00 poverty income for each additional member or \$520.00 to the monthly income to meet City of Santa Fe eligibility limits.

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Brian K. Snyder, City Manager

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Date