

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 06/24/2015
ITEM FROM FINANCE COMMITTEE MEETING OF 06/15/2015**

| | | | |
|---|------------|----------------|----------------|
| ISSUE: | | | |
| 9. Request for Approval of Donation of Fire Truck to the Sierra Bonita Volunteer Fire Department. (Robert Rodarte) | | | |
| FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM | | | |
| FUNDING SOURCE: | | | |
| SPECIAL CONDITIONS OR AMENDMENTS | | | |
| STAFF FOLLOW-UP: Fire Chief is to provide vehicle replacement schedule to Councilors. Robert Rodarte to correct data on page 5 of packet item #9. | | | |
| VOTE | FOR | AGAINST | ABSTAIN |
| COUNCILOR TRUJILLO | X | | |
| COUNCILOR RIVERA | X | | |
| COUNCILOR LINDELL | | | X |
| COUNCILOR MAESTAS | X | | |
| CHAIRPERSON DOMINGUEZ | | | |

06/15/2015

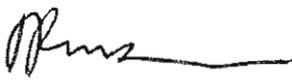
City of Santa Fe, New Mexico

memo

DATE: June 8, 2015

TO: Finance Committee

FROM: Robert Rodarte, Officer
Purchasing Division 

VIA: Oscar S. Rodriguez, Director
Finance Department 

SUMMARY: **Asset Donation: One Older Fire Truck:**
Recipient: Sierra Bonita Volunteer Fire Department

The City Fire Department is requesting the donation of one older Fire Truck to the Sierra Bonita Volunteer Fire Department. The agency has submitted a written request for donation, and have emphasized the need for additional fire truck.

The Purchasing Office supports this donation to the aforementioned agencies based on the following criteria.

- The Vehicles are scheduled for disposal via auction.
- The Vehicles are fully depreciated as of June 30, 2002.
- The Sierra Bonita Volunteer Fire Department meets the requirements of the City of Santa Fe donation policies.

Donate:

Fixed Asset #:22266:

Description: 1992 GMC- White VIN # 4V2DAFME3MU510216

By City policy, any donation to another Governmental entity requires approval from the Finance Committee and City Council (City Purchasing Manual Section 30.3).

ACTION REQUESTED:

It is requested that this donation of the aforementioned older fire truck to the Sierra Bonita Volunteer Fire Department, be reviewed, approved and submitted to the City Council for its consideration.

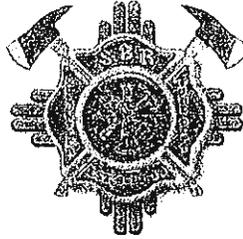


City of Santa Fe Fire Department

P.O. Box 909, 200 Murales Road · Santa Fe, New Mexico 87504
(505) 955-3110 · FAX (505) 955-3115

DATE: May 20, 2015
TO: Robert Rodarte Purchasing Director *RR*
THRU: Jan Snyder Assistant Fire Chief *JS*
FROM: Tim L'Esperance Fire Fleet Administrator *TLE*
SUBJECT Donation of Fire Truck

The Fire Department would like to Donate a Fire Truck FA# 22266
Vin #4V2DAFME3MU510216 a 1992 GMC-White. The truck has served
the Fire Dept. well in the last twenty-three years but no longer meets our needs. We
have received a request from Sierra Bonita Volunteer Fire Department for a
truck and as in the past feel we can help this small New Mexico Department by
donating this unit. I have asked Finance to pull the title and remove this unit from
the in-service list. Please advise if anything more is needed from the Fire
Department to move forward with this donation. Request letter from The SBR
Fire Dept Chief is attached. Thank You.



1751 Hwy 434
Guadalupita, NM 87722

Fire Chief Erik Litzenberg
City of Santa Fe
PO Box 909
Santa Fe, NM 87504-0909

Dear Mr. Gonzales,

Recently the citizens of the Sierra Bonita and Rincon Ranch subdivisions, located in Mora County, established a new volunteer fire department (SBR Volunteer Fire Department). I am sure you are aware that for the first year of a new fire department's existence it is on probation and the State provides no funding whatsoever. Even so, the new department has a list of equipment, tools and gear they must acquire in order to get off of probation and become eligible to receive state funding.

We at SBR VFD are contacting larger fire departments in our area to see if they have any surplus trucks, gear or tools that could be transferred to us to help us in this endeavor. If the Santa Fe Fire Department has any such surplus items we would greatly appreciate your help in acquiring them for our Department.

We will do fundraising on our own to supplement the Fire Excise tax funds we will receive, but some of the items we are required to obtain cost more than an entire years worth of Excise Tax revenue we can expect to receive.

Please call me if there are any questions I may answer and any assistance is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Richardson'.

Mickey Richardson, Chief
SBR Volunteer Fire Department
Ph. (806)676-8746

Fixed Asset Master - Asset Master Revisions



Work With Assets | **Asset Master Revisions**

OK Cancel Form Previous Next Tools

Asset Number

Last Asset Number En

Asset Information | Location | Category Codes 1-10 | Category Codes 11-20 | Additional Info

Identification

Asset Number
 Unit Number
 Serial Number
 Parent Number

Description

Accounting Information

Company Number * *General Fixed Assets Acct Grp*
 Responsible BU * *Exp-Emergency Services Div*
 Account Number * *Vehicles > 1.*
 Date Acquired Date Disposed

Status *Active* Date
 Subledger Inact. *Active Subledger*
 Employee *COSF - EAM*
 Inventory Number

Fixed Asset Master - Beginning Balance Adjustments

Fixed Asset Master - Beginning Balance Adjustments



Work With Assets: Beginning Balance Adjustments

OK Find Cancel Previous Next Tools

Asset Number

OR Cost Account

and A/D Account

Sub Type/Subledger

Explanation
Skip To Asset

Copy AA amounts to all ledger types Do not copy AA amount

Records 1 - 1

| <input type="checkbox"/> | <input type="checkbox"/> Asset Number | Asset Description | Cost Amount | A/D Amount |
|--------------------------|---------------------------------------|---------------------------|-------------|------------|
| <input type="checkbox"/> | 22266 | 1991 GMC XPD Pumper Class | 150,650.00 | 150,650.00 |