

ACTION SHEET
ITEM FROM FINANCE COMMITTEE MEETING OF 01/19/16
FOR CITY COUNCIL MEETING OF 01/27/16

ISSUE:

11. Request for Approval of Donation of City of Santa Fe Fire Department Apparatus - Fire Engine to the Encino Fire Department. (Jan Snyder)

FINANCE COMMITTEE ACTION:

Approved as Consent item.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

City of Santa Fe, New Mexico

memo

DATE: November 3, 2015
TO: Public Safety Committee
Finance Committee
City Council
FROM: Jan M Snyder, Assistant Fire Chief *JMS*
SUBJECT: Donation of Fire Department Apparatus – Fire Engine
VIA: Erik L. Litzenberg, Fire Chief *ELL*
Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department respectfully requests permission to donate a 1994 Ferrera Type 1 Fire Engine, asset # 24265, to the Encino Fire Department here in New Mexico.

Unit #24265 is 21 years old and served 12 years as a front-line Engine and then another 8 years in reserve status before being “retired” and replaced. The original cost of the vehicle in 1994 was \$195,206.00 and now holds a depreciated value of \$0.00. It's age and overall condition gives it very little monetary value to the Department in regards to trade-in or resale options.

The City of Santa Fe and the Santa Fe Fire Department does have a respectful history of donating fire and emergency medical services apparatus to local Fire Departments and would like to continue the tradition of helping others when we are able to do so. We have been in communications with the New Mexico State Fire Marshal's office and they have identified the Encino Fire Department as a capable and qualifying department that could benefit from such a donation.

I have attached the *Inventory Sheet* and the *Apparatus/Vehicle Replacement Points Evaluation Worksheet* for unit 24265 that are part of the Department's *Emergency Apparatus & Vehicle Fleet Plan* for fiscal years 2015-2025. Our Fleet Plan has been reviewed by the Public Safety and Finance Committees and City Council and helps validate that this piece of apparatus is well beyond its useful life here in the City of Santa Fe.

Please let me know if you have any questions or concerns surrounding this request.

City of Santa Fe, New Mexico

memo

Attachments: (6)

Memo to City Manager – Approval of Donation
City of Santa Fe Fire Department – Emergency Apparatus & Vehicle Fleet Plan,
FY 2015-2025.
Memo from Finance addressing Inventory and depreciation – Unit 24265
Apparatus & Vehicle Replacement Points Evaluation Worksheet – Unit 24265
Letter of Request from Encino Fire Department
Title and original inventory information for unit 24265

City of Santa Fe, New Mexico

memo

DATE: November 9, 2015
TO: Brian Snyder, City Manager
FROM: Jan M Snyder, Assistant Fire Chief 
SUBJECT: Donation of Fire Department Apparatus – Fire Engine
VIA: Erik L. Litzenberg, Fire Chief 

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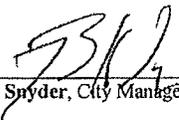
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Please let me know if you have any questions or concerns surrounding this request.

City of Santa Fe, New Mexico

memo

Approved:



Brian Snyder, City Manager

Disapproved:

Brian Snyder, City Manager

Attachments: (5)

City of Santa Fe Fire Department – Emergency Apparatus & Vehicle Fleet Plan
FY 2015-2025.

Memo from Finance addressing Inventory and Depreciation – Unit 24265

Apparatus & Vehicle Replacement Points Evaluation Worksheet – Unit 24265

Letter of Request from Encino Fire Department

Title and original inventory information for unit 24265

SNYDER, JAN M.

From: ORTIZ, MELISSA D.
Sent: Friday, November 06, 2015 9:03 AM
To: SNYDER, JAN M.
Subject: RE: Donation of Asset #24265

Jan,

Sorry your e-mail got lost in my box. I apologize. I am going to have to ask for a duplicate title due to the fact the City does not have the title in hand. I will walk the request over to DMV today.

Back in 1984⁹ we paid \$195,206, at this point the asset is fully depreciated and has a net value of 0. IF you have any questions please do not hesitate to call me and as soon as I get the duplicate title I will get in touch with you.

Thanks

MDO

Melissa D. Ortiz
City of Santa Fe
200 Lincoln Ave.
Santa Fe, NM 87504

(505) 955-6542 Office
(505) 955-6544 FAX

From: SNYDER, JAN M.
Sent: Tuesday, November 03, 2015 2:42 PM
To: ORTIZ, MELISSA D.
Subject: Donation of Asset #24265

Melissa,

We are looking at replacing and donating an old fire engine, asset #24265, a 1994 Ferrera.

Can you send me the original inventory information, original cost, current value and a copy of the title and registration if you have it.

Thanks,

Type 1 Engines

Retired

Ferrera - (24265)

Make: Ferrera
Model:
Year: 1994
Hours: 11,922
Adjusted Mileage: 393,426
Cost: \$ 195,000
Replacement Cost: \$ 525,000
Expected Life: 15 years



Breakdowns and Repairs 2014-2015:

Number of Breakdowns and Repairs:	n/a*
Labor Hours:	n/a*
Labor Costs:	n/a*
Parts Costs:	n/a*
Outsources Repair Costs:	n/a*

Recommendation for Replacement: Condition 4 – Old/Poor and needs immediate consideration

Vehicle Description:

This Type 1 Engine, a 1994 Ferrara, was one of the Department's first custom cab Fire Engines and served the majority of its career as Engine 8 covering the south side of town and the airport prior to construction of Fire Station 10.

After it was replaced in 2006 (serving 12 years as a front-line Engine) it was placed in reserve status until 2014 (8 years in reserve status) when it was "retired" awaiting replacement/donation.

* Unit 24265 did not acquire any repair or parts costs during 2014-2015 due to it being placed in a retired status and no longer being used.

Comments:

Unit 24265 scores a 47 on the *Apparatus/Vehicle Replacement Points Evaluation Worksheet*, see attached, and is ready to be replaced and or donated to another department that would be in the need of it.

City of Santa Fe Fire Department
Apparatus/Vehcile Replacement Points Evaluation Worksheet

Supporting Document to the SFFD Emergency Apparatus & Vehicle Fleet Plan
(Presented to Public Safety and Finance Committee and City Council in October 2015)

Apparatus/Vehicle:	Ferrera Type 1 Engine (24265)	Original Cost:	\$195,206
	Vin#: 1F9FT4283RB140446	Current Estimated Value:	\$0

In-Service Date:	1994	Age:	21	Points:	21
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1 point for every year of chronological age.

Milage:	114,052	1 point for each 11,000 miles.	Points:	10
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Engine Hours: 11,922

Adjusted Miles: 393,426 (miles x 33)

Type of Service:	3	Points:	3
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5 = Front-line Type 1 Engines, Ladders, Rescue and Meds
3 = Reserve Type 1 Engines, Type 6 Engines and BCs Vehicle
1 = HazMat, Tenders, Staff Vehciles

Reliability:	5	Points:	5
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5 = In the shop 2-3 times per month
3 = In the shop once a month
1 = In the shop once every 3 months or less

Repair & Main. Costs:	3	Points:	3
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5 = Life repair and maintenace cost equal to or greater than original cost of vehcile
3 = Life repair and Maintenance costs greater than 20% but less than 90%
1 = Life repair and maintenace costs less than 20% or less than original cost

Condition:	5	Points:	5
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1 = Excellent - No mechanical defects, very short down time and little operating expenses, excellent parts availability and meets the NFPA 1911 safety standard.
2 = Very Good - No known mechanical or suspension defects present, short down time, above average operating expenses, good parts availability and meets NFPA
3 = Good - Some rust or damage to body, some existing mechanical or susepension repairs necessary, increasing down time, above average operating expenses.
4 = Fair - Rust and corrosion on body and cab, exisiting mechanical or suspension repairs needed, down time and operating costs above average, parts harder to find.
5 = Poor - Rust, corrosion or damage impact apparatus use, mechanical and suspension issues limit use, down time more than in-service, does not meet NFPA.

Total Points: 47

Points Calculator:	Less than 18 Points = Condition 1 - Excellent
	18 to 22 Points = Condition 2 - Good
	23 to 27 Points = Condition 3 - Fair, Qualifies for Replacement
	Over 28 Points = Condition 4 - Poor/Old, Needs Immediate Consideration

Recommendation: Overall Condition 4 - Old, Needs Immediate Consideration



Mayor
John G Phillips III

Village of Encino
P.O. Box 163
Encino, NM 88321
(575) 584-2980 Fax (575) 584-9505

Clerk/Treasurer
Loretta Chavez

November 9, 2015

Asst. Chief Jan Snyder
Santa Fe Fire Department
P.O. Box 909
Santa Fe, NM 87504

Reference: ~~Transfer of 1994 Ferrara Class-A Engine to the Village of Encino~~

Dear Chief Snyder,

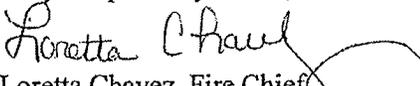
The Village of Encino Fire Department has been advised that the Santa Fe Fire Department may have a 1994 Ferrara Class-A Engine available for transfer to the Village of Encino fire department who is in need of a better structural firefighting apparatus.

Currently we have obtained a new fire station, but we are in need of a better Class-A Engine to replace our current First Line Pumper. We are also in need of a better apparatus to help in improving our current ISO Rating of Class-9 to a better rating, which will greatly help as our current engine does not meet the minimum NFPA 1901 requirements.

We would greatly appreciate consideration for transfer of this apparatus to our fire department. Please feel free to contact me at (575) 512-6390 and advise me what actions the Village must take in order to obtain this Engine to help improve our fire department.

I look forward to working with you in the near future, and thank you again for your consideration in this matter,

Very Respectfully Yours,


Loretta Chavez, Fire Chief
Village of Encino Fire Department

Mayor Pro-Tem
William Murphy

Councilor
Boyd Herrington

Councilor
Ernie Garcia

Councilor
Victor Gallegos

CERTIFICATE OF TITLE

VD-10030
REV. 02/06

VEHICLE IDENTIFICATION NUMBER

1F9FT4283RB140446

TYPE OF TITLE
DUPLICATE

TITLE NUMBER

15313934A447770

ENGINE OR OTHER I.D. NUMBER
02-081.00

PREVIOUS TITLE NUMBER AND STATE
15197934A207382 NM

1ST REG. DATE OF ISSUE
1995 11/09/2015

YEAR
1994

MAKE
HMDE

MODEL
187

BODY
CC

CYLS.
06

DGVW
41000

WT./WHEELS
14900

TYPE OF FUEL
DIESEL

LIENS
0

1st LIENHOLDER (OR OWNER(S) IF NO LIEN)
CITY OF SANTA FE

LICENSE PLATE NUMBER(S)
G19337

200 LINCOLN
SANTA FE NM 87504

VEHICLE CLASS
TRUCK

CLERK
JOM

FILE DATE
NO LIEN

MATURITY DATE
NO LIEN

*ODOMETER & CODE
003868 AM

MH SIZE
00*000

CNTY.
00

REGISTERED OWNER(S)
CITY OF SANTA FE

LOCATION OF MANUFACTURED HOME

200 LINCOLN
SANTA FE NM 87504

SECOND LIENHOLDER

00000

FILE DATE

MATURITY DATE

DO NOT CARRY IN VEHICLE - KEEP IN SAFE PLACE. IMPORTANT: THERE IS AN ADDITIONAL STATUTORY FEE FOR FAILURE BY PURCHASER TO APPLY FOR TRANSFER WITHIN 30 DAYS FROM DATE OF SALE.

DIRECTOR MVD

ODOMETER CODES: AM = ACTUAL VEHICLE MILEAGE, EL = MILEAGE IN EXCESS OF MECHANICAL LIMITS OR NM = NOT ACTUAL MILEAGE. WARNING-ODOMETER DISCREPANCY

NOT A TITLE NO.
21447770

I hereby certify, that interest in the vehicle described above on this Certificate of Title is hereby released.

RELEASE OF LIEN Name of Lienholder: _____ Date: _____
Full Signature of Authorized Agent _____

This Certificate of Title is evidence of legal ownership of the vehicle described above. Upon sale of this vehicle, this certificate must be properly assigned below and presented by the purchaser to the Motor Vehicle Division for transfer. The Division is not responsible for false or fraudulent statements made in connection with this Certificate of Title or held liable for recording errors.

IMPORTANT: Buyer (except for dealer) must apply to the Motor Vehicle Division within 30 days for transfer of title and registration. Federal and state law requires the seller (including dealers) to state the odometer mileage upon transfer of ownership. ANYONE CONVICTED OF A FALSE ODOMETER STATEMENT WILL BE SUBJECT TO FINES AND/OR IMPRISONMENT.

ASSIGNMENT OF TITLE FOR THE EXACT AMOUNT OF \$ _____ I (we) hereby sell, assign,

transfer and convey this _____ day of _____, YR _____ to

Buyer's Name(s): _____

Address _____

the vehicle described on the front side of this Certificate of title and warrant it at time of delivery to be free of any liens or encumbrances unless specified below. IF NO LIEN, WRITE WORD "NONE".

Name & Address of Lienholder _____

Lienholder No. (if any) _____ File Date _____ Maturity Date _____

ODOMETER DISCLOSURE STATEMENT: I (we) hereby certify that the ODOMETER READING of this vehicle is: _____ (NO TENTHS) miles and that stated mileage is (check one of the following): A the actual mileage OR B Mileage in excess of mechanical limits OR C NOT the actual mileage. WARNING-ODOMETER DISCREPANCY.

Signature(s) X _____ Printed Name _____

of Seller(s) X _____ Printed Name _____

Signature(s) X _____ Printed Name _____

of Buyer(s) X _____ Printed Name _____

VOID IF ALTERED
HOLD TO LIGHT TO VIEW EAGLE WATERMARK

VOID IF ALTERED

NEW

NEW

MEXICO

MEXICO

STATE OF NEW MEXICO
TAXATION & REVENUE DEPARTMENT
MOTOR VEHICLE DIVISION
APPLICATION FOR VEHICLE
TITLE AND REGISTRATION
MVD-10001 REV. 09/08



Title Number
15313934A447770

**CDIVISION
USE ONLY**

Vehicle Identification Number 1F9FT4283RB140446	Year 1994	Make HMDE	Model / Series 187	Number of Liens 0	Color(s) Major 	Minor
Secondary ID Number 02-081.00	W. Wheels 14900	First Year Reg. 1995	Date of Issue 11/09/2015	Type of Title 04	01 - First Time 02 - Title Transfer 03 - Lien Release	04 - Duplicate 05 - No Fee Corr. 11 - Non-Negotiable
Name and Mailing Address of Registered Owner(s) CITY OF SANTA FE 200 LINCOLN SANTA FE NM 87504		DGVW 41000	Cyls. 06	Body Type CC	Type of Fuel D	(G) - Gasoline (D) - Diesel (L) - Liquefied (O) - Other 0003868 AM
		License Plate Number(s) G19357		Vehicle Brand 		Vehicle Class TRUCK
		Title Use O	Previous Title No. and State 15197934A207382 NM		Date Purchased 01/01/1901	
Fleet Number 	Commercial Vehicle 	"2290" 	2-Year Registration N	# of Passengers 000	# of Doors 0	# of Seats 000
1st Reg. Owner's Social Security / Employer Identification / CRS No. XXX-XX-0000		1st Reg. Owner D.O.B. 		N.M. Driver License No. 		N.M. Veteran Cert. No. 00000000
FIRST LIEN HOLDER	File Date	Maturity Date		SECOND LIEN HOLDER	File Date	Maturity Date

Name and Address 00000	Name and Address 00000
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Canceled Plate No. 000000000	Dealer Lic. No. 00*000	Mobile Home Size 00	Only 00	Approximate Location (Mobile Home) 	Suspended By
Trade-In VIN (If Applicable) 				REG. EXPIRATION: MONTH DAY YEAR 01/01/2050	Cleared By
Residence Address If Different Than Mailing Address. 200 LINCOLN SANTA FE NM 87504				Reg. Sticker Number: 000000000	Sale Price: 0.00
				IMPORTANT: THERE IS A PENALTY CHARGE FOR FAILING TO RENEW BY THIS DEADLINE.	Less Trade-In: 0.00

ODOMETER DISCLOSURE STATEMENT

FEDERAL AND STATE LAW REQUIRES THE TRANSFEROR (SELLER) OF A VEHICLE TO STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP. ANYONE CONVICTED OF A FRAUDULENT ODOMETER STATEMENT WILL BE SUBJECT TO FINES AND/OR IMPRISONMENT. I hereby certify that the ODOMETER READING of the vehicle described above is _____ (no tenths) miles and that to the best of my knowledge stated mileage is (check one of the following):

Mileage Codes: THE ACTUAL MILEAGE (AM) MILEAGE IN EXCESS OF MECHANICAL LIMITS (EL)* WARNING: NOT THE ACTUAL MILEAGE - ODOMETER DISCREPANCY (NM)*

Printed Name of Seller: _____ Signature of Seller: _____ Date of Statement: _____

Printed Name of Purchaser: _____ Signature of Purchaser: _____ Date of Statement: _____

NOTICE: Payment of the registration fee and acceptance of the application by the Motor Vehicle Division constitutes an affirmation that the applicant for title and registration has complied with the requirements of the Mandatory Financial Responsibility Act, NMSA 1978 §66-5-201 through 66-5-239.

APPLICANT CERTIFICATION: I (We) hereby certify that the information given herein is true and correct to the best of my (our) knowledge and affirm that I (we) have complied with the requirements of the Mandatory Financial Responsibility Act with respect to this vehicle.

Printed Name of 1st Registered Owner: _____ Signature of 1st Registered Owner: _____ Date of Statement: _____

Printed Name of 2nd Registered Owner: _____ Signature of 2nd Registered Owner: _____ Date of Statement: _____

The Division is not responsible for false or fraudulent statements the applicant/registered owner makes in connection with this application, nor is the Division liable for lien recording errors. The registered owner must notify the Division of any errors contained in the title and registration issued pursuant to this application.

NOIC Check by _____
Remarks: **DUP**
ACCEPTED BY: Signature of M.V.D. Employee: _____ Date: _____

TOTAL FEES:
\$0.00

Truck Donation Procedures

- Letter to Chief and CM, requesting the apparatus and based on need
- Memo to Finance Committee via Purchasing requesting the donation
- Information from Accounting on vehicles original value and current value
- Attach memo from our Fleet stating condition and that the vehicle has meet the requirement for retirement