



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 05/28/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 05/19/14**

**ISSUE:**

14. Request for Approval of **Change Order No. 4** to Construction Contract – Santa Fe Reservoirs Infrastructure Improvements Project for Water Division; RMCI, Inc. (Robert Jorgensen)

**FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM**

Requested approval of change order no. 4 to construction contract for Santa Fe Reservoirs Infrastructure Improvements Project for water division with RMCI, Inc. in the amount of \$72,562 exclusive of gross receipts tax. The construction contract includes Alternate A – Owners Contingency Allowance in the amount of \$500,000 plus gross receipts tax. Change Order No. 4 is covered under Alternate A and there is no increase in overall contract price. Budget is available in water fund.

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	Not present to vote		
CHAIRPERSON DOMINGUEZ	Excused		

3-17/14/FCMissue

**ACTION SHEET  
PUBLIC UTILITES COMMITTEE MEETING OF 5/7/14**

<p><b>ISSUE NO. 19</b></p> <p>Request for approval of Change Order No. 4 to the construction contract with RMCI, Inc. (13-0511) for the Santa Fe Reservoir Infrastructure Improvements Project CIP # 3038 for the amount of \$72,565.00 exclusive of NMGRT. (Robert Jorgensen)</p> <p style="text-align: center;">Public Utilities Committee – 5/7/14 Finance Committee – 5/19/14 City Council – 5/28/14</p>
<p><b>PUBLIC UTILITES COMMITTEE ACTION : Approved to forward to 5/19/14 Finance Committee.</b></p>
<p><b>SPECIAL CONDITIONS OR AMENDMENTS:</b></p>
<p><b>STAFF FOLLOW UP:</b></p>

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	Absent(Late)		
COUNCILOR DIMAS	X		
COUNCILOR IVES	X		

City of Santa Fe, New Mexico

# memo

**Date:** April 24, 2014  
**To:** Public Utilities & Finance Committees  
**Via:** Nick Schiavo, Public Utilities Dept. and Water Division Director  
**From:** Robert Jorgensen, P.E., Water Division Engineer

*RC for Nick Schiavo*

**Item and Issue**

Approval of Change Order No. 4 in the amount of \$72,562.00 plus gross receipts tax to construction contract Item #13-0511 with RMCI, Inc. for the Santa Fe Reservoirs Infrastructure Improvements CIP #3038 project is requested.

**Background and Summary**

Change Order No. 4 is for stair width modifications and handrail at Nichols and McClure Dams; fill material screening and structural modifications at Nichols Dam.

The eight foot wide stair width will be reduced to four feet wide to allow for a four foot wide ramp to parallel the stairway. This will facilitate future maintenance to allow wheeled equipment to be cabled up or down the structure. Handrail will be added at the top section of the structure to improve personnel safety. This work is requested by the Water Division.

Field conditions at the Nichols Dam required borrow material be screened to remove rock over three inches in order to meet project specifications. Field conditions at Nichols Dam required that additional processing work be done in an area on the lower section of the dam embankment in order to meet subgrade compaction specifications and concrete fill to bridge a void area.

After Nichols reservoir was drained and the existing outlet works was inspected, it was determined that the existing stop log structure was sound and should be kept. A design change was made to keep the stop log structure which eliminated an extension of reinforced concrete piping, earth fill, and reinforced concrete slope and a credit included in the change order. The cost of a replacement stop log and wall sleeves are included in the change order.

**Funding**

The total cost of Change Order No. 4 is \$72,562.00 plus NMGRT. The construction contract includes Alternate A – Owners Contingency Allowance in the Amount of \$500,000.00 plus NMGRT. Change Order No. 4 cost is covered under Alternate A and there is no increase in overall contract price.

**Recommended Action**

Staff requests the following:

- Approval of \$72,562.00 for Change Order No. 4 under the Alternate A – Owners Contingency.
- Forwarding to Governing Body for approval.



**CHANGE ORDER**

for:

**Santa Fe Reservoirs Infrastructure Improvements Project**

To: RMCI, Inc.  
6211 Chappell RD NE  
Albuquerque, New Mexico 87113

Contract No.: 13-0511  
Change Order No.: 04  
Date: April 24, 2014

*You are hereby directed to make the following changes in this Contract:*

- |                                   |   |                |
|-----------------------------------|---|----------------|
| 1.                                | Perform the modifications and/or change of Scope as described in the attached Change Order Schedule of Items, page 2. | \$ 0.00        |
| 2.                                | New Mexico Gross Receipts Tax @ 8.1875%   | \$ 0.00        |
| <b>TOTAL CHANGE ORDER AMOUNT:</b> |   | <b>\$ 0.00</b> |

The work covered by this order shall be performed under the same terms and conditions as that which is included in the original Contract.

ORIGINAL CONTRACT SUM .....	\$5,596,539.38
NET CHANGE BY PREVIOUS CHANGE ORDERS .....	\$ 0.00
CONTRACT SUM PRIOR TO THIS CHANGE ORDER .....	\$5,596,539.38
CONTRACT SUM WILL BE (INCREASED) (DECREASED) BY THIS CHANGE ORDER .....	\$ 0.00
NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER .....	\$5,596,539.38

**CHANGES APPROVED:**

Contractor: RMCI, Inc.  
By: [Signature]  
Title: Paul Munner  
Date: 4/19/14

Engineer: Santa Fe Engineering Consultants, LLC  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Construction Manager: Weaver Construction Management, Inc.  
By: [Signature] Daniel R. East  
Title: Project Manager  
Date: April 24, 2014

Owner: City of Santa Fe

Water Division Project Manager  
By: [Signature] Date: 4/25/14

Water Division Director / Public Utilities Director  
By: [Signature] Date: 4/25/14

Finance Director  
By: \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney  
By: [Signature] Date: 4/23/14

City Manager / Mayor  
By: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk  
By: \_\_\_\_\_ Date: \_\_\_\_\_



SANTA FE RESERVOIRS INFRASTRUCTURE IMPROVEMENTS PROJECT			
RMCI, INC.			
CHANGE ORDER NO. 04			
SCHEDULE OF ITEMS			
1	FURNISH AND INSTALL ADDITIONAL HANDRAIL: Furnish and install additional handrail as outlined in RFI No. 004 Nichols Reservoir	\$30,630.00	
2	SCREEN UNSUITABLE MATERIALS: Screen on-site materials to meet gradation requirements per PCM No. 004	\$10,859.00	
3	NICHOLS RESERVOIR INTAKE STRUCTURE MODIFICATIONS: Furnish and install per WCD No. 003 and PCM No. 04: A) 3000 psi, low slump, concrete infill, downstream of the outlet tower and at the upstream slope of Nichols Reservoir Dam, B) Leave the stop log structure in place on Nichols Dam., C) Lower the 24-inch emergency drain conduit by 0.67 feet (8 inches) from elevation 7445.0 feet to elevation 7444.33 feet., D) Construct new Stop Logs for stop log structure., E) Delete misc. concrete, RCP pipe and RCP cap., As shown in the attached drawings Page No. 13 of 25 (Sheet No. S-201), Page No. 14 of 25 (Sheet S-301), Page 16 of 25 (Sheet S-402), Page 17 of 25 (Sheet No. S-403, Page 18 of 25 (Sheet No. S-404), and page No. 19 of 25 (Sheet No. 405).	\$31,073.00	
4	New Mexico Gross Receipts Tax @ 8.1875%	\$5,941.00	
5	ALTERNATE A: Owner's Contingency Adjustments.	(\$78,503.00)	
	Original Contingency Amount		\$ 500,000.00
	Net Change by previous Change Orders		\$ (226,452.00)
	Contingency Amount prior to this Change Order		\$ 273,548.00
	Contingency Amount will be (increased) (decreased) by this change Order		\$78,503.00
	New Contingency Amount including this Change Order	\$ 195,045.00	
6	SCHEDULE OF ITEMS TOTAL:	\$0.00	



## City of Santa Fe Summary of Contracts, Agreements, & Amendments

**Section to be completed by department for each contract or contract amendment**

1 **FOR:** ORIGINAL CONTRACT  or CONTRACT AMENDMENT

2 Name of Contractor RMCI

3 Complete information requested  Plus GRT  
 Inclusive of GRT

Original Contract Amount: \$5,596,539.38

Termination Date: 730 days NTP

Approved by Council Date: Pending

or by City Manager Date: \_\_\_\_\_

Contract is for: McClure & Nichols Reservoirs

Amendment # Change Order #4 to the Original Contract# 13-0511

Increase/(Decrease) Amount \$ No increase

Extend Termination Date to: na

Approved by Council Date: Pending

or by City Manager Date: \_\_\_\_\_

Amendment is for: Moving money from Contingency funding in contract to actual work order.

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments)  Plus GRT  
 Inclusive of GRT

Amount \$ 5,596,539.38 of original Contract# 13-0511 Termination Date: 730 ntp

Reason: mcclure nichols

Amount \$ 0.00 amendment # change order #1 Termination Date: na

Reason: move funding from contingency to project work order

Amount \$ No Increase amendment # Change Order #2 Termination Date: NA

Reason: Moving Money from Contingency Funding in Contract to actual work order.

Amount \$ no increase amendment # Change Order #4 Termination Date: na

Reason: Moving Money from Contingency Funding in Contract to actual work order.

Total of Original Contract plus all amendments: \$ 5,596,539



City of Santa Fe
Summary of Contracts, Agreements, & Amendments

5 Procurement Method of Original Contract: (complete one of the lines)

RFP# 13/19/B Date: May 1, 2013

RFQ [ ] Date:

Sole Source [ ] Date:

Other

6 Procurement History:
example: (First year of 4 year contract)

7 Funding Source: BU/Line Item: 52350.57297

8 Any out-of-the ordinary or unusual issues or concerns:
none
(Memo may be attached to explain detail.)

9 Staff Contact who completed this form: Maya Martinez
Phone #

10 Certificate of Insurance attached. (if original Contract) [ ]

Submit to City Attorney for review/signature

Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review
and approval (depending on dollar level).

To be recorded by City Clerk:

Contract #

Date of contract Executed (i.e., signed by all parties):

Note: If further information needs to be included, attach a separate memo.

Comments:

[Empty box for comments]

m