

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 04/30/14
ITEM FROM FINANCE COMMITTEE MEETING OF 04/21/14**

ISSUE:

13. Request for Approval of Budget Transfer from Bicentennial Pool Fund to Municipal Facility Repair Fund for Fort Marcy Roof and Skylight Replacement. (David Pfeifer)

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

Requested approval of budget transfer from Bicentennial Pool Fund to Municipal Facility Repair Fund for Fort Marcy Roof and Skylight Replacement in the amount of \$110,568.00.

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

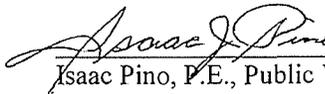
3-17/14/FCMissue

City of Santa Fe New Mexico

MEMO

DATE: April 21, 2014

TO: Finance Committee

VIA: 
Isaac Pino, P.E., Public Works Department Director

FROM: David Pfeifer, Facilities Division Director 

SUBJECT: Budget Adjustment Request (BAR) for Fort Marcy Roof

A contract was entered into with the Cooperative Educational Services and Roof Care on March 15, 2014 in the amount of \$110,568. The 2012 CIP Bond Funds were placed in business unit 32719 for this roof and skylight replacement. The wrong business unit was approved on the contract by mistake.

Funds for this roof & skylight replacement are in 32719.572500.0112900. I am recommending that the funds transfer. The remaining balance in Business Unit 32125's (Municipal Facility) is \$87,595. The remaining balance in 32719 (Bicentennial Pool) for pool facilities city wide is \$231,710.

Please approve the attached BAR to transfer the \$110,568 from Bicentennial Pool (32719) to Municipal Facility Rep (32125) to correct the error. This transfer will allow CIP and Facilities Maintenance to continue until the next CIP bond is approved.

ACTION:

Please approve the Budget Adjustment Request as recommended.

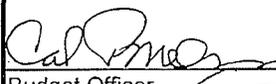
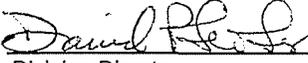
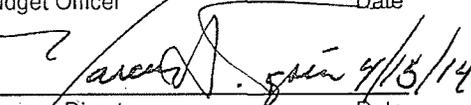
Finance Committee, April 21, 2014
Public Works, CIP, Land Use Committee, April 28, 2014
City Council, April 30, 2014

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME Public Works/Facilities/CIP				DATE 04/14/2014		
ITEM DESCRIPTION	BU / LINE ITEM	<--(Finance Dept Use Only)-->		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
Operating Transfer In	31125.600100	0112900.3719	CR	(110,568)		
Operating Transfer Out	32719.700100	0112900.3125	DR	110,568		
Remodel & Replace	32719.572500	0112900	CR		110,568	
Remodel & Replace	32125.572500	0112900	DR	110,568		
JUSTIFICATION: (use additional page if needed) --Attach supporting documentation/memo				TOTAL	\$ 110,568	\$ 110,568

Please see Attached Memo For the Fort Macy roof and skylight replacement.

David Pfeifer Prepared By	04/14/2014 Date	CITY COUNCIL APPROVAL City Council Approval Required <input type="checkbox"/>	 Budget Officer
 Division Director	4-14-14 Date	City Council Approval Date <input type="text"/>	 Finance Director
 Department Director	4-14-14 Date	Agenda Item #: <input type="text"/>	 City Manager