

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, SEPTEMBER 22, 2014**

ITEM 11

REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING THE UNIQUE VOLUNTEER SERVICES OF I RIDE NM, A NONPROFIT DEDICATED TO MAINTAINING THE CITY OF SANTA FE'S BUCKMAN MX TRACK; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH I RIDE NM TO PROVIDE VOLUNTEER MAINTENANCE SERVICES AT THE BUCKMAN MX TRACK
(COUNCILOR DOMINGUEZ) (ISAAC PINO)

PUBLIC WORKS COMMITTEE ACTION: Approved

FUNDING SOURCE: Various business units – 32754 and 12112

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2014-____
MX Track – I Ride NM

SPONSOR(S): Councilor Domiguez

SUMMARY: The resolution recognizes the unique volunteer services of I RIDE NM, a nonprofit dedicated to maintaining the city of Santa Fe's Buckman MX Track and it authorizes the City Manager to enter into a Professional Services Agreement with I RIDE NM to provide volunteer maintenance services at the Buckman MX Track.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: September 8, 2014

ATTACHMENTS: Resolution
FIR

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2014-_____

3 INTRODUCED BY:

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10 A RESOLUTION

11 **RECOGNIZING THE UNIQUE VOLUNTEER SERVICES OF I RIDE NM, A NONPROFIT**
12 **DEDICATED TO MAINTAINING THE CITY OF SANTA FE'S BUCKMAN MX TRACK;**
13 **AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL**
14 **SERVICES AGREEMENT WITH I RIDE NM TO PROVIDE VOLUNTEER**
15 **MAINTENANCE SERVICES AT THE BUCKMAN MX TRACK.**

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17 **WHEREAS,** the Buckman MX Track west of N.M. 599 is a 55- acre track which was carved
18 out by users over the past four decades; and

19 **WHEREAS,** the Buckman MX Track exists as a result of users over the past four decades
20 and has been developed largely by volunteers since 2008; and

21 **WHEREAS,** due to popularity of use, the City completed major improvements as part of its
22 master plan for parks; and

23 **WHEREAS,** in October, 2012, the city completed a \$450,000 project to complete a road,
24 parking lot and perimeter fencing, and opened the Buckman MX Track; and

25 **WHEREAS,** shortly after the opening in 2012, the track was closed due to safety concerns

1 and remained closed until the City made necessary safety changes; and

2 **WHEREAS**, even though the City owns the track, since 2008, I Ride NM, a local nonprofit,
3 has been dedicated to maintaining the track using a large network of volunteers under the direction of
4 I Ride NM organizers; and

5 **WHEREAS**, the Governing Body desires that the City continue to operate the MX track and
6 desires for I Ride NM to enter into a maintenance agreement with the City for maintenance of the
7 track with the condition that I Ride NM would assume responsibility liability and insurance related to
8 the maintenance operation of the track.

9 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
10 **CITY OF SANTA FE** that the Governing Body hereby recognizes and appreciates the unique
11 volunteer services of I Ride NM, a nonprofit dedicated to voluntarily maintaining the City's Buckman
12 MX Track.

13 **BE IT FURTHER RESOLVED** that the City Manager is authorized to enter into a
14 professional services agreement with I Ride NM for volunteer maintenance services at the Buckman
15 MX Track with the condition that I Ride NM would assume the responsibility for liability and
16 insurance related to maintenance operation of the Buckman MX Track.

17 PASSED, APPROVED, and ADOPTED this ____ day of _____, 2014

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19 _____
20 JAVIER M. GONZALES

21 ATTEST:

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23 _____
24 YOLANDA Y. VIGIL, CITY CLERK
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APPROVED AS TO FORM:

Kelley A. Brennan

KELLEY A. BRENNAN, CITY ATTORNEY

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X _____
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION RECOGNIZING THE UNIQUE VOLUNTEER SERVICES OF I RIDE NM, A NONPROFIT DEDICATED TO MAINTAINING THE CITY OF SANTA FE'S BUCKMAN MX TRACK; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH I RIDE NM TO PROVIDE VOLUNTEER MAINTENANCE SERVICES AT THE BUCKMAN MX TRACK.

Sponsor(s): Councilor Carmichael Dominguez

Reviewing Department(s): Public Works Department, Parks Division

Persons Completing FIR: Jennifer Romero Date: 09/08/14 Phone: 955-4465

Reviewed by City Attorney: *Kelly A. Brennan* Date: 9/22/14
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 09/22/2014
(Signature)
FOR TERESA GARCIA

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

To allow I RIDE NM to provide volunteer maintenance service of the Buckman MX Track and assume the responsibility for liability and insurance related to the maintenance and operation of the track.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 14/15	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 15/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$8,815.00	A & N	R	\$ 10,000	A & N	R	12112 & 32754
Fringe**	\$			\$			
Capital Outlay	\$			\$			
Land/ Building	\$			\$			
Professional Services	\$			\$			
All Other Operating Costs	\$20,000 (insurance) \$1,880 (operating)	A	R	\$ 25,000	A	R	12112 & 32754
Total:	\$30,695			\$ 35,000			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

n/a	\$0		\$ 0			
	\$		\$			
	\$		\$			
Total:	\$ 0		\$ 0			

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

No revenue is generated for use of the Buckman MX Track; the personnel expenditure will be used for overtime costs.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

Not that staff is aware of

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The City would not enter into an agreement with IRIDE New Mexico.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None that staff is aware of

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Buckman MX Track provides outdoor recreational opportunities for motor bike enthusiasts.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08