

# City of Santa Fe, New Mexico

2511 Camino Entrada, P.O. Box 909, Santa Fe, N.M. 87504-0909

## MUNICIPAL COURT

Ann Yalman, *Municipal Judge*

Phone 505-955-5070 Fax 505-955-5159

### *Transmittal Memo*

To: Finance Committee  
City Council

From: Ann Yalman,   
Municipal Court Judge

VIA: Marcos A. Tapia, Finance Director   
Cal Probasco, Budget Director 

Date: February 28, 2014

Re: Budget for Administrative Office of the Court Reimbursement

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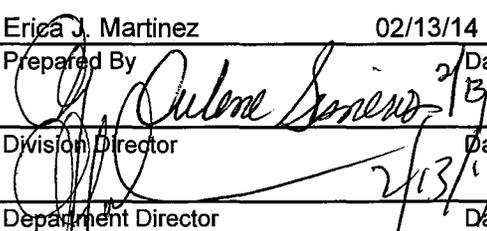
We are requesting approval to establish budget for reimbursement requests that we receive from the Administrative Office of the Courts, for certain expenditures. This year the amount of reimbursement is allocated at \$106,210. We have already sent over various requests for this fiscal year, and so far have received about \$16,000 back to the city. Please feel free to call me at x5110 if you have any questions.

# City of Santa Fe, New Mexico

## BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE
Municipal Courts				02/13/2014
ITEM DESCRIPTION	B.U. / LINE ITEM	SUBLEDGER <small>(Finance Dpt. Use Only)</small>	INCREASE	DECREASE
Remodel & Replace	22130.510300	} DR	1,379	
Rep & Replacement	22130.520300		430	
Rep & Replacement	22130.520400		11,353	
Office Supply	22130.530100		102	
Books/Subscripts/Periodicals	22130.530700		1,360	
Out of State	22130.560200		2,418	
In State	2230.560250		3,600	
Out of State	22130.560500		1,413	
Software	22130.570850		84,155	
Admin Office of Courts	21130.490260		CE	(106,210)
<b>JUSTIFICATION:</b> <i>(use additional page if needed)</i>			<b>TOTAL</b>	<i>net 0</i> \$ <del>212,420</del> \$ -

Budget Administrative Office of Court Reimbursement

Eriza J. Martinez Prepared By  Division Director Department Director	02/13/14 Date 2/13/14 Date 2/13/14 Date	<b>CITY COUNCIL APPROVAL</b> City Council Approval Required <input type="checkbox"/> City Council Approval Date <input type="text"/> Agenda Item #: <input type="text"/>	 Budget Officer  Finance Director City Manager	3/7/14 Date 3/19/14 Date Date
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