ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, APRIL 27, 2015

ITEM 11

REQUEST FOR APPROVAL TO TRANSFER AND BUDGET $50,000 IN 2012 CIP BOND FUNDS ALLOCATED TO TRANSIT FROM FUND 5400 TO FUND 5409 **(KEN SMITHSON)**

PUBLIC WORKS COMMITTEE ACTION: Approved

FUNDING SOURCE: 52409.572970.0112900

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

City of Santa Fe, New Mexico

memo

DATE: April 17, 2015

TO: Public Works Committee

THRU: Jon Bulthus, Transit Division Director

FROM: Ken Smithson, Director of Operations and Maintenance

SUBJECT: Request for Approval to Transfer and Budget $50,000 in 2012 CIP Bond Funds Allocated to Transit from Fund 5400 to Fund 5409

ITEM

In June 2013, the Governing Body approved Resolution No. 2013-60 for a bus pass rebate program for bicycle users. The resolution directed that $50,000 be reallocated to the Transit Division from the CIP Bond for the bike sharing program, and that this amount be designated for capital expenditures.

The Transit Division absorbed the cost of the bus pass rebate program in its operating budget by issuing bus passes at no cost to eligible participants, until the $50,000 threshold was reached. Thus, at this time, we wish to transfer the $50,000 in CIP Bond funds from Fund 5400, where the expenses for the bike sharing program were realized, and budget this amount in Fund 5409, where it may be put toward BU/LI 52409.572970, WIP Construction, for the Southside Transit Center project.

ACTION REQUESTED

Recommend to the Finance Committee to transfer and budget $50,000 in 2012 CIP Bond funds allocated to Transit from Fund 5400 to Fund 5409, toward WIP Construction for the Southside Transit Center project.

Attachments

Resolution No. 2013-60
Budget Adjustment Request

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2013-60

INTRODUCED BY:

Councilor Dominguez
Councilor Bushee

A RESOLUTION

RELATING TO HEALTHY LIFESTYLES AND A CLEAN ENVIRONMENT; DIRECTING STAFF TO DESIGN A BUS PASS REBATE PROGRAM FOR RESIDENTS OF SANTA FE WHO ACQUIRE, BY PURCHASE FROM A PARTICIPATING BICYCLE VENDOR OR ACQUIRE BY PROVIDING VOLUNTEER SERVICES TO A PARTICIPATING BICYCLE VENDOR A BICYCLE AND/OR BICYCLE EQUIPMENT AND REALLOCATING $50,000 FROM THE CIP FUND DESIGNATED FOR A BIKE SHARING PROGRAM TO THE TRANSIT DIVISION TO BE DESIGNATED FOR CAPITAL EXPENDITURES IN ORDER TO ALLOW A BUDGET TRANSFER FROM THE GENERAL FUND TO BE USED FOR COSTS ASSOCIATED WITH THE BUS PASS PROGRAM.

WHEREAS, the continuing increase in gasoline prices has created an economic burden to Santa Fe residents which has resulted in an increased use of bicycles and increased ridership on the Santa Fe Trails transit system; and

WHEREAS, on January 9, 2013, the Governing Body adopted the Airport Road Overlay District Ordinance, Ordinance No. 2013-1 ("Ordinance"); and

WHEREAS, the purpose and intent of the Ordinance includes the promotion of a healthy and safe environment through less dependence on the automobile; and

WHEREAS, the City of Santa Fe is a bicycle friendly community and has been recognized as such by the League of American Bicyclists; and

WHEREAS, the cost of purchasing a bicycle and safety and commuter equipment are often barriers that keep people from using a bicycle as a means of transportation, however, over time using a bicycle will far outweigh the cost of using an automobile; and

WHEREAS, establishing a bus pass program that will provide a free bus pass incentive in exchange for a bicycle and/or bicycle equipment acquired by purchase from a participating bicycle vendor or acquired by providing volunteer services to a participating bicycle vendor will encourage residents to live automobile-free which is in the best interest of the public health and the environment of the city of Santa Fe; and

WHEREAS, such an initiative will support local businesses help keep money circulating in Santa Fe which benefits our local economy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that staff is directed to:

- Design a bus pass rebate program for residents of Santa Fe who acquire by purchase from a participating bicycle vendor or acquire by providing volunteer services to a participating bicycle vendor a bicycle and/or bicycle equipment:
  - The program shall define a participating bicycle vendor as a for profit or non-profit entity that sells or allows for the provision of volunteer services in return for a bicycle or bicycle equipment;
  - The entity shall apply to the City to become a participating bicycle vendor in accordance with City application procedures to be developed by staff and brought back through the committee and Council process for approval;

- The program shall require that the bus pass rebate shall be equal to or less in value to the bicycle or bicycle equipment acquired;
- The program shall be designed to incentivize new ridership for the Santa Fe Trails.

BE IT FURTHER RESOLVED that $50,000 from the CIP fund currently designated for a bike sharing program shall be reallocated to the Transit Division for capital expenditures in order to allow a budget transfer from the general fund for costs associated with the bus pass program..

PASSED, APPROVED, and ADOPTED this 12th day of June, 2013.

DAVID COSS, MAYOR

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

GENO ZAMORA, CITY ATTORNEY

M/Melissa/Resolutions 2013/2013-60 Bus Pass Program

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME	DATE
Transportation/Transit/5407	03/16/2015

ITEM DESCRIPTION	B.U. / LINE ITEM	SUBLEDGER (Finance Dpt. Use Only)	DEBIT	Credit
Operating Transfers In	51407.600100	0112900		50,000
Operating Transfers Out	32815.700100	0112900	50,000	
WIP Construction	52409.572970	0112900	50,000	
Remolding/Replacement	32815.572500	0112900		20,000
Vehicles <1.5	32815.570950	0112900		30,000
		TOTAL	$ 100,000	$ 100,000

JUSTIFICATION: *(use additional page if needed)*

Tony S. Martinez 03/16/2015
Prepared By Date

3/30/15
For Division Director Date

3/30/15
For Department Director Date

CITY COUNCIL APPROVAL
City Council Approval Required ☐
City Council Approval Date
Agenda Item #:

4/1/15
Budget Officer Date

4-1-2015
Finance Director Date

City Manager Date