

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 06/25/14
ITEM FROM FINANCE COMMITTEE MEETING OF 06/16/14

ISSUE:

14. Request for Approval of Procurement under Cooperative Price Agreement – Copiers and Maintenance Agreements for Office of the City Clerk; Canon USA, Inc. c/o Rocky Mountain Business Systems. (Robert Rodarte)

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

Requested approval of procurement under cooperative price agreement for copiers and maintenance agreements for office of the City Clerk with Canon USA, Inc. c/o Rocky Mountain Business Systems in the amount of \$72,752. Budget is available in duplicating fund.

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue

City of Santa Fe, New Mexico

memo

DATE: June 11, 2014
TO: Finance Committee
FROM: Robert Rodarte, Officer
Purchasing Division
VIA: Marcos A. Tapia, Director
Finance Department

SUMMARY: Purchase of Copiers and Maintenance Agreements for the Office of the City Clerk
Vendor: Canon USA, Inc. c/o Rocky Mountain Business Systems (Santa Fe)
Procurement Method: Cooperative Price Agreement: WSCA-State of New Mexico
Contract Number 90-000-00-00089AA

The City of Santa Fe Purchasing Office is requesting the procurement of copiers and Maintenance Agreements for the Office of the City Clerk from the aforementioned Cooperative Price Agreement. Rocky Mountain Business Systems is the authorized New Mexico representative for Canon USA, under this Cooperative Price Agreement.

The Office of the City Clerk is requesting the Procurement of three Canon Image Runner ADV8205 high capacity copiers for the Mail and Duplication Section, in the amount of \$72,752.00 utilizing this contract. .

By City policy, the City can use State, Federal or Cooperative Price Agreements without having to bid the items on its own. By City Policy, procurement from Price Agreements over \$50,000, require City Council approval (City Purchasing Manual Section 11.1). On May 14, 2014, the City Council approved the use of this Cooperative Price Agreement. The approval also identified that any individual transactions over \$50,000 would be presented to the City Council for approval.

Funding for this procurement is currently available is Business Unit 12009.570500 (City Clerk Mail/ Capital Outlay).

ACTION REQUESTED:

It is requested that this procurement award to Canon USA, Inc c/of Rocky Mountain Business Systems (Santa Fe), from the identified Cooperative Price Agreement, in the total of \$\$72,752.00 for the Office of the City Clerk, be reviewed, approved and submitted to the City Council for consideration.



ROCKY MOUNTAIN BUSINESS SYSTEMS

The Maintenance Agreement Includes all labor necessary for cleaning, lubrication, technical adjustments and replacement of parts except as follows:

- I. Repairs resulting from causes other than normal use, abuse or misuse by the operator(s). Including without limitation, damage to copier drums and use of supplies or spare parts that do not meet Manufacturers published specifications and which cause abnormally frequent service calls or service problems, accidents, transportation, failure of electrical power, air conditioning or humidity control.
- II. Repairs made necessary by service performed by personnel other than Rocky Mountain Business Systems.
- III. Additional service calls or work which the customer requests to be performed outside the regular business hours.
- IV. Shop repair, reconditioning, rebuilding, overhaul or modification to the equipment except those specified by the authorized technician to assure greater performance of the equipment.

All service under this agreement shall be rendered on the user's premises during the normal working hours (9:00 a.m. to 5:00 p.m., Monday thru Friday.)

In the event that it is necessary to remove the equipment to Rocky Mountain Business Systems authorized facility for repair, Rocky Mountain Business Systems will provide transportation to and from the service point.

"After Hour" or overtime services as requested will be provided on an "If Available" basis.

Service performed on Saturday, between the hours of 9:00 a.m. and 5:00 p.m. will be billed at one and one-half (1 1/2) times the hourly rate.

Service performed after hours on weekdays will be billed at one and one-half (1 1/2) times the hourly rate until 10:00 p.m. and twice (2x) the hourly rate from 10:00 p.m. to 8:00 a.m..

Service performed on Saturday from 5:00 p.m. to midnight, Sunday and Rocky Mountain Business Systems holidays will be charged at twice (2x) the hourly rate.

Under the Comprehensive and Standard Maintenance Agreements, all intervening emergency calls between the regular periodic maintenance call that are found to be necessary by Rocky Mountain Business Systems service technician to keep the equipment in good mechanical operating condition, are included.

Rocky Mountain Business Systems reserves the right to inspect all equipment to be covered under Maintenance Agreement to determine that it is in good mechanical condition on the effective date of the agreement. Should the equipment require repair or overhaul prior to acceptance, such repairs, if requested will be made at the hourly rate plus parts.

Rocky Mountain Business Systems reserves the right to discontinue the Maintenance Agreement Service on any machine for the following reasons:

- | | |
|---|---|
| A. Machine is not being used in accordance with the intended purpose. | D. Lack of proper operator maintenance between the scheduled inspections. |
| B. Abuse of the equipment by the operators. | E. Equipment requires shop repairs or overhaul but approval to proceed is denied. |
| C. Unavailability of outdated parts. | F. Lack of payment. |

Written notice will be provided by Rocky Mountain Business Systems to the customer 30 days prior to termination of maintenance for any of the above reasons. In addition a 30 day notice of cancellation by customer is required failure to provide a 30 day cancellation will result in the contract renewing for one more year. This is a nonrefundable Maintenance Agreement. Taxes are subject to change at anytime. Customer is responsible for payment. This agreement may be terminated by The City of Santa Fe upon 90 days prior written notice.

This Maintenance Agreement does not provide for the replacement of consumable supplies. Installation of paper or toner will be performed without charge if the service technician is present for service reasons. A change at the hourly rate will be made if a special call is requested for the purpose of installing these items.

Special provisions or additions for networked machines and included as part of these agreement will be attached as an addendum to this contract.

MODEL IR-8205 SERIAL NUMBER TBD ACCESSORY _____ SERIAL NUMBER _____

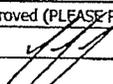
CONTRACT PERIOD July 1, 2014 to June 30, 2015

TYPE OF CONTRACT COMPREHENSIVE STANDARD PER COPY TONER INCLUSIVE
DOES NOT INCLUDE DRUM

BASE CHARGE	COPIES INCLUDED	EXCESS COPY CHARGE
\$552 Quarterly	120,000 quarterly	.0046
Tax on labor \$45.19 Quarterly		
		START METER B/W _____
		START METER COLOR _____

TOTAL AMOUNT INCLUDING TAX: \$597.19 Quarterly/\$2,388.76 Annually

BILLING REQUEST _____

PHONE: _____	 11 Plaza La Prensa Unit 7 Santa Fe, New Mexico 87507 (505) 983-1181	3515 Wyoming Blvd. NE Albuquerque, New Mexico 87111 (505) 323-5252
Approved by (PLEASE PRINT)	Approved by (PLEASE PRINT) Michael M. Gonzales	
Title (PLEASE PRINT)	Title (PLEASE PRINT) Manager	
Date Approved (PLEASE PRINT)	Date Approved (PLEASE PRINT) May 1, 2014	
Signature	Signature 	

Maintenace agreement information
Single copier / equipment with Accessories

Date
May 1, 2014

FISCAL YEAR
2014/2015

Contractor	Contractor's address	City, State and Zip
Rocky Moutain Business Systems	11 Plaza La Prensa	Santa Fe, NM 87505

Contractor's CRS number	Contractor's City of Santa Fe Business Registration number	Contractor's phone number
2026656001	14-00027638	(505) 983-1181

*City contact	City contact phone number	Copier Equipment Location
Stuart Stephenson	955-2010	Mail and Duplicating

Host Equipment Description	Serial Number	Monthly Maintenance Amount
Canon imageRUNNER 8205	TBD	\$184.00

Accessories	Serial Number	Monthly Maintenance Amount
0	0	\$0.00
0	0	\$0.00
0	0	\$0.00
0	0	\$0.00
Total monthly maintenance charge		\$184.00

of Months in Warrenty/Trade in
3

Business Unit & Line item
5400.520400

Copies includes per quarter
40,000

Excess copy charge
0.00460

Staples inclusive-if no enter cost		
Stock #		Staple Cost
inclusive	per box	inclusive

Annual Maintenance Amount	\$2,208.00
Warrenty / Trade in / Credit Amount	\$552.00
Subtotal	\$1,656.00
enter Tax rate 8.1875% tax	\$135.59
Agreement/Purchase Order amount	\$1,791.59

copier/equipment Quarterly Charge	\$552.00
8.1875% tax	\$45.20
Quarterly invoice amount	\$597.20

Toner inclusive - if no enter cost		
Stock #		Toner Cost
inclusive	per box	inclusive

Payment increase of the gross receipt tax is the responsibility of the City of Santa Fe.

*Address all invoices; attention to the City contact on this agreement. Invoices addressed to Accounts Payable or City of Santa Fe will be rerouted to City contact and may delay payment by an additional 14 days.

Maintenance Purchase Order do not include quarterly excess copy charges. When a separate invoices for quarterly excess copy charges is received; City contact will create a separate Purchase Order at that time

For ITT to complete Only	
For the City's network, does this equipment met all network requirements and have Microsoft Certified Drivers ?	
yes no	
*If no, this agreement will only be approved as a stand alone copier/equipment and will not be connected the the City's Network. Email confirmation from ITT will be attached to this agreement.	

City of Santa Fe

City Contact:

Stuart Stephenson

Equipment Location:

Mail and Duplicating

P.O. Box 909

Santa Fe, New Mexico 87504

Telephone No:

955-6566

Contractor:

Rocky Moutain Business Systems

Title:

Address:

11 Plaza La Prensa

Santa Fe, NM 87505

Telephone No.:

(505) 983-1181

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:

BRIAN K. SNYDER
CITY MANAGER

DATE: _____

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Judith M. ...

KELLEY BRENNAN, INTERIM CITY ATT

APPROVED:

FINANCE DEPARTMENT

5400.520400

Business unit Line item

CONTRACTOR:

By: _____
(Signature of Contractor)

By: Michael M. Gonzales
(Print name of person signing)

DATE: _____ 1-May-14

CRS# 02-022048-000

City of Santa Fe Business
Registration # 14-00027638



CERTIFICATE OF LIABILITY INSURANCE

OP ID: AN

DATE (MM/DD/YYYY)

07/02/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Silas Garcia Agency & Assoc. 1443 S. St. Francis Dr., P. O. Box 4668 Santa Fe, NM 87502 DOLORES VALDEZ		Phone: 505-982-9863 Fax: 505-983-4935	CONTACT NAME: PHONE (A/C No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID#: ROCKY-1
INSURED ROCKY MOUNTAIN BUSINESS SYSTEMS, INC. ID# 364097 P.O. Box 4204 Santa Fe, NM 87502		INSURER(S) AFFORDING COVERAGE INSURER A: ALLIED INSURANCE INSURER B: NEW MEXICO MUTUAL CAS. CO. INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. LTR.	TYPE OF INSURANCE	ADD'L SUBR. INSR. WVD.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-PORT <input type="checkbox"/> LOG		ACP7243518910	07/02/2013	07/02/2014	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (EA occurrence)	\$ 300,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMPROP AGG.	\$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ACP 7243518910	07/02/2013	07/02/2014	COMBINED SINGLE LIMIT (EA accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
							\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$		ACP 7243518910	07/02/2013	07/02/2014	EACH OCCURRENCE	\$ 2,000,000
						AGGREGATE	\$ 2,000,000
						Products	\$ 2,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, describe under DESCRIPTION OF OPERATIONS below.		79013 101	07/02/2013	07/02/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER	
						E.L. EACH ACCIDENT	\$ 600,000
						E.L. DISEASE - EA EMPLOYEE	\$ 600,000
						E.L. DISEASE - POLICY LIMIT	\$ 600,000
A	Business Property		ACP 7243518910	07/02/2013	07/02/2014	Business	
						Property	400,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Office Machine Sales & Service

CERTIFICATE HOLDER:**CANCELLATION**

CITY OF CITY OF SANTA FE MAIL & DUPLICATING OFFICE 200 LINCOLN AVENUE SANTA FE, NM 87505	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE DOLORES VALDEZ
--	--

ACORD 25 (2009/09)

The ACORD name and logo are registered marks of ACORD

© 1988-2009 ACORD CORPORATION. All rights reserved.



WSCA - State of New Mexico

Contract Number: WSCA Master Price Agreement No. 1715
NM Contract number: 90-000-00-00089AA

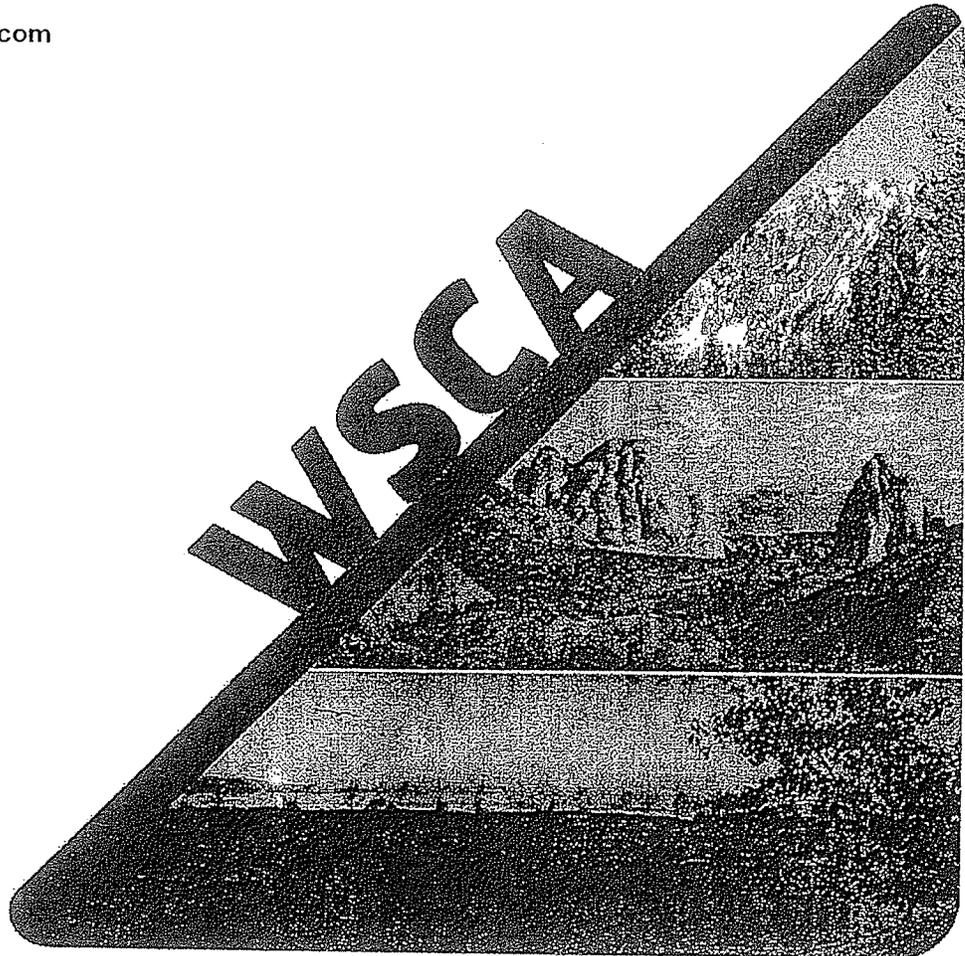
Contract Dates: 10/05/2011 - 06/30/2014

Release Version:
1/2014

Account Executive:
Steve Johnson

Phone:
(612) 578-3179

Email:
sjohnson@cusa.canon.com





OPTION # 3



WCSA PRICING

WCSA Contract # 1715

EXPIRES JUNE 30th, 2014

Handwritten: 7/3/14

Canon imageRUNNER Advance 8205

SPD # 90-000-00-00089AA

PURCHASE PRICE

EQUIPMENT	PURCHASE PRICE	WCSA PRICE*	DEFERRED PAYMENT
Canon iR8205 <i>items included listed below</i>	\$ 63,053.00	\$ 22,729.00	N/A

COMPREHENSIVE MAINTENANCE PRICING (MONTHLY CHARGE INCLUDES SUPPLIES)

EQUIPMENT	COPIES INCLUDED QUARTERLY	EXCESS COPY CHARGE	QUARTERLY BASE CHARGE	QUARTERLY TAX	TOTAL CHARGE PER QUARTER BASED ON QUARTERLY ALLOWANCE
Canon iR8205	B/W 120,000	0.0046	\$552.00	45.19	597.19

Includes Staple Finisher maintenance charge

PURCHASE ORDER INSTRUCTIONS

!!!! IMPORTANT !!!!
PO MUST BE MADE OUT AS FOLLOWS

Canon U.S.A., Inc.
2110 Washington Blvd. Suite 300
c/o Rocky Mountain Business Systems
Arlington, VA 22204-5799

SPD # 90-000-00-00089AA
WCSA Contract # 1715

ITEMS MUST BE LISTED ON PO AS FOLLOWS:

Canon imageRUNNER Advance 8205
Staple Finisher N1
Puncher Unit B1
Direct Print Kit H1
Additional Memory Type D

Maintenance contract is issued to Rocky Mountain Business Systems

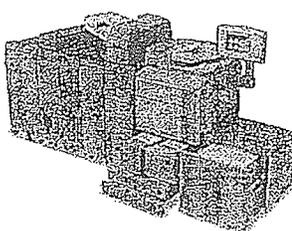
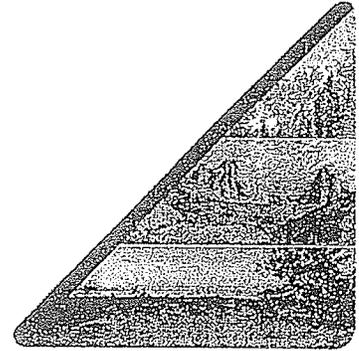
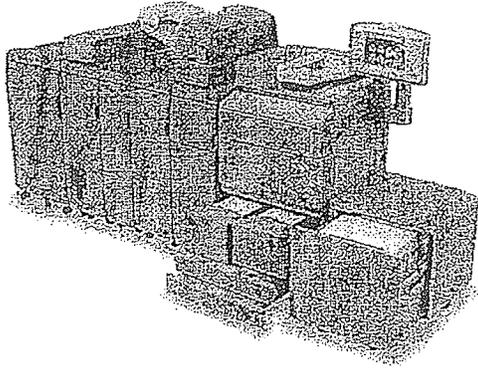


Image may show or not show items



imageRUNNER ADVANCE 8295\8205



Introducing the imageRUNNER ADVANCE 8200 Series, a solution center for digital communications that delivers a simplified, truly integrated workflow. These models streamline every part of the production process to help maximize productivity and improve profitability. From every point of view, these models are simply advanced.

Easy operation.
 Exceptional quality.

With blazing speed, intuitive operation, and unparalleled reliability, the Canon imageRUNNER ADVANCE 8200 Series delivers the outstanding output that high-volume offices, in-plant reprographic facilities, and print-for-pay businesses require.

Features:

- Copy, Print, Send, Store
- Black-and-White Copy/Print
- Series Output speeds of up to 105 ppm (Letter)
- Color Scan and Send
- Up to 13" x 19-1/4"
- 7,700-sheet maximum capacity
- Hard Disk Drive Lock and Erase, IPsec

Products:

imageRUNNER ADVANCE 8295\8205

Description	Item Number	MSRP	Purchase Price	Fair Market Value, Operating & Non-cancelable Monthly Lease Payments				Short Term Rental Payments (\$/out)			
				24	36	48	60	24	36	48	60
imageRUNNER ADVANCE 8295 Base Model Ships standard with 2 x 1,500-Sheet Paper Drawers; 2 x 550-Sheet Paper Cassettes; Tab Feeding Attachment Kit; UFR II Printing; Color Universal Send with PDF High Compression; Searchable PDF/XPS; OOXML (Scan to PPT); Access Management System; HDD Data Erase; IR Sec; Single Pass Duplexing Automatic Document Feeder; Color Image Reader; Ethernet; 100Base-T/100Base-TX/10Base-T; USB 2.0 high speed connectivity; Color Network Scan Gear and Drum Units. Please note Color Image Reader with Single Pass Duplexing Automatic Document Feeder is shipped separately. Requires Staple Finisher-N1; Booklet Finisher-N1; Staple Finisher-Q1; PRO; or Booklet Finisher-Q1; PRO. Ships standard with Upright Control Panel.	5803B007AA	\$40,950	\$13,855	\$620.71	\$432.00	\$358.85	\$310.77	\$706.61	\$489.09	\$387.95	\$328.37
imageRUNNER ADVANCE 8205 Base Model Ships standard with 2 x 1,500-Sheet Paper Drawers; 2 x 550-Sheet Paper Cassettes; Tab Feeding Attachment Kit; UFR II Printing; Color Universal Send with PDF High Compression; Searchable PDF/XPS; OOXML (Scan to PPT); Access Management System; HDD Data Erase; IR Sec; Single Pass Duplexing Automatic Document Feeder; Color Image Reader; Ethernet; 100Base-T/100Base-TX/10Base-T; USB 2.0 high speed connectivity; Color Network Scan Gear and Drum Units. Please note Color Image Reader with Single Pass Duplexing Automatic Document Feeder is shipped separately. Requires Staple Finisher-N1; Booklet Finisher-N1; Staple Finisher-Q1; PRO; or Booklet Finisher-Q1; PRO. Ships standard with Upright Control Panel.	5802B007AA	\$52,500	\$18,962	\$849.49	\$591.23	\$491.11	\$425.31	\$967.05	\$669.35	\$530.93	\$449.39



Accessories:

imageRUNNER ADVANCE 8295\8205

Description	Item Number	MSRP	Purchase Price	Fair Market Value - Operating & Non-Cancellable Monthly Lease Payments				Short-Term Rental Payments (Monthly)			
				24	36	48	60	24	36	48	60
Staple Finisher-N1	5951B002AA	\$6,300	\$3,166	\$141.85	\$98.73	\$82.01	\$71.02	\$161.48	\$111.77	\$88.66	\$75.04
Staple Finisher-N1, Booklet Finisher-N1, Staple Finisher-Q1 PRO, and Booklet Finisher-Q1 PRO cannot be installed at the same time											
Booklet Finisher-N1	5952B002AA	\$9,450	\$4,749	\$212.76	\$148.07	\$123.00	\$106.52	\$242.20	\$167.64	\$132.97	\$112.55
Staple Finisher-N1, Booklet Finisher-N1, Staple Finisher-Q1 PRO, and Booklet Finisher-Q1 PRO cannot be installed at the same time											
Staple Finisher-Q1 PRO	5953B002AA	\$9,600	\$4,848	\$217.19	\$151.16	\$125.56	\$108.74	\$247.25	\$171.13	\$135.74	\$114.90
Staple Finisher-N1, Booklet Finisher-N1, Staple Finisher-Q1 PRO, and Booklet Finisher-Q1 PRO cannot be installed at the same time											
Booklet Finisher-Q1 PRO	5954B002AA	\$11,025	\$5,568	\$249.45	\$173.61	\$144.21	\$124.89	\$283.97	\$196.55	\$155.91	\$131.96
Staple Finisher-N1, Booklet Finisher-N1, Staple Finisher-Q1 PRO, and Booklet Finisher-Q1 PRO cannot be installed at the same time											
Inner Booklet Trimmer-A1 (for Booklet Finisher-N1)	2988B001AA	\$6,300	\$3,517	\$157.58	\$109.67	\$91.10	\$78.90	\$179.39	\$124.17	\$98.49	\$83.36
Internal booklet trimmer that performs a face trim up to 80 pages (20 sheets) to deliver a flush, even edge.											
Booklet Trimmer-D1	2898B001AC	\$9,975	\$5,013	\$224.58	\$156.30	\$129.84	\$112.44	\$255.66	\$176.96	\$140.36	\$118.81
External booklet trimmer that performs a face trim up to 100 pages (25 sheets) to deliver a flush, even edge.											
Puncher Unit-BF1 (for Staple Finisher-N1 and Booklet Finisher-N1)	2895B002AA	\$840	\$422	\$18.91	\$13.16	\$10.93	\$9.47	\$21.53	\$14.90	\$11.82	\$10.00
Optional internal punching unit for Staple Finisher-D1 and Booklet Finisher-D1, punches 2 or 3-holes in pages one sheet at a time.											
Puncher Unit-BS1 (for Booklet Finisher-Q1 PRO)	5738B002AA	\$945	\$527	\$23.62	\$16.44	\$13.65	\$11.83	\$26.89	\$18.61	\$14.76	\$12.50
Option for Staple Finisher-N1 or Booklet Finisher-N1. Installs inside finisher. Puncher Unit-BF1 and Puncher Unit-BS1 cannot be installed at the same time.											
Document Insertion Unit-K1 (for Staple Finisher-N1, Booklet Finisher-N1 and Booklet Finisher-Q1 PRO)	3881B010AA	\$5,565	\$3,107	\$139.18	\$96.87	\$80.47	\$69.68	\$158.44	\$109.67	\$86.99	\$73.63
For Staple Finisher-N1, Booklet Finisher-N1, Staple Finisher-Q1 PRO or Booklet Finisher-Q1 PRO.											
Paper Folding Unit-H1 (for Staple Finisher-N1, Booklet Finisher-N1 or Booklet Finisher-Q1 PRO)	3882B002AA	\$12,600	\$7,035	\$315.16	\$219.35	\$182.20	\$157.79	\$358.78	\$248.33	\$196.98	\$166.73
Creates Z-Folds, C-Folds, Accordion Z-Folds or Half-Folds (V-folds) with support of up to 28 lb. Bond (105gsm) paper.											
Paper Deck Unit-C1	3880B002BA	\$2,520	\$1,266	\$55.73	\$39.48	\$32.80	\$28.40	\$64.58	\$44.70	\$35.45	\$30.01
Provides an additional 3,500 sheets of LTR sized paper capacity up to 80lb. Cover (220gsm).											
POD Deck Lite-A1	3692B002AB	\$4,095	\$2,058	\$92.22	\$64.18	\$53.31	\$46.17	\$104.98	\$72.66	\$57.64	\$48.78
Provides an additional 3,500 sheets of paper of up to 13" x 19" to 140lb. Index (259gsm). Utilizes Air Assist technology for more reliable feeding.											
Professional Puncher-C1 (Incl. Integration Unit-B1)	3842B006AA	\$16,000	\$8,375	\$375.20	\$261.13	\$216.91	\$187.85	\$427.12	\$295.63	\$234.50	\$198.49
Includes Integration Unit-B1.											
Plastic Comb 19-Hole Punch LTR-A1	3028B001AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Twin Loop 21-Hole Punch LTR-A1	3028B002AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Twin Loop 32-Hole Punch LTR-A1	3028B003AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Color Coil 44-Hole Punch LTR-A1	3028B004AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Velo Bind 11-Hole Punch LTR-A1	3028B005AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Loose Leaf 3-Hole Punch LTR-A1	3028B006AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Pro Click 32-Hole Punch LTR-A1	3028B021AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											

Accessories:

imageRUNNER ADVANCE 8295/8205

Description	Item Number	MSRP	Purchase Price	Fair Market Value, Operating Expense, Non-Cancelable Monthly Lease Payments				Short-term Rental Payments (51 out)			
				24	36	48	60	24	36	48	60
Loose Leaf 5-Hole Punch LTR-A1	3028B022AA	\$1,000	\$558	\$25.01	\$17.41	\$14.46	\$12.52	\$28.47	\$19.71	\$15.63	\$13.23
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
High Durability Plastic Comb 19-Hole Punch LTR-A1	3028B033AA	\$3,000	\$1,675	\$75.04	\$52.23	\$43.38	\$37.57	\$85.42	\$59.13	\$46.90	\$39.70
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
High Durability Color Coil 44-Hole Punch LTR-A1	3028B034AA	\$2,800	\$1,563	\$70.04	\$48.74	\$40.49	\$35.07	\$79.73	\$55.19	\$43.77	\$37.05
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
High Durability Loose Leaf 3-Hole Punch LTR-A1	3028B035AA	\$2,500	\$1,396	\$62.53	\$43.52	\$36.15	\$31.31	\$71.19	\$49.27	\$39.08	\$33.08
Optional Punch dye for Professional Puncher-C1. Only one dye can be installed at a time.											
Tab Feeding Attachment Kit-B1	6793A004AA	\$168	\$71	\$3.18	\$2.22	\$1.84	\$1.59	\$3.62	\$2.51	\$1.99	\$1.68
Allows users to load letter-sized tab paper in paper drawer 2. Includes one-touch supports, a tab paperweight bar, and an underlay sheet.											
Utility Tray-A2	3723B002AA	\$63	\$41	\$1.83	\$1.27	\$1.06	\$0.92	\$2.09	\$1.44	\$1.14	\$0.97
Provides an additional work surface extension for document preparation, keyboard, or Voice Guidance Kit.											
Upright Control Panel Set-F1	5796B014AA	\$1,890	\$1,055	\$47.27	\$32.90	\$27.33	\$23.67	\$53.82	\$37.25	\$29.55	\$25.01
Option for 8285 only. The Upright Control Panel is standard on the 8205/8295 models.											
USB Keyboard (Cherry)	1266V426	\$110	\$46	\$2.08	\$1.45	\$1.20	\$1.04	\$2.37	\$1.64	\$1.30	\$1.10
Light grey 11" ultra slim USB Keyboard to assist with text entry for device native functions and select MEAP applications.											
Copy Card Reader Attachment Kit-A2	3730B002AA	\$84	\$36	\$1.60	\$1.11	\$0.92	\$0.80	\$1.82	\$1.26	\$1.00	\$0.84
Required to attach the Card Reader to the device.											
Copy Card Reader-F1	4784B001AA	\$315	\$115	\$5.13	\$3.57	\$2.97	\$2.57	\$5.84	\$4.04	\$3.21	\$2.71
Magnetic Card Reader used to limit and control access to authorized users. Tracks activity by user number for charge-back or accounting purposes.											
Canon Card Set-A1 (1-30)	4781B001AA	\$158	\$57	\$2.57	\$1.79	\$1.49	\$1.29	\$2.93	\$2.03	\$1.61	\$1.36
Card set to utilize with Copy Card Reader-F1: (1-30)											
Canon Card Set-A2 (31-100)	4781B002AA	\$347	\$126	\$5.65	\$3.93	\$3.27	\$2.83	\$6.43	\$4.45	\$3.53	\$2.99
Card set to utilize with Copy Card Reader-F1: (31-100)											
Canon Card Set-A3 (101-200)	4781B003AA	\$462	\$168	\$7.53	\$5.24	\$4.35	\$3.77	\$8.57	\$5.93	\$4.70	\$3.98
Card set to utilize with Copy Card Reader-F1: (101-200)											
Canon Card Set-A4 (201-300)	4781B004AA	\$462	\$168	\$7.53	\$5.24	\$4.35	\$3.77	\$8.57	\$5.93	\$4.70	\$3.98
Card set to utilize with Copy Card Reader-F1: (201-300)											
Canon Card Set-A5 (301-500)	4781B005AA	\$935	\$340	\$15.23	\$10.60	\$8.81	\$7.63	\$17.34	\$12.00	\$9.52	\$8.06
Card set to utilize with Copy Card Reader-F1: (301-500)											
Canon Card Set-A6 (501-1000)	4781B006AA	\$2,352	\$855	\$38.31	\$26.66	\$22.15	\$19.18	\$43.61	\$30.19	\$23.95	\$20.27
Card set to utilize with Copy Card Reader-F1: (501-1000)											
Braille Label Kit-F1	7518A004AA	\$35	\$23	\$1.02	\$0.71	\$0.59	\$0.51	\$1.16	\$0.80	\$0.64	\$0.54
Provides braille labels that can be placed on the control panel, document feeder, and paper drawers to give easier access to visually impaired users.											
ADF Access Handle-A1	1095B001AA	\$146	\$62	\$2.76	\$1.92	\$1.59	\$1.38	\$3.14	\$2.17	\$1.72	\$1.46
Handle that attaches to the Document Feeder to allow for easier access for seated users to open the document feeder.											
Copy Control Interface Kit-A1	3726B001AA	\$53	\$22	\$1.01	\$0.70	\$0.58	\$0.50	\$1.15	\$0.79	\$0.63	\$0.53
Facilitates connection of 3rd-party hardware, typically cost recovery terminals or pay-for-service solutions such as pay-for-copy. Integration may be required; check with the third-party for compatibility.											
Convenience Stapler-B1	1727V838	\$300	\$127	\$5.70	\$3.97	\$3.30	\$2.85	\$6.49	\$4.49	\$3.56	\$3.02
An 8-line stapler which allows users to staple up to 50 sheets at one time, adding value to the imageRUNNER ADVANCE devices.											
PCL Printer Kit-AU1	5956B005AA	\$1,050	\$475	\$21.27	\$14.80	\$12.29	\$10.65	\$24.21	\$16.76	\$13.29	\$11.25
Cannot be installed with imagePASS controller. eLAN item. (License Access Number will be provided by the servicing dealer).											

Accessories:

imageRUNNER ADVANCE 829518205

Description	Item Number	MSRP	Purchase Price	Fair Market Value, operating 24 Non-Cancelable Monthly Lease Payments				Short-Term Rental Payments (1/00)			
				24	36	60	90	24	36	60	90
PCL International Font Set-A1 Requires PCL Printer Kit-AR1. eLAN item (License Access Number will be provided by the servicing dealer).	4821B003AA	\$473	\$296	\$13.26	\$9.23	\$7.66	\$6.64	\$15.09	\$10.45	\$8.29	\$7.01
PS Printer Kit-AU1 Cannot be installed with imagePASS controller. eLAN item (License Access Number will be provided by the servicing dealer).	5957B005AA	\$1,470	\$623	\$27.92	\$19.43	\$16.14	\$13.98	\$31.78	\$22.00	\$17.45	\$14.77
Direct Print Kit (for PDF/XPS)-H1e Enables users to print PDF files directly to the device through the Removable Media, Advanced Box and Web Access. It is not necessary to install the Direct Printer Kit with the PS Printer Kit for direct printing of PDF files only. XPS files can be directly printed through the eLAN item (License Access Number will be provided by the servicing dealer).	3674B004AA	\$150	\$68	\$3.05	\$2.13	\$1.77	\$1.53	\$3.48	\$2.41	\$1.91	\$1.62
Encrypted Secure Print-D1e Enables you to encrypt print data sent from a computer using the Secured Print function, and decrypt it at the device. This can strengthen the security of print data by helping prevent the contents of your printed documents from being seen by other users, and helping prevent the unauthorized use of confidential information. eLAN item (License Access Number will be provided by the servicing dealer).	1337B011AA	\$473	\$214	\$9.61	\$6.69	\$5.55	\$4.81	\$10.94	\$7.57	\$6.00	\$5.08
Barcode Printing Kit-D1e Provides the ability to print 1D and 2D barcodes on output. eLAN item (License Access Number will be provided by the servicing dealer).	3999B004AA	\$840	\$380	\$17.01	\$11.84	\$9.83	\$8.52	\$19.36	\$13.40	\$10.63	\$9.00
Web Access Software-H1e Allows the device to view and print Web pages and downloadable PDF files directly from the system control panel. Direct Printer Kit-H1 is required to print PDFs. eLAN item (License Access Number will be provided by the servicing dealer).	2738B007AA	\$240	\$109	\$4.89	\$3.40	\$2.83	\$2.45	\$5.56	\$3.85	\$3.05	\$2.59
Universal Send Advanced Feature Set-F1 Enables the device to send Searchable PDF/XPS, Trace and Smooth PDF, PDF with Adobe Reader extensions and Office Open XML files, Adobe Reader Extension enables information such as comments, highlights, annotations, files, and signature to be added to a PDF file. With Office Open XML, scanned paper documents are converted into the .ppx format. This enables extraction of data including text, image and line data that can be used for creating various materials.	3405B016AA	\$516	\$235	\$10.51	\$7.31	\$6.07	\$5.26	\$11.96	\$8.28	\$6.57	\$5.56
Universal Send Security Feature Set-D1e Enables the user to send Encrypted PDFs as well as add digital device signatures to a PDF/XPS which help identify the device from which the document was sent through an invisible and visible digital signature. eLAN item (License Access Number will be provided by the servicing dealer).	3406B006AA	\$945	\$427	\$19.15	\$13.33	\$11.07	\$9.59	\$21.80	\$15.09	\$11.97	\$10.13
Universal Send Digital User Signature Kit-C1e Ensures the authenticity of a PDF/XPS by identifying the user that sent the document through an Invisible and visible digital signature. eLAN item (License Access Number will be provided by the servicing dealer).	1326B013AA	\$1,050	\$475	\$21.28	\$14.81	\$12.31	\$10.66	\$24.23	\$16.77	\$13.30	\$11.26
Super G3 FAX Board-AL1 Enables users to send and receive fax documents from a single fax line.	5992B002AA	\$840	\$357	\$15.97	\$11.12	\$9.23	\$8.00	\$18.18	\$12.59	\$9.98	\$8.45
Super G3 2nd Line Fax Board-AL1 Enables the user to use two lines to send and receive Fax documents. (Not available when iRADV8000;srs is configured with Booklet Finisher-F1.PRO)	5993B002AA	\$525	\$223	\$10.00	\$6.96	\$5.78	\$5.01	\$11.38	\$7.88	\$6.25	\$5.29
Super G3 3rd/4th Line Fax Board-AL1 Enables the user to use three or four lines to send and receive Fax documents. (Not available when iRADV8000;srs is configured with Booklet Finisher-F1.PRO)	5994B001AA	\$1,050	\$475	\$21.27	\$14.80	\$12.29	\$10.65	\$24.21	\$16.76	\$13.29	\$11.25
Remote FAX Kit-A1e Enables the user to share the Fax function on the same network. If there is an imageRUNNER ADVANCE Series device with a Fax board installed on the same network, you can send and receive Fax documents via the device with the Fax board, from the device with the Remote Fax Kit. eLAN item (License Access Number will be provided by the servicing dealer).	3679B005AA	\$420	\$190	\$8.50	\$5.92	\$4.92	\$4.26	\$9.68	\$6.70	\$5.32	\$4.50
Secure Watermark-B1e Enables users to embed hidden text in the background of copies. Examples include: "CONFIDENTIAL", the date and time, or a department name. The embedded text becomes visible when copies of the document are made on a copier. eLAN item (License Access Number will be provided by the servicing dealer).	1082B010AA	\$1,050	\$468	\$20.95	\$14.58	\$12.11	\$10.49	\$23.85	\$16.51	\$13.10	\$11.08
USB Device Port-A2 Adds two additional USB ports to use with a 3rd-party card reader or the Multimedia Reader/Writer-A2 for additional media support.	3738B002AB	\$105	\$47	\$2.13	\$1.48	\$1.23	\$1.06	\$2.42	\$1.68	\$1.33	\$1.13
Multimedia Reader/Writer-A2 Supports SD, CompactFlash, Memory Stick, and MicroDrive memory media for direct print and scan to store operations.	3721B002AA	\$630	\$285	\$12.78	\$8.89	\$7.39	\$6.40	\$14.55	\$10.07	\$7.99	\$6.76
Additional memory Type D (512MB) Expands the memory capacity to 2GB. Required for 200 x 400 dpi, 400 x 400 dpi, for 600 x 600 dpi scanning on the [Auto Color Selected], [Full Color] or [Grayscale] mode.	5595B001AA	\$263	\$111	\$4.98	\$3.46	\$2.88	\$2.49	\$5.67	\$3.92	\$3.11	\$2.63

Accessories:

imageRUNNER ADVANCE 8295\8205

Description	Item Number	MSRP	Purchase Price	Fair Market Value, Operating & Non-Cancelable Monthly Lease Payments				Short-term Rental Payments (\$/unit)			
				24	36	48	60	24	36	48	60
Power Protection Unit (8205)	TBD	-	\$318	\$14.25	\$9.92	\$8.24	\$7.14	\$16.23	\$11.23	\$8.91	\$7.54
120V/15 Amp (60Hz, single phase, 3 wire with dedicated ground). Includes one NEMA 5-15R pigtail, two NEMA 5-15R receptacles, Ethernet and modem ports and LCD Event Monitor. Includes ESP's Lifetime Protection Guarantee, which safeguards connected equipment and provides coverage for power related "Acts of God" for life!											

Supplies:

imageRUNNER ADVANCE 8295\8205

Description	Item Number	MSRP	Purchase Price
Stamp Ink Cartridge-C1	1857B001AA	\$46	\$20
Consumable for stamp unit in the ADF			
Staple Cartridge-H1	6789A001AC	\$210	\$89
Used for corner/double stapling only. 3 cartridges per case. 5,000 staples per cartridge.			
Staple-H1 (50 sheet staples) (for Staple Finisher-D1 & Booklet Finisher-D1)	6790A001AA	\$105	\$45
Used for booklet finishing (saddle stitch) only. 2 cartridges per case. 5,000 staples per cartridge.			
Staple-G1	6788A001AC	\$121	\$51
Used for corner/double stapling only. 3 cartridges per case. 5,000 staples per cartridge.			
Staple-N1	1007B001AA	\$189	\$80
Used for corner/double stapling only. 3 cartridges per case. 5,000 staples per cartridge.			
Staple-P1	1008B001AA	\$68	\$29
Used for booklet finishing (saddle stitch) only. 2 cartridges per case. 5,000 staples per cartridge.			

Services:

imageRUNNER ADVANCE 8295\8205

Zero Base Service Plan 8295	
B&W Zero Base Service and Supplies Pricing	0.0046
Optional Service Plans Copies Included Pricing 8295	
Option #1 Included Base Number Impressions	90,000
Option #1 Monthly Base Charge	\$363
Option #1 Overage Rate	0.0040
Option #2 Included Base Number Impressions	110,000
Option #2 Monthly Base Charge	\$420
Option #2 Overage Rate	0.0038
Option #3 Included Base Number Impressions	125,000
Option #3 Monthly Base Charge	\$464
Option #3 Overage Rate	0.0037
Zero Base Service Plan 8205	
B&W Zero Base Service and Supplies Pricing	0.0047
Optional Service Plans Copies Included Pricing 8205	
Option #1 Included Base Number Impressions	300,000
Option #1 Monthly Base Charge	\$1,198
Option #1 Overage Rate	0.0040

Services:

imageRUNNER ADVANCE 8295\8205

Option #2 Included Base Number Impressions	500,000
Option #2 Monthly Base Charge	\$1,866
Option #2 Overage Rate	0.0036
Option #3 Included Base Number Impressions	600,000
Option #3 Monthly Base Charge	\$2,174
Option #3 Overage Rate	0.0037

City of Santa Fe, New Mexico BUSINESS LICENSE



City Of Santa Fe
PO BOX 909
Santa Fe NM, 87504

Official Document
Please Post

Business Name: ROCKY MOUNTAIN BUS, SYSTEM INC

Location: 11 PLAZA LA PRENSA 7 ANNEX2

Class: BUSINESS REGISTRATION - STANDARD

Comment:

Control Number: 0003560

License Number: 14-00027638

Issue Date: January 23, 2014

Expiration Date: December 31, 2014

ROCKY MOUNTAIN BUS, SYSTEM INC
11 PLAZA LA PRENSA 7

SANTA FE, NM 87507

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERABLE TO OTHER BUSINESSES OR PREMISES.