

City of Santa Fe, New Mexico

memo

DATE: November 12, 2014

TO: Finance Committee

FROM: Robert Rodarte, Officer 
Purchasing Division

VIA: Teresita Garcia, Assistant Director 
Finance Department

SUBJECT: Purchase of (1) Support Vehicle for Fire Department
State Price Agreement: 40-000-13-00013:
Vendors: Don Chalmers Ford (Albuquerque)

The Purchasing Division is requesting the procurement of one support vehicle for the Fire Department's Wildland Division, from the aforementioned State Price Agreement, in the total amount of \$37,519.00. Don Chalmers Ford is the authorized regional vendor of Ford Vehicles under this Price Agreement. The Fire Department is replacing one older 1996 Ford F-350, which has exceeded its useful life.

Vendor: Don Chalmers Ford (Albuquerque)	TOTAL
Item 16: 2014 Ford F-350 1 Ton Quantity 1 @	\$ 37,519.00

Although, this transaction is under \$50,000, the City has purchased another vehicle utilizing this contract and will exceed the threshold.

Funding for this procurement will be available in Business Unit 22232.57100 (Fire Reduction Fund). The Fire Department has provided a "BAR" (Budget Adjustment Request) that explains the funding source.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City policy, procurement from State or Federal Price Agreements over \$50,000, require City Council approval (City Purchasing Manual Section 11.1).

ACTION REQUESTED:

It is requested that this procurement of Vehicles for the Fire Wildland Division, from **Don Chalmers Ford**, utilizing State Price Agreement # 40-000-13-00013 in the total amount of \$37,519.00, be approved and submitted to the City Council for consideration.

City of Santa Fe, New Mexico

memo

DATE: November 13, 2014
TO: Finance Committee
City Council
FROM: Jan M. Snyder, Assistant Fire Chief 
SUBJECT: Purchase of a New One Ton Pick-up Truck
VIA: Erik J. Litzenberg, Fire Chief *See original memo signal 11/4*
CC: Robert Rodarte, Purchasing Director

The City of Santa Fe Fire Department would like to purchase a new one ton pick-up truck for its Wildland Division using the State of New Mexico General Services Department Price Agreement # 40-000-13-00013. Funds for this purchase will be money collected from the Department's wildland fire deployment reimbursements over the past season.

The vehicle will be a 2014 Ford F-350 6.2 liter V-8 gas engine pick-up with a low profile utility box. We are purchasing this vehicle in preparation to replace an older one (a 1996 Ford F-350) and maintain an appropriate number of vehicles to support the Department's Wildland program.

The price for this vehicle is \$37,519.00 and we will be using BU 22232.571000 for the purchase.

Also, please find attached a memo with the City Manager's approval of the purchase and other technical data surrounding the truck.

We are requesting your approval of this purchase and budget adjustment (BAR) and passing the consideration on to the governing body.

Please feel free to contact me with any further questions at 955-3121.

Attachments: (2)

City of Santa Fe, New Mexico

memo

DATE: November 4, 2014
TO: Brian Snyder, City Manager
FROM: Jan M. Snyder, Assistant Fire Chief *JS*
SUBJECT: Purchase of a New One Ton Pick-up Truck
VIA: Erik Litzenberg, Fire Chief *EL*
CC: Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department would like to purchase a new one ton pick-up truck for its Wildland Division using the State of New Mexico General Services Department Price Agreement # 40-000-13-00013. Funds for this purchase will be money collected from the Department's wildland fire deployment reimbursements over the past season.

The vehicle will be a 2014 Ford F-350 6.2 liter V-8 gas engine pick-up with a low profile utility box. We are purchasing this vehicle in preparation to replace an older one (a 1996 Ford F-350) and maintain an appropriate number of vehicles to support the Department's Wildland program.

The price for this vehicle is \$37,519.00 and we will be using BU 22232.571000 for the purchase.

If you have any questions, you may contact me at (505) 955-3121.

Approved:



Brian Snyder, City Manager

11-6-14

Disapproved:

Brian Snyder, City Manager

Attachments: (2)

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 40-000-13-00013

Item	Approx. Qty.	Unit	Article and Description	Unit Price	
016	60	Each	Truck 1 ton, cab & chassis, long wheel base, crew cab, 4 x 4 single rear wheels capable of being certified Base Cost: Per Unit, FOB, Dealer's Place of Business Net Cost: Per Unit, FOB, Santa Fe, NM Model: Make: Engine:	(AB)	(AF)
				\$24,365.00	\$27,952.00
				\$24,365.00	\$27,953.00
				W3F	DD8L93 3500
				Ford	Dodge
				6.2 EFI V-8	V-8 Gas

Minimum Specifications:

- Horsepower: 316 Torque: 360
- Engine: Gas
- Transmission: Heavy-duty, automatic
- Air bags: Dual
- Air conditioner: Factory installed
- Axle: Factory standard
- Body: Wide pickup bed
- Cab to axle: 60 inches
- Color: Factory standard to be determined by ordering agency
- Factory skid plates
- Fuel tanks: Maximum fuel capacity available
- Glass: Factory standard tint all around
- Gross vehicle weight rating: 9,900 pounds
- Keys: 3 complete sets of keys
- Mirrors: Outside/left below eye level (extendable trailer towing). Inside non-glare day/night
- Radio: AM/FM push button, factory installed
- Seats: Front-dual reclining split bench cloth; rear-manufacturer's standard
- Steering: Power
- Tires: All terrain tires, full-size spare tire/wheel included
- Wheel base: 176 inches
- Windshield wipers: 2-speed intermittent with washer

Options:

- A) 2 wheel drive in lieu of 4 wheel drive (all-season tires)
- B) Engine: other (diesel)
- C) Roof width amber light bar with 10 LED's: code 3 or federal signal
- D) Roof width amber light bar with 16 LED's: code 3 or federal signal
- E) Dual rear wheels
- F) Trailer towing package and class 3 receiver hitch less ball mount
- G) 9 ft. platform body for SRW with 1/8" tread plate & recessed lights
- H) Headboard for platform bodies
- I) 9 ft. platform body for DRW with 1/8" tread plate & recessed lights
- J) Stake sides for platform bodies

	(AB)	(AF)
(deduct)	\$1,300.00	\$490.00
(add)	\$8,900.00	\$8,700.00
(add)	\$1,895.00	\$1,600.00
(add)	\$2,495.00	\$1,900.00
(add)	\$1,795.00	\$1,100.00
(add)	\$495.00	\$779.00
(add)	\$3,100.00	\$3,400.00
(add)	\$975.00	\$490.00
(add)	\$3,100.00	\$3,190.00
(add)	\$2,395.00	\$1,500.00

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 40-000-13-00013

Item 016 Continued:

Options Continued:

		(AB)	(AF)
K) Gooseneck hitch well trap door & 2-5/16" ball rated at 30,000 lbs "d" ring & 6-way electrical plug with brake controller & headboard or SRW platform body	(add)	\$1,375.00	\$1,100.00
L) Gooseneck hitch well trap door & 2-5/16" ball rated at 30,000 lbs "d" ring & 6-way electrical plug with brake controller & headboard for DWR platform body	(add)	\$1,375.00	\$1,100.00
M) 18"x18"x24" locking toolbox installed under platform body (curbside)	(add)	\$695.00	\$575.00
N) Low profile utility body for 60" CA SRW	(add)	\$6,100.00	\$7,500.00
O) Low profile utility body for 60" CA DRW	(add)	\$6,300.00	\$7,500.00
P) Color other than factory standard production: (5 unit minimum)	(add)	\$1,200.00	\$500.00
Q) Red or metallic paint for utility body	(add)	\$1,600.00	\$900.00
R) Cruise control and tilt wheel	(add)	\$425.00	\$300.00
S) Limited slip rear differential	(add)	\$395.00	\$550.00
T) Locking rear differential	(add)	\$395.00	
U) Power door locks/power windows	(add)	\$1,295.00	\$300.00
V) Radio, AM-FM CD	(add)	\$395.00	\$390.00
W) 6-inch spotlight	(add)	\$450.00	\$375.00
X) Cloth bucket seats no center console	(add)	\$895.00	\$600.00
Y) Vinyl seats	(add/deduct)	\$100.00	N/A
Z) Telescoping lockable utility bed cover	(add)	\$1,625.00	\$2,200.00
AA) Tires: 265, mud and snow 4 x 4	(add)	N/A	\$1,400.00
BB) State police paint configuration	(add)	\$1,495.00	\$950.00
CC) 8,000 lb. capacity driven electric winch, 5/16" cable, hook and guide for 4 x 4 only	(add)	\$2,495.00	\$2,600.00
DD) Snow plow prep package (to be used id snowplow is purchased)	(add)	\$195.00	\$900.00
EE) Mileage charge for one way delivery of unit to area, other than Santa Fe, New Mexico	(add)	\$2.50	\$250.00
FF) Warranty, factory, 5 years - 100,000 miles for motor and drive train, zero deductible	(add)	\$3,150.00	Free
GG) Warranty, factory, 5 years - 75,000 miles bumper to bumper zero deductible	(add)	\$3,350.00	\$3,275.00
HH) Utility body spare mount with #3 master pad lock (agency will specify install location)	(add)	\$260.00	\$560.00
II) Trailer brake	(add)	\$349.00	\$490.00
JJ) B-20 diesel	(add)	\$8,200.00	\$7,500.00
KK) 7 1/2 snow plow	(add)	\$8,200.00	\$7,500.00
LL) 8 1/2 snow plow	(add)	\$8,600.00	\$7,500.00
MM) Keys: Additional	(add)	\$199.00	\$375.00
NN) Utility body (with dual rear wheels)	(add)	\$6,395.00	\$7,500.00
OO) Wheel locks (Installed by customer)	(add)	\$295.00	\$60.00
PP) Optional axle ratios	(add)	\$495.00	
QQ) Power trailer tow mirrors	(add)	N/A	\$400.00
RR) 3 point locking system	(add)	\$695.00	\$360.00

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 40-000-13-00013

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Item 016 Continued:

Utility Body Specifications:

Low profile utility body for eight thousand six hundred (8,600) GVWR cab and chassis truck. Body to be approximately ninety-six inches (96") long and seventy-eight inches (78") wide with fourteen inches (14") deep side compartments and forty-eight inches (48") wide cargo area. Body compartments to be approximately thirty-six inches (36") high. Three (3) compartments on each side of body with standard adjustable shelves and dividers. Electrically welded all steel body constructed of sixteen (16) gauge galvanized steel with eighteen (18) gauge shelves and dividers. Double panel doors built of twenty-two (22) gauge steel. Locking handles keyed alike. Twelve (12) gauge steel diamond tread floor with three (3) steel length longitudinal members welded to four (4) eleven (11) gauge cross members. Eight inch (8") high tailgate with chains. Body to be equipped with full width rear step bumper with hitch recess. Two (2) inch combination ball/pintle hitch. Two (2) "d" rings and six (6) way electrical plug and electric brake controller. Flush mount stop-tail-backup turns lights recessed in rear of body. DOT approved body lights and reflectors. Body installed complete on eight thousand six hundred (8,600) GVWR truck with fifty-six (56") cab to axle dimensions. Body painted to match truck cab. Five (5) year warranty on rust and cracks. Tail, brakes & marker light to be LED.

Notes:

JJ) (AB) See B

Additional Options:

(AF) SS) U-Connect/Bluetooth add \$900.00

571000 Veh smaller than 1.5
572400 Light BAR
530200 steel

TOTAL 37,519⁰⁰

Light BAR-side 2,500⁰⁰
Steel-Racks 500⁰⁰

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE		
Fire Department/Wildland Fire Hazard Reduction				11/05/2014		
ITEM DESCRIPTION	BU / LINE ITEM	<small>(Finance Dept Use Only)</small>		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
Fire Reduction-Operating Supplies	22232.530200			3,000		
Fire Reduction-Safety Supplies	22232.530300			3,000		
Fire Reduction-Uniforms	22232.530500			3,481		
Fire Reduction-Vehicles	22232.571000			37,519		
Fire Reduction-Inventory Exempt	22232.572400			3,000		
JUSTIFICATION: <i>(use additional page if needed)</i> -Attach supporting documentation/memo				TOTAL	\$ 50,000	\$ -

This BAR is to establish FY14-15 budget for the Wildland Fires from Cash Reserves in the amount of \$50,000

The budget will be utilized toward the purchase of a vehicle and accessories.

<p><i>Analy Cocca Bavelo</i> 11-6-14 Prepared By _____ Date</p> <p><i>[Signature]</i> 11-12-14 Division Director _____ Date</p> <p><i>[Signature]</i> 11-12-14 Department Director _____ Date</p>	<p>CITY COUNCIL APPROVAL</p> <p>City Council Approval Required <input type="checkbox"/></p> <p>City Council Approval Date: 6-25-14</p> <p>Agenda Item #: 10 (w)</p>	<p>_____ Budget Officer _____ Date</p> <p><i>[Signature]</i> 11/14/14 Finance Director _____ Date</p> <p>_____ City Manager _____ Date</p>
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