



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 04/30/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 04/21/14**

**ISSUE:**

7. Request for Approval of **Change Order No. 2** – Police Station Improvements Phase III; Sarcon Construction Corporation. (LeAnn Valdez)

**FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM**

Requested approval of change order no. 2 for police station improvements phase II with Sarcon Construction Corporation in the amount of \$66,530.32 plus gross receipts tax for a total amount of \$71,977.49. Budget is available in police fund.

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

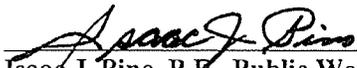
3-17/14/FCMissue

# City of Santa Fe, New Mexico

# memo

DATE: April 9, 2014

TO: Finance Committee

VIA:   
Isaac J. Pino, P.E., Public Works Department Director  
David Pfeifer, Facilities Division Director

FROM: LeAnn Valdez, Project Administrator 

**ITEM AND ISSUE:**

**CIP #211 – POLICE STATION IMPROVEMENTS PHASE III  
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – SARCON CONSTRUCTION CORP.  
THE AMOUNT OF \$66,530.32 PLUS \$5,447.17 (NMGRT) FOR A TOTAL OF \$71,977.49.**

**BACKGROUND & SUMMARY:**

The City Council, at its meeting of December 11, 2013, approved the Bid Award and Contract for the above noted project. The contract amount is \$665,147.26 plus \$54,458.93 gross receipt tax at 8.1875%, for a total contract amount of \$719,606.19.

On January 6, 2014 the City issued a Notice to Proceed for improvements at the Police Department.

On March 27, 2014 the City Manager approved Change Order No. 1 for remodeling in the conference room including HVAC changes, step footing at southeast wall to match existing adjacent footing and polished concrete floors in the amount of \$36,272.06 inclusive of GRT.

Change Order No. 2 includes:

- |                                                                                          |                    |
|------------------------------------------------------------------------------------------|--------------------|
| 1.) CR #1 rev- CPR-002 CID Fire rating related requirements & staircase relocation.      | \$68,025.23        |
| 2.) CR #10- Power supply at fire dampers.                                                | \$ 1,762.68        |
| 3.) CR #14- Furnish and install light switch for existing light at new storage room.     | \$ 343.20          |
| 4.) CR #16- Provide 2-20 amp receptacles on dedicated circuit with breaker for heat tape | \$ 478.33          |
| 5.) CR #17- New carpet tile at existing conference room with base                        | <u>\$ 1,368.05</u> |

**Total \$71,977.49**

Request for Approval  
Change Order #2 – Police Station Improvements Phase III  
Sarcon Construction Corp.  
3/28/14  
Page 2

The Facilities Division is requesting approval of Change Order #2.

**SCOPE OF WORK:**

Police Station Improvements is located at 2515 Camino Entrada at Cerrillos Road and Camino Entrada.

The Scope of Work includes but limited to:

- i. Provide improvements as required in the Construction Documents.

**BUDGET:**

Funding is available in Police Station – Business Unit No. 32209.572970.

**SCHEDULE:**

Substantial Completion will be achieved on September 2, 2014.

**RECOMMENDED ACTION:**

Approval of Change Order #2– Sarcon Construction Corp., in the amount of \$71,977.49 inclusive of NMGRT.

Attachment: Change Order #2  
Contract Summary  
Certificate of Insurance

xc: Project/Book File

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, APRIL 7, 2014**

**ITEM 6**

CIP #211 – POLICE STATION IMPROVEMENTS PHASE III

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 WITH SARCON CONSTRUCTION CORP. IN THE AMOUNT OF \$66,530.32 PLUS \$5,447.17 (NMGR) FOR A TOTAL OF \$71,977.49 (LEANN VALDEZ)

**PUBLIC WORKS COMMITTEE ACTION: Approved on Consent**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

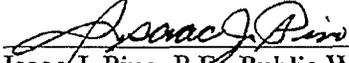
VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO	Excused		
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA, Acting Chair	X		

# City of Santa Fe, New Mexico

# memo

DATE: March 28, 2014

TO: Public Works Committee

VIA:   
Isaac J. Pino, P.E., Public Works Department Director  
David Pfeifer, Facilities Division Director 

FROM: LeAnn Valdez, Project Administrator

**ITEM AND ISSUE:**

CIP #211 – POLICE STATION IMPROVEMENTS PHASE III  
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – SARCON CONSTRUCTION CORP.  
IN THE AMOUNT OF \$66,530.32 PLUS \$5,447.17 (NMGRT) FOR A TOTAL OF \$71,977.49.

**BACKGROUND & SUMMARY:**

The City Council, at its meeting of December 11, 2013, approved the Bid Award and Contract for the above noted project. The contract amount is \$665,147.26 plus \$54,458.93 gross receipt tax at 8.1875%, for a total contract amount of \$719,606.19.

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On March 27, 2014 the City Manager approved Change Order No. 1 for remodeling in the conference room including HVAC changes, step footing at southeast wall to match existing adjacent footing and polished concrete floors in the amount of \$36,272.06 inclusive of GRT.

Change Order No. 2 includes:

1.) CR #1 rev- CPR-002 CID Fire rating related requirements & staircase relocation.	\$68,025.23
2.) CR #10- Power supply at fire dampers.	\$ 1,762.68
3.) CR #14- Furnish and install light switch for existing light at new storage room.	\$ 343.20
4.) CR #16- Provide 2-20 amp receptacles on dedicated circuit with breaker for heat tape	\$ 478.33
5.) CR #17- New carpet tile at existing conference room with base	\$ 1,368.05
Total	<u>\$71,977.49</u>

Request for Approval  
Change Order #2 – Police Station Improvements Phase III  
Sarcon Construction Corp.  
3/28/14  
Page 2

The Facilities Division is requesting approval of Change Order #2.

**SCOPE OF WORK:**

Police Station Improvements is located at 2515 Camino Entrada at Cerrillos Road and Camino Entrada.

The Scope of Work includes but limited to:

- i. Provide improvements as required in the Construction Documents.

**BUDGET:**

Funding is available in Police Station – Business Unit No. 32209.572970.

**SCHEDULE:**

Substantial Completion will be achieved on September 2, 2014.

**RECOMMENDED ACTION:**

Approval of Change Order #2– Sarcon Construction Corp., in the amount of \$71,977.49 inclusive of NMGRT.

Attachment: Change Order #2  
Contract Summary  
Certificate of Insurance

xc: Project/Book File

CHANGE ORDER

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

PROJECT: Police Station-Phase III
(name/address) CIP #211

CHANGE ORDER NUMBER: Two
INITIATION DATE: December 11, 2013

TO (CONTRACTOR): Sarcon Construction Corp.
PO Box 6020
Santa Fe, New Mexico 87502

ARCHITECTS PROJECT NO.: N/A
Lloyd & Associates Architects
100 N Guadalupe, Suite 201
Santa Fe, NM 87505

CONTRACT FOR: Police Station Addition

CONTRACT DATE: January 6, 2014

You are directed to make the following changes in this Contract:

- 1.) CR #1 rev- CPR-002 CID Fire rating related requirements & stair relocation. \$68,025.23
2.) CR #10- Power supply at fire dampers. \$ 1,762.68
3.) CR #14- Furnish and install light switch for existing light at new storage room \$ 343.20
4.) CR #16- Provide 2-20 amp receptacles on dedicated circuit with breaker for heat tape \$ 478.33
5.) CR #17- New carpet tile at existing conference room with base \$ 1,368.05
Total \$71,977.49

Not valid until signed by both the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original (Contract Sum) (Guaranteed Maximum Cost) was \$719,606.19
Net change by previously authorized Change Orders \$ 36,272.06
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was \$755,878.25
The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (decreased) (unchanged) by this Change Order \$ 71,977.49
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be \$827,855.74

The Contract Time will be (increased) (decreased) (unchanged) by 0 days.
The Date Of Substantial Completion as of the date of this Change Order therefore is Sept. 2, 2014

Lloyd & Associates Architects ARCHITECT
Sarcon Construction Corp. CONTRACTOR
ADDRESS: 100 N Guadalupe, Suite 201 Santa Fe, NM 87505
ADDRESS: PO Box 6020 Santa Fe, New Mexico 878502

APPROVED: City participation in the cost of this work is contingent upon additions. City funds made available by a modified project agreement if necessary.

BY: DATE:
BY: DATE:

City Mayor DATE

Finance Director DATE

Signature of Public Works Director DATE 4-2-14

Facilities Division Director DATE

Yolanda Y. Vigil City Clerk DATE

Signature of City Attorney DATE 4/1/14



## City of Santa Fe Summary of Contracts, Agreements, & Amendments

**Section to be completed by department for each contract or contract amendment**

- |                          |                          |                             |                          |
|--------------------------|--------------------------|-----------------------------|--------------------------|
| 1 FOR: ORIGINAL CONTRACT | <input type="checkbox"/> | CONTRACT AGREEMENT          | <input type="checkbox"/> |
| MAINTENANCE AGREEMENT    | <input type="checkbox"/> | LICENSE AGREEMENT           | <input type="checkbox"/> |
| LEGAL SERVICES AGREEMENT | <input type="checkbox"/> | MEMORANDUM OF UNDERSTANDING | <input type="checkbox"/> |
| MEMORANDUM OF AGREEMENT  | <input type="checkbox"/> | JOINT POWERS AGREEMENTS     | <input type="checkbox"/> |
| GRANT AGREEMENTS         | <input type="checkbox"/> | CHANGE ORDERS               | <input type="checkbox"/> |

2 Name of Contractor Sarcon Construction Corp.

3 Complete information requested  Plus GRT  
 Inclusive of GRT

Original Contract Amount: \$719,606.19

Termination Date: through warranty period

Approved by Council Date: December 11, 2013  
 or by City Manager Date: \_\_\_\_\_

Contract is for: Police Station - Phase III

Amendment # 2 to the Original Contract# 13-1170

Increase Amount \$ 71,977.49

Extend Termination Date to: \_\_\_\_\_

Approved by Council Date: Pending  
 or by City Manager Date: \_\_\_\_\_

Amendment is for: see attachments

4 History of Contract & Amendments: (option: attach spreadsheet if multiple amendments)  Plus GRT  
 Inclusive of GRT

Amount \$ 719,606.19 of original Contract# \_\_\_\_\_ Termination Date: Warranty Period

Reason: Original Agreement

Amount \$ 36,272.06 amendment # 1 Termination Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Amount \$ 71,977.49 amendment # \_\_\_\_\_ Termination Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Amount \$ \_\_\_\_\_ amendment # \_\_\_\_\_ Termination Date: \_\_\_\_\_

Reason: \_\_\_\_\_

5 Total of Original Contract plus all amendments: \$ 827,855.74



**City of Santa Fe**  
**Summary of Contracts, Agreements, & Amendments**

6 Procurement Method of Original Contract: (complete one of the lines) \_\_\_\_\_

RFB  RFQ  Sole Source  Other

7 Procurement History: contract through warranty period \_\_\_\_\_

8 example: (First year of 4 year contract)

Funding Source: Police Department BU/Line Item: # 3 2 2 0 9 . 5 7 2 9 7 0 \_\_\_\_\_

9 Any out-of-the ordinary or unusual issues or concerns: \_\_\_\_\_

None \_\_\_\_\_

(Memo may be attached to explain detail.) \_\_\_\_\_

Staff Contact who completed this form: LeAnn Valdez *LV* Phone # 955-5938 \_\_\_\_\_

Division Contract Administrator: David J. Pfeifer \_\_\_\_\_

10 Division Director: David J. Pfeifer *David Pfeifer* \_\_\_\_\_

11 Department Director: Isaac J. Pino P.E. *Isaac J. Pino* \_\_\_\_\_

Certificate of Insurance attached. (if original Contract)  \_\_\_\_\_

12 Description of your efforts to reduce the cost of the contract including information on efforts to obtain \_\_\_\_\_

13 other quotes for the contracted activity: Request for Bids \_\_\_\_\_

Prior year's contract amount?: N/A \_\_\_\_\_

14 Describe service impact from an ongoing commitment to the contractor: Contractual agreement \_\_\_\_\_

15 through 11-month warranty period

Why staff cannot perform the work?: required licenses \_\_\_\_\_

16 If extending contract, why?: none required \_\_\_\_\_

17 Was a Santa Fe company awarded contract? If not, why?: Yes \_\_\_\_\_

18 \_\_\_\_\_

Has the contract been approved as to form by City Attorney's Office?: Yes \_\_\_\_\_

To be recorded by City Clerk: Yes

Is this for City Manager or Council approval?: City Council \_\_\_\_\_



LLOYD-1 OP ID: EH

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
03/28/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Professional Liability Insurers, Inc. 6101 Moon St. NE, Suite 1000 Albuquerque, NM 87111 Bob Dean	CONTACT NAME:	
	PHONE (AC, No, Ext):	FAX (AC, No):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Travelers P&C of America		
INSURER B: Travelers Casualty & Surety Co		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED  
Lloyd & Associates P A  
Wayne Lloyd  
100 N Guadalupe St #201  
Santa Fe, NM 87505

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR LWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		6805346L846	10/01/2013	10/01/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		6805346L846	10/01/2013	10/01/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	Y/N N/A	UB7338Y628	10/01/2013	10/01/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Professional Liab		105304628	06/19/2013	06/19/2014	Ea Claim 500,000 Aggregate 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Santa Fe PO Box 909 Santa Fe, NM 87504	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Robert Dean</i>

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# **AIA** Document G701<sup>TM</sup> – 2001

## Change Order

<b>PROJECT (Name and address):</b> Santa Fe Police Station Phase III 2515 Camino Entrada Santa Fe, NM 87507	<b>CHANGE ORDER NUMBER:</b> 002 Revision 1 <b>DATE:</b> 3/07/14 Revision 1 on 3/27/14	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Sarcon Construction P.O Box 6020 Santa Fe, NM 87502	<b>ARCHITECT'S PROJECT NUMBER:</b> 1311 <b>CONTRACT DATE:</b> 12-17-13 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

This Order comprises the following Contractors Change Requests:

- CR-1 totaling \$68,025.23 for CID changes and stair relocation, see CPR-002 Rev.1.
- CR-10 totaling \$1,762.68 for supplying power to the fire/smoke dampers added in CPR-002, see CCD-004.
- CR-14 totaling \$343.20 for furnish and install of a light switch in new storage room of existing building, see CCD-007.
- CR-16 totaling \$478.33 for furnish and install of receptacles to provide power to heat tape on north facing downspouts, see CCD-007.
- CR-17 totaling \$1,368.05 for furnish and install of new carpet in new conference room on second floor of the existing SFPD building, See CCD-007.

The original Contract Sum was	\$ 719,606.19
The net change by previously authorized Change Orders	\$ 36,272.06
The Contract Sum prior to this Change Order was	\$ 755,878.25
The Contract Sum will be increased by this Change Order in the amount of	\$ 71,977.49
The new Contract Sum including this Change Order will be	\$ 827,855.74

The Contract Time will not be increased.  
 The date of Substantial Completion will stay the same as in Contract.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Lloyd & Associates Architects ARCHITECT (Firm name) 100 N Guadalupe St., Suite 201 Santa Fe, NM 87501 ADDRESS  BY (Signature) Wayne Lloyd, AIA, President (Typed name) 3-27-14 DATE	Sarcon Construction CONTRACTOR (Firm name) P.O Box 6020 Santa Fe, NM 87502 ADDRESS  BY (Signature) Katrien Deylgat (Typed name) 03/27/14 DATE	The City of Santa Fe OWNER (Firm name) 2651 Siringo Rd. Bldg. E Santa Fe, NM 87505 ADDRESS  BY (Signature) Isaac S. Piro (Typed name) 4-1-14 DATE
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# AIA<sup>®</sup> Document G709<sup>™</sup> – 2001

## Work Changes Proposal Request

**PROJECT** *(Name and address):*  
Santa Fe Police Station Phase III  
2515 Camino Entrada Santa Fe,  
NM 87507

**PROPOSAL REQUEST NUMBER:** 002

**DATE OF ISSUANCE:** 2-5-14  
Revised 2-10-14

**OWNER:**   
**ARCHITECT:**   
**CONSULTANT:**   
**CONTRACTOR:**

**OWNER** *(Name and address):*  
The City of Santa Fe  
2651 Siringo Rd. Bldg. E  
Santa Fe, NM 87505

**CONTRACT FOR:** General Construction

**CONTRACT DATE:** 12-17-13

**FIELD:**   
**OTHER:**

**FROM ARCHITECT** *(Name and address):*  
Lloyd & Associates Architects  
100 N Guadalupe St., Suite 201  
Santa Fe, NM 87501

**ARCHITECT'S PROJECT NUMBER:** 1311

**TO CONTRACTOR** *(Name and address):*

Sarcon Construction  
P.O Box 6020  
Santa Fe, NM 87502

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Five (5) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**DESCRIPTION** *(Insert a written description of the Work):*

To Replace CPR-002 issued 2-5-14

Areas of Revision for 2-10-14:

- 1-SK-05 -Ramp and walkway to be light weight concrete. Concrete on Walkway to be covered with Rubber mat of cut-sheet provided.
- 2-A-102 -area of exterior wall along exterior stair plus 10' extra protection for area of refuge to be Wall type 12.
- 3-On Drawing A-104 Revision "3-CPR-002----2-10-14" added to Revision Key.
- 4- On first floor West Corridor wall to move 2" West. Door 114-1 to move 1-1/2" West. New dimension clouded as revision "4"

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Continue with original document below

This document contains the proposed changes involved in reconfiguring the exterior stair layout and Conforming to additional CID requirements.

Work Changes Proposal Request 002 usurps Proposal Request 001 submitted on 1-10-14.

Proposal Request 001 is to be disregarded.

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le.

(964327727).

**DESCRIPTION (Continued)**

Changes in work

Reconfiguring Exterior Stair Layout:

- 1-Moving Exterior Stair to far North West corner of building.
- 2-Changes to layout and size of Exterior Stair.
- 3-Eliminating door 204-1.
- 4- Add door 209-1.
- 5-Add ADA railing with protected openings per Code.
- 6-Adding a TPO Walkable Rubber Liner to Roof in area of egress through roof.
- 7-Adding a 6" Ramp and Landing coming off Corridor 209 and extending to Door 209-1. See SK-05 Roof Egress.

Modifications without cost implication:

- 1-Moving Window 102 slightly
- 2-Moving Window 104 from West facing facade to North facing facade.
- 3-Moving wall at entrance to Armory slightly.
- 4-Eliminating Corridor 204 and changing layout of room LAB 205 and Conference Room 206.

Changes to meet CID Requirements:

- 1-Changing Wall Type for all Corridors (Rooms 102, 114, 115, 202 and 209, to have 1 hour rated wall to corridor)  
Seen in Drawings A-102 and A-104 as Wall Type 13 for interior walls in the corridor.  
Rated ACT Ceilings and extending corridor walls to structure was already in contract, so this change necessitates corridor walls having "Type X" GWB on both sides instead of the standard GWB previously in contract.
- 2-Windows 100, 102, 103, 104, 201 and 202 must be 3/4 hour rated.
- 3-Door 209-1 must be 3/4 hour rated.
- 4-Exterior walls indicated on sheet A-102 and A-104 must have 1 hour rating. Refer to "Hatch Key" on these sheets and wall tag 12 for locations of rated exterior walls.

Changes to Drawings:

- SK-04A to Replace A4 "North Elevation" on Sheet A-201.
- SK-04B to Replace A2 "West Elevation" on Sheet A-201.
- SK-05 to be added to Sheet A-401.
- Disregard References to Exterior Stair on Sheets A-001, A-101, A-103, A-106 on Drawings not showing CPR-002 Revisions or not showing Revisions before 2-5-14.

**ATTACHMENTS** *(List attached documents that support description):*

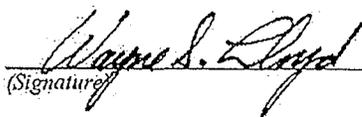
Re-Submitted Sheets:

Sketches:

- A-102 First Floor Plan 2-10-14 (edited)
- A-104 Second Floor Plan 2-10-14 (edited)
- A-601 Architectural Schedules 2-5-14

- SK-04A North Elevation 2-5-14
- SK-04B West Elevation 2-5-14
- SK-05 Roof Egress 2-10-14 (edited)
- Guard Rail Connection Detail

**REQUESTED BY THE ARCHITECT:**

  
*(Signature)*

Wayne S. Lloyd, AIA, President  
*(Printed name and title)*

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1a.

(964327727)



P.O. Box 6020  
 Santa Fe, NM 87502  
 Ph : (505) 474-4700

*Change Request*

To: Leann Valdez  
 City of Santa Fe  
 Ph: (505) 955-5938

Number: 1rev  
 Date: 2/13/14  
 Job: 360 SFPD Phase III  
 Phone:

Description: CPR-002 - CID fire rating related requirements & Staircase relocation

Reason: Design Change

As per the revised CPR-002, ASI- 005, electrical SKE-01-05, mechanical SKM-03-06. The pricing below includes deducts for the materials not being used - see back up documentation for details.

Description	Quantity	Unit	Unit Price	Price
Upgrated drywall 5/8 " to 5/8" type X				\$600.00
Additional Steel Material @ staircase				\$8,840.00
Additional Steel Ereclion				\$1,230.00
Light Weight Concrete @ ramp				\$1,874.00
Additional TPO @ roof walkway				\$1,000.00
Changes on HM frames,doors, hardware				\$1,720.00
Fire rated storefront windows & doors				\$19,500.00
Fire caulking & walls and HM frames				\$6,182.00
Fabrication of trench drain per ASI-005				\$1,566.00
Fire Smoke dampers @ HVAC per SKM-03;04;05;06				\$7,945.73
Electrical adjustments per SKE-01; 02; 03R;04; 05				\$1,725.00
Project Manager				\$2,220.00
Printing / Mailing				\$38.95
Misc labor, excluded by subs				\$2,500.00
			Subtotal:	\$56,941.68
	Liability Insurance	\$44,776.73	0.47%	\$210.45
	Bond	\$57,152.13	0.02%	\$8.92
	GC Fee	\$57,161.05	10.00%	\$5,716.11
	NMGRT	\$62,877.16	8.19%	\$5,148.07
			Total:	\$68,025.23

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
 Sarcon Construction

Approved by: *Richard Miranda*  
 Date: 3/14/14

Cc:



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

**Change Request**

To: Leann Valdez  
City of Santa Fe  
Ph: (505) 955-5938

Number: 10  
Date: 3/10/14  
Job: 360 SFPD Phase III  
Phone:

Description: Power supply @ fire dampers  
Reason: Design Omission

Electrical @ fire dampers was not shown on CPR-002 M & E drawings, and is required per SKE-06 and SKE-07.

Description	Quantity	Unit	Unit Price	Price
Power supply @ fire dampers				\$1,400.00
Project Manager				\$74.00
			Subtotal:	\$1,474.00
		Liability Insurance	\$1,474.00 0.47%	\$6.93
		Bond	\$1,480.93 0.02%	\$0.23
		GC Fee	\$1,481.16 10.00%	\$148.12
		NMGRT	\$1,629.28 8.19%	\$133.40
			Total:	\$1,762.68

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: *Guadalupe Miranda*  
Date: 3/27/14

Cc:



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

**Change Request**

To: Leann Valdez  
City of Santa Fe  
Ph: (505) 955-5938

Number: 14  
Date: 3/17/14  
Job: 360 SFPD Phase III  
Phone:

Description: Furnish & Install Light switch for existing light @ new storage room

Power the new switch and rewire existing light.

Description	Quantity	Unit	Unit Price	Price
Electrical				\$250.00
Project Manager				\$37.00
			Subtotal:	\$287.00
		Liability Insurance	\$287.00 0.47%	\$1.35
		Bond	\$288.35 0.02%	\$0.04
		GC Fee	\$288.39 10.00%	\$28.84
		NMGRT	\$317.23 8.19%	\$25.97
			Total:	\$343.20

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: *Guadalupe Miranda*  
Date: 3/27/14

Cc:



P.O. Box 6020  
Santa Fe, NM 87502  
Ph: (505) 474-4700

**Change Request**

To: Leann Valdez  
City of Santa Fe  
Ph: (505) 955-5938

Number: 16  
Date: 3/27/14  
Job: 360 SFPD Phase III  
Phone:

Description: Provide 2-20 amp receptacles on dedicated circuit with breaker for heat tape

Per the 03/26 meeting, City request 2 receptacles for future heat tape @ downspouts. Receptacles to be installed @ north parapet.

Description	Quantity	Unit	Unit Price	Price
furnish & install receptacles only				\$400.00
Project Manager				
			Subtotal:	\$400.00
		Liability Insurance	\$400.00 0.47%	\$1.88
		Bond	\$401.88 0.02%	\$0.06
		GC Fee	\$401.94 10.00%	\$40.19
		NMGR	\$442.13 8.19%	\$36.20
			Total:	\$478.33

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: *Shepherd Miranda*  
Date: 3/27/14

Cc:



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

**Change Request**

To: Leann Valdez  
City of Santa Fe  
Ph: (505) 955-5938

Number: 17  
Date: 3/27/14  
Job: 360 SFPD Phase III  
Phone:

Description: New carpet tile @ existing conference room, with base  
Reason: Design Change

Description	Quantity	Unit	Unit Price	Price
furnish & install carpet				\$1,107.00
Project Manager				\$37.00
			Subtotal:	\$1,144.00
Liability Insurance		\$1,144.00	0.47%	\$5.38
Bond		\$1,149.38	0.02%	\$0.18
GC Fee		\$1,149.56	10.00%	\$114.96
NMGRT		\$1,264.52	8.19%	\$103.53
			Total:	\$1,368.06

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: *Richard Miranda*  
Date: 3/27/14

Cc: