



**ACTION SHEET  
CITY COUNCIL COMMITTEE MEETING OF 03/26/14  
ITEM FROM FINANCE COMMITTEE MEETING OF 03/17/14**

**ISSUE:**

13. Request for Approval of Budget Increase – FY 2013-14 Mid-Year Adjustment for Jail Costs. (Deputy Chief John Schaerfl)

**FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM**

Requested approval of budget increase in the amount of \$232,900 for FY 2013-14 Mid-Year adjustment for Jail costs in the projected cost amount of \$873,460.

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	Excused		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue

**ACTION SHEET**  
**ITEM FROM PUBLIC SAFETY COMMITTEE MEETING OF 02/18/14**

**ISSUE:** Mid-year adjustment-Decrease from "cash" to increase "Detention Center" line item for jail costs

**PUBLIC SAFETY COMMITTEE ACTION:** Recommend approval

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO	X		
VICE-CHAIPERSON HARRIS	X		
MEMBER MIKE MIER	X		
MEMBER NANCY OWEN-LEWIS	X		
MEMBER PETER MIZRAHI	X		
MEMBER MIKE BOWEN	ABSENT		
MEMBER CHRIS RIVERA	X		

DISK fc1/fcmissue

# City of Santa Fe, New Mexico

# memo

Date: January 31, 2014

To: Public Safety Committee and Finance Committee

CC: Brian Snyder, City Manager  
Marcos A Tapia, Finance Director  
Cal Probasco, Budget Director

Via: Raymond Rael, Chief of Police  
John Schaerfl, Deputy Chief of Police

From: Nancy L. Jimenez, Police Fiscal Administrator

Re: Mid-Year Adjustment - Decrease from "cash" to increase "Detention Center" line item for Jail costs

## **Background and Summary**

Attached you will find a BAR requesting an increase from cash balances in the Correction Fee Fund 2201, to be placed in the "Detention Center" line item 22201.510410 for the Jail costs.

We budgeted a total of \$670,000 from two different funding lines for FY13/14. With the last 6 months and the projected jail costs for the next 6 months \$670,000 will not cover FY13/14's jail costs. \$873,460 is the new projected costs for the jail for FY13/14. We have been billed and paid \$436,730 to the jail for the first 6 months of FY 13/14. Our projects of \$436,730 for the next 6 months will find our budget short by \$203,460. An increase from cash balances in the amount of \$232,900 (current balance in cash) will hopefully cover the projected next 6 months with some cushion should our projects come in low.

We are requesting to move \$232,900 from cash balances into the "detention center" 22201.510410 to cover the shortage in the General Fund and in the Corrections Fee Fund to cover the projected cost of \$873,460 for the incarceration for City of Santa Fe prisoners.

These cash funds are a onetime use and will hopefully cover the costs needed for FY13/14. We will be asking for an increase in our two funding sources which are general fund and the correction fee fund as needed for FY14/15. The annexation and current costs for incarceration of prisoners leave us no other options but to ask for this cash increase for FY13/14 and a budget increase for FY14/15.

## **Requested Action:**

Approval and processing of the BAR that is attached to increase the "detention center" line to cover the jail cost.

# # \_\_\_\_\_

# City of Santa Fe, New Mexico

## BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME Police / Administration / Corrections Fee Fund				DATE 01/31/2014		
ITEM DESCRIPTION	BU / LINE ITEM	<-(Finance Dept Use Only)->		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
Detention Center	22201.510410			232,900		
Cash Due From HUB					232,900	
<b>JUSTIFICATION:</b> (use additional page if needed) --Attach supporting documentation/memo				<b>TOTAL</b>	\$ 232,900	\$ 232,900

Increased from Cash Balances to cover incarceration costs of prisoners for FY 13/14 ONLY

fund 2201 exp 22201

<p><i>Nancy Lawrence</i> 1/31/14 Prepared By _____ Date</p> <p><i>Jahid Khan</i> 1/31/14 Division Director _____ Date</p> <p><i>Raymond J. Tol</i> 2/3/14 Department Director _____ Date</p>	<p><b>CITY COUNCIL APPROVAL</b></p> <p>City Council Approval Required <input type="checkbox"/></p> <p>City Council Approval Date _____</p> <p>Agenda Item #: _____</p>	<p><i>Paul Meador</i> 2/27/14 Budget Officer _____ Date</p> <p><i>[Signature]</i> 3/20/14 Finance Director _____ Date</p> <p>_____ City Manager _____ Date</p>
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Jail Costs

Budget

\$ 150,000.00  
 \$ 520,000.00  
\$ 670,000.00

Billed/Paid

July	\$ 94,775.00	\$ (94,775.00)
August	\$ 72,930.00	\$ (72,930.00)
September	\$ 72,845.00	\$ (72,845.00)
October	\$ 56,440.00	\$ (56,440.00)
November	\$ 78,540.00	\$ (78,540.00)
December	\$ 61,200.00	\$ (61,200.00)
January	\$ -	\$ -
February	\$ -	\$ -
March	\$ -	\$ -
April	\$ -	\$ -
May	\$ -	\$ -
June	\$ -	\$ -
	<u>\$ 436,730.00</u>	<u>\$ 233,270.00</u>

Average Cost \$ 72,788.33

\$ 873,460.00 20% increase  
 \$ (670,000.00)

FY14/15  
 \$ 1,048,152.00

short \$ 203,460.00 mid year request????

Hospital

\$ 100,000.00  
 \$ (53,655.53)  
\$ 46,344.47

FY14/15  
 \$ 120,000.00