City of Santa Fe, New Mexico

memo

Date: February 12, 2015

To: Finance Committee

Via: _____

Oscar Rodriguez, Finance Director

From: _____

Eric F. Garcia, Police Chief

Item and Issue:

Request for acceptance of the FY 2015-16 Law Enforcement Protection Fund (LEPF) Funds Application. Fund 2211, Business Unit 21211.

Background and Summary:

Attached is the LEPF Funds Application for FY 2015-16 in the amount of $132,600. This is a State of New Mexico funded distribution for municipal and county law enforcement agencies in New Mexico.

The Santa Fe Police Department falls within Class 2 funding based on population per the 2010 Census. Class 2 entitles the SFPD to receive $30,000 as a base, and funds $600 per *certified* Police Officer. Currently the Police Department employs 171 certified Police Officers, expected at July 1, 2015, resulting in additional funding of $102,600.

The funds guidelines allow for expenses associated with advanced training and the repair and purchase of law enforcement apparatus, equipment, and supplies.

This distribution requires no match from City funds. There is a deadline, however, which requires the completed and approved funds application to be submitted to the State of New Mexico Department of Finance, Local Government Division by March 31, 2015 for their consideration and review.

Requested Action:

Your review and acceptance of this application is greatly appreciated and needed by the Police Department.

Forward to City Council for approval

:lav

Attachment: Application

SS001.P65 - 7/96

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR CLASS 2 MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2015 - JUNE 30, 2016 FISCAL YEAR

I. **Municipality or County:** City of Santa Fe.

II. **Computation of Proposed Distribution:**

A. Class 2 (Population per 2010 Census = 20,001 to 160,000) $30,000

B. Total Number of Full-Time Certified Police Officers or Sheriff Deputies (*) multiplied by $600: $102,600

171 X $600 =

(*) Each officer or Deputy must be certified by the New Mexico Law Enforcement Academy pursuant to Section 29-7-8 NMSA or authorized as a New Mexico peace Officer pursuant to Section 29-1-11 NMSA. **Certification status must be current on the registry at the Law Enforcement Academy.**

C. Total Proposed Distribution** (A + B) $132,600

III. Amounts distributed from the Law Enforcement Protection Fund must be expended only for the purposes allowed by Section 29-13-7 NMSA 1978. Please itemize the proposed use of these funds below:

A.	Repair and purchase of law enforcement apparatus and equipment which meet **minimum nationally recognized standards.** **(Please Note: regular maintenance on vehicles and police equipment; office furniture and supplies; or operating expenses are not allowable expenses) Rule 2 NMAC 110.3**	$ 32,600
B.	Expenses associated with **advanced** law enforcement planning and training.	$ 100,000
C.	Complying with **match** or contribution requirements for the receipt of federal funds relating to **criminal justice** programs.	
D.	New Mexico Finance Authority Intercept Agreement.	
E.	**TOTAL ESTIMATED EXPENDITURES**** (must equal total distribution)	$ 132,600

** Total Estimated Expenditures from Section III must equal the amount of Total Proposed Distribution in Section II.

IV. **CERTIFICATION:** Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

Mayor/~~Chairman~~	Police Chief ~~or Sheriff~~	2-13-15
Javier M. Gonzales	Eric F. Garcia	Date

CITY OF SANTA FE:

DEPARTMENT OF FINANCE & ADMINISTRATION LOCAL GOVERNMENT DIVISION

_____
JAVIER M. GONZALES, MAYOR

Date:_____

_____
NAME & TITLE

Date:_____

ATTEST:

_____
YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

MDM 2/25/15
KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

_____
OSCAR RODRIGUEZ, FINANCE DIRECTOR

City of Santa Fe
Summary of Contracts, Agreements, & Amendments

Section to be completed by department for each contract or contract amendment

1 **FOR:** ORIGINAL CONTRACT ☐ or CONTRACT AMENDMENT ☐

2 Name of Contractor NM Department of Finance-Local Government-Law Enforcement Protection Fund

3 Complete information requested ☐ Plus GRT

☐ Inclusive of GRT

Original Contract Amount: $132,600.00

Termination Date: June 30, 2016

☐ Approved by Council Date: _____

☐ or by City Manager Date: _____

Contract is for: To provide funding for use in maintaining and improving law enforcement departments in order to enhance the efficiency and effectiveness of law enforcement services.

Amendment # _____ to the Original Contract# _____

Increase/(Decrease) Amount $ _____

Extend Termination Date to: _____

☐ Approved by Council Date: _____

☐ or by City Manager Date: _____

Amendment is for:

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) ☐ Plus GRT

☐ Inclusive of GRT

Amount $ _____ of original Contract# _____ Termination Date: _____

Reason: _____

Amount $ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount $ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount $ _____ amendment # _____ Termination Date: _____

Reason: _____

Total of Original Contract plus all amendments: $ _____

City of Santa Fe
Summary of Contracts, Agreements, & Amendments

5 **Procurement Method of Original Contract:** (complete one of the lines)

RFP# _____ Date: _____

RFQ ☐ _____ Date: _____

Sole Source ☐ _____ Date: _____

Other _____

6 **Procurement History:** _____
example: (First year of 4 year contract)

7 **Funding Source:** DFA-Local Government Distribution **BU/Line Item:** 21211.49210

8 **Any out-of-the ordinary or unusual issues or concerns:**

_____
(Memo may be attached to explain detail.)

9 **Staff Contact who completed this form:** Laura A. Vigil, Accounting Supervisor

Phone # X 5086

10 **Certificate of Insurance attached.** (if original Contract) ☐

Submit to City Attorney for review/signature
Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review and approval (depending on dollar level).

To be recorded by City Clerk:

Contract # _____

Date of contract Executed (i.e., signed by all parties): _____

Note: If further information needs to be included, attach a separate memo.

Comments: