



**ACTION SHEET**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 11/30/15**  
**FOR CITY COUNCIL MEETING OF 12/09/15**

**ISSUE:**

15. Request for Approval of Budget Adjustment to Support City Information System Modernization for City ERP and Land Use System Evaluation and Selection Projects; Berry Dunn McNeil & Park, LLC in the Amount of \$150,000. (Renee Martinez)

**FINANCE COMMITTEE ACTION:**

Approved as Consent item.

**FUNDING SOURCE: 53060.32784.510300**

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

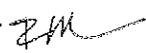
# City of Santa Fe, New Mexico

# memo

DATE: November 10, 2015

TO: Brian Snyder, City Manager

VIA: Oscar Rodriguez, Finance Director 

FROM: Renée Martínez, ITT Department Director 

RE: **Request Approval of Budget Adjustment for City ERP and Land Use System Evaluation and Selection Project**

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## ITEM

Request approval to transfer \$150,000 from the software line item (53060) to the professional contracts line item (510300) within the City Wide ITT Projects Capital Budget (Business Unit 32784) for the purpose of funding the fully executed professional services agreement #15-0845 with Berry Dunn, McNeil and Parker LLC (Berry Dunn).

## BACKGROUND

The Capital Projects Appropriation for FY2015/16 was approved by the City Council on September 25, 2015. This appropriation included a carry forward of funds for the City Wide ITT Projects Capital Budget (Business Unit 32784) to support the City ERP and Land Use System Evaluation and Selection Project. Berry Dunn is the contractor that has been retained to assist the City with this project.

## REQUESTED ACTION

The ITT Department recommends approval of the attached Budget Adjustment Request to transfer \$150,000 from the software line item (53060) to the professional contracts line item (510300) within the City Wide ITT Projects Capital Budget (Business Unit 32784).

### Attachments:

- BAR
- Minutes from Regular Meeting of Governing Body, September 30, 2015, Summary Index, item 11
- Professional Services Agreement #15-0845 (original and amendment 1)

10/20/15  
# 5077

# City of Santa Fe, New Mexico

## BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE		
ITT				04/08/2014		
ITEM DESCRIPTION	BU / LINE ITEM	←-(Finance Dept Use Only)→		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
Software	570650 32784.530600	0114900	CR		(\$150,000)	
Professional Contracts	32784.510300	0114900	DR	\$150,000		
<b>JUSTIFICATION:</b> (use additional page if needed) --Attach supporting documentation/memo				<b>TOTAL</b>	\$ 150,000	\$ (150,000)

RECEIVED  
 BUDGET OFFICE  
 CITY OF SANTA FE  
 OCT 20 PM 2:57

ERP and Community Development Information System Evaluation and Selection Services

Renee Martinez Prepared By Date: 10/20/2015	<b>CITY COUNCIL APPROVAL</b> City Council Approval Required <input checked="" type="checkbox"/> City Council Approval Date: <input type="text"/> Agenda Item #: <input type="text"/>	[Signature] Budget Officer Date: 10/20/15
N/A Division Director <b>Renee Martinez</b> Department Director [Signature] 10/20/15 Date:	Digitally signed by Renee Martinez DN: cn=Renee Martinez, o=City of Santa Fe, ou=ITT Department, email=rjmartinez@ci.santa-fe.nm.us, c=US Date: 2015.10.20 14:20:39 -06'00'	[Signature] Finance Director Date: 10-21-2015
		[Signature] City Manager Date: 11-2-15



# Agenda

REGULAR MEETING OF  
THE GOVERNING BODY  
SEPTEMBER 30, 2015  
CITY COUNCIL CHAMBERS

**AFTERNOON SESSION – 5:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SALUTE TO THE NEW MEXICO FLAG
4. INVOCATION
5. ROLL CALL
6. APPROVAL OF AGENDA
7. APPROVAL OF CONSENT CALENDAR
8. APPROVAL OF MINUTES: Reg. City Council Meeting – September 9, 2015
9. PRESENTATIONS
  - a) September 2015 Employee of the Month – David Rasch, Planner Supervisor, Historic Preservation – Land Use Department. (5 Minutes)
10. CONSENT CALENDAR
  - a) Request for Approval of Amendment No. 1 to Construction Services Agreement – On Call Roadway and Trails Construction Services; GM Emulsions, Inc. (Michelle Martinez)
  - b). Request for Approval of Amendment No. 5 to Amended and Restated Railyard Lease and Management Agreement; Santa Fe Railyard Community Corporation. (Robert Siqueiros)
  - c) Request for Approval of Professional Services Agreement – On Call Engineering Services for Water Resources Management and Water System Improvement for Water Division (RFP #15/41/P); CDM Smith. (Bill Schneider)
  - 1) Request for Approval of Budget Adjustment in the Amount of \$136,016.

CITY CLERK'S OFFICE

DATE 9/25/15 TIME 3:30pm

SERVED BY Melanie Ryan

RECEIVED BY Alicia Larkins



# Agenda

REGULAR MEETING OF  
THE GOVERNING BODY  
SEPTEMBER 30, 2015  
CITY COUNCIL CHAMBERS

11. Request for Approval of Capital Projects Budget Appropriation for FY 2015/16. (Oscar Rodriguez)
12. State of the Municipal Court. (Judge Ann Yalman) **(Postponed at August 26, 2015 City Council Meeting)**
13. MATTERS FROM THE CITY MANAGER
14. MATTERS FROM THE CITY ATTORNEY

## Executive Session

In Accordance with the New Mexico Open Meetings Act §§10-15-1(H)(7) and (8) NMSA 1978, Discussion Regarding Pending Litigation in Which the City of Santa Fe is a Participant, Including, without Limitation: Discussion and Update on Mediation under the Dispute Resolution Provision of the Water Resources Agreement Between the City of Santa Fe and Santa Fe County; *City of Santa Fe v. The Liquid Company Inc., et al.*, First Judicial District Court, No. D-101-CV-2015-01330; and Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights by the City of Santa Fe, Including, without Limitation, the Transfer to the City of Santa Fe of an Interest in Real Estate by Solace Crisis Treatment Center to Effectuate the Expenditure of Funds Appropriated in 2013 by the Legislature for Building Repair and the Purchase and Installation of Information Technology and Related Infrastructure. (Kelley Brennan)

15. Action Regarding the Transfer to the City of Santa Fe of an Interest in Real Estate by Solace Crisis Treatment Center to Effectuate the Expenditure of Funds Appropriated in 2013 by the Legislature for Building Repair and the Purchase and Installation of Information Technology and Related Infrastructure. (Theresa Gheen)
16. MATTERS FROM THE CITY CLERK
17. COMMUNICATIONS FROM THE GOVERNING BODY

## EVENING SESSION – 7:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. SALUTE TO THE NEW MEXICO FLAG
- D. INVOCATION

SUMMARY INDEX  
 SANTA FE CITY COUNCIL MEETING  
 Wednesday, September 30, 2015

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
<u>AFTERNOON SESSION</u>		
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT CALENDAR	Approved [amended]	2
CONSENT CALENDAR LISTING		2-5
APPROVAL OF MINUTES: REGULAR CITY COUNCIL MEETING – SEPTEMBER 9, 2015	Approved	5
<u>PRESENTATIONS</u>		
SEPTEMBER 2015 EMPLOYEE OF THE MONTH – DAVID RASCH, PLANNER SUPERVISOR, HISTORIC PRESERVATION – LAND USE DEPARTMENT		6
REQUEST FOR APPROVAL OF CAPITAL PROJECTS BUDGET APPROPRIATION FOR FY 2015/16	Approved	6-24
STATE OF THE MUNICIPAL COURT	Presentation	24-26
MATTERS FROM THE CITY MANAGER	None	26
MATTERS FROM THE CITY ATTORNEY EXECUTIVE SESSION	Information Postponed to 10/14/15	26 26
ACTION REGARDING THE TRANSFER TO THE CITY OF SANTA FE OF AN INTEREST IN REAL ESTATE BY SOLACE CRISIS TREATMENT CENTER TO EFFECTUATE THE EXPENDITURE OF FUNDS APPROPRIATED IN 2013 BY THE LEGISLATURE FOR BUILDING REPAIR AND THE PURCHASE AND INSTALLATION OF INFORMATION TECHNOLOGY AND RELATED INFRASTRUCTURE	Postponed to 10/14/15	27
MATTERS FROM THE CITY CLERK	None	27
COMMUNICATIONS FROM THE GOVERNING BODY	Information/discussion	27-30

ITEM # 15-1098

**CITY OF SANTA FE  
AMENDMENT No. 1 TO  
PROFESSIONAL SERVICES AGREEMENT  
#15-0845**

AMENDMENT No. 1 (the "Amendment") to the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated June 24, 2015 (the "Agreement"), between the City of Santa Fe (the "City") and Berry Dunn McNeil & Parker, LLC. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

**RECITALS**

A. Under the terms of the Agreement, Contractor has agreed to provide information system solution consulting services to the City.

B. Pursuant to Article 18 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES:

Article 1 of the Agreement is amended to provide additional services, so that Article 1, paragraph 1 reads as follows:

The Contractor shall provide the following services to the City:

A. To coordinate and conduct a formal business process review for a new ERP and Community Development solution

B. To assist the City develop written requirements for a new ERP and Community Development solution

- C. To assist the City develop an RFP for a new ERP and Community Development solution
- D. To assist the City evaluate and select a new ERP and Community Development solution
- E. To assist the City negotiate an agreement for a new ERP and Community Development solution along with implementation services
- F. To assist the City develop an ERP and Community Development system deployment plan including processes, resources, costs and implementation tasks
- G. To develop a formal training plan, knowledge transfer plan and organizational change management plan associated with the implementation of a new ERP and Community Development solution

The Contractor shall include the City's Community Development functional areas including but not limited to:

- A. Land use planning, management and code enforcement; business licenses and building permits; in the scope of the current ERP System Selection Project. The City will be able to document, plan for, and ultimately evaluate systems for both ERP and Community Development functional needs in a single effort to achieve the objective to effectively integrate future systems, functions and services. The Community Development services are further described as deliverables in Exhibit "A-1".

All terms and conditions of RFP #15/18/P and the Contractor's response to such document(s) are incorporated herein by reference and as Exhibit "B" attached hereto.

2. COMPENSATION.

Article 1, paragraph A of the Agreement is amended to increase the compensation by forty-five thousand seven hundred twenty dollars (\$45,720), exclusive of applicable gross receipts taxes, so that Article 1, paragraph A reads as follows:

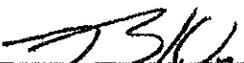
A. The City shall pay to the Contractor in full payment for services rendered, a sum not to exceed one hundred fifty-five thousand eight hundred eighty dollars (\$155,880), exclusive of applicable gross receipts taxes.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 to the City of Santa Fe Professional Services Agreement as of the dates set forth below.

CITY OF SANTA FE:

  
BRIAN K. SNYDER, CITY MANAGER

DATE: 10-21-15

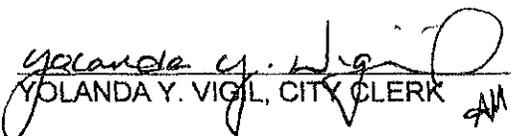
CONTRACTOR:

  
Chad Snow, Principal

DATE: October 15, 2015

CRS# 03-323100-00-1  
City of Santa Fe Business  
Registration # 15-0013277-4

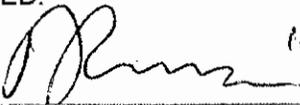
ATTEST:

  
YOLANDA Y. VIGIL, CITY CLERK AM

APPROVED AS TO FORM:

MBM 10/19/15  
KELLEY BRENNEN, CITY ATTORNEY

APPROVED:

 10-21-2015  
All for CF  
OSCAR RODRIGUEZ, FINANCE DIRECTOR

32784/510300  
Business Unit/Line Item

CITY OF SANTA FE  
PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe (the "City") and BerryDunn (the "Contractor"). The date of this Agreement shall be the date when it is executed by the City and the Contractor, whichever occurs last.

1. SCOPE OF SERVICES

The Contractor shall provide the following services, further described as deliverables in Exhibit "A" attached hereto, to the City as represented in their proposal to the City in response to RFP #15/18/P:

- A. To coordinate and conduct a formal business process review for a new ERP solution.
- B. To assist the City to develop written requirements for a new ERP solution.
- C. To assist the City to develop an RFP for a new ERP solution.
- D. To assist the City to evaluate and select a new ERP solution.
- E. To assist the City to negotiate an agreement for a new ERP solution along with implementation services.
- F. To assist the City to develop an ERP system deployment plan including processes, resources, costs and implementation tasks.
- G. To develop a formal training plan, knowledge transfer plan and organizational change management plan associated with the implementation of a new ERP solution.

City. The Contractor, and its agents and employees, shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement.

B. Contractor shall be solely responsible for payment of wages, salaries and benefits to any and all employees or subcontractors retained by Contractor in the performance of the services under this Agreement.

C. The Contractor shall comply with City of Santa Fe Minimum Wage, Article 28-1-SFCC 1987, as well as any subsequent changes to such article throughout the term of this Agreement.

8. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

9. CONFLICT OF INTEREST

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. Contractor further agrees that in the performance of this Agreement no persons having any such interests shall be employed.

10. ASSIGNMENT; SUBCONTRACTING

The Contractor shall not assign or transfer any rights, privileges, obligations or other interest under this Agreement, including any claims for money due, without the

prior written consent of the City. The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City.

11. RELEASE

The Contractor, upon acceptance of final payment of the amount due under this Agreement, releases the City, its officers and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the City to any obligation not assumed herein by the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

12. INSURANCE

A. The Contractor, at its own cost and expense, shall carry and maintain in full force and effect during the term of this Agreement, comprehensive general liability insurance covering bodily injury and property damage liability, in a form and with an insurance company acceptable to the City, with limits of coverage in the maximum amount which the City could be held liable under the New Mexico Tort Claims Act for each person injured and for each accident resulting in damage to property. Such insurance shall provide that the City is named as an additional insured and that the City is notified no less than 30 days in advance of cancellation for any reason. The Contractor shall furnish the City with a copy of a Certificate of Insurance as a condition prior to performing services under this Agreement.

B. Contractor shall also obtain and maintain Workers' Compensation insurance, required by law, to provide coverage for Contractor's employees throughout the term of this Agreement. Contractor shall provide the City with evidence of its compliance with such requirement.

C. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

13. INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend the City from all losses, damages, claims or judgments, including payments of all attorneys' fees and costs on account of any suit, judgment, execution, claim, action or demand whatsoever arising from Contractor's performance under this Agreement as well as the performance of Contractor's employees, agents, representatives and subcontractors.

14. NEW MEXICO TORT CLAIMS ACT

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

15. THIRD PARTY BENEFICIARIES

By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the Contractor. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

16. RECORDS AND AUDIT

The Contractor shall maintain, throughout the term of this Agreement and for a period of three years thereafter, detailed records that indicate the date, time and nature of services rendered. These records shall be subject to inspection by the City, the Department of Finance and Administration, and the State Auditor. The City shall have the right to audit the billing both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

17. APPLICABLE LAW; CHOICE OF LAW; VENUE

Contractor shall abide by all applicable federal and state laws and regulations, and all ordinances, rules and regulations of the City of Santa Fe. In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern. The parties agree that any action or suit arising from this Agreement shall be commenced in a federal or state court of competent jurisdiction in New Mexico. Any action or suit commenced in the courts of the State of New Mexico shall be brought in the First Judicial District Court.

18. AMENDMENT

This Agreement shall not be altered, changed or modified except by an amendment in writing executed by the parties hereto.

19. SCOPE OF AGREEMENT

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the services to be performed hereunder, and all such agreements, covenants and understandings have been merged into this Agreement. This Agreement expresses the entire Agreement and understanding between the parties with respect to said services. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

20. NON-DISCRIMINATION

During the term of this Agreement, Contractor shall not discriminate against any employee or applicant for an employment position to be used in the performance of services by Contractor hereunder, on the basis of ethnicity, race, age, religion, creed, color, national origin, ancestry, sex, gender, sexual orientation, physical or mental disability, medical condition, or citizenship status.

21. SEVERABILITY

In case any one or more of the provisions contained in this Agreement or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein and any other application thereof shall not in any way be affected or impaired thereby.

22. NOTICES

Any notices required to be given under this Agreement shall be in writing and served by personal delivery or by mail, postage prepaid, to the parties at the following addresses:

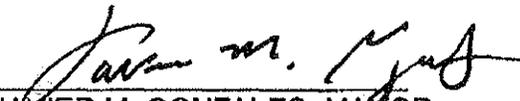
City of Santa Fe:  
Renee Martinez  
ITT Department Director  
2651 Siringo Rd., Building F  
Santa Fe, NM 87501  
(505) 955-5595  
(505) 699-9274  
rjmartinez@ci.santa-fe.nm.us

Contractor:  
Chad Snow  
Principal  
100 Middle Street  
Portland, ME 04101  
(207) 541-2294 ext. 3048  
csnow@berrydunn.com

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:

CONTRACTOR:  
BERRY DUNN

  
\_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

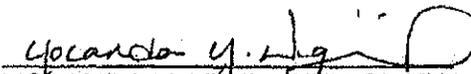
  
\_\_\_\_\_  
NAME AND TITLE  
CHAD SNOW PRINCIPAL

DATE: 8/25/15

DATE: 7/27/2015

CRS# 03-323100-00-1  
City of Santa Fe Business  
Registration # 15-00132774

ATTEST:

  
\_\_\_\_\_  
YOLANDA Y. VIGIL, CITY CLERK  
CC mtg. 6/24/15  
APPROVED AS TO FORM:

  
\_\_\_\_\_  
KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

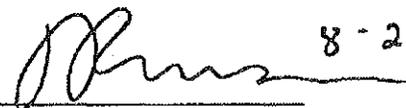
  
\_\_\_\_\_  
OSCAR RODRIGUEZ, FINANCE DIRECTOR  
32784:510300  
Business Unit Line Item

Exhibit A

City's Requested Deliverable	City SOW Deliverables	Estimated Hours	Hourly Rate	Travel Expenses	Total Cost
1. To coordinate and conduct a formal business process review for a new ERP solution	High Level Future State Business Process and Use Cases	80	\$180	\$0	\$14,400
	ERP Business Plan/Case	61	\$180	\$0	\$10,980
	<b>Deliverable Total</b>	<b>141</b>	<b>\$180</b>	<b>\$0</b>	<b>\$25,380</b>
2. To assist the City in developing written requirements for a new ERP solution	Preliminary ERP System Requirements	19	\$180	\$0	\$3,420
	Final ERP System Requirements	66	\$180	\$0	\$11,880
	<b>Deliverable Total</b>	<b>85</b>	<b>\$180</b>	<b>\$0</b>	<b>\$15,300</b>
3. To assist the City in developing an RFP for a new ERP solution	RFP for ERP Solution and Implementation Services	15	\$180	\$0	\$2,700
	Short List of Suitable ERP Solutions	4	\$180	\$0	\$720
	<b>Deliverable Total</b>	<b>19</b>	<b>\$180</b>	<b>\$0</b>	<b>\$3,420</b>
4. To assist the City in evaluating and selecting a new ERP solution	Evaluation of Proposals in Response to RFP	111	\$180	\$0	\$19,980
	Finalist Demonstration Scripts and Questions to Clarify Proposals	40	\$180	\$0	\$7,200
	<b>Deliverable Total</b>	<b>151</b>	<b>\$180</b>	<b>\$0</b>	<b>\$27,180</b>
5. To assist the City in negotiating an agreement for a new ERP solution, along with implementation services	Professional Services Agreement for Selected Solution and Implementation Services	76	\$180	\$0	\$13,680
	<b>Deliverable Total</b>	<b>76</b>	<b>\$180</b>	<b>\$0</b>	<b>\$13,680</b>
6. To assist the City in developing an ERP system deployment plan including processes, resources, costs, and implementation tasks	ERP System Deployment Plan	16	\$180	\$0	\$2,880
	<b>Deliverable Total</b>	<b>16</b>	<b>\$180</b>	<b>\$0</b>	<b>\$2,880</b>

Exhibit A

City's Requested Deliverable	City SOW Deliverables	Estimated Hours	Hourly Rate	Travel Expenses	Total Cost
7. To develop a formal training plan, knowledge transfer plan, and organizational change management plan associated with the implementation of a new ERP solution	Draft Organizational Change Management Plan	14	\$180	\$0	\$2,520
	Draft Training Plan	14	\$180	\$0	\$2,520
	Draft Knowledge Transfer Plan	14	\$180	\$0	\$2,520
	<b>Deliverable Total</b>	<b>42</b>	<b>\$180</b>	<b>\$0</b>	<b>\$7,560</b>
8. General Project Administration	Project Charter	23	\$180	\$0	\$4,140
	Project Management Plan	23	\$180	\$0	\$4,140
	Bi-weekly Project Work Plans	18	\$180	\$0	\$3,240
	Bi-weekly Project Status Reports	18	\$180	\$0	\$3,240
	<b>Deliverable Total</b>	<b>82</b>	<b>\$180</b>	<b>\$0</b>	<b>\$14,760</b>
	<b>Total</b>	<b>612</b>	<b>\$180</b>	<b>\$0</b>	<b>\$110,160</b>



Submitted in Response to  
Request for Proposals (RFP)  
#15/18/P



BerryDunn's Proposal to Provide  
ERP Solution Selection and Consulting Services  
to the City of Santa Fe, New Mexico



**Proposal Submitted by:**

Chad Snow, PMP, Principal  
Ryan Doll, Project Manager  
BerryDunn  
100 Middle Street  
Portland, ME 04104  
Phone: (207) 541-2200  
[csnow@berrydunn.com](mailto:csnow@berrydunn.com)  
[rdoll@berrydunn.com](mailto:rdoll@berrydunn.com)

**Proposal Submitted on**

February 27, 2015 by 2:00 p.m.