



**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 10/29/14
ITEM FROM FINANCE COMMITTEE MEETING OF 10/20/14**

ISSUE:

6. Bid No. 15/01/B – FY 2014/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project and Agreement between Owner and Contractor; Sasquatch, Inc. (Stan Holland)
- A. Request for Approval of Budget Increase – Project Fund

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

Requested approval of Bid No. 15/01/B for FY 2014/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project and Agreement between Owner and Contractor with Sasquatch, Inc. in the amount of \$1,797,497.45 inclusive of gross receipts tax.

FUNDING SOURCE: 52460.572970

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17-14

City of Santa Fe, New Mexico

memo

DATE: September 29, 2014

TO: Finance Committee

FROM: Robert Rodarte, Officer
Purchasing Office 

VIA: Teresita Garcia, Assistant Finance Director
Finance Department

ISSUE: Award of Bid # '15/01/B
FY 14/15 Wastewater Management Division Rufina Street Sewer Line
Rehabilitation Project CIP NO. 949

SUMMARY:

On August 7, 2014, three bids were received for the procurement of the above referenced service as follows:

	<u>Bid Amount</u>	<u>Local Preference</u>
Sasquatch Inc., Santa Fe		
Items 1 thru 31 including Allowances	\$1,661,465.00	\$1,494,958.50
NMGRT	\$ 136,032.45	
Total Base Bid & NMGRT	<u>\$1,797,497.45</u>	
Layne Inliner, LLC, CO		
Items 1 thru 31 Including Allowances	\$1,554,700.00	
NMGRT	\$ 127,291.06	
Total Base Bid & NMGRT	<u>\$1,681,991.06</u>	
Insituform Technologies LLC, MO		
Items 1 thru 31 Including Allowances	\$1,620,682.50	
NMGRT	\$ 132,693.38	
Total Base Bid & NMGRT	<u>\$1,753,375.88</u>	

The using department has reviewed the bid and recommends the award to Sasquatch Inc., Santa Fe in the amount of \$1,797,497.45 inclusive of NMGRT.

Budget is available as outlined in memo of recommendation from using department.

ACTION:

It is requested that this recommendation of award to Sasquatch Inc., Santa Fe in the total amount of \$1,797,497.45 be reviewed, approved and submitted to the City Council for its consideration.

Attachments:

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.

City of Santa Fe, New Mexico

memo

Date: September 19, 2014

To: Robert Rodarte, Purchasing Officer
Purchasing Division

From: Stan Holland, Engineer 
Wastewater Management Division

Re: Award of Bid No. '15/01/B and Approval to Contract with Sasquatch, Inc. for the FY 14/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project, CIP #949

Summary

Three (3) bids were received on August 7, 2014. All bids were reviewed for completeness and accuracy. The lowest qualified bidder is Sasquatch, Inc. with a Base Bid amount of \$1,495,318.50 including the 10% Local Preference. The Wastewater Management Division has reviewed the low bid and determined it to be a qualified and valid bid.

Bidders	Total Base Bid and Allowances Amount
Engineer's Estimate	\$1,893,925
Sasquatch, Inc. – Santa Fe (Lowest Bid based upon 10% Local Preference)	\$1,495,318.50 (LOWEST BID INCLUDES 10% LOCAL PREFERENCE)
Layne Inliner, LLC – Colorado	\$1,554,700
Insituform Technologies, LLC – Missouri	\$1,620,682.50

Requested Action

Please provide Purchasing's recommendations to insert as part of the package to the Finance Committee meeting scheduled for October 20, 2014. The Wastewater Division recommends award of the contract with Sasquatch, Inc. in the amount of \$1,797,497.45 (One Million Seven Hundred Ninety Seven Thousand Four Hundred Ninety Seven Dollars and Forty Five Cents) inclusive of NMGRT and Allowances. The budget for this project will be available with the approval of the BAR to be submitted for City Council approval. Once the BAR is approved the funds will be available under the Wastewater Division's WIP Construction Budget, business unit/line item 52460.572970.

Attachments: BAR

Cc: File

ACTION SHEET
PUBLIC UTILITIES COMMITTEE MEETING OF 10/1/14

ISSUE NO. 13

Request for approval of Award of Bid '15/01/B and approval of contract to Sasquatch, Inc. for the FY 2014/2015 Rufina Street Sanitary Sewer Line Rehabilitation Project – CIP# 949 for the amount of \$ 1,797,497.45 inclusive of NMGRT. (Stan Holland)

Public Utilities Committee – 10/1/14
 Finance Committee – 10/20/14
 City Council – 10/29/14

PUBLIC UTILITIES COMMITTEE ACTION: Approved to forward to 10/20/14 Finance Committee.

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	Excused		
COUNCILOR DIMAS	X		
COUNCILOR IVES	Excused		

City of Santa Fe, New Mexico

memo

Date: September 9, 2014

To: Public Utilities Committee/Finance Committee/City Council

Via: Teresita M. Garcia, Assistant Finance Director, Finance Department

Via: Nick Schiavo, Public Utilities Department and Water Division Director *NSK*

Via: Bryan Romero, Interim Wastewater Management Division Director *BR*

From: Stan Holland, Engineer, Wastewater Management Division *SH*

Subject: Award of Bid No.15/01/B – FY 14/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project, CIP 949 and Approval to Contract with Sasquatch, Inc.

SUMMARY

Three bids (3) were received on August 7, 2014. All bids were reviewed for completeness and accuracy. The lowest qualified bidder is Sasquatch, Inc. with a base bid amount that includes the 10% Local Preference of \$1,495,318.50. The Wastewater Management Division has reviewed the low bid and determined it to be a qualified and valid bid. The Wastewater Management Division is also adding a project contingency in the amount of \$166,146.50 which is ten percent (10%) of the construction cost to be budgeted at this time. The funds for this project will be available with the approval of the attached BAR.

This project consists of the rehabilitation of existing City sewer lines through the cured-in-place-pipe process (CIPP). Approximately 20,800 feet of City sewer lines ranging in size from 18 to 24 inches in diameter will be rehabilitated using the CIPP process. These sewer lines have been identified for rehabilitation through video inspections and evaluations by the Wastewater Division and their appropriateness for the CIPP process.

Bidders	Total Base Bid Amount
Engineer's Estimate	\$1,893,925
Sasquatch, Inc. – Santa Fe (Lowest Bid)	\$1,495,318.50 (LOWEST BID INCLUDES 10% LOCAL PREFERENCE)
Layne Inliner, LLC – Colorado	\$1,554,700
Insituform Technologies, LLC – Missouri	\$1,620,682.50

RECOMMENDATION

The Wastewater Management Division recommends:

1. Award of the bid and approval to contract with Sasquatch, Inc. in the amount of \$1,797,497.45 (**LOWEST BID**) including NMGRT and allowances for the construction of the FY 14/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project, CIP 949.
2. Approval of a ten percent (10%) contingency to be budgeted in the amount of \$166,146.50
3. Approval to transfer the necessary funds and to increase budget as detailed in the attached BAR.

Attachment:

1. Budget Adjustment Request
2. Construction Agreement

cc: File

Public Utilities – 10-01-2014

Finance – 10-20-2014

City Council- 10-29-2014

CITY OF SANTA FE
CAPITAL IMPROVEMENTS PROGRAM

AGREEMENT BETWEEN
OWNER AND CONTRACTOR

CIP PROJECT # 949
FY 14/15 WASTEWATER MANAGEMENT DIVISION RUFINA STREET SANITARY
SEWER LINE REHABILITATION PROJECT - BID NUMBER '15/01/B.

This Agreement is entered into this _____ day of _____, 2014, by and between the
CITY OF SANTA FE, herein known as the Owner, and Sasquatch, Inc., herein known as the Contractor.

For the following:

PROJECT:	FY 14/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project
PROJECT NO.:	C.I.P. Project # 949
ENGINEER OF RECORD:	T. Stanley Holland III Wastewater Division, City of Santa Fe

Revised February, 2014

RECITALS

WHEREAS, the Owner, through its Governing Body, is authorized to enter into a construction Contract for the project; and

WHEREAS, the Owner has let this Contract according to the established State and Local Purchasing procedures for contracts of the type and amount let; and

WHEREAS, construction of this Project was approved by the Governing Body of the City of Santa Fe at its meeting of _____, 2014.

The OWNER and the CONTRACTOR agree:

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of: this Agreement, the Conditions of the Contract (General, Supplementary, and other Conditions), the Drawings, the Specifications, all Addenda issued prior to and all Modifications issued after execution of this Agreement. These documents form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE 2 THE WORK

The Contractor shall perform all the work required by the Contract Documents for CIP Project # 949 – FY 14/15 Wastewater Management Division Rufina Street Sanitary Sewer Line Rehabilitation Project, Bid Number '15/01/B.

The work designated as The work under this contract is located in the City of Santa Fe at various sites throughout the City. The work consists of furnishing all mobilization, equipment, labor and materials for the rehabilitation of existing sanitary sewer lines through cured-in-place pipe (CIPP) methods or other methods as specified in the sewer line location plans and specifications and other incidental work and traffic control as required in the City of Santa Fe, New Mexico in accordance with the drawings, specifications, and other Contract Documents.

Contractor shall be responsible for verifications of all conditions, measurements and dimensions for bidding.

Contractor shall be responsible for all soils testing and any other testing required for the project.

Contractor shall be responsible for all permits, fees, and inspections associated with the construction.

ARTICLE 3
TIME OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

The work to be performed under this Contract shall be commenced not later than thirty (30) consecutive calendar days after the date of written Notice to Proceed. Substantial Completion shall be achieved no later than one hundred twenty (120) calendar days after the date of written Notice to Proceed, except as hereafter extended by valid written Change Order by the Owner.

ARTICLE 4
CONTRACT SUM

The Owner shall pay the Contractor in current funds for the performance of the work, subject to additions and deductions by Change Order as provided in the Contract Documents, the Contract Sum of One Million Seven Hundred Ninety Seven Thousand Four Hundred Ninety Seven Dollars and Forty Five Cents (\$1,797,497.45).

The Contract Sum is determined as follows:

Base Bid & Allowances	\$ 1,661,465.00
Gross Receipts Tax (0.081875%)	\$ <u>136,032.45</u>
Subtotal	\$ 1,797,497.45
TOTAL CONTRACT AMOUNT	\$ <u>1,797,497.45</u>

ARTICLE 5
PROGRESS PAYMENTS

Based upon Application for Payment submitted to the Owner by the Contractor and Certificates for Payment issued by the Owner, the Owner shall make progress payments on account of the Contract sum to the Contractor as provided in the Contract documents for the period ending the last day of the month as follows:

Not later than twenty-one (21) days following the end of the period covered by the Application for Payment, one hundred percent (100%) of the portion of the Contract Sum properly allocable to labor, materials, and equipment incorporated in the work and one hundred percent (100%) of the portion of the Contract sum properly allocable to materials and equipment suitably stored at the site or some other location agreed upon in writing for the period covered by the Application for Payment, less the aggregate of previous payments made by the Owner; and upon substantial completion of the entire work, a sum sufficient to increase the total payments to one hundred percent (100%) of the Contract sum, less such amounts as the Owner shall determine for all incomplete work and unsettled claims as provided in the Contract documents.

ARTICLE 6
LIQUIDATED DAMAGES

Should the Contractor neglect, refuse, or otherwise fail to achieve Substantial Completion by the contract date set forth in Article 3 herein or any extension in the Contract thereof, the Contractor agrees to pay to the Owner the amount of One Thousand One Hundred Fifty Dollars (\$1,150.00) per consecutive calendar days of delay until the work is completed and accepted or until voided pursuant to the provisions of the General Conditions of the Contract, not as a penalty, but as liquidated damages for such breach of the Contract.

ARTICLE 7
FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Contract sum, shall be paid by the Owner to the Contractor within twenty-one (21) calendar days after all deficiencies to the Contract document that were noted during the Substantial Completion Inspection and listed on the attachment to the Certificate of Substantial Completion have been corrected, and provided the Contract has been fully performed and a final Certificate for Payment has been issued by the Owner. In addition, the Contractor shall provide to the Owner a certified statement of Release of Lien (AIA Document G706A or approved form), Consent of Surety, Warranty from Prime Contractor, Affidavit of Wages Paid, Warranties from Suppliers and Manufacturers, training sessions, equipment/operating manuals, and as-built drawings.

ARTICLE 8
SCHEDULE

The Contractor shall, within five (5) days after the effective date of Notice to Proceed, prepare and submit two (2) copies of a progress schedule covering project operations for the 120 calendar day Contract period. This progress schedule shall be of the type generally referred to as a Critical Path Method (CPM), Critical Path Schedule (CPS), and Critical Path Analysis (CPA), and other similar designations. The CPM shall be used to control the timing and sequences of the project. All work shall be done in accordance with the CPM Planning and Scheduling. A written statement of explanation shall be submitted with the progress schedule. All costs incurred by the contractor to implement the CPM shall be borne by the Contractor, and are part of their Contract (See Article 4.10, Progress Schedules General Conditions of the Contract).

ARTICLE 9
GENERAL AND SPECIAL PROVISIONS

9.1 This Agreement shall be governed exclusively by the provisions hereof and by the laws of the State of New Mexico as the same from time to time exist.

9.2 Terms used in this Agreement which are defined in the Conditions of the Contract shall have the meanings designated in those Conditions.

9.3 The Contractor shall defend, indemnify, and hold harmless the Owner against any and all

injury, loss, or damage, including, without limitation, costs of defense, court costs and attorney's fees, arising out of the acts, errors, or omissions of the Contractor.

9.4 An enumeration of the Contractor's General Comprehensive Liability Insurance requirements appears in the General Conditions of the Contract for construction. Insurance requirements are also described in the Instructions to the Bidder section of the Project Manual. Contractor shall maintain adequate insurance in at least the maximum amounts which the Owner could be liable under the New Mexico Tort Claims Act and shall provide proof of such insurance coverage to the City. It is the sole responsibility of the Contractor to be in compliance with the law.

9.5 This Agreement shall not become effective until: (1) approved by the Governing Body; and (2) signed by all parties required to sign this Agreement.

9.6 The Contractor and the Contractor's agents and employees are independent contractors performing professional and technical services for the Owner and are not employees of the Owner. The Contractor and the Contractor's agents and employees shall not accrue leave, retirement, insurance, bonding, use of Owner's vehicles, or any other benefits afforded to employees of the Owner as a result of this Agreement.

9.7 The Contractor shall not subcontract any portion of the services to be performed under this Agreement without prior written approval of the Owner. If the Contractor is permitted to subcontract, the Contractor agrees to comply with the provisions of the Subcontractors Fair Practices Act, Section 13-4-31 through 13-4-43 NMSA 1978. Further, if permitted to subcontract, the Contractor shall comply with all provisions of the Prompt Payment Act, Sections 57-28-1 through 57-28-11 NMSA 1978.

9.8 The Contractor shall maintain detailed time records which indicate the date, time and nature of services rendered. These records shall be subject to inspection by the Owner, the Department of Finance and Administration and the State Auditor. The Owner shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Owner to recover excessive illegal payments.

9.9 The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Owner for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Owner, this Agreement shall terminate upon written notice being given by the Owner to the Contractor. The Owner's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

9.10 The Contractor warrants that the Contractor presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under this Agreement.

9.11 The Contractor hereby warrants that the Contractor is in compliance with the Americans with Disabilities Act, 29 CFR 1630.

9.19 Separability. If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

9.20 Waiver. No provision of this Agreement shall be deemed to have been waived by either party unless such waiver be in writing signed by the party making the waiver and addressed to the other party; nor shall any custom or practice which may evolve between the parties in the administration of the terms hereof be construed to waive or lessen the right of either party to insist upon the performance by the other party in strict accordance with the terms hereof. Further, the waiver by any party of breach by the other party of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term, covenant, or condition thereof.

9.21 Entire Agreement. This Agreement represents the entire Contract between the parties and except as otherwise provided herein, may not be amended, changed, modified, or altered without the written consent of the parties hereto. This Agreement incorporates all of the conditions, agreements, and understandings between the parties concerning the subject matter of this Contract, and all such conditions, understandings, and agreements have been merged into this written Agreement. No prior conditions, agreement, or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this written Agreement.

9.22 Interchangeable Terms. For purposes of all provisions within this Agreement and all attachments hereto, the terms "Agreement" and "Contract" shall have the same meaning and shall be interchangeable.

9.23 Words and Phrases. Words, phrases, and abbreviations which have well-known technical or trade meanings used in the Contract documents shall be used according to such recognized meaning. In the event of a conflict, the more stringent meaning shall govern.

9.24 Relationship of Contract Documents. The Contract Documents are complementary, and any requirement of one Contract Document shall be as binding as if required by all.

9.25 Pursuant to Section 13-1-191, NMSA 1978, reference is hereby made to the Criminal Laws of New Mexico (including Sections 30-14-1, 30-24-2, and 30-41-1 through 30-41-3, NMSA 1978) which prohibit bribes, kickbacks, and gratuities, violation of which constitutes a felony. Further, the Procurement Code (Sections 13-1-28 through 13-1-199, NMSA 1978) imposes civil and criminal penalties for its violation.

9.26 By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the Owner and the Contractor. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

9.27 Pursuant to Section 13-4-11, NMSA 1978, Reference is hereby made to the Minimum

Wage on Public Works; weekly payments; posting wage scale; withholding funds.

ARTICLE 10
NEW MEXICO TORT CLAIMS ACT

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

This Agreement is entered into as of the day and year first written above.

OWNER:
CITY OF SANTA FE

JAVIER M. GONZALEZ, MAYOR

DATE: _____

ATTEST:

YOLANDA Y. VIGIL
CITY CLERK

APPROVED AS TO FORM:

MBM 9/19/14
KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

TERACITA M. GARCIA,
ASSISTANT FINANCE DIRECTOR
FINANCE DEPARTMENT

Business Unit/Line Item 52460.572970

CONTRACTOR: Sasquatch, Inc

By: _____
(name of signer), (title of signer)

Date: _____

NM Taxation & Revenue CRS No. 02-138864-00-4
City of Santa Fe Business Reg. No. 14-00103917

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/12/2014

Client#: 103688

KRSWERDF

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed, if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder. In lieu of such endorsement(s).

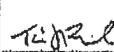
PRODUCER HUB International Ins Svcs Inc 1414 W 4th St P.O. Box 68 Pueblo, CO 81002	Mary Ann Eulich 719-548-6836 maryann.eulich@hubinternational.com	888-908-2103
INSURED Sasquatch, Inc. 1274 Calle De Comercio, Ste 6 Santa Fe, NM 87507	INSURER(S) AFFORDING COVERAGE INSURER A: Phoenix Insurance Company INSURER B: Travelers Property Casualty Co INSURER C: INSURER D: INSURER E: INSURER F: CA License #0757776	NAIC# 25623

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	CERTIFICATE NUMBER	REVISION NUMBER	LIMITS
A GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Ded: 2,500 GENL AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PER <input type="checkbox"/> LOC	DTCO5643B507PHX14	01/01/2014 01/01/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/PROP AGG \$2,000,000
B AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	DTB105643B507TIL14	01/01/2014 01/01/2015	COMBINED SINGLE LIMIT (Per occurrence) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per occurrence) \$
B UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE Ded: <input checked="" type="checkbox"/> RETENTION \$10,000	DTSMCUP5643B507TIL	01/01/2014 01/01/2015	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
A WORKERS COMPENSATION AND EMPLOYERS LIABILITY ALL EMPLOYEES/EXECUTIVE OFFICERS/BOARDERS EXCLUDED? <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below.	DTKUB5643B50714	01/01/2014 01/01/2015	E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYER \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 City of Santa Fe is named as Additional Insured as respect to General Liability. General liability is primary and noncontributory. A waiver of subrogation in favor of additional insured as respects Workers Compensation.

CERTIFICATE HOLDER City of Santa Fe PO Box 809 Santa Fe, NM 87504	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

Section to be completed by department for each contract or contract amendment

1 **FOR: ORIGINAL CONTRACT** or **CONTRACT AMENDMENT**

2 Name of Contractor Sasquatch, Inc.

3 Complete information requested Plus GRT
 Inclusive of GRT

Original Contract Amount: \$1,797,497.45

Termination Date: 120 days after Notice to Proceed

Approved by Council Date: _____

or by City Manager Date: _____

Contract is for: FY14/15 Wastewater Division Rufina Street Sanitary Sewer Line Rehabilitation Project
CJP#949

Amendment # _____ to the Original Contract# _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

or by City Manager Date: _____

Amendment is for:

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) Plus GRT
 Inclusive of GRT

Amount \$ _____ of original Contract# _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Total of Original Contract plus all amendments: \$ _____



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

5 **Procurement Method of Original Contract:** (complete one of the lines)

RFP# Bld 15/01/B Date: August 7, 2014

RFQ _____ Date: _____

Sole Source _____ Date: _____

Other _____

6 **Procurement History:** Original Agreement for work to be completed w/in 120 days after Notice to Proceed
example: (First year of 4 year contract)

7 **Funding Source:** WIP Construction **BU/Line Item:** 52460.57297

8 **Any out-of-the ordinary or unusual issues or concerns:**

(Memo may be attached to explain detail.)

9 **Staff Contact who completed this form:** Stan Holland
Phone # ext 4637

10 **Certificate of Insurance attached.** (If original Contract)

Submit to City Attorney for review/signature
Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review and approval (depending on dollar level).

To be recorded by City Clerk:

Contract # _____

Date of contract Executed (i.e., signed by all parties): _____

Note: If further information needs to be included, attach a separate memo.

Comments:

