



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 04/30/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 04/21/14**

**ISSUE:**

11. Request for Approval of **Change Order No. 3** under the Alternate A Owners Contingency – Santa Fe Reservoirs Infrastructure Improvement Project; RMCI, Inc. (Robert Jorgensen)

**FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM**

Requested approval of change order no. 3 under the Alternate A Owners Contingency for Santa Fe Reservoirs Infrastructure Improvement Project with RMCI, Inc. in the amount of \$41,838.00 plus gross receipts tax (change order no. 3 cost is covered under Alternate A and there is no increase in overall contract price).

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue

**ACTION SHEET  
PUBLIC UTILITES COMMITTEE MEETING OF 4/2/14**

**ISSUE NO. 15**

Infrastructure Improvements Project – CIP No. 3038 Under Alternate A –  
Owner’s Contingency for the amount of \$41,838.00 exclusive of NMGRT.  
(Robert Jorgensen)

Public Utilities Committee – 4/2/14  
Finance Committee – 4/21/14  
City Council – 4/26/14

**PUBLIC UTILITES COMMITTEE ACTION: Approved to forward to 4/21/14  
Finance Committee.**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR RIVERA, CHAIR	x		
COUNCILOR MAESTAS	x		
COUNCILOR BUSHEE	x		
COUNCILOR DIMAS	x		
COUNCILOR IVES	Excused		

# City of Santa Fe, New Mexico

# memo

**Date:** March 20, 2014  
**To:** Public Utilities & Finance Committees  
**Via:** Nick Schiavo, Public Utilities Dept. and Water Division Director *NS*  
**From:** Robert Jorgensen, P.E., Water Division Engineer *RJ*

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## **Item and Issue**

Approval of Change Order No. 3 in the amount of \$41,838.00 plus gross receipts tax to construction contract Item #13-0511 with RMCI, Inc. for the Santa Fe Reservoirs Infrastructure Improvements CIP #3038 project is requested.

## **Background and Summary**

Change Order No. 3 provides additional electrical and control work at Nichols Dam which are part of a Water Division master plan for communication, security, and control improvements.

This additional electrical and control work provides conduits and wiring for a remote terminal unit with radio antenna, future security control panels and fiber optic communication equipment all of which will be located inside the new reinforced concrete intake structure. Bundling this equipment inside the intake structure provides much greater security as well as making maintenance, repair, and operations much easier.

This work also includes installation of conduits through the new concrete structure and new underground conduits in the dam crest for future fiber optic communications for control and security (including future high definition video cameras).

## **Funding**

The total cost of Change Order No. 3 is \$41,838.00 plus NMGRT. The construction contract includes Alternate A – Owners Contingency Allowance in the Amount of \$500,000.00 plus NMGRT. Change Order No. 3 cost is covered under Alternate A and there is no increase in overall contract price.

## **Recommended Action**

Staff requests the following:

- Approval of \$41,838.00 for Change Order No. 3 under the Alternate A – Owners Contingency.
- Forwarding to Governing Body for approval.



**CHANGE ORDER**

for:

**Santa Fe Reservoirs Infrastructure Improvements Project**

To: RMCI, Inc.  
6211 Chappell RD NE  
Albuquerque, New Mexico 87113

Contract No.: 13-0511  
Change Order No.: 03  
Date: March 20, 2014

*You are hereby directed to make the following changes in this Contract:*

1. Perform the modifications and/or change of Scope as described in the attached Change Order Schedule of Items, page 2. \$ 0.00

2. New Mexico Gross Receipts Tax @ 8.1875% \$ 0.00

**TOTAL CHANGE ORDER AMOUNT: \$ 0.00**

The work covered by this order shall be performed under the same terms and conditions as that which is included in the original Contract.

ORIGINAL CONTRACT SUM .....	\$5,596,539.38
NET CHANGE BY PREVIOUS CHANGE ORDERS .....	\$ 0.00
CONTRACT SUM PRIOR TO THIS CHANGE ORDER .....	\$5,596,539.38
CONTRACT SUM WILL BE (INCREASED) ( <del>DECREASED</del> ) BY THIS CHANGE ORDER .....	\$ 0.00
NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER .....	\$5,596,539.38

**CHANGES APPROVED:**

Contractor: **RMCI, Inc.**  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Engineer: **Santa Fe Engineering Consultants, LLC**  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Construction Manager: **Weaver Construction Management, Inc.**  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Owner: **City of Santa Fe**

Water Division Project Manager  
By: \_\_\_\_\_ Date: \_\_\_\_\_

Water Division Director / Public Utilities Director  
By: *[Signature]* Date: 3/25/14

Finance Director  
By: \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney  
By: *[Signature]* Date: 3/20/14

City Manager / Mayor  
By: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk  
By: \_\_\_\_\_ Date: \_\_\_\_\_



<p align="center"><b>SANTA FE RESERVOIRS INFRASTRUCTURE IMPROVEMENTS PROJECT</b>  <b>RMCI, INC.</b>  <b>CHANGE ORDER NO. 03</b>  <b>SCHEDULE OF ITEMS</b></p>		
1.	<p>ELECTRICAL MODIFICATIONS: Furnish and install electrical changes as outlined in WCD No. 4 Nichols Reservoir Electrical Revised including redline changes to the attached Contract Drawings E-101N, E-102N, E-103N, E-104N, E-105N and M-601N and RMCI's PCM -6.</p>	\$41,838.00
2.	<p>ALTERNATE A: Owner's Contingency Adjustments.</p> <p style="margin-left: 40px;">Original Contingency Amount ..... \$500,000.00</p> <p style="margin-left: 40px;">Net change by previous Change Orders ..... (\$184,614.0)</p> <p style="margin-left: 40px;">Contingency Amount prior to this Change Order ..... \$315,386.00</p> <p style="margin-left: 40px;">Contingency Amount will be (increased) (decreased) by this Change Order \$41,838.00</p> <p style="margin-left: 40px;">New Contingency Amount including this Change Order ..... \$273,548.00</p>	(\$41,838.00)
3.	<b>SCHEDULE OF ITEMS TOTAL:</b>	<b>\$ 0.00</b>



Project: McClure/Nichols	QUANTITY PRICING SHEETS
Location: Santa Fe, NM	
Engineer: Santa Fe Engineering Consultants	
Date: 26-Feb-14	
Proposal: PCM 6, WCD 004. Modifications to Nichols Electrical	PRICED BY: B Cook
	CHECKED BY:
	APPROVED BY:

COST CODE	DESCRIPTION	QUANTITY	UNIT	- LABOR -			0.71	- EQUIPMENT -		- MATERIAL -		- SUBCONTRACT -		- OTHERS -		TOTAL AMOUNT
				UNIT \$	WAGE RATE	AMOUNT	Labor Burden	UNIT \$	AMOUNT	UNIT \$	AMOUNT	UNIT \$	AMOUNT	UNIT \$	AMOUNT	
	Superintendent	40.00	Hr		50.00	2,000.00	1,420.00	22.31	892.40					8.00	320.00	\$4,632.40
	Blxby	1.00	LS									#####	32,765.00			\$32,765.00
	Misc. Materials @ 5% Labor	5.00%								2,000.00	100.00					\$100.00
	SUBTOTAL					2,000.00	1,420.00		892.40		100.00		32,765.00		320.00	\$37,497.40
	CONTRACTORS FEE				19%	380.00	269.80	19%	169.56	19%	19.00	8%	2,621.20	19%	60.80	
	SUBTOTAL					2,360.00	1,689.80		1,061.96		119.00		35,386.20		380.80	41,017.76
	SUBTOTAL					41,017.76										
	BOND	2%				820.36										
	TOTAL					41,838.00										
	Time Extension	-	cd													



# BIXBY ELECTRIC

521 Wheeler Ave., SE  
Albuquerque, NM 87102

## CHANGE PROPOSAL COST SUMMARY

Change Order #: **02AR1**

Attn: Mr. Bob Cook  
Of: RMCi, Inc. General Contractor  
P.O. Box 91447  
Albuquerque, NM 87199  
Phone: (505) 345-0008  
Fax:  
E-Mail: [bcCook@rmciinc.com](mailto:bcCook@rmciinc.com)

From: Julie Gibson  
Phone: (505) 842-5384  
Fax: (505) 243-6817  
Mobile: (505) 366-3095  
E-Mail: [julie.gibson@bixbyelectric.com](mailto:julie.gibson@bixbyelectric.com)  
Pages: 10 including cover.  
JOB #: BC13-270

Project Name: Santa Fe Reservoirs Infrastructure Improvements - Nichols  
Change Order Description: WCD04 Nichols Additional Electrical - REVISED  
Proposal Number Dated  
Owner's Request for Proposal Information: WCD04 Revised Drawings February 10, 2014  
GC's Request for Proposal Information:

**Proposal Amount: \$ 32,765 ADD**  
**Proposed Days: 40 ADD**  
**Proposal Date: February 25, 2014**

**Notes:**

1. All original terms and conditions apply to this proposal.
2. Our proposal is based on working normal work hours. No overtime has been included.

**CHANGE PROPOSAL COST SUMMARY**

**Change Order #: 02AR1**

1	Take Off Material			\$	17,026	
2	Quoted Material			\$	(6,400)	
3	Subtotal Material			\$	10,626	
4	Permits			\$	-	
5	Freight / Delivery Charges			\$	-	
6	Material Return / Cancellation			\$	-	
7	Equipment Rental / Gas & Oil			\$	3,331	
8	Other Direct Costs			\$	995	
9	Per Diem	0.00	Days @ \$	-	Per Day	\$
10	Subtotal Direct Job Expenses			\$	4,325.75	
11	Indirect Labor			\$	1,563	
12	Direct Labor			\$	10,555	
13	Total Direct/Indirect Labor			\$	12,119	
14	Tool Replacement	@	2.50%	\$	303	
15	Safety Supplies	@	2.50%	\$	303	
16	Subtotal Labor			\$	12,724.62	
17	Total Prime Cost			\$	27,676	
18	Overhead	@	10.00%	\$	2,768	
19	Profit	@	5.00%	\$	1,522	
20	Combined Overhead & Profit	@	0.00%	\$	-	
21	Total Costs with Overhead & Profit			\$	31,966	
22	Sub-Subcontracts			\$	-	
23	Sub-Subcontracts Mark-up	Overhead: @	0.00%	\$	-	
		Profit: @	0.00%	\$	-	
		Combined Profit & Overhead: @	0.00%	\$	-	
24	Total Cost & Profit Before Other Cost			\$	31,966	
25	Bonds, Performance & Payment		2.50%	\$	799	
26	Special Insurance			\$	-	
27	<b>Total Price of Change Order</b>			\$	<b>32,765</b>	

\*This Proposal is for acceptance within 5 days and is subject to escalation thereafter or subject to voidance.

\*This change proposal covers only the direct cost associated with the change order work described above. We reserve the right to assess the impact of this change order at a later date and to submit these costs as they become known.

\*All Exclusions and Inclusions included in our original bid are also included in this change order proposal.

*Julie Gibson*

February 25, 2014

Date:

APPROVED BY:

Date:



**City of Santa Fe  
Summary of Contracts, Agreements, & Amendments**

**Section to be completed by department for each contract or contract amendment**

1 **FOR:** ORIGINAL CONTRACT  or CONTRACT AMENDMENT

2 Name of Contractor RMCI

3 Complete information requested  Plus GRT  
 Inclusive of GRT

Original Contract Amount: \$5,596,539.38

Termination Date: 730 days NTP

Approved by Council Date: Pending

or by City Manager Date: \_\_\_\_\_

**Contract is for:** McClure & Nichols Reservoirs

Amendment # Change Order #3 to the Original Contract# 13-0511

Increase/(Decrease) Amount \$ No increase

Extend Termination Date to: na

Approved by Council Date: Pending

or by City Manager Date: \_\_\_\_\_

**Amendment is for:** Moving money from Contingency funding in contract to actual work order.

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments)  Plus GRT  
 Inclusive of GRT

Amount \$ 5,596,539.38 of original Contract# 13-0511 Termination Date: 730 ntp

Reason: mcclure nichols

Amount \$ 0.00 amendment # change order #1 Termination Date: na

Reason: move funding from contingency to project work order

Amount \$ No Increase amendment # Change Order #2 Termination Date: NA

Reason: Moving Money from Contingency Funding in Contract to actual work order.

Amount \$ \_\_\_\_\_ amendment # \_\_\_\_\_ Termination Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Total of Original Contract plus all amendments: \$ 5,596,539



City of Santa Fe
Summary of Contracts, Agreements, & Amendments

5 Procurement Method of Original Contract: (complete one of the lines)

RFP# 13/19/B Date: May 1, 2013

RFQ [ ] Date:

Sole Source [ ] Date:

Other

6 Procurement History:
example: (First year of 4 year contract)

7 Funding Source: BU/Line Item: 52350.57297

8 Any out-of-the ordinary or unusual issues or concerns:
none
(Memo may be attached to explain detail.)

9 Staff Contact who completed this form: Maya Martinez

Phone #

10 Certificate of Insurance attached. (if original Contract) [ ]

Submit to City Attorney for review/signature

Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review
and approval (depending on dollar level).

To be recorded by City Clerk:

Contract #

Date of contract Executed (i.e., signed by all parties):

Note: If further information needs to be included, attach a separate memo.

Comments:

Large empty rectangular box for comments.

m