



# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2014-\_\_

### Santa Fe Resource Opportunity Center & Winter Homeless Shelter

**SPONSOR(S):** Councilors Rivera, Maestas and Dominguez

**SUMMARY:** The resolution declares the Governing Body's on-going support for the homeless community, local businesses and established residential neighborhoods. It further directs staff to analyze and report back to the Governing Body on the overall operation of the one-stop for homeless services and winter shelter located at 2801 Cerrillos Road and whether the shelter should be expanded or relocated to meet the on-going needs of the homeless community.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** November 6, 2014

**ATTACHMENTS:** Resolution  
FIR

**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 11/12/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 11/03/14**

**ISSUE:**

16. Request for Approval of a Resolution Declaring the Governing Body's On-Going Support for the Homeless Community, Local Businesses and Established Residential Neighborhoods; Directing Staff to Analyze and Report Back to the Governing Body on the Overall Operation of the One-Stop for Homeless Services and Winter Shelter Located at 2801 Cerrillos Road and Whether the Shelter Should be Expanded or Relocated to Meet the On-Going Needs of the Homeless Community. (Councilor Rivera) (Terrie Rodriguez)

**Committee Review:**

Public Works Committee (approved)  
 City Council (scheduled)

10/27/14  
 11/12/14

Fiscal Impact – No

**FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM**

**FUNDING SOURCE:**

**SPECIAL CONDITIONS OR AMENDMENTS**

Approved with amendments. Add Councilors Maestas and Dominguez as co-sponsors.

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	Recused		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17-14

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, OCTOBER 27, 2014**

**ITEM 13**

REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE GOVERNING BODY'S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD AND WHETHER THE SHELTER SHOULD BE EXPANDED OR RELOCATED TO MEET THE ON-GOING NEEDS OF THE HOMELESS COMMUNITY (COUNCILOR RIVERA) (TERRIE RODRIGUEZ)

**PUBLIC WORKS COMMITTEE ACTION: Approved**

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE		X	
COUNCILOR DIMAS	Excused		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-\_\_\_\_

INTRODUCED BY:

Councilor Chris Rivera

Councilor Joseph Maestas

Councilor Carmichael Dominguez

A RESOLUTION

DECLARING THE GOVERNING BODY’S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO CONVENE MEETINGS WITH AGENCIES WHO PROVIDE SERVICES TO THE HOMELESS AND, THEREAFTER, ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD.

WHEREAS, through the adoption of Resolution No. 2010-61, the Governing Body directed staff to find and allocate, out of capital improvement program reserves, one million dollars to be designated for a one-stop and permanent homeless shelter, at 2801 Cerrillos Road, the current location of the Santa Fe Santa Fe Resource Opportunity Center (“SFROC”); and

WHEREAS, thereafter, the City and Interfaith Community Shelter (“ICS”) entered into an operating agreement and lease to designate ICS as the Project Manager to plan, design, construct and use such space to serve as a winter shelter and the one stop homeless services center; and

1           **WHEREAS**, through the adoption of Resolution No. 2013-21, the Governing Body directed  
2 staff to collaborate with the SFROC management team to establish a contract management position  
3 that would create and maintain a management and accountability structure to run the one-stop for  
4 homeless services in accordance with the proposed management plan; and

5           **WHEREAS**, ICS has coordinated with many community partners to provide homeless  
6 services at SFROC, see attached Exhibit "A"; and

7           **WHEREAS**, over 2,000 volunteers from forty-three faith communities and community  
8 groups join in providing overnight shelter, food, and other necessities from November through April  
9 for the winter homeless shelter and showers and clothing year round; and

10           **WHEREAS**, in 2012-13 ICS provided 12,597 bed nights, a hot dinner and cold breakfast to  
11 968 homeless men and women; and

12           **WHEREAS**, the Governing Body recognizes that the current location of SFROC is adjacent  
13 to residential neighborhoods and local businesses; and

14           **WHEREAS**, there have been occasions where the homeless services that are provided at the  
15 SFROC have interfered with the operation of local business and quality of life in the residential areas;  
16 and

17           **WHEREAS**, in order for the Governing Body to assess whether the current homeless shelter  
18 is meeting the needs of the homeless community as well as supporting local businesses and  
19 neighboring residents, there is a need for staff to convene meetings with agencies who provide  
20 services to the homeless and, thereafter, analyze and report back to the Governing Body on the  
21 overall operation of the homeless shelter and provide recommendations on how the community can  
22 improve services for the homeless.

23           **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
24 **CITY OF SANTA FE** that the Governing Body declares its on-going support for the homeless  
25 community, local businesses and established residential neighborhoods.

**BE IT FURTHER RESOLVED** that staff is directed to:

1. Convene meetings with agencies who provide services to the homeless.
2. Evaluate the current management structure of SFROC and provide findings and recommendations on how the current structure could be improved.
2. Collaborate with the community, ICS and the service providers to:
  - (a) Evaluate the current shelter location and facility to analyze whether or not the shelter meets the short term needs of the homeless community and provide recommendations for bettering the site for the 2014/2015 winter season; and
  - (b) Evaluate whether the shelter meets the long term needs of the homeless community and provide recommendations for bettering the site over the long term.
- (3) Report back to the Governing Body within sixty (60) days to present findings and recommendations related to the above directives.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
 JAVIER M. GONZALES, MAYOR

ATTEST:

\_\_\_\_\_  
 YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

  
 \_\_\_\_\_  
 KELLEY A. BRENNAN, CITY ATTORNEY

M/Melissa/Resolutions 2014/Homeless Shelter

### City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution:  X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s):  A RESOLUTION DECLARING THE GOVERNING BODY'S ON-GOING SUPPORT FOR THE HOMELESS COMMUNITY, LOCAL BUSINESSES AND ESTABLISHED RESIDENTIAL NEIGHBORHOODS; DIRECTING STAFF TO ANALYZE AND REPORT BACK TO THE GOVERNING BODY ON THE OVERALL OPERATION OF THE ONE-STOP FOR HOMELESS SERVICES AND WINTER SHELTER LOCATED AT 2801 CERRILLOS ROAD AND WHETHER THE SHELTER SHOULD BE EXPANDED OR RELOCATED TO MEET THE ON-GOING NEEDS OF THE HOMELESS COMMUNITY.

Sponsor(s):  Councilor Rivera

Reviewing Department(s):  City Attorney's Office

Persons Completing FIR:  Rebecca Seligman  Date:  10/16/14  Phone:  955-6501

Reviewed by City Attorney:  Kelly A. Brennan  Date:  10/21/14   
(Signature)

Reviewed by Finance Director:  [Signature]  Date:  10/20/14   
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed resolution, declares the Governing Body's on-going support for the homeless community, local businesses and established residential neighborhoods; directs staff to analyze and report back to the Governing Body on the overall operation of the one-stop for homeless services and winter shelter located at 2801 Cerrillos Road and whether the shelter should be expanded or relocated to meet the on-going needs of the homeless community.

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X  Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

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**Section D. General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

**This resolution relates to Resolution #2010-16 (one million dollars for 2801 Cerrillos Road) and Resolution 2013-21 (contract management position).**

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

**If this resolution is not enacted, the Governing Body would not be demonstrating their ongoing support for the homeless community. Further evaluation by city staff of the overall operation of homeless services and winter shelter located at 2801 Cerrillos Road and whether it would be best to expand or relocate the shelter would not be known or reported back to the Governing Body.**

**3. Technical Issues: analyze**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No

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**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

**The resolution, if approved, would provide the Governing Body the tools needed to make decisions on the effectiveness of the shelter located at 2801 Cerrillos Road and whether an expansion of the current facility or relocation of the facility would be in the best interests of the homeless community and the community members of the city of Santa Fe.**

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08