



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 06/25/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 06/16/14**

**ISSUE:**

8. Request for Approval of **Amendment No. 2** to Lease Agreement – Canyon Road Parking Lot; Roman Salazar. (P.J. Griego)

**FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM**

Requested approval of amendment no. 2 to lease agreement for Canyon Road Parking Lot with Roman Salazar in the amount of \$54,000 in the amount not to exceed \$270,000. Budget is available in parking fund.

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, JUNE 9, 2014**

**ITEM 9**

REQUEST FOR APPROVAL OF AMENDMENT RENEWAL #2 TO LEASE AGREEMENT WITH ROMAN SALAZAR FOR THE CANYON RD. PARKING LOT IN THE AMOUNT OF \$54,000 (PJ GRIEGO)

**PUBLIC WORKS COMMITTEE ACTION: Approved on Consent**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

# City of Santa Fe, New Mexico

# memo

**DATE:** May 22, 2014

**TO:** Public Works Committee

**VIA:** Jon Bulhuis, Transportation Department Director  
Sevastian E. Gurulé, Parking Division Director 

**FROM:** P.J. Griego, Parking Enterprise Fund Accountant 

**RE:** Canyon Rd. Parking Lot Lease Renewal Amendment #2

**ITEM AND ISSUE:**

Request for Approval of Amendment Renewal #2 to Lease Agreement (Item #10-0478) with Roman Salazar (Canyon Rd. Parking Lot).

**BACKGROUND AND SUMMARY:**

The Parking Division is requesting approval of Amendment Renewal #2 to the existing Lease Agreement between the City of Santa Fe and Roman Salazar for the Canyon Road parking Lot.

The Canyon Road Parking lot has been used for several years as an important component of the municipal parking system in the RAC district by increasing the available supply of off-street parking in this district. The total amount for Amendment #2 is \$54,000. Funds are budgeted in business unit and line item 52155.562550 Rent of Land and Buildings, Off-Street Parking. The total amount to date including original and amendments is \$270,000.

**RECOMMENDED ACTION:**

1. Approval of Amendment Renewal #2 to Lease Agreement for The Canyon Rd parking lot, in the amount of fifty four thousand dollars (\$54,000.00).

Attachments: (1) Copy of Draft Amendment Renewal #2

**CITY OF SANTA FE  
AMENDMENT No. 2 TO  
LEASE AGREEMENT**

AMENDMENT No. 2 (the "Amendment") to the CITY OF SANTA FE LEASE AGREEMENT, dated June 9, 2010 (the "Agreement"), between the City of Santa Fe (the "City") and Roman Salazar, the duly appointed and acting Trustee of the Salazar Survivor's Trust created June 3, 2006 (the "Lessor"). The date of this Amendment shall be the date when it is executed by the City or the Contractor, whichever occurs last.

**RECITALS**

A. Under the terms of the Agreement, Lessor has agreed to lease to Lessee the following described premises located in Santa Fe, New Mexico (Premises) attached hereto in Exhibit "A".

B. Pursuant to Article 25 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. RENT.

Article 5, paragraph 1 of the Agreement is amended to increase the amount of compensation by a total of fifty-four thousand dollars (\$54,000) so that Article 5, paragraph 1 reads in its entirety as follows:

Lessee hereby agrees to pay as monthly rent for the Premises, \$54,000 per year, without notice or demand, for the period from July 1, 2014 to June 30, 2015, without deduction or offset for any cause. The total rent for the years July 1, 2010 to June 30, 2015 shall not to exceed two hundred seventy thousand dollars (\$270,000).

2. TERM.

Article 3 of the Agreement is deleted. A new Article 3 of the Agreement is inserted to extend the term of the Agreement, so that Article 3 reads in its entirety as follows:

This Agreement shall be effective when signed by the City and the Lessor, whichever occurs last, and shall terminate on June 30, 2015, unless terminated sooner pursuant to Article 3, below, unless renewed and extended an additional year. In accordance with the original Lease, the Agreement may not be renewed and extended beyond June 30, 2018.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 to the City of Santa Fe Lease Agreement as of the dates set forth below.

CITY OF SANTA FE:

LESSOR:  
SALAZAR SURVIVOR'S TRUST  
u/a dated 6/3/06:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ROMAN SALAZAR, TRUSTEE

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

*Judith Arner for*  
\_\_\_\_\_  
CITY ATTORNEY *2/27/14*

APPROVED:

*Judith Arner*  
\_\_\_\_\_  
FINANCE DIRECTOR

52155.562550  
Business Unit/Line Item





**City of Santa Fe  
Summary of Contracts, Agreements, & Amendments**

**Section to be completed by department for each contract or contract amendment**

1  ORIGINAL CONTRACT or CONTRACT AMENDMENT

2 Name of Contractor Roman Salazar

3 Complete information requested

Plus GRT

Original Contract Amount: \$162,000.00

Inclusive of GRT

Termination Date: June 30, 2013

Approved by Council Date: June 9, 2010

or by City Manager Date: \_\_\_\_\_

Contract is for: Lease agreement for Canyon Rd. parking lot

Amendment # 2 to the Original Contract# 10-0478

Increase/(Decrease) Amount \$ 54,000.00

Extend Termination Date to: June 30, 2015

Approved by Council Date: \_\_\_\_\_

or by City Manager Date: \_\_\_\_\_

Amendment is for: Lease agreement term extension

4 History  Contract & Amendments: (option: attach spreadsheet if multiple amendments) Plus GRT

Amount \$ 162,000.00 of original Contract# 13-0879 Termination Date: 06/30/2015  
Reason: Lease agreement for Canyon Rd. parking lot

Amount \$ 54,000.00 amendment # 1 Termination Date: 06/30/2014  
Reason: Lease agreement term extension

Amount \$ 54,000.00 amendment # 2 Termination Date: 06/30/2015  
Reason: Lease agreement term extension

Amount \$ \_\_\_\_\_ amendment # \_\_\_\_\_ Termination Date: \_\_\_\_\_  
Reason: \_\_\_\_\_

Total of Original Contract plus all amendments: \$ 270,000



**City of Santa Fe  
Summary of Contracts, Agreements, & Amendments**

5 **Procurement Method of Original Contract:** (complete one of the lines)

RFP# \_\_\_\_\_ Date: \_\_\_\_\_

RFQ \_\_\_\_\_ Date: \_\_\_\_\_

Sole Source \_\_\_\_\_ Date: June 9, 2010

Other \_\_\_\_\_

6 **Procurement History:** Original three year plus (2) one year amendments  
example: (First year of 4 year contract)

7 **Funding Source:** Land/Building **BU/Line Item:** 52155.562550.

8 **Any out-of-the ordinary or unusual issues or concerns:**  
\_\_\_\_\_  
(Memo may be attached to explain detail.)

9 **Staff Contact who completed this form:** PJ Griego

Phone # \_\_\_\_\_ -6857

10 **Certificate of Insurance attached.** (if original Contract)

**Submit to City Attorney for review/signature**  
**Forward to Finance Director for review/signature**  
**Return to originating Department for Committee(s) review or forward to City Manager for review and approval (depending on dollar level).**

**To be recorded by City Clerk:**

Contract # \_\_\_\_\_

Date of contract Executed (i.e., signed by all parties): \_\_\_\_\_

Note: If further information needs to be included, attach a separate memo.

**Comments:**

