

City of Santa Fe, New Mexico

memo

TO: FINANCE COMMITTEE

FROM: Helene R. Hausman, Cash Management & Investment Officer 

VIA: Oscar S. Rodriguez, Finance Director

DATE: June 1, 2015

RE: BAR to Decrease Budget in Market Station (Fund 5856) for Reimbursement/Refunds

ITEM AND ISSUE

A budget for \$57,579 for 51856.470400, Reimbursements and Refunds, was included in the FY 14-15 budget.

BACKGROUND AND SUMMARY:

On September 9, 2013 a check was received from Everest National Insurance Company as a refund to the City. The budget for this item was rolled over to this year when the initial set up for this year was done. As part of the year-end review of funds with debt this line item is being corrected.

RECOMMENDED ACTION:

Please approve this BAR to decrease the revenue in the Market Station fund.

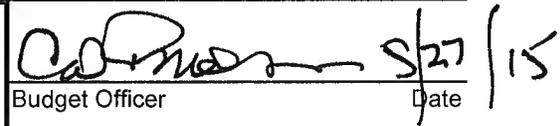
Attachment: BAR

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE	
Finance/Admin				05/27/2015	
ITEM DESCRIPTION	BU / LINE ITEM	---(Finance Dept Use Only)---		INCREASE	DECREASE
		SUBLEDGER / SUBSIDIARY	DR / (CR)		
Reimbursements/Refunds	51856.470400		DR		51,579
JUSTIFICATION: (use additional page if needed) --Attach supporting documentation/memo				TOTAL	\$ - \$ 51,579

Remove budget for this item. There will be no insurance company check this fiscal year as there was for last year.

Helene Hausman Prepared By	05/27/15 Date	<p align="center">CITY COUNCIL APPROVAL</p> City Council Approval Required <input type="checkbox"/>	 Budget Officer
Division Director	Date	City Council Approval Date <input type="text"/>	Finance Director
 Department Director	5/27/15 Date	Agenda Item #: <input type="text"/>	 City Manager