

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 02/11/15
ITEM FROM FINANCE COMMITTEE MEETING OF 02/02/15**

ISSUE:

6. Request for Approval of Amendment No. 1 to Professional Services Agreement – Additional Engineering Services for Santa Fe River Trail Crossing – St. Francis/West Alameda; Parsons Brinckerhoff, Inc. (Desirae Lujan)

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

Requested approval of amendment no. 1 to professional services agreement for engineering services for the Santa Fe River Trail Crossing at St. Francis/West Alameda with Parsons Brinckerhoff, Inc. to reduce the original contract amount by \$238,426.99 including gross receipts tax. The new contract amount shall not exceed \$154,839.57, including applicable gross receipts tax. Budget is available in project fund.

FUNDING SOURCE: 32343.572970

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17-14

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JANUARY 26, 2015**

ITEM 9

CIP PROJECT #460A – SANTA FE RIVER TRIAL CROSSING – ST. FRANCIS/ WEST ALAMEDA

- REQUEST FOR APPROVAL OF AMENDMENT NO.1 TO THE PROFESSIONAL SERVICE AGREEMENT WITH PARSONS BRINCKERHOFF, INC. FOR ADDITIONAL ENGINEERING SERVICES, EXTENSION OF THE CONTRACT TERM AND DECREASE IN COMPENSATION (DESIRAE LUJAN)

PUBLIC WORKS COMMITTEE ACTION: APPROVED

FUNDING SOURCE: BU 32343 / 572970

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO	X		
COUNCILOR BUSHEE	EXCUSED		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR RIVERA	X		

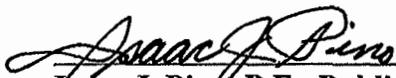
City of Santa Fe, New Mexico

memo

DATE: January 16, 2015

TO: Public Works Committee

VIA:



Isaac J. Pino, P.E., Public Works Department Director

Eric Martinez, P.E., Roadway & Trails Engineering Division Director 

FROM: Desirae Lujan, P.E., Engineer Associate 

ITEM & ISSUE:

**CIP #460A – SANTA FE RIVER TRAIL CROSSING – ST. FRANCIS DR./WEST ALAMEDA ST.:
REQUEST FOR APPROVAL OF AMENDMENT #1 TO THE PROFESSIONAL SERVICES
AGREEMENT WITH PARSONS BRINCKERHOFF, INC. FOR ENGINEERING SERVICES,
EXTENSION OF THE CONTRACT TERM AND A DECREASE IN COMPENSATION.**

BACKGROUND & SUMMARY:

On November 9, 2012, a Request for Proposals (RFP No. '13/14/P) was advertised requesting professional services to complete design of the referenced project. On June 12, 2013 the City Council approved a Professional Services Agreement with Parsons Brinckerhoff, Inc. in the amount of \$393,266.56 including applicable NMGRT. The contract was established to procure professional engineering design services for a grade-separated (underpass) bicycle and pedestrian trail crossing for the Santa Fe River Trail at St. Francis Drive and Alameda Street.

On July 30, 2014 the Governing Body adopted Resolution No. 2014-63 authorizing an amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to reallocate \$2 million, less costs incurred, to other bike-pedestrian trails and related safety and infrastructure projects.

On September 23, 2014 the City Council approved project recommendations stemming from BTAC, River Commission, Finance and Public Works Committees review regarding the reallocation of approximately \$1,900,000 as described in Resolution No. 2014-63, for bike-pedestrian trails and related safety and infrastructure project. As a result of the approval, along with the funds spent to-date, \$100,000 was allocated and staff was directed to revise the project scope for at-grade improvements at this location.

The engineering consultant's revised scope is attached as Exhibit A-1 to Amendment #1 along with a detailed cost summary in the amount of \$77,323.63 including NMGRT. After review by both the Roadway and Trails and Traffic Engineering Divisions, the amended scope provides for a thorough analysis of at-grade improvements for the River Trail at the St. Francis and W. Alameda intersection. The Traffic Engineering Division has identified CIP Intersection Safety Funds to supplement remaining project funds to implement recommendations if necessary.

Funding Summary

The existing contract for engineering design services for the River Trail Underpass at St. Francis/West Alameda is for \$393,266.56 (including NMGRT). Of that amount, \$98,399.91 was anticipated to be spent or committed for work completed. The actual amount spent totaled \$77,515.94 (including NMGRT). A summary of funds appropriated, expensed, reallocated, and proposed is as follows:

ITEM	AMOUNT
Original Underpass GO Bond Appropriation	\$ 2,000,000.00
Approved Reallocation to Other Projects	\$ 1,800,000.00
Approved Reallocation to At-Grade Improvements	\$ 100,000.00
Available for Underpass Design Expenses Incurred	\$ 100,000.00
TOTAL	\$ 2,000,000.00
Underpass Actual Expenses Incurred/Paid to Date	\$ 77,515.94
At-Grade Design (Pursuant Amendment #1)	\$ 77,323.63
New Contract Amount	\$ 154,839.57
Project Budget	\$ 200,000.00
New Contract Amount	\$ 154,839.57
Remaining Budget for Implementation	\$ 45,160.43
*All Costs inclusive of NMGRT	

Amendment #1, reducing the original contract by an amount of \$238,426.99 including NMGRT, will reduce the original scope to from an underpass design to analysis of at-grade improvements at the St. Francis Drive/W. Alameda intersection as related to the Santa Fe River Trail Crossing in accordance with the aforementioned committee and City Council actions. The contract term will also be extended by one year to July 31, 2016 due to the scope change and therefore providing ample time to complete the aforementioned services. Funding is budgeted and available in Business Unit 426004 through the 2012 General Obligation Bond.

RECOMMENDED ACTION:

The Public Works Department recommends the following:

- Approval of Amendment No. 1 to the professional services agreement with Parsons Brinckerhoff, Inc.

Attachments: Amendment #1
Parsons Brinckerhoff, Inc. Scope of Work (Exhibit A-1)
Cost Summary (Exhibit B-1)
Resolution 2014-063 (Exhibit C-1)
Original PSA
September 23, 2014 City Council Meeting Minutes and Packet
Summary of Contracts

**CITY OF SANTA FE
AMENDMENT No. 1 TO
PROFESSIONAL SERVICES AGREEMENT
Item#13-0496**

AMENDMENT No. 1 (the "Amendment") to the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated June 12, 2013 (the "Agreement"), between the City of Santa Fe (the "City") and Parsons Brinckerhoff, Inc. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor, whichever occurs last.

RECITALS

A. Under the terms of the Agreement, Contractor has agreed to provide professional services to the City of Santa Fe.

B. Whereas, on July 30, 2014 the governing body adopted resolution 2014-63, "Authorizing an amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to reallocate approximately Two Million Dollars currently designated for the River Trail Underpass at St. Francis/West Alameda, less certain costs already incurred, to bike-pedestrian trails and related safety and infrastructure projects."

C. Whereas, on September 23, 2014 the governing body approved the Reallocation of Approximately \$1,900,000 as Described in Resolution 2014-63, for Bike-Pedestrian Trails and Related Safety and Infrastructure Projects. As described in Exhibit C-1 attached hereto.

D. Pursuant to Article 19 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES:

Article 1, paragraph A of the Agreement is amended to include the scope described in Exhibit "A-1" attached hereto.

2. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to reduce the amount of compensation from three hundred ninety-three thousand two hundred sixty-six dollars and fifty six cents (\$393,266.56) excluding costs already incurred of seventy-seven thousand five hundred fifteen dollars and ninety-four cents (\$77,515.94) and an additional amount of seventy-seven thousand three hundred twenty-three dollars and sixty-three cents (\$77,323.63) pursuant to Amendment 1 as described in Exhibit "B-1" attached hereto, for a total reduction of two hundred thirty-eight thousand four hundred twenty-six dollars and ninety-nine cents (\$238,426.99) including applicable gross receipts tax, so that Article 3, paragraph A reads in its entirety as follows:

A. The City shall pay to the Contractor in full payment for services rendered, a sum not to exceed one hundred fifty-four thousand eight hundred thirty-nine dollars and fifty-seven cents (\$154,839.57), including applicable gross receipts taxes.

3. TERM.

Article 6 of the Agreement is deleted. A new Article 6 of the Agreement is inserted to extend the term of the Agreement, so that Article 6 reads in its entirety as follows:

This Agreement shall be effective when signed by the City and the Contractor, whichever occurs last, and shall terminate on July 31, 2016, unless

terminated sooner pursuant to Article 7 of the Agreement.

4. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No.1 to the City of Santa Fe Professional Services Agreement as of the dates set forth below.

CITY OF SANTA FE:

CONTRACTOR:
PARSONS BRINCKERHOFF

JAVIER M. GONZALES, MAYOR

NAME AND TITLE

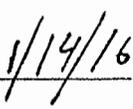
DATE: _____

DATE: _____

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

KELLEY A. BRENNAN,
CITY ATTORNEY

APPROVED:

OSCAR RODRIGUEZ,
FINANCE DIRECTOR

Business Unit/Line Item: _____

*Parsons Brinckerhoff
6100 Uptown Blvd. NE
Suite 700
Albuquerque, NM 87110
Tel: 505-881-5357*

January 8, 2015

Desirae Lujan, P.E.
City of Santa Fe
Roadway & Trails Engineering Division
Public Works Department
P.O. Box 909
Santa Fe, NM 87504

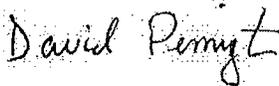
Re: St. Francis Drive and Alameda Street Pedestrian and Bicycle Crossing Study

Dear Ms. Lujan:

In accordance with the request of the City of Santa Fe, we are submitting this proposal for the design solutions for an enhanced at-grade, pedestrian and cyclist crossing at the intersection of St Francis Drive/Alameda Street in Santa Fe, New Mexico. We've prepared this proposal based on our discussions with the City Project Manager and our understanding of the services desired by the City.

The proposed scope of work is enclosed and documents the specific work items we anticipate for this task order. Our estimated fee to perform the work is \$71,417.87, not including applicable gross receipts tax. A detailed breakdown of the anticipated cost to complete the work is included in the attached fee proposal.

Sincerely,



David Pennington
Vice President
New Mexico Area Manager

cc: Paul F. Steffin, PE (PB)



Introduction

The City of Santa Fe has expressed concerns regarding the safety of pedestrians and bicyclists utilizing the Santa Fe River Trail crossing on the south side at the signalized intersection of St. Francis Drive and Alameda in Santa Fe, New Mexico. This scope of work identifies the engineering services necessary to develop design solutions for an enhanced at-grade, pedestrian and cyclist crossing at the intersection.

Scope of Work

A. Traffic Data Collection

Parsons Brinckerhoff will perform an intersection turn movement count at the St. Francis Drive and Alameda Street intersection for a twelve hour period (per NMDOT Monitoring Standards), on a typical workday and a typical weekend day. The counts will be collected using a video camera and Parsons Brinckerhoff will reduce the data and submit to the City of Santa Fe in PDF format for review.

In addition, Parsons Brinckerhoff will collect 5-day (Wednesday and Friday) automatic volume, speed, and classification counts to be located as follows:

- Alameda Street east of St. Francis Drive
- St. Francis Drive south of Alameda Street

The counts will be collected using pneumatic tubes. Data will be collected for all travel lanes in each location. Parsons Brinckerhoff will summarize the data by direction and determine the peak morning and evening peak hour for a typical weekday and weekend, for both vehicles and pedestrians/bicyclists. Parsons Brinckerhoff will submit all collected and calculated data to the City of Santa Fe in PDF format for review.

Deliverables: To be included in appendices of studies completed in Task H and I.

B. Field Data Collection

Parsons Brinckerhoff will utilize the existing field survey and perform a field visit of the intersection of St. Francis Drive and Alameda Street to collect the following existing intersection data:

- Number of traffic lanes
- Width of traffic lanes
- Approximate roadway grades
- Width of medians
- Width of sidewalks
- Traffic signal equipment and location
- Intersection lighting
- Signing and striping
- Sight distance/ obstructions

All collected data will be summarized and overlaid on an existing aerial image of the intersection.

Parsons Brinckerhoff will also complete a pedestrian conflict study at the intersection crossing



to identify near misses between pedestrians and turning vehicles. Conflicts will be defined as an observed situation in which a vehicle and a pedestrian are so close in space or time (using engineering judgment) which could lead to a collision if their movements remain unchanged. Data will be collected for a twelve hour period on a typical weekend and weekend using video cameras. The data will be reduced to identify the number of conflicts between vehicles and pedestrians. The conflict study will be completed before and after improvements are implemented.

Deliverables: To be included as a figure within the study completed in Task H and I.

C. **Literature and Study Review**

Parsons Brinckerhoff will perform a literature search to develop a better understanding of what other governmental agencies are doing to improve and enhance signalized crossings for pedestrians and cyclists. The literature search will also be utilized to determine the current state of the practice within the traffic engineering and Intelligent Transportation Systems (ITS) industry. This literature search will be summarized and provided in the body of the report.

Deliverables: To be included as a section within the study completed in Task H.

D. **Geometric Analysis**

Parsons Brinckerhoff will review the existing intersection geometry to determine the feasibility of enhancing the design of the intersection to accommodate pedestrian refuge islands in the medians on the south side of the intersection, as well as possible ITS devices within the roadway to enhance pedestrian and bicycle safety. If it is determined that a pedestrian refuge island is feasible, Parsons Brinckerhoff will develop conceptual level design plans to indicate the location, size and width of the islands, or any other geometric enhancements.

Deliverables: To be included as a section with applicable figure(s) within the study completed in Task H.

E. **Signing and Striping Analysis**

Utilizing information collected during the field and literature review, Parsons Brinckerhoff will review the existing signing and striping at and approaching the intersection of St. Francis Drive and Alameda Street to determine if improvements to the signing and striping can potentially improve pedestrian and bicycle crossing safety.

Deliverables: To be included as a section within the study completed in Task H.

F. **ITS Feasibility Analysis**

Parsons Brinckerhoff will review the existing intersection conditions to determine the feasibility of enhancing pedestrian and bicycle crossing safety through the use of ITS devices. These ITS devices could include items such as:

- Blank out signs
- Turn restriction signs with LED lights
- Pedestrian crossing signs
- In-pavement crosswalk lights
- Enhanced pedestrian and bicycle detection technology.

Deliverables: To be included as a section within the study completed in Task H.



G. Crash Data Analysis

Parsons Brinckerhoff will perform a review of crash data to evaluate types, frequency and location of vehicular, pedestrian and bicycle accidents at the intersection of St. Francis Drive and Alameda Street to determine possible mitigation measures to reduce accidents.

Parsons Brinckerhoff will review available crash records in the NMDOT statewide crash database and City of Santa Fe Police Department for the most recent three year period available. A combined data set will be developed. The collision analysis will be completed using a table summarizing all accidents at the St. Francis Drive and Alameda Street intersection. The summary table will identify crash type, direction and movement, severity, and contributing factors. The crash data will be summarized for each analysis year and for the cumulative three-year period. An intersection collision diagram will be developed for the St. Francis Drive and Alameda Street intersection. Generalized tabular summaries of other collision statistics will also be prepared to identify time of day, day of week, month of year, lighting conditions, weather conditions, and alcohol involvement.

Parsons Brinckerhoff will develop recommendations and countermeasures to reduce pedestrian and cyclist involved accidents.

Deliverables: To be included as a section within the study completed in Task H.

H. Feasibility Study Documentation

A draft report (PDF) summarizing the findings of the field data collection, literature and study review, geometric analysis, signing and striping analysis, ITS feasibility analysis, and the crash data analysis and recommendations for pedestrian and bicycle crossing safety enhancements (before condition), will be submitted to the City of Santa Fe for review and comment. We anticipate meeting with the City of Santa Fe to discuss comments on the draft report two to two weeks after the draft has been submitted. A final submittal of the report (PDF) will be prepared incorporating comments received from the City of Santa Fe on the draft submittal within one week of receiving comments. No paper copies of the report will be created or distributed.

Deliverables: Draft and Final electronic submittals (PDF) of Feasibility Study.

I. After Study Documentation

A draft report summarizing (PDF) the findings of the after study including the results of the conflict study and operations analysis of the improvements will be submitted to the City of Santa Fe for review and comment. The conflict study will be performed the same as in the before condition. We anticipate meeting with the City of Santa Fe to discuss comments on the draft report one to two weeks after the draft has been submitted. A final submittal of the report (PDF) will be prepared incorporating comments received from the City of Santa Fe on the draft submittal within two week of receiving comments. No paper copies of the report will be created or distributed.

Deliverables: Draft and Final electronic submittals (PDF) of the After Study.

J. FHWA Experimental Request

If the recommendations of the Feasibility Study are not compliant with or included in the Manual of Uniform Traffic Control Devices (MUTCD), Parsons Brinckerhoff will prepare a request for an experimental installation through the FHWA. The request shall be prepared



per Section 1A.10, paragraph 11, of the MUTCD and will be prepared for the City of Santa Fe to submit to the FHWA Division Office. Parsons Brinckerhoff will also be responsible for responding to questions raised by the FHWA prior to approval.

It will be the responsibility of the City of Santa Fe to continue to evaluate the experimental traffic control device and provide the FHWA Division Office with semi-annual reports and a final report documenting the installation. In addition, the City of Santa Fe will be responsible for providing any agreements required by the FHWA.

Deliverables: Experimental Installation letter request and responses.

K. Coordination

Parsons Brinckerhoff will conduct three (3) meetings, including a field review, for this project for the intent of reviewing the study.

1. The first meeting will include an overview of project information (resulting in the before condition evaluation) followed by a field review of the corridor with the stakeholders in Santa Fe, New Mexico.
2. The second meeting will be held review the findings of the Draft Pedestrian and Bicycle Crossing Safety Enhancement Feasibility Study to the project team.
3. The third meeting will be held to review the findings of the Draft Before and After Study to the project team.

Meeting notes, prepared by Parsons Brinckerhoff, will be distributed within one week of the meetings, Parsons Brinckerhoff will not responsible for any public coordination and this scope of work does not include costs for participating in any public meetings or presentations including City Council.

This task will also include the efforts involved in developing a scope of work for this project and developing this fee proposal through Notice to Proceed.

Anticipated Schedule

To complete the scope of work identified above, we propose the following schedule.

Notice to Proceed	January 1, 2015
Traffic Data Collection	14 days from NTP
Draft Report Submittal	60 days from NTP
Final Report Submittal	90 days from NTP *
Draft After Study Submittal	To be determined by City PM
Final After Study Submittal	30 days from submittal of Draft After Study Submittal *

* It should be noted that this schedule is subject to change if scheduled meetings and reviews are not completed per the schedule.

Client Furnished Materials

The City of Santa Fe will be responsible for providing the following project related material:

- As-builts for the intersection of St. Francis Drive and Alameda Street
- Signal Timing Data for the intersection of St. Francis Drive and Alameda Street



St. Francis Drive and Alameda Street
Pedestrian and Bicycle Crossing Study
January 8, 2015

- Crash records from the City of Santa Fe Crash Database (2011-2013)
- Crash records from the NMDOT Crash Database (2011-2013)
- Existing signal controller equipment and capabilities

**St. Francis Dive and Alameda Street
Pedestrian and Bicycle Crossing Study
COST SUMMARY**

1. DIRECT LABOR

	hours		rate	=	cost
Project Manager	137	x	\$65.35	=	\$8,952.95
Project Engineer	337	x	\$35.77	=	\$12,054.49
Totals	<u>474</u>				<u>\$21,007.44</u>

2. OVERHEAD (G&A)

162.40% of Item 1 \$34,116.08

3. SUBCONSULTANTS

Mike Henderson Consulting, LLC \$ 10,530.00
Total Subconsultants \$10,530.00

4. DIRECT EXPENSES

Travel (2 trips to Santa Fe, NM) 450 x \$ 0.560 /mile \$252.00
Total Direct Expenses \$252.00

5. FEE Profit @ 10% Labor & Overhead \$5,512.35

PROJECT TOTAL (excluding gross receipts tax) \$71,417.87

St. Francis Dive and Alameda Street
 Pedestrian and Bicycle Crossing Study
 Man-Hour Estimate

Task A Traffic Data Collection				
ACTIVITIES	Project Manager	Project Engineer	Total	
A.1 Coordinate with Traffic Counter	3		3	
A.2 Summarize and Submit Count Data		2	2	
Total Work Element Task A	3	2	5	
Task B Field Data Collection				
ACTIVITIES	Project Manager	Project Engineer	Total	
B.1 Travel time to/from Santa Fe	10	10	20	
B.2 Collect and inventory field data	4	4	8	
B.3 Develop aerial map of field collected data	2	8	10	
B.4 Reduce conflict study video (2 days - before and after)	2	40	42	
Total Work Element Task B	18	62	80	
Task C Literature and Study Review				
ACTIVITIES	Project Manager	Project Engineer	Total	
C.1 Perform literature search		4	4	
C.2 Review collected literature and studies		8	8	
C.3 Summarize findings of literature search	2	6	8	
C.4 Respond to Study Team Comments	2	4	6	
Total Work Element Task C	4	22	26	

**St. Francis Dive and Alameda Street
Pedestrian and Bicycle Crossing Study
Man-Hour Estimate**

Task D Geometric Analysis			
ACTIVITIES	Project Manager	Project Engineer	Total
D.1 Review field collected geometry	2	2	4
D.2 Determine feasibility of geometric related pedestrian and cyclist enhancements	2	6	8
D.3 Develop conceptual design on aerial	8	32	40
Total Work Element Task D	12	40	52
Task E Signing and Striping Analysis			
ACTIVITIES	Project Manager	Project Engineer	Total
E.1 Review field collected geometry	2	2	4
E.2 Determine feasibility of signing and striping pedestrian and cyclist enhancements	2	2	4
E.3 Develop conceptual design on aerial	4	16	20
Total Work Element Task E	8	20	28
Task F ITS Feasibility Analysis			
ACTIVITIES	Project Manager	Project Engineer	Total
F.1 Review field collected geometry	2	2	4
F.2 Determine feasibility of ITS related pedestrian and cyclist	8	2	10
F.3 Document recommended ITS enhancements	4	8	12
Total Work Element Task F	14	12	26

St. Francis Dive and Alameda Street
Pedestrian and Bicycle Crossing Study
Man-Hour Estimate

Task G Crash Data Analysis			
ACTIVITIES	Project Manager	Project Engineer	Total
G.1 Crash Assessment	4	20	24
G.2 Geometry Assessment	2	8	10
G.3 Develop and evaluate countermeasures for pedestrian and cyclist involved accidents	8	16	24
Total Work Element Task G	14	44	58
Task H Feasibility Study Documentation			
ACTIVITIES	Project Manager	Project Engineer	Total
H.1 Develop Draft Feasibility Study Document	8	32	40
H.2 Respond to Study Team Comments	2	4	6
H.3 Develop Final Feasibility Study Document	2	8	10
Total Work Element Task H	12	44	56
Task I After Study Documentation			
ACTIVITIES	Project Manager	Project Engineer	Total
I.1 Develop Draft After Study Document	6	24	30
I.2 Respond to Study Team Comments	2	4	6
I.3 Develop Final After Study Document	2	8	10
Total Work Element Task I	10	36	46

**St. Francis Dive and Alameda Street
Pedestrian and Bicycle Crossing Study
Man-Hour Estimate**

Task J FHWA Experimental Request		Project Manager	Project Engineer	Total
ACTIVITIES				
J.1	Develop FHWA Experimental Installation Request	16	40	56
J.2	Respond to FHWA Questions	8		8
Total Work Element Task J		24	40	64
Task K Coordination		Project Manager	Project Engineer	Total
ACTIVITIES				
K.1	Travel time to/from Santa Fe, NM (2 trips)	6	6	12
K.2	Initial Presentation	2	2	4
K.3	Feasibility Study Review Meeting	2	2	4
K.4	After Study Review Meeting	2	2	4
K.5	Meeting Documentation		3	3
K.6	Scoping	6		6
Total Work Element Task K		18	15	33
Project Totals		Project Manager	Project Engineer	Total
		137	337	474

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-63

INTRODUCED BY:

Councilor Patti Bushee

Councilor Signe Lindell

Councilor Bill Dimas

Councilor Peter Ives

A RESOLUTION

AUTHORIZING AN AMENDMENT TO THE 2012 GENERAL OBLIGATION (GO) BOND PARKS AND TRAILS IMPLEMENTATION PLAN TO REALLOCATE 2 MILLION DOLLARS CURRENTLY DESIGNATED FOR THE RIVER TRAIL UNDERPASS AT ST. FRANCIS/WEST ALAMEDA, LESS CERTAIN COSTS ALREADY INCURRED, TO BIKE-PEDESTRIAN TRAILS AND RELATED SAFETY AND INFRASTRUCTURE PROJECTS.

WHEREAS, on November 30, 2011 the Governing Body adopted Resolution No. 2011-68 which had an exhibit containing a list of proposed projects to be paid for by GO bonds, if approved by the voters of the City of Santa Fe at the March 6, 2012 election; and

WHEREAS, at the March 6, 2012 election, the voters of the city of Santa Fe authorized the issuance of up to \$14,000,000 of general obligation bonds to acquire land for, and to plan, design, build, equip, renovate and improve public parks, bike-pedestrian trails and related infrastructure; and

WHEREAS, the list of projects attached to Resolution No. 2011-68 and entitled the *2012 GO Bond Parks and Trails Implementation Plan*, lists 2 million dollars for the River Trail Underpass at St. Francis/West Alameda Crossing (“River Trail Underpass Project”); and

1 **WHEREAS**, on June 12, 2013, the Governing Body approved a Professional Services
2 Agreement (“PSA”) for study and engineering design services for the River Trail Underpass Project
3 in the amount of \$393,266.56; and

4 **WHEREAS**, the scope of work has three phases that are currently contracted for:

5 Phase I – Location Study

6 Phase II – Preliminary Design

7 Phase III – Final Design; and

8 **WHEREAS**, \$98,399.91 has been obligated for Phase I services which are scheduled for
9 completion in June, 2014; and

10 **WHEREAS**, the City has the ability to terminate the PSA prior to initiating Phase II and
11 Phase III of the scope of work or amend the PSA to include at-grade intersection or other safety
12 improvements; and

13 **WHEREAS**, the Governing Body desires to reallocate the 2 million dollars, less those costs
14 already incurred for work performed, from the River Trail Underpass Project, to plan, design, build,
15 equip, renovate and improve other bike-pedestrian trails and related infrastructure projects; and

16 **WHEREAS**, the Santa Fe Metropolitan Planning Organization has identified a priority list of
17 projects in the five-year Santa Fe Metropolitan Bicycle Master Plan, which includes safety
18 improvements that could be considered as projects to be funded through such reallocation.

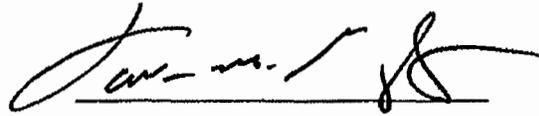
19 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
20 **CITY OF SANTA FE** that the Governing Body hereby authorizes an amendment to the *2012*
21 *General Obligation (GO) Bond Parks and Trails Implementation Plan* to reallocate 2 million dollars
22 currently designated for the River Trail Underpass at St. Francis/West Alameda, less 98,399.91 for
23 Phase I costs incurred, to other bike-pedestrian trails and related safety and infrastructure projects.

24 **BE IT FURTHER RESOLVED** that the Governing Body shall consider project
25 recommendations from the Bicycle and Trails Advisory Committee (“BTAC”), however, the

1 Governing Body shall have final authority over which projects shall be funded through the
2 reallocation of funds.

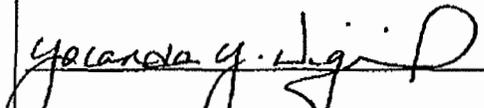
3 **BE IT FURTHER RESOLVED** when planning their recommendations for the Governing
4 Body's consideration, BTAC shall first consider the priority list of projects in the five-year Santa Fe
5 Metropolitan Bicycle Master Plan and other safety related improvements

6 **PASSED, APPROVED AND ADOPTED** this 30th day of July, 2014.

7
8 

9 JAVIER M. GONZALES, MAYOR

10 **ATTEST:**

11
12 
13 YOLANDA Y. WIGIL, CITY CLERK

14 **APPROVED AS TO FORM:**

15 
16
17 KELLEY A. BRENNAN, CITY ATTORNEY

CITY OF SANTA FE
PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe (the "City") and Parsons Brinckerhoff, Inc. (the "Contractor"). The date of this Agreement shall be the date when it is executed by the City and the Contractor, whichever occurs last.

1. SCOPE OF SERVICES

A. The Contractor shall provide engineering services for the City with regard to the Santa Fe River Trail Crossing at St. Francis Drive and Alameda Street (the "Project"), in conjunction with EXHIBITS A, B and C, attached hereto and made a part hereof.

B. If the times for completion of any phase shown on the Project Schedule, are exceeded for reasons beyond the control of the Contractor, then the parties may agree to amend the schedule to extend the time within which Contractor shall complete the project or phase thereof.

C. If the Contractor's services for the project are delayed or suspended in whole or part by the City for more than one (1) year for reasons beyond the Contractor's control, the Contractor's fee for remaining work shall be subject to equitable adjustment.

D. The parties agree that the Contractor is principally responsible for performing plan checks and verifications of quantities and computations before submitting final documents to the City. If, in the City's review of plans and specifications, substantive errors and discrepancies are apparent, requiring the City to make detailed checks and verifications of the Contractor's work, the Contractor agrees to pay the City the rate of \$60.00 per hour for the time spent by the City checking and verifying the Contractor's work.

E. The City shall issue to the Contractor a written authorization to proceed for each project assignment or task.

2. STANDARD OF PERFORMANCE; LICENSES

A. The Contractor represents that it possesses the experience and knowledge necessary to perform the services described under this Agreement.

B. The Contractor agrees to obtain and maintain throughout the term of this Agreement, all applicable professional and business licenses required by law, for itself, its employees, agents, representatives and subcontractors.

3. COMPENSATION

A. The City shall pay to the Contractor in full payment for services rendered, a sum not to exceed three hundred and ninety-three thousand, two hundred and sixty-six dollars and 56 cents (\$393,266.56), including applicable gross receipts taxes in total for the term of this agreement.

B. The Contractor shall be responsible for payment of gross receipts taxes levied by the State of New Mexico on the sums paid under this Agreement.

C. Payment shall be made upon receipt and approval by the City of detailed statements containing a report of services completed and in accordance with the Engineering Cost Summary, as described in EXHIBIT "B", attached hereto and made a part hereof. Compensation shall be paid only for services actually performed and accepted by the City.

4. LIQUIDATED DAMAGES

The Contractor shall perform the work within the schedule approved by the City for the Project. Time is of the essence, and if the Contractor fails to complete the work for each project assignment or task in accordance with the City approved Project Schedule, the Contractor agrees to

pay the City the amount of one hundred twenty-five dollars (\$125) for each day any phase of the Project remains uncompleted, not as a penalty, but as liquidated damages for breach of this Agreement. The amount of liquidated damages shall be withheld from the final payment to the Contractor. If the amount of liquidated damages exceeds the amount due, the Contractor agrees to pay the City the additional amount within 60 calendar days.

5. APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the City, this Agreement shall terminate upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

6. TERM AND EFFECTIVE DATE

This Agreement shall be effective when signed by the City and terminate on July 31, 2015, unless sooner pursuant to Article 6 below.

7. TERMINATION

A. This Agreement may be terminated by the City upon 10 days written notice to the Contractor.

(1) The Contractor shall render a final report of the services performed up to the date of termination and shall turn over to the City original copies of all work product, research or papers prepared under this Agreement.

(2) Compensation is not based upon hourly rates for services rendered, therefore the City shall pay the Contractor for the reasonable value of services satisfactorily

performed through the date Contractor receives notice of such termination, and for which compensation has not already been paid.

8. STATUS OF CONTRACTOR; RESPONSIBILITY FOR PAYMENT OF EMPLOYEES AND SUBCONTRACTORS

A. The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor, and its agents and employees, shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement.

B. Contractor shall be solely responsible for payment of wages, salaries and benefits to any and all employees or subcontractors retained by Contractor in the performance of the services under this Agreement.

C. The Contractor shall comply with City of Santa Fe Minimum Wage, Article 28-1-SFCC 1987, as well as any subsequent changes to such article throughout the term of this contract.

9. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

10. CONFLICT OF INTEREST

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. Contractor further agrees that in the performance of this Agreement no persons having any such interests shall be employed.

11. ASSIGNMENT; SUBCONTRACTING

The Contractor shall not assign or transfer any rights, privileges, obligations or other interest under this Agreement, including any claims for money due, without the prior written consent of the City. The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City.

12. RELEASE

The Contractor, upon acceptance of final payment of the amount due under this Agreement, releases the City, its officers and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the City to any obligation not assumed herein by the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

13. INSURANCE

A. The Contractor, at its own cost and expense, shall carry and maintain in full force and effect during the term of this Agreement, comprehensive general liability insurance covering bodily injury and property damage liability, in a form and with an insurance company acceptable to the City, with limits of coverage in the maximum amount which the City could be held liable under the New Mexico Tort Claims Act for each person injured and for each accident resulting in damage to property. Such insurance shall provide that the City is named as an additional insured and that the City will be notified within 10 days of cancellation for any reason. The Contractor shall furnish the City with a copy of a "Certificate of Insurance" as a condition prior to performing services under this Agreement.

B. Contractor shall also obtain and maintain Workers' Compensation insurance, required by law, to provide coverage for Contractor's employees throughout the term of this

Agreement. Contractor shall provide the City with evidence of its compliance with such requirement.

C. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

14. INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend the City from all losses, damages, claims or judgments, including payments of all attorneys' fees and costs on account of any suit, judgment, execution, claim, action or demand whatsoever arising from Contractor's performance under this Agreement as well as the performance of Contractor's employees, agents, representatives and subcontractors.

15. NEW MEXICO TORT CLAIMS ACT

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

16. THIRD PARTY BENEFICIARIES

By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the Contractor. No person shall

claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

17. RECORDS AND AUDIT

The Contractor shall maintain, throughout the term of this Agreement and for a period of three years thereafter, detailed records that indicate the date, time and nature of services rendered. These records shall be subject to inspection by the City, the Department of Finance and Administration, and the State Auditor. The City shall have the right to audit the billing both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

18. APPLICABLE LAW; CHOICE OF LAW; VENUE

Contractor shall abide by all applicable federal and state laws and regulations, and all ordinances, rules and regulations of the City of Santa Fe. In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern. The parties agree that any action or suit arising from this Agreement shall be commenced in a federal or state court of competent jurisdiction in New Mexico. Any action or suit commenced in the courts of the State of New Mexico shall be brought in the First Judicial District Court.

19. AMENDMENT

This Agreement shall not be altered, changed or modified except by an amendment in writing executed by the parties hereto.

20. SCOPE OF AGREEMENT

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the services to be performed hereunder, and all such agreements, covenants and understandings have been merged into this Agreement. This Agreement

expresses the entire Agreement and understanding between the parties with respect to said services. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

21. NON-DISCRIMINATION

During the term of this Agreement, Contractor shall not discriminate against any employee or applicant for an employment position to be used in the performance of services by Contractor hereunder, on the basis of ethnicity, race, age, religion, creed, color, national origin, ancestry, sex, gender, sexual orientation, physical or mental disability, medical condition, or citizenship status.

22. SEVERABILITY

In case any one or more of the provisions contained in this Agreement or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein and any other application thereof shall not in any way be affected or impaired thereby.

23. NOTICES

Any notices required to be given under this Agreement shall be in writing and served by personal delivery or by mail, postage prepaid, to the parties at the following addresses:

City of Santa Fe:
City of Santa Fe
Roadway & Trails Engineering Division
Attn: Eric Martinez or Brian Drypolcher
PO Box 909
Santa Fe, NM 87504-909

Contractor:
Parsons Brinckerhoff, Inc.
Attn: David L. Pennington
6100 Uptown Boulevard NE
Suite 700
Albuquerque, NM 87110

24. EXHIBITS

The following Exhibits are attached to and made a part of this agreement:

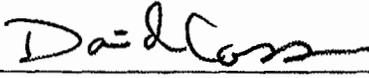
Exhibit A – Scope of Services, Scope of Work

Exhibit B – Engineering Cost Summary

Exhibit C – Santa Fe River Trail Crossing, Scope Assumptions, 4/02/13

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

CITY OF SANTA FE:

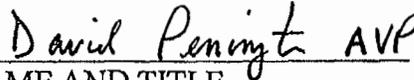


DAVID COSS, MAYOR

DATE: 6/27/13

CONTRACTOR:

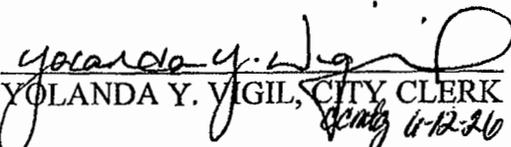
Parsons Brinckeroff, Inc.



NAME AND TITLE

DATE: 7/11/2013

ATTEST:



YOLANDA Y. VIGIL, CITY CLERK
6-12-13
APPROVED AS TO FORM:

NM Taxation & Revenue
CRS# 0195458002
City of Santa Fe Business Registration
13-00080534



GENO ZAMORA, CITY ATTORNEY
4/11/13

APPROVED:



FINANCE DIRECTOR
6/26/13

32343 / 572970
Business Unit/Line Item



EXHIBIT A

SCOPE OF SERVICES, SCOPE OF WORK

SCOPE OF SERVICES

BACKGROUND AND SUMMARY

The City of Santa Fe is collaborating with Santa Fe County to develop the Santa Fe River Trail. The Santa Fe River Trail is a multi-use, urban trail (intended to serve pedestrians and bicyclists) that will extend from downtown Santa Fe to NM Route 599. Enhancing continuity and connectivity at the River Trail crossing at St. Francis Drive represents an important link within the Santa Fe River Trail system, and the city's overall urban trail network.

A number of segments of the River Trail have been completed. Completed segments include a 2.1 mile stretch from St. Francis Drive westward to Frenchy's Field Park, as well as discrete portions outside the city limits, including segments in the San Ysidro area, and at the trail's western end near NM Route 599.

Eastward from St. Francis Drive, there are plans to widen the existing sidewalk as far east as the De Fouri Street bridge in order to convert the existing walkway into a multi-purpose urban trail. Additional trail and walkway improvements are planned for the downtown core to enhance pedestrian and bicycle circulation and bikeway connectivity for the River Trail.

The planned improvements are consistent with River Trail developments envisioned by existing City planning documents, including the 1985 River Corridor Report, the 1995 River Corridor Master Plan and the 2012 Santa Fe Metropolitan Bicycle Master Plan.

PROJECT OBJECTIVE & PROPOSED IMPROVEMENTS

The City seeks to improve continuity, ease of use and safety between sections of the River Trail that have been completed west of the St. Francis Drive / Alameda Street intersection with sections of the River Trail that are programmed for improvement to the east of the intersection. **This Scope of Services is for professional engineering services for the design of a multi-use (bicycle and pedestrian), urban trail underpass crossing of St. Francis Drive at Alameda Street.**

The professional engineering services provided by the consultant shall include, but not be limited to, trail design, analysis of structural issues, hydrological conditions, construction phasing, and traffic control. The consultant shall also address right-of-way (ROW) requirements, subsurface utility investigations, permitting (e.g., cultural resources and environmental clearances, Clean Water Act, regulatory floodplain, ADA compliance, etc.).

Analysis, evaluation and design will require coordination with various agencies including, but not limited to, the New Mexico Department of Transportation (the River Trail alignment crosses a US highway and New Mexico Department of Transportation right-of-way), Army Corps of Engineers, New Mexico Environment Department and others. The Consultant shall also facilitate a process for appropriate public participation to disseminate public information and to solicit citizen input and user considerations.

Quality Control

Consultants must provide detailed internal quality control procedures for verification of plans, quantities and cost estimates. The City will not provide an extensive review of plans, however, if the City must do so, it will back charge consultants its actual costs. Errors and omissions will be the responsibility of the consultant. Consultants will not be liable for errors or omissions in owner furnished data.

Timely Performance

The Consultant is expected to submit deliverables on or ahead of schedule. Milestone dates may include, but are not limited to, submission of Alignment Study, submission of Preliminary Design Report and Plans, submission of Right-of-Way Plans (if required), and submission of Bid Package including Construction Plans, Specifications and Estimates.

It is the City's preference that trail underpass construction be accomplished during the tourist off-season, therefore completed before Memorial Day or beginning after the Santa Fe Fiestas and when the Santa Fe River is in a low to no flow period.

SCOPE OF WORK

The basic tasks the consultant may be expected to accomplish for project assignments are listed as follows:

PHASE I – LOCATION STUDY

1. Evaluation of Existing Conditions (e.g., trails, roadways, drainage, etc.)
2. Environmental and Cultural Investigations and Documentation
3. Property Ownership, Location Survey and Mapping
4. Coordination
5. Public Involvement
6. Drainage Analysis
7. Preliminary Subsurface Utility Engineering (SUE)

PHASE II – PRELIMINARY DESIGN

1. Subsurface Utility Engineering (SUE)
2. Environmental and Cultural Investigations and Documentation (Assumed Level of Effort - Categorical Exclusion)
3. Right of Way Survey
4. Draft Drainage Report (including CLOMR application)
5. Geotechnical Engineering
6. Preliminary Design Plans
7. Coordination
8. Public Involvement

PHASE III – FINAL DESIGN

1. Right-of-Way Design
2. Final Drainage Report
2. Final Design
3. Coordination
5. Public Involvement
6. Construction Bid Documents

PHASE IV – CONSTRUCTION SERVICES

NOTE: PHASE IV WILL NOT BE CONTRACTED AT THIS TIME. PHASE IV MAY BE NEGOTIATED INTO THE CONTRACT AS ADDITIONAL SERVICES AT A LATER DATE.

1. Construction Engineering and Management
2. LOMR Analysis, Documentation and Submittal

PHASE I – LOCATION STUDY

1. Evaluation of Existing Conditions

Evaluation of NMDOT bridge inspection reports (if available) for the box culverts where the Santa Fe River passes under St. Francis Drive. Coordination w/City and NMDOT staff. Core samples and/or nondestructive (radar) testing to evaluate culvert substructure components, wing walls and header may be proposed as necessary. ***The Consultant will be required to propose the level of evaluation sufficient to determine the integrity of existing structures, and/or possible requirement for new construction to accommodate river flows and the development of the trail underpass.***

2. Environmental, Cultural and Biological Investigations and Documentation

The Consultant shall determine the level of effort required for environmental assessments and shall prepare environmental clearance documents (e.g., checklist, CE, etc.). Possible funding sources may also impose additional requirements. Prepare required environmental, cultural and/or biological reports as appropriate. Reports must be prepared by qualified environmental and natural resource personnel (archeologists, biologists, etc.). The Consultant will select logical termini for addressing environmental concerns on a sufficiently broad scope. All environmental, cultural, or biological reports shall be prepared in accordance with applicable guidelines and regulations. Required tasks include, but are not limited to:

- Coordinate with the State Historic Preservation Officer, City Historic Preservation personnel and Native American Tribes, as necessary.
- Conduct jurisdictional wetland determination and delineation, and if necessary, provide a report for regulatory agency review and approval.
- Coordinate with the US Army Corps of Engineers and New Mexico Environment Department.
- Complete a US Army Corps of Engineers Nationwide Permit Application form.
- Public involvement, including meetings and preparation of comment forms.
- Noise and air technical analyses if deemed necessary.
- Analysis of impacts to prime or unique farmlands or farmland of statewide or local importance.
- Aesthetic considerations.

All reports submitted to the City are subject to City approval before investigations are accepted as complete. Based on engineering, cost, environmental and right-of-way impacts, the Consultant shall determine, recommend and obtain the City's concurrence on the preferred alternative to be used for final design. Options evaluated shall include an "independent" alignment adjacent to the river channel; as well as an "open" integrated trail underpass, consisting of one or more culverts or a bridge on St. Francis Drive over the Santa Fe River.

NOTE: National Environmental Policy Act (NEPA) requirements will be determined by the Consultant in coordination with the City.

3. Property Ownership, Location Survey & Mapping

Research and investigate adjacent property ownership within areas of new construction by use of county and/or city records. The Consultant shall provide a location survey to include location of fences, structures, and above ground utilities (e.g., manholes; pull boxes, etc.) that could conflict with proposed improvements should be identified. Use of City GIS orthophotography in conjunction with the location survey is acceptable. All surveying shall be performed under the direct supervision of a New Mexico Registered Professional Land Surveyor and conform with the Minimum Standards for Surveying in New Mexico adopted by the New Mexico Board of Registration for Professional Engineers and Surveyors.

The Consultant, having obtained all the necessary records and field data, will show all pertinent survey data and information (e.g., existing right-of-way limits, property lines, monuments, structures, etc.) and tie to existing or set monuments on or near the project area. Survey information shall be prepared at the same scale as the planimetric P&P sheets and shown on these sheets.

4. Coordination

The Consultant will be responsible for all coordination necessary to accomplish the work required by the contract. This responsibility shall include coordination with the public, all property owners and federal (e.g., FHWA, US Fish & Wildlife), state (e.g., NMDOT, NMED, SHPO), city (all departments/divisions/committees as required, including the City's Bicycle and Trails Advisory Committee and the Mayor's Committee on Disability), county, schools and other agencies having jurisdiction, management responsibilities, sensitive resource responsibilities, permit authority or interest in the project (e.g., Santa Fe Public Schools, Santa Fe Watershed Association, Acequia Madre Ditch Association). This will include obtaining approvals and/or concurrence on all work that is to be completed by the Consultant including work completed by sub-contractors working under this contract.

This responsibility shall also include obtaining all formal and informal approvals. For any required formal (written) approvals, the Consultant will provide the City with all required data and draft/final draft letters of transmittal. In the event the Consultant is not successful in obtaining formal or informal approvals, the Consultant shall promptly notify the City in writing, and the City will assist in resolving the matter.

The appropriate agencies, the public and other interested groups will be contacted to ensure that the community and governmental concerns are identified and considered for inclusion in the study and design development of the project. The Consultant shall be responsible for all coordination that is required to provide a satisfactory public involvement plan and environmental document, as necessary.

In addition to the above, the Consultant shall be responsible for:

- Scheduling all design reviews
- Writing design review reports
- Writing design team meeting reports (minutes)
- Distributing all reports, plans and documents

- Performing property owner interviews and documenting the interviews
- Providing monthly progress reports for design, utilities, environmental, right-of-way, and construction
- Providing periodic progress presentations to the City and local elected officials (e.g., Public Works Director, Roadway and Trails Engineering Division Director, City Council, City Committees, MPO, etc.)

5. Public Involvement

The Consultant shall be responsible for the implementation and cost of all public meetings (or public hearings); coordination including advertisement of the meetings; arrangement and cost for required recording equipment; news media coordination; providing and arranging for the meeting facilities; responding to agency and public comments; preparation of handouts, exhibits and displays; coordination and facilitation of meetings; preparation of reports of all meetings and contacts; preparation of transcripts and summaries of public meetings; and any coordination with the general public, property owners, or agency involvement that may be required before or after the public meetings.

Property owner contacts shall be conducted in the field by arranging to meet with owners at their respective parcels. An overview of the project will be discussed and include preliminary access, drainage, fencing or other issues as applicable. Also, if necessary, the specifics on how the property owner's access, fencing, gates, drainage, etc., will be affected by the project are to be discussed.

If applicable, the Consultant shall be responsible for following City development code, Chapter 14-3.1(f), Early Neighborhood Notification (ENN) Procedures (e.g., notice of public meetings).

6. Drainage Analysis

The Consultant will be required to evaluate the necessary level of effort for floodplain evaluation and drainage engineering analysis and design needed considering the scope of the project assignment. This will include, but is not limited to, evaluation of flows, drainage structure capacities and function, FEMA/FIRM base flood elevations and floodplain management related issues (e.g., CLOMR, etc.), recommendations for erosion/scour protection, and recommendations for the replacement of existing affected drainage structures or addition of new structures in the immediate area. Including drainage analysis and trail planning for the evaluation of trail alignment options.

A detailed hydraulic analysis such as: backwater profiles, flow velocities, scour calculations, and other hydraulic design data are required for major structures and design of permanent erosion protection.

Prior to performing a drainage study, the Consultant shall meet with the City's Project Manager to discuss the analysis of existing and proposed drainage structures. The Drainage Report shall include:

- Floodplain management related Issues (e.g., floodway development, no rise, CLOMR/LOMR, other)
- Discussion of soil types
- Vegetation and land use distribution
- Curve number or rational formula "C" calculations
- Time of concentration calculations
- Drainage area topographic map with existing structures inventory
- Drainage areas
- Design discharges and corresponding physical properties. Design discharge frequency calculated shall be determined based on the overall project needs to provide flood protection, erosion protection, stormwater quality enhancement and meet all floodplain management criteria.
- Summary of the drainage field inspection results including City personnel, public and other local agencies, interviews and drainage structure field inspection forms
- CME's required to construct the structures
- Summary table of existing and recommended drainage structure sizes and types, and identification of sources used in the analysis
- Preliminary erosion protection and energy dissipaters design and preliminary details

7. Preliminary Subsurface Utility Engineering (SUE)

The Subsurface Utility Engineering (SUE) process is to identify the type, size and the ownership of existing underground and overhead utilities and establish their exact/precise location within the proposed project limits of City proposed construction projects. Such SUE effort in this phase may include all necessary records research, field investigations (designation). After identifying utility locations the Consultant shall map utility locations onto plans and profile sheets and aerial photographs. Subsurface Utility Engineering services shall be provided by qualified, experienced SUE consultants.

PHASE II – PRELIMINARY DESIGN

1. Subsurface Utility Engineering (SUE)The Subsurface Utility Engineering (SUE) process is to identify the type, size and the ownership of existing underground and overhead utilities and establish their exact/precise location within the proposed project limits of City proposed construction projects. Such SUE effort in this phase will incorporate all records research, field investigations (designation) done in phase I and may include pot-holing (locating), surveying and mapping, design analysis and recommendations relative to impacts on existing and/or proposed utility systems on City projects. Pot-holing (locating) is only anticipated where substructure construction/excavation is required. After identifying utility locations the Consultant shall map utility locations onto plans and profile sheets and aerial photographs. Subsurface Utility Engineering services shall be provided by qualified, experienced SUE consultants.

2. Environmental, Cultural and Biological Investigations and Documentation

The Consultant shall determine the level of effort required for environmental assessments and shall prepare environmental clearance documents (e.g., checklist, CE, etc.). Possible funding sources may also impose additional requirements. Prepare required environmental, cultural and/or biological reports as appropriate. Reports must be prepared by qualified environmental and natural resource personnel (archeologists, biologists, etc.). The Consultant will select logical termini for addressing environmental concerns on a sufficiently broad scope. All environmental, cultural, or biological reports shall be prepared in accordance with applicable guidelines and regulations. Required tasks include, but are not limited to:

- Review the most recent list of federal endangered and threatened species in Santa Fe County to determine the potential presence of any listed species in the project vicinity, as required under the Endangered Species Act.
- Conduct a biological survey and prepare a biological memorandum.
- Conduct a cultural resources survey and prepare a cultural resources report.
- The project location is within the City's Historic Downtown Archaeological Review District, compliance with the City's Archaeological Ordinance and coordination with City Archaeological Review staff and committee regarding cultural resource findings may be necessary due to the referenced ordinance excavation threshold of 2500 square feet. Contact John Murphey, City Archaeological Review Committee Liaison, at (505) 955-6660 for more information. If required, the Consultant shall be responsible for implementation of the archaeological testing plan and/or monitoring plan.
- Coordinate with the State Historic Preservation Officer, City Historic Preservation personnel and Native American Tribes, as necessary.
- Conduct jurisdictional wetland determination and delineation, and if necessary, provide a report for regulatory agency review and approval.
- Coordinate with the US Army Corps of Engineers and New Mexico Environment Department.
- Complete a US Army Corps of Engineers Nationwide Permit Application form.
- Submit the biological and cultural resources technical reports to the City of Santa Fe for review and incorporate any requested revisions. Submit the appropriate number of final documents and attachments to the City of Santa Fe.
- Public involvement, including meetings and preparation of comment forms.
- Noise and air technical analyses.
- Analysis of impacts to prime or unique farmlands or farmland of statewide or local importance.
- Aesthetic considerations.
- Analysis of biological or hazardous materials issues.

All reports submitted to the City are subject to City approval before investigations are accepted as complete. Based on engineering, cost, environmental and right-of-way impacts, the Consultant shall determine, recommend and obtain the City's concurrence on the preferred alternative to be used for final design.

NOTE: National Environmental Policy Act (NEPA) requirements will be determined by the Consultant in coordination with the City.

3. Right of Way Survey

Right-of-Way Surveying

The development of the right-of-way surveying work shall be closely coordinated with the City staff.

All right-of-way surveying shall be performed by a Professional Surveyor licensed in New Mexico and ultimately should conform with Rule(s) 500.6 and 500.7 of the Minimum Standards for Surveying in New Mexico adopted by the New Mexico Board of Registration for Professional Engineers and Surveyors. Right-of-way surveying, mapping, monumentation should also conform with the latest NMDOT Right-of-Way Surveying, Mapping, and Monumentation Procedures/Policies and subsequent guidelines, standards, revisions and amendments.

Prior to commencing right-of-way surveying the Consultant shall meet with the City to review and concur on the scope of right-of-way surveying, mapping and monumentation required based on the 30% completion plans, report and the preliminary property ownership layout maps. Right-of-way surveying, mapping, and monumentation will be performed only in areas where new right-of-way is required. The Consultant shall then submit the work-hour and fee proposal for the right-of-way surveying, right-of-way mapping and monumentation requirements to the City.

Upon receiving approval on the scope of right-of-way surveying work to be performed and after completing the necessary right-of-way and property boundary research, the Consultant shall proceed with the right-of-way field survey and locating existing right-of-way limits and intersecting property lines impacted by proposed fee take parcels and construction maintenance easements. Also, locate all fences, structures, septic tanks, billboard signs and other improvements which may be affected by proposed right-of-way widening, appraisals, acquisitions, etc. Some of these features may have been obtained during the location survey phase of the project but they may need to be appropriately tied to the right-of-way surveys and maps. Also, provide sufficient survey information on ties to existing or set monuments on the project.

The Consultant, having obtained all the necessary field data, will prepare the right-of-way survey maps and will show all pertinent survey data, existing right-of-way limits, intersecting property lines, accepted and rejected monuments, encroachments, buildings, billboard signs or structures within fifty feet of the right-of-way, etc., annotation and notes upon which future right-of-way acquisition boundaries will be electronically overlaid and computed.

Right-of-Way Mapping

The Consultant shall meet with the City to review the completed right-of-way survey map. Key topics of review and discussion at this session will be confined to the methodology utilized in the determination of existing right-of-way limits, intersecting property lines, encroachments, hiatus, prescriptive rights, accepted/rejected monuments etc. This meeting should be scheduled prior to beginning the preparation of right-of-way maps.

The Consultant will prepare the preliminary right-of-way maps for presentation and review at the 60% completion design review. Immediately following the review and, prior to the 90% completion design review, the Consultant shall submit three (3) final Right-of-Way Map print sets of the final Right-of-Way Map with one copy of all documents including legal descriptions and title reports to the City for first review. Ownership shall be shown on the right-of-way maps exactly as listed in the title reports. These final Right-of-Way Maps shall locate all parcel takes and construction maintenance easements. Temporary construction permit locations shall also be shown on the map if they are located in areas for which mapping has been developed. All temporary construction permits shall, however, be listed on the parcel block sheet of the final Right-of-Way Maps as well as shown on the plan and profile sheets. The City will not provide an extensive detail check of any of the final maps and plans. Therefore, any errors and/or omissions in the final Right-of-Way Maps, legal descriptions, and subsequent monumentation mapping and staking will be the full responsibility of the Consultant. Acceptance of the final Right-of-Way Map or other work products developed under the contract and termination of the contract when work is completed will not remove the responsibility of the Consultant as outlined above.

The second review prior to the 90% completion design review is primarily for the purpose of assuring that the red-lined markups of the first review set have been made and to assure that items of concern resulting from the first review are adequately addressed and communicated to the Consultant. If alignments or other major changes occur to the right-of-way maps presented for the first review, the City shall be notified and may result in additional time necessary for reviews by the City.

Title Reports

All title services work shall be performed in accordance with Executive Order No. 89-15, dated March 30, 1989 and the policies and procedures as contained in the NMDOT Right-of-Way Handbook Volume II, utilizing the forms and/or formats set out therein.

Takes and Construction Maintenance Easements (CME's)

The Consultant shall provide the following:

- A thirty-three (33) year certified title search on every parcel affected in the right-of-way acquisition.
- A Chain of Title (Index) reflecting all transactions affecting said parcel shall be provided.
- Copies of all pertinent documents described in Chain of Title (Index).
- A five year tax search (or computer print out) reflecting the current assessed owner, address, description of property and the amount of taxes for the current assessed year reflecting whether paid or unpaid.

- Caption sheet or title sheet showing current owner and address of record, description of property being abstracted.
- Work map and index identifying each parcel abstracted.
- Information on any mortgages, liens, or judgments that have been released of record do not have to be shown on said search. For any probates or district court proceedings only pertinent proceedings need be shown, not the complete case file.

Temporary Construction Permits (TCP's)

The Consultant shall provide the following:

- Provide current ownership.
- Title sheet showing current owner, address of record, description of property, document creating ownership and certificate.

General

The Consultant shall:

- Execute and submit with each title report the "Certificate of Title" form and hold the title reports in confidence and reveal the title reports or opinions only to the City unless otherwise directed in writing by the City.
- Deliver title reports to the City "satisfactorily completed" in a timely manner. Delivery of such shall be defined as (1) actual transfer of possession in the form approved by the City incorporating all required corrections and clarifications, and (2) written acceptance by the City of the Consultant's work.
- The City's acceptance or rejection of the Consultant's work product shall be given in writing. The City shall return deficient or inadequate title reports within 30 calendar days of receipt.
- The dates for the submission of title reports shall be determined at the initial meeting between the City and Consultant.
- All documents must be letter size, except for surveys and/or maps, which may be folded. All title reports must be bound securely (abstract form). All title reports submitted must be prepared by a licensed and bonded Title Company.
- Promptly correct all deficiencies and return the title reports for further review within (30) calendar days from date of return.
- Be fully responsible for the accuracy of all work.
- Become familiar with, and be responsive to, the design guidelines presented in the City of Santa Fe's Santa Fe River Corridor Master Plan, September 1995.

The City shall:

- Shall return to the Consultant, within thirty (30) calendar days of receipt, individual title reports found to be deficient or inadequate with the reviewer's comments, if applicable.
- May hold a review of the title work for the purpose of further discussion of the type of title work required.
- Shall make available to the Consultant, City records as may be available and pertinent for the purpose of the work herein described.

- May schedule and hold a review with the Consultant and representatives of the City involved in the project as necessary.

Monumentation

Upon assignment of a final map date by the City, the Consultant shall prepare the preliminary monumentation mapping, field staking of right-of-way limits as defined by the final Right-of-Way Maps and Right-of-Way Certification and recordation of the final Right-of-Way Monumentation Map(s) will be required. The final monumentation maps shall meet the NMDOT's Monumentation Mapping guidelines/policies and current pertinent provisions of the Minimum Standards for Surveying in New Mexico.

4. Draft Drainage Report(including CLOMR application)

The drainage report will require a detailed study of the project area and recommendations are to be developed with alternate proposals to correct any problems. The Consultant shall submit four (4) "Draft" Drainage Reports for review and comment by City staff.

For urban projects, the preliminary hydraulics shall be computed based on existing information to provide scope of drainage work and cost estimate that will be the basis for the Final Drainage Report. The Drainage Report shall include preliminary design and locations of drop inlets, trunk lines, other preliminary drainage data, and dimensions of CME's and ponds needed.

Floodplain and Clean Water Act issues shall be addressed completely to assure the project is in compliance with all applicable federal, state and City of Santa Fe regulations.

In preparing the Drainage Report, the Consultant shall perform, on all major structures or channels, a hydraulic analysis using the appropriate (HEC-2, HECRAS or WSPRO) computer model to develop water surface profiles for the existing conditions and for the proposed conditions. An approved Drainage Report shall be prepared for the selected alternative which shall incorporate all pertinent design data into a concise document including: drainage map(s); floodplain maps & profiles, inventory of existing drainage structures; detailed structure recommendations including drainage areas, design discharges, head water depths; and a Water Surface Profile Structure Layout Sheet for any major structures. If a retention pond is needed, the Consultant shall prepare and submit a Notice of Intent (NOI) groundwater application, as may be required. If Section 401 and 404 applications are required, the Consultant shall prepare and submit the necessary applications with the approval of the City. This work shall not be done prior to the completion and approval of the environmental documentation, as applicable.

For urban projects, include in the Drainage Report the storm drain design data at each drop inlet and manhole such as design discharges, carry over discharges, intercept discharges, and other hydraulics data. The construction plans shall include storm drain system data such as hydraulic grade line for 100-year discharge, invert elevations, slopes, velocities, and discharges.

The Consultant shall prepare temporary erosion and sediment control plans (TESCP). Additional information regarding the SWPPP and TESCP may be available from the NMDOT Drainage Section.

If the project is located in a designated flood hazard area, the consultant shall determine permit requirements and prepare all applications for permits required on the project.

The Consultant shall use the NMDOT "Drainage Manual - Volume 1, Hydrology", current edition, "Drainage Manual - Volume II Hydraulics, Sedimentation and Erosion", current edition, and "National Pollutant Discharge Elimination System Handbook", current edition, and all relative FEMA documents for methodologies and references needed in preparation of the Drainage Report.

5. Geotechnical Engineering

A. Geotechnical Services - General

The Consultant shall be required to provide geotechnical recommendations and a Geotechnical Report. The Geotechnical Report will be submitted as part of the Preliminary Design of the selected alignment. ***The Consultant will be required to propose the necessary level of effort for geotechnical/foundation/substructure engineering analysis and design needed considering the scope of the project.*** This may include, but is not limited to, geotechnical investigations and laboratory testing sufficient to assemble construction details and provide engineering design.

The City may elect that the Consultant provide geotechnical services as defined below:

Geotechnical Investigation and Laboratory Testing

Geologic/geotechnical exploration shall follow the procedures, requirements and guidelines as outlined in the latest edition of the NMDOT Materials Geotechnical Manual. The Geotechnical Report shall present data collected during the geotechnical investigation. Information shall include at least the following:

- Project location map
- Description of the project scope
- Presentation of the field investigations
- Descriptions of the earth materials encountered during the field investigation
- Laboratory test results including consolidation, tri-axial testing of undisturbed samples if clay soils are encountered, direct shear tests, rock core point load and unconfined compression tests (rock cores)
- Geophysical test results
- Plan and profile sheets with test holes or pits shown in plan and profile views

Geotechnical Design Recommendations

Final design recommendations shall address some or all of the following:

- Stabilization/densification of unsuitable embankment or native soils

- Slope stability/steepened slope design
- Mitigation of settlements
- Rock excavation and blasting requirements
- Maximum cut slope angles in soil and rock
- Suitability of foundation soils or rock to support an embankment or structure
- Shrink and swell factors of earthwork
- Groundwater affecting the project/need for cut-off trenches
- Special treatments, e.g., use of geotextiles, soil nails, pressure grouting, etc.

Geotechnical Report

The Geotechnical Report shall document the results of the geotechnical activities. The geologic and geotechnical study of the final alignment within the corridor shall make final geotechnical design recommendations to provide for a stable roadway/trail prism including final pavement design. Three (3) copies of this report shall be submitted to the City in conjunction with the Preliminary Design Plans.

B. Geotechnical Services – Structures & Foundations

The Consultant may be required to provide geotechnical recommendations related to any structures and submit a Foundation Report. The Foundation Report, to include detailed recommendations for structures and retaining walls, shall be prepared for the selected structure alternatives.

The City may elect that the Consultant provide geotechnical services as defined below.

Geotechnical Investigation and Laboratory Testing

Geologic/geotechnical exploration shall follow the procedures, requirements and guidelines as outlined in the latest edition of the NMDOT Materials Geotechnical Manual. The Geotechnical Report shall present data collected during the geotechnical investigation. Information shall include at least the following:

- Laboratory test results including consolidation, tri-axial testing of undisturbed samples if clay soils are encountered, direct shear tests, rock core point load and unconfined compression tests (rock cores)
- For bridge elements, one soil boring and/or rock core shall be completed at each abutment and each pier element. At the abutments the borings should be taken to a depth of 80 feet. At the piers, the borings should be taken to a depth of 100 feet. Lesser depths of exploration will be acceptable with the presence of bedrock or very dense soil strata.
- For retaining walls, one soil boring and/or rock core shall be completed every 200 feet with no less than two borings completed per wall. Borings should be taken to a depth of twice the height of the walls.
- For drainage structures, the need for borings will be determined on a site by site basis.

Retaining Walls

Retaining walls shall be designed based on AASHTO and/or FHWA DEMO 82 Reinforced Soil Structures design guidelines. Bearing capacity, settlement, and global stability analysis shall be performed at all retaining walls to ensure serviceability of the walls. Requirements for stabilization of unsuitable subsoils will be specified where required to meet serviceability requirements. Mechanically Stabilized Earth (MSE) walls will utilize NMDOT's approved MSE wall manufacturers.

Bridge Foundation Analysis

Perform geotechnical analysis of foundations to determine type, size and depths of foundations recommended. Load capacity analysis for vertical loads including immediate and long-term settlement analysis will be required. Lateral load analysis will be required to develop equivalent points of fixity, substructure stiffness and design forces of substructure elements. Suitable design methods are covered in the Manual or as recommended by the State Geotechnical Engineer. Provide a written report, showing completed soil boring lab test results, engineering analysis, foundation recommendations and required foundation depths.

Approach Embankment Analysis

Approach embankments shall be analyzed for long term settlement potential, including settlements due to low in-situ density, hydro-collapsible soils. Requirements for stabilization of unsuitable subsoils will be specified where required to meet serviceability requirements. Approach embankments shall be specified for 100% standard Proctor density as required by City standard details with approach slabs bearing on AASHTO A-1-a material.

Foundation Report

The Foundation Report shall document the results of the field exploration and laboratory testing, bridge foundation recommendations and analysis and retaining wall recommendations and analysis. All work shall be completed according to the standards set forth in the most recent edition of the NMDOT Materials Geotechnical Manual. The Foundation Report may be included as a part of the Geotechnical Report.

6. Preliminary Design Plans

Preliminary Design Plans

Provide preliminary design plans (30% completion plans) for the project which may include: trail alignment, traffic signal & lighting and intersection design details, geometrics, traffic control plan, plan and profile sheets showing recommended horizontal and vertical alignment, typical sections, culvert sections, intersection layouts, drainage requirements, slope limits, right-of-way requirements, utility relocation/adjustment requirements, preliminary earthwork analysis, structure requirements such as bridges, retaining walls, and major drainage structures and a preliminary construction cost estimate by construction type. Project plans shall be prepared to the City's standards for general content and

format. Plans shall be prepared for the alignment and typical sections, as approved by the City.

The Consultant shall become familiar with, and be responsive to, the design guidelines presented in the City of Santa Fe's Santa Fe River Corridor Master Plan, September 1995.

Project plans shall be prepared to the NMDOT's Standards for general content and format.

30% Completion Design Review

Schedule and conduct the 30% completion design review. The review shall include the preparation of the 30% completion review report. The Consultant may be required to submit and distribute up to five (5) bound sets and set up a website location, such as an "ftp" site, where all reviewers will have access to pdf copies of plans (50% reduced or 11"x17") for the review.

7. Coordination

The Consultant will be responsible for all coordination necessary to accomplish the work required by the contract. This responsibility shall include coordination with the public, all property owners and federal (e.g., FHWA, US Fish & Wildlife), state (e.g., NMDOT, NMED, SHPO), City (all departments/divisions/committees as required, including the City's Archaeological Review Committee), county, schools (e.g., Gonzales Elementary) and other agencies having jurisdiction, management responsibilities, sensitive resource responsibilities, permit authority or interest in the project (e.g., NMED, Acequia Madre Ditch Association). This will include obtaining approvals and/or concurrence on all work that is to be completed by the Consultant including work completed by sub-contractors working under this contract.

This responsibility shall also include obtaining all formal and informal approvals. For any required formal (written) approvals, the Consultant will provide the City with all required data and draft/final draft letters of transmittal. In the event the Consultant is not successful in obtaining formal or informal approvals, the Consultant shall promptly notify the City in writing, and the City will assist in resolving the matter.

The appropriate agencies, the public and other interested groups will be contacted to ensure that the community and governmental concerns are identified and considered for inclusion in the study and design development of the project. The Consultant shall be responsible for all coordination that is required to provide a satisfactory public involvement plan and environmental document, as necessary.

In addition to the above, the Consultant shall be responsible for:

- Scheduling all design reviews
- Writing design review reports
- Writing design team meeting reports (minutes)
- Distributing all reports, plans and documents

- Performing property owner interviews and documenting the interviews
- Providing monthly progress reports for design, utilities, environmental, cultural, right-of-way, and construction
- Providing periodic progress presentations to the City and local elected officials (e.g., Public Works Director, Division Director, City Council, City Committees, MPO, , etc.)

8. Public Involvement

The Consultant shall be responsible for the implementation and cost of all public meetings (or public hearings), coordination including advertisement of the meetings, arrangement and cost for required recording equipment; news media coordination; providing and arranging for the meeting facilities; responding to agency and public comments; preparation of handouts, exhibits and displays; coordination of meetings; preparation of reports of all meetings and contacts; preparation of transcripts and summaries of public meetings; and any coordination with the general public, property owners, or agency involvement that may be required before or after the public meetings.

Property owner contacts shall be conducted in the field by arranging to meet with owners at their respective parcels. An overview of the project will be discussed and include preliminary access, drainage, fencing or other issues as applicable. Also, the specifics on how the property owner's access, fencing, gates, drainage, etc., will be affected by the project are to be discussed.

If applicable, the Consultant shall be responsible for following City development code, Chapter 14-3.1(f), Early Neighborhood Notification (ENN) Procedures (e.g., notice of public meetings).

PHASE III - FINAL DESIGN

1. Right-of-Way Design

The Project may require right-of-way design services. If required, a portion or all of the services will be negotiated. When right-of-way design services are necessary, the Consultant will provide right-of-way surveying, mapping, title reports, and monumentation.

2. Final Drainage Report

For urban projects, the preliminary hydraulics shall be computed based on existing information to provide scope of drainage work and cost estimate that will be the basis for the Final Drainage Report. The Drainage Report shall include preliminary design and locations of drop inlets, trunk lines, other preliminary drainage data, and dimensions of CME's and ponds needed.

Floodplain and Clean Water Act issues shall be addressed completely to assure the project is in compliance with all applicable federal, state and City of Santa Fe regulations.

In preparing the Drainage Report, the Consultant shall perform, on all major structures or channels, a hydraulic analysis using the appropriate (HEC-2, HECRAS or WSPRO) computer model to develop water surface profiles for the existing conditions and for the proposed conditions. An approved Drainage Report shall be prepared for the selected alternative which shall incorporate all pertinent design data into a concise document including: drainage map(s); floodplain maps & profiles, inventory of existing drainage structures; detailed structure recommendations including drainage areas, design discharges, head water depths; and a Water Surface Profile Structure Layout Sheet for any major structures. If a retention pond is needed, the Consultant shall prepare and submit a Notice of Intent (NOI) groundwater application, as may be required. If Section 401 and 404 applications are required, the Consultant shall prepare and submit the necessary applications with the approval of the City. This work shall not be done prior to the completion and approval of the environmental documentation, as applicable.

For urban projects, include in the Drainage Report the storm drain design data at each drop inlet and manhole such as design discharges, carry over discharges, intercept discharges, and other hydraulics data. The construction plans shall include storm drain system data such as hydraulic grade line for 100-year discharge, invert elevations, slopes, velocities, and discharges.

The Consultant shall prepare temporary erosion and sediment control plans (TESCP). Additional information regarding the SWPPP and TESCP may be available from the NMDOT Drainage Section.

The Consultant shall use the NMDOT "Drainage Manual - Volume 1, Hydrology", current edition, "Drainage Manual - Volume II Hydraulics, Sedimentation and Erosion", current edition, and "National Pollutant Discharge Elimination System Handbook", current edition, and all relative FEMA documents for methodologies and references needed in preparation of the Drainage Report.

Upon addressing comments from the draft drainage report from City staff, the consultant shall furnish the City four (4) bound final Drainage Reports.

3. Final Design

90% Completion Design Plans

Provide 90% design plans for the project which may include, but are not limited to, trail typical sections and pavement design, roadway typical sections and pavement design, quantity summary and schedules, plan and profile sheets showing horizontal and vertical alignment, lane configuration and intersection geometrics, permanent signing and striping plans, traffic signal and lighting plans, structure sections, roadway turnouts, slope limits, proposed right-of-way limits, drainage requirements, TESCM plan, traffic control plan and sequence of construction, utility relocation/adjustment requirements, earthwork analysis, structure details for bridges, retaining walls, culverts and major drainage structures, (and aesthetic details if necessary), storm water pollution prevention plan, site reclamation (e.g., seeding, planting, mulching) and a construction cost estimate by construction type.

Identification of areas requiring work permits, temporary construction permits and construction maintenance easements may also be required. Project plans shall be prepared to the NMDOT's standards for general content and format.

90% Completion Design Review

Schedule and conduct the 90% completion design review with appropriate City staff. The Consultant shall prepare the 90% completion review reports (or meeting minutes). The Consultant shall submit and distribute up to five (5) bound sets and set up a website location, such as an "ftp" site, where all reviewers will have access to pdf copies of plans (50% reduced or 11"x17") for the review.

The Consultant shall provide final design plans, which may include, but are not limited to, the following:

1. General Sheets

- Title Sheet
- Vicinity Map
- Project Layout Sheet
- Index of Sheets
- Summary of Quantities
- General Notes and Incidental Items
- Environmental Concerns and Mitigation Measures
- Specifications for Materials, Suppliers and Methods

2. Miscellaneous Sheets

- Typical Sections
- Miscellaneous Details
- Surfacing Schedule
- Structure Quantities
- Miscellaneous Quantities
- Curb and Gutter Layouts
- Metal Barrier Layouts
- Erosion and Sediment Control
- Seeding and Landscaping
- Grading Plans
- Visual/Aesthetic Details
- Storm Water Pollution Prevention Plan

3. Plan and Profiles Sheets

- Trail Mainline
- Connector Trails
- Cross Roads

4. Turnout Profiles
5. Bridge, Culvert, Retaining Wall Plans
6. Traffic Control Plans
 - Notes
 - Sequence of Construction
 - Sign Face Details
 - Traffic Control Plans
7. Signal Plans
 - Signal Warrant Analysis for at-grade intersections
 - Signal Design Plans
 - Interconnect Plans
8. Lighting Plans
 - Lighting Analysis
 - Lighting Plan
9. Permanent Signing and Striping Plans
 - Plans
 - Overhead Signs
 - Sign Face Details
10. Drainage Plans
 - Plan and Profile
 - Structure Sections
11. Earthwork Cross- Sections

4. Coordination

The Consultant will be responsible for all coordination necessary to accomplish the work required by the contract. This responsibility shall include coordination with the public, all property owners and federal (e.g., FHWA, US Fish & Wildlife), state (e.g., NMDOT, NMED, SHPO), city (all departments/divisions/committees as required), county, schools and other agencies having jurisdiction, management responsibilities, sensitive resource responsibilities, permit authority or interest in the project (e.g., SHPO, NMED, Acequia Madre Ditch Association, the City's Historic Districts Review Board and Archaeological Review Committee). This will include obtaining approvals and/or concurrence on all work that is to be completed by the Consultant including work completed by sub-contractors working under this contract.

This responsibility shall also include obtaining all formal and informal approvals. For any required formal (written) approvals, the Consultant will provide the City with all required data and draft/final draft letters of transmittal. In the event the Consultant is not successful

in obtaining formal or informal approvals, the Consultant shall promptly notify the City in writing, and the City will assist in resolving the matter.

The appropriate agencies, the public and other interested groups will be contacted to ensure that the community and governmental concerns are identified and considered for inclusion in the study and design development of the project. The Consultant shall be responsible for all coordination that is required to provide a satisfactory public involvement plan and environmental document, as necessary.

In addition to the above, the Consultant shall be responsible for:

- Scheduling all design reviews
- Writing design review reports
- Writing design team meeting reports (minutes)
- Distributing all reports, plans and documents
- Performing property owner interviews and documenting the interviews
- Providing monthly progress reports for design, utilities, environmental, right-of-way, and construction
- Providing periodic progress presentations to the City and local elected officials (e.g., Public Works Director, Division Director, City Council, City Committees, MPO, etc.)

5. Public Involvement

If additional public involvement is found necessary through phase III, the Consultant shall be responsible for the implementation and cost of all public meetings (or public hearings) coordination including advertisement of the meetings, arrangement and cost for required recording equipment; news media coordination; providing and arranging for the meeting facilities; responding to agency and public comments; preparation of handouts, exhibits and displays; coordination of meetings; preparation of reports of all meetings and contacts; preparation of transcripts and summaries of public meetings; and any coordination with the general public, property owners, or agency involvement that may be required before or after the public meetings.

Property owner contacts shall be conducted in the field by arranging to meet with owners at their respective parcels. An overview of the project will be discussed and include preliminary access, drainage, fencing or other issues as applicable. Also, the specifics on how the property owner's access, fencing, gates, drainage, etc., will be affected by the project are to be discussed.

If applicable, the Consultant shall be responsible for following City development code, Chapter 14-3.1(f), Early Neighborhood Notification (ENN) Procedures (i.e. notice of public meetings).

6. Construction Bid Documents

The Consultant shall submit the completed final design plans, specifications and estimates and all related documents to the City of Santa Fe. The final design package may include the following:

- i. Two (2) full-size copies of final design plans (36"x 24"); signed by the City's Public Works Director, Division Director, ADA Coordinator, and Historic Preservation Division Director;
- ii. FIVE (5) half-size copies of final design plans (12"x18" or 11"x17");
- iii. TWENTY (20) CD's of pdf version final design plans saved in a 11"x17" printing format.
- iv. One (1) paper and electronic copy of the final cost estimate.
- v. TWENTY (20) bound final sets of complete bidding documents, including wage rates and signed advertisements.
- vi. Review of contractor submitted "As-Built plans", preparation and submittal of "As-Built" drawings on mylar prints (36" x 24"), one (1) 36" x 24" paper copy and on CD in AutoCAD format (version 2010 or more current).

PHASE IV – CONSTRUCTION SERVICES

NOTE: PHASE IV IS NOT INCLUDED IN THIS CONTRACT. PHASE IV MAY BE NEGOTIATED INTO THE CONTRACT AS ADDITIONAL SERVICES AT A LATER DATE.

1. Construction Engineering and Management
2. LOMR Analysis, Documentation and Submittal

1. Construction Engineering and Management

The City may require Construction Engineering and Management Services during construction. If required, a portion or all of the services listed below will be negotiated.

The construction phase will commence with the award of the construction contract and continues until the two year warranty inspection and report is submitted by the Consultant and approved by the City. The Consultant shall be the representative of the City during the construction phase and shall advise and consult with the City Project Manager regarding construction activities for the duration of the construction phase. Construction phase services will include the resolution of problems encountered during construction. Any additional design services not caused by errors and/or omissions, and requested by the City will be authorized by an amendment to the agreement. Any amendments to the agreement shall establish the additional work requirements, amend the contract as required and adjust the time schedules.

The Consultant shall fully execute and participate in the following tasks to implement the construction of the Project in conformance with the plans and specifications:

1. Preconstruction meeting with the Construction Contractor, Owner, Utilities;
2. Daily construction observation, oversight, inspection and daily diary entry;
3. Construction management basic services including:

- Construction Engineering Technical Support;
- Review of Construction Contractor material submittals or shop drawings;
- General project review and response to Construction Contractor's requests for information and clarification;
- Change order review and preparation;
- Claims review, documentation, and correspondence;
- Provide As-Constructed Quantities;
- Receive, review and approve progress payments (to be forwarded to the City);
- Preparation and authorization of field inspections and punch lists; and
- Two-year warranty inspection and report

2. LOMR Analysis, Documentation and Submittal

The consultant shall prepare any submittals needed for Letters of Map Revision that may be required based upon the final design and/or construction as appropriate.

EXHIBIT B

CITY OF SANTA FE, NEW MEXICO PUBLIC WORKS DEPARTMENT

ENGINEERING COST SUMMARY

PART 1 - GENERAL

1. NAME OF PROJECT: Santa Fe River Trail Crossing		2. CIP #:	
3. NAME OF CONTRACTOR: Parsons Brinckerhoff		4. DATE OF PROPOSAL: 2/11/2013	
5. ADDRESS OF CONTRACTOR: 6100 Uptown Blvd. NE, Suite 700, Albuquerque, NM 87110		6. TYPE OF SERVICE TO BE FURNISHED: Engineering Services	
A. WORK ELEMENT (by project phase): Phase I - Location Study			

PART 2 - COST SUMMARY

BASIC SERVICES

7. DIRECT LABOR (specify categories)	ESTIMATED HOURS	HOURLY RATE	ESTIMATED COST	TOTALS
SUPV ENGINEER	60	\$ 51.83	\$ 3,109.58	
PRIN TECHNICAL SPECIALIST (SURVEYOR)	60	\$ 46.98	\$ 2,819.09	
SR SUPV ENGINEER	20	\$ 55.17	\$ 1,103.39	
ENGINEER I	80	\$ 32.75	\$ 2,620.00	
ENGINEER II	8	\$ 29.82	\$ 238.56	
LEAD PLANNER	60	\$ 38.58	\$ 2,314.89	
PLANNER I	70	\$ 27.00	\$ 1,890.00	
DIRECT LABOR TOTAL:			\$ 14,095.50	\$ 14,095.50
8. OVERHEAD (specify cost pool)	RATE	X BASE	ESTIMATED COST	
163.9% of direct labor	163.9%	\$ 14,095.50	\$ 23,102.53	
OVERHEAD TOTAL:			\$ 23,102.53	\$ 23,102.53
9. FEE OR PROFIT (show rate and base)	12%	\$ 37,169.84	\$ 4,460.38	\$ 4,460.38

SUPPLEMENTAL SERVICES

10. SUBCONTRACTS (Identify & purpose)	ESTIMATED COST
Precision Surveying - Location Survey	\$ 8,000.00
Cobb, Fendley & Assoc. - SUP (O.L.C. D)	\$ 3,125.00
Terracon - Hazardous Materials Investigations	\$ 3,599.00
Weston Solutions - Drainage Analysis and Trail Planning	\$ 19,711.00
Design Office - Public Involvement	\$ 10,000.00
Parametrix - Biological Investigations	\$ 2,447.00
SUBCONTRACTOR TOTAL:	\$ 46,882.00

11. SPECIAL EQUIPMENT	RATE	ESTIMATED HOURS	ESTIMATED COST
EQUIPMENT TOTAL:			

12. TRAVEL	ESTIMATED COST
A. transportation: mileage	\$ 528.00
TRAVEL TOTAL:	\$ 528.00

13. OTHER REIMBURSABLE COST	ESTIMATED COST
5% Markup on Subs	\$ 2,344.10
Printing and displays	\$ 550.00
OTHER REIMBURSABLE TOTAL:	\$ 2,894.10

SUBTOTAL ITEMS 7-13: \$ 91,962.51

14. GROSS RECEIPTS TAX @ 7.00% \$ 6,437.58

15. TOTAL PRICE \$ 98,399.89

16. SIGNATURE OF PREPARER	OWNER'S REVIEW BY	ENGINEERING PROJECT MANAGEMENT DIVISION
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EXHIBIT B

CITY OF SANTA FE, NEW MEXICO PUBLIC WORKS DEPARTMENT

ENGINEERING COST SUMMARY

PART 1 - GENERAL

1. NAME OF PROJECT: Santa Fe River Trail Crossing		2. CIF #:	
3. NAME OF CONTRACTOR: Parsons Brinckerhoff		4. DATE OF PROPOSAL: 2/1/2013	
5. ADDRESS OF CONTRACTOR: 6100 Uptown Blvd. NE, Suite 700, Albuquerque, NM 87110		6. TYPE OF SERVICE TO BE FURNISHED: Engineering Services A. WORK ELEMENT (by project phase): Phase I - Preliminary Design	

PART 2 - COST SUMMARY

BASIC SERVICES

7. DIRECT LABOR (specify categories)	ESTIMATED HOURS	HOURLY RATE	ESTIMATED COST	TOTALS
SURV ENGINEER	120	\$ 53.64	\$ 6,436.82	
PRIN TECHNICAL SPECIALIST (SURVEYOR)	48	\$ 48.63	\$ 2,334.20	
SR SURV ENGINEER	100	\$ 57.10	\$ 5,710.04	
ENGINEER I	120	\$ 33.90	\$ 4,067.55	
ENGINEER II	140	\$ 30.86	\$ 4,320.95	
LEAD PLANNER	15	\$ 39.93	\$ 598.98	
PLANNER I	10	\$ 27.95	\$ 279.45	
DIRECT LABOR TOTAL:			\$ 23,748.00	\$ 23,748.00
8. OVERHEAD (specify cost pool)	RATE	X BASE	ESTIMATED COST	
163.9% of direct labor	163.9%	\$ 23,748.00	\$ 38,922.97	
OVERHEAD TOTAL:			\$ 38,922.97	\$ 38,922.97
9. FEE OR PROFIT (show rate and base)	12%	\$ 62,623.47	\$ 7,514.82	\$ 7,514.82

SUPPLEMENTAL SERVICES

10. SUBCONTRACTS (Identify & purpose)	ESTIMATED COST
Precision Surveying - ROW Survey	\$ 7,805.00
Terracon - Geotechnical Engineering	\$ 15,500.00
Cobb, Fenley & Assoc. - SUE (OL A, B)	\$ 12,402.00
Weston Solutions - Drainage Report (draft)	\$ 10,035.00
Weston Solutions - CLOMR Application	\$ 2,516.00
Design Office - Public Involvement	\$ 5,500.00
Lone Mountain - Cultural Investigations	\$ 10,000.00
Parametrix - Biological Investigations	\$ 6,000.00
SUBCONTRACTOR TOTAL:	\$ 68,958.00

11. SPECIAL EQUIPMENT	RATE	ESTIMATED HOURS	ESTIMATED COST
EQUIPMENT TOTAL:			

12. TRAVEL	ESTIMATED COST
A. transportation: mileage	\$ 528.00
TRAVEL TOTAL:	\$ 528.00

13. OTHER REIMBURSABLE COST	ESTIMATED COST
5% Markup on Sub	\$ 3,447.90
Printing and displays	\$ 200.00
CLOMR application fee	\$ 4,500.00
OTHER REIMBURSABLE TOTAL:	\$ 8,147.90
SUBTOTAL ITEMS 7-13:	\$ 147,819.68

14. GROSS RECEIPTS TAX @ 7.00%	\$ 10,347.38
15. TOTAL PRICE	\$ 158,167.06

16. SIGNATURE OF PREPARER	OWNER'S REVIEW BY	ENGINEERING PROJECT MANAGEMENT DIVISION
----------------------------------	--------------------------	--

EXHIBIT C

Santa Fe River Trail Crossing Scope Assumptions 4/02/13

The tasks identified in the attached Scope of Work (Exhibit A) shall be completed as defined, however it should be noted that several of the tasks may be completed in conjunction with different phases of the overall project that are more consistent with the requirements for the project delivery.

- **Phase I – Location Study**
 - Core samples and/or nondestructive (radar) testing will not be required to evaluate the existing culvert substructure components, wing walls, and header. An opinion of the existing box culvert's structural integrity will be provided based on record drawings, inspection reports, and visual inspection. If core samples and/or nondestructive testing is required it will be paid for under an additional scope of work.
 - Alternatives will include an "open" trail underpass, consisting of one or more culverts or a bridge on St. Francis Drive over the Santa Fe River. Trail overpass alternatives will be screened and eliminated early in the evaluation process.
 - One of the basis for the alternative evaluation shall be an estimated construction cost for the implementation of the alternative.
 - Public involvement assumes two public meetings, up to four committee meetings, and up to two council briefings. Early Neighborhood Notification requirements will be satisfied as part of the public meetings; separate neighborhood meetings are not included.
 - Environmental evaluations will not include noise or air analysis.
 - SUE level D and C activities will be conducted.
 - The project will qualify for exemption from the City of Santa Fe Archaeological Review Ordinance under 14-3.13(B)(5)(a), "Applicants requesting archaeological approval from federal agencies."

- **Phase II – Preliminary Design**
 - For environmental documentation, a Categorical Exclusion (CE) is assumed. The CE will be prepared during Phase II, including cultural, biological, and haz-mat investigations.
 - The environmental document will satisfy NMDOT and FHWA standards, because the project crosses a US Highway and FHWA is a possible construction funding source.
 - Noise and air technical analyses will not be required.
 - Analysis of impacts to prime or unique farmlands or farmland of statewide or local importance is not required because it does not apply.
 - Design costs assume replacement of the existing CBC with a major structure/bridge.
 - Plan submittals will be made at 30%, 90%, and Construction Bid. A 60% submittal is not included.

- Right-of-Way services include up to two Temporary Construction Permits (TCPs) and an Airspace Agreement.
 - PB will coordinate with a City-selected artist to incorporate visual aesthetics/art into the project during design.
 - Public involvement assumes one public meeting, up to two committee meetings, and up to one council briefing.
 - SUE level B and A activities will be conducted.
 - Coordination with the Acequia Madre Ditch Association is not required because it does not have an interest in this project.
- Phase III – Final Design
 - A 401/404 permit application will be prepared and submitted.

Project Schedule

Task Description	2012			2013			2014			2015								
	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Authorization																		
Notice to Proceed (NTP)				★														
Phase I - Preliminary Design																		
Evaluation of Existing Conditions (Detailed Evaluation of Alternatives)				★														
Environmental and Cultural Investigations and Documentation																		
Property Ownership, ROW, Location Survey and Mapping																		
Coordination																		
Public Involvement				★														
Phase II - Preliminary Design																		
Subsurface Utility Engineering																		
Drainage Analysis																		
Hydrology and Hydraulics																		
Geotechnical Investigations																		
Preliminary Design Plans (Trail, Roadway, Drainage, Structures)																		
Coordination																		
Public Involvement																		
Phase III - Final Design																		
Right-of-Way Design																		
Final Design																		
Coordination																		
Permits, Certifications, Clearances																		
Public Involvement																		
Construction Bid Documents																		
Construction																		
Construction Engineering and Management																		

★ Milestones

CERTIFICATE OF LIABILITY INSURANCE

10/1/2013

DATE (MM/DD/YYYY)
4/11/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC-1 Kansas City 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Liberty Insurance Corporation		42404
INSURED 1341795 PARSONS BRINCKERHOFF, INC. ONE PENN PLAZA NEW YORK NY 10119	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES PARBR02 CERTIFICATE NUMBER: 12298300 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADL INSR	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	N	TB7-621-094060-022 GENERAL LIABILITY (A/S)	10/1/2012	10/1/2013	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$
A A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WA7-62D-094060-012 (AOS) WC7-621-094060-042 (WI)	10/1/2012 10/1/2012	10/1/2013 10/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
(PB #33691); CSF SF RIVER TRAIL CROSSING; CIP# 460A. CITY OF SANTA FE IS AN ADDITIONAL INSURED AS RESPECTS TO GENERAL LIABILITY, AS REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER 12298300 CITY OF SANTA FE PO BOX 909 SANTA FE NM 87504	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/1/2013 4/11/2013

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IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC-1 Kansas City 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Zurich American Insurance Company	16535	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER B:																					
INSURER C:																					
INSURER D:																					
INSURER E:																					
INSURER F:																					
INSURED 1326708 PARSONS BRINCKERHOFF, INC. ONE PENN PLAZA NEW YORK NY 10119																					

COVERAGES PARBR02 CERTIFICATE NUMBER: 12298303 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX DAMAGE TO RENTED PREMISES (Ea occurrence) \$ XXXXXXXX MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ XXXXXXXX GENERAL AGGREGATE \$ XXXXXXXX PRODUCTS - COM/OP AGG \$ XXXXXXXX
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NOT APPLICABLE			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX
A	PROFESSIONAL LIABILITY	N	N	EOC587103610	11/1/2012	11/1/2013	\$1,000,000 PER CLAIM \$1,000,000 AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) (PB #33691); CSF SF RIVER TRAIL CROSSING; CIP# 460A.

CERTIFICATE HOLDER

CANCELLATION

12298303
 CITY OF SANTA FE
 PO BOX 909
 SANTA FE NM 87504

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ronald J. Foster

MOTION: Councilor Maestas moved, seconded by Councilor Dimas, to approve the agenda as amended.

VOTE: The motion was approved unanimously on a voice vote with Mayor Gonzales, Councilors Bushee, Dimas, Dominguez, Lindell, Maestas, Rivera and Trujillo voting in favor of the motion and none against.

7. APPROVAL OF CONSENT CALENDAR

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve the following Consent Calendar, as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Bushee, Councilor Dimas, Councilor Dominguez, Councilor Lindell, Councilor Maestas, Councilor Rivera and Councilor Trujillo.

Against: None.

10. CONSENT CALENDAR

- a) **BID NBO. 15/03/B – POLY JOHN RENTAL FOR CITY WIDE PARKS AND PROFESSIONAL SERVICES AGREEMENT; NEXT GENERATION CONTRACTING, LLC. (BOBBI MOSSMAN)**
- b) **REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – COLONIA PRISMA PARK; LEE LANDSCAPES, INC. (MARY MacDONALD)**
 - 1) **REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND.**
- c) **REQUEST FOR APPROVAL OF STATE GRANT APPLICATION AND AGREEMENT – CONDUCTING PROJECTS AT SANTA FE MUNICIPAL AIRPORT – AIR SERVICES STUDY; RATES AND FEES STUDY; NEW MEXICO DEPARTMENT OF TRANSPORTATION; AVIATION DIVISION. (FRANCEY JESSON)**
 - 1) **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
- d) **REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) – DAY REPORTING PROGRAM FOR JUVENILES THROUGH STATE OF NEW MEXICO CHILDREN, YOUTH AND FAMILIES DEPARTMENT FUNDING; SANTA FE COUNTY. (RICHARD DeMELLA) Postponed to the meeting of October 8, 2014.**
- e) **REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT AND PREMIERPRO SUPPORT AND MAINTENANCE AGREEMENT – VOICEUTILITY INTERACTIVE VOICE RESPONSE SYSTEM FOR UTILITY BILLING AND BUILDING PERMITS DIVISION; SELECTION TECHNOLOGIES, INC. (CARYN FIORINA)**

- f) **REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT AND SUPPORT SERVICES AGREEMENT – ANNUAL MAINTENANCE AND SUPPORT SERVICES FOR FIRE RECORDS, POLICE AND LAND USE DEPARTMENTS; SUNGARD PUBLIC SECTOR, INC. (CARYN FIORINA)**
- g) **REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND MEMORANDUM AGREEMENT – DEDICATED INTERNET SERVICES FOR SANTA FE CONVENTION AND VISITORS BUREAU; CENTURYLINK COMMUNICATION. (THOMAS WILLIAMS)**
- h) **REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND CONSOLIDATED MAINTENANCE AGREEMENTS – COPIERS AND MULTI-FUNCTION PRINTERS CITY WIDE; ROCKY MOUNTAIN BUSINESS SYSTEMS. (ROBERT RODARTE)**
- i) **REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE AND COOPERATIVE PRICE AGREEMENTS – ONLINE COMPUTER CATALOGING AND INTERLIBRARY NETWORK SERVICES FOR SANTA FE PUBLIC LIBRARY; OCLC ONLINE COMPUTER CENTER, INC. (PATRICIA HODAPP)**
- j) ***[Removed for discussion by Councilor Bushee]***
- k) **REQUEST FOR APPROVAL OF BUDGET INCREASE – REFLECT PROPER MERGER OF ACCOUNTS FOR FY 2015 BUDGET PROCESS FOR TRANSIT DIVISION. (JON BULTHUIS)**
- l) **REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – BUSINESS DEVELOPMENT INCUBATION SERVICES TO THE CITY OF SANTA FE; SANTA FE BUSINESS INCUBATOR. (FABIAN TRUJILLO)**
- m) **CONSIDERATION OF RESOLUTION NO. 2014-78 (COUNCILOR TRUJILLO, COUNCILOR RIVERA AND COUNCILOR IVES). A RESOLUTION SUPPORTING THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT OF 1985, WHICH PROVIDES PUBLIC FUNDS IN THE FORM OF GRANTS FOR THE PURPOSE OF ENHANCING LOCAL LITTER CONTROL AND BEAUTIFICATION PROGRAMS. (GILDA MONTANO)**
 - 1) **REQUEST FOR APPROVAL OF GRANT AGREEMENT – LITTER CONTROL AND BEAUTIFICATION; STATE OF NEW MEXICO TOURISM DEPARTMENT.**
 - 2) **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**

- n) **CONSIDERATION OF RESOLUTION NO. 2014-79 (MAYOR GONZALES). A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TRANSIT DIVISION TO PROVIDE FREE RIDES ON ALL BUS ROUTES AND SANTA FE RIDE VEHICLES FOR ALL SANTA FE MUNICIPAL ELECTIONS AND SANTA FE COUNTY PRIMARY AND GENERAL ELECTIONS. (JON BULTHUIS)**
- o) **REQUEST TO CONSIDER AND PROVIDE RECOMMENDATIONS TO THE GOVERNING BODY REGARDING THE REALLOCATION OF APPROXIMATELY \$1,900,000, AS DESCRIBED IN RESOLUTION 2014-63, FOR BIKE-PEDESTRIAN TRAILS AND RELATED SAFETY AND INFRASTRUCTURE PROJECTS. (ERIC MARTINEZ)**

8. APPROVAL OF MINUTES: REGULAR CITY COUNCIL MEETING – SEPTEMBER 10, 2014.

MOTION: Councilor Dominguez moved, seconded by Councilor Maestas, to approve the minutes of the Regular City Council meeting of September 10, 2014, as presented.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, Councilors Bushee, Dominguez, Lindell, Maestas, Rivera and Trujillo voting in favor of the motion, none voting against, and Councilor Dimas abstaining because he wasn't in attendance at the meeting of September 20, 2014.

9. PRESENTATIONS

a) MUCHAS GRACIAS – MAYOR'S GOLD CUP CHALLENGE WINNERS

Mayor Gonzales said this effort turned out better than he even expected, and he appreciates everyone participating. He noted the Fire Department had two teams, and the Police Department had 3 teams and one of them came in 5th.

Sue Perry thanked so many of the City Councilors for participating. She said 32 teams signed up, and we only lost 2. There were 173 City employees, City Councilors and the Mayor participating, noting more than 10% of the entire employee population participated. She said it was amazing. She said they are getting information so you can get statistical feedback. She thanked the Mayor for this opportunity.

Mayor Gonzales thanked everyone who participated, as well as past Governing Body members who have tried to make healthy living a part of our employees' lives, and the participation shows they responded.

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 09/26/14
ITEM FROM FINANCE COMMITTEE MEETING OF 09/15/14

ISSUE:

23. Request to Consider and Provide Recommendations to the Governing Body Regarding the Reallocation of Approximately \$1,900,000 as Described in Resolution 2014-63, for Bike-Pedestrian Trails and Related Safety and Infrastructure Projects. (Eric Martinez)

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

Requested approval to consider and provide recommendations to the Governing Body regarding the reallocation of approximately \$1,900,000 as described in Resolution 2014-63, for Bike-Pedestrian Trails and related safety and infrastructure projects.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

Approved based on BTAQ recommendation.

STAFF FOLLOW-UP:

Attach revised list of projects before Council.

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS		X	
CHAIRPERSON DOMINGUEZ			

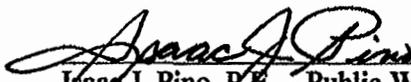
City of Santa Fe, New Mexico

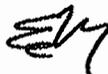
memo

DATE: September 16, 2014

TO: Mayor & City Council

VIA:


Isaac J. Pino, P.E. – Public Works Department Director

FROM: Eric Martinez, P.E. – Roadway & Trails Engineering Division Director 

ITEM & ISSUE:

REQUEST FOR APPROVAL OF PROJECT RECOMMENDATIONS AND BUDGET PLACEMENT PURSUANT TO RESOLUTION NO. 2014-63 AUTHORIZING AN AMENDMENT TO THE 2012 GENERAL OBLIGATION (GO) BOND PARKS AND TRAILS IMPLEMENTATION PLAN.

BACKGROUND & SUMMARY:

On July 30, 2014, the Governing Body adopted Resolution No. 2014-63, "Authorizing an amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to reallocate approximately 2 Million Dollars currently designated for the River Trail Underpass at St. Francis/West Alameda, less certain costs already incurred, to bike-pedestrian trails and related safety and infrastructure projects."

Subsequently, a request for project recommendations was scheduled with the following committees:

- August 14, 2014 – Santa Fe River Commission
- August 20, 2014 – BTAC
- September 8, 2014 – Public Works Committee (cancelled, no quorum)
- September 15, 2014 – Finance Committee

The Finance Committee concurred with BTAC's recommendations to reallocate funds for the projects and amounts shown on the following table and further described in the Finance Committee Packet (attached). Upon Governing Body approval, the Implementation Plan will be modified accordingly to list the approved projects.

RECOMMENDED ACTION:

The Public Works Department recommends the following:

- Approval of the Finance Committee's project recommendations, and
- Fund and budget placement/transfer and creation of new business units as required in furtherance of these project recommendations.

Attachments: Project Recommendations – Finance Committee Approved 9-15-14
Finance Committee Packet

Project Recommendations - Finance Committee Approved 9-15-14

Project	Termini	Business Unit	Amount
Acequia Trail Underpass	St. Francis Dr./Cerrillos Rd.	426004	\$ 556,200
SF River Trail Crossing	St. Francis Dr./W. Alameda St.	426004	\$ 100,000
Arroyo Mascaras Trail	Las Mascaras St. to E. of W. San Francisco St.	426008	\$ 150,000
Acequia Trail	Otowl Rd. to Maclovía Park	426002	\$ 80,000
Tierra Contenta Trail	Buffalo Grass Rd. to S. Meadows Rd.	New	\$ 300,000
Acequia Trail	Rufina St. to San Felipe Rd.	426002	\$ 113,800
Canada Rincon Trail	Calle Mejía to Cam. Francisca/Ave. Rincon	New	\$ 200,000
MRC Trail	River Trail to JCT Caja del Río Rd./NM 599 Frontage Rd. (via existing underpass)	New	\$ 150,000
	NM 599 Frontage Rd. to MRC Entrance		
Old Santa Fe Trail Widening	E. Zia Rd. to Sun Mountain Rd.	426009	\$ 200,000
La Tierra Flow Trail	La Tierra Trails	426007	\$ 10,000
	Contingency	426004	\$ 40,000
TOTAL			\$ 1,900,000

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, SEPTEMBER 8, 2014**

ITEM 14

REQUEST TO CONSIDER AND PROVIDE RECOMMENDATIONS TO THE GOVERNING BODY REGARDING THE REALLOCATION OF APPROXIMATELY \$1,900,000 AS DESCRIBED IN RESOLUTION NO. 2014-63, FOR BIKE-PEDESTRIAN TRAILS AND RELATED SAFETY AND INFRASTRUCTURE PROJECTS (ERIC MARTINEZ)

PUBLIC WORKS COMMITTEE ACTION: Meeting cancelled due to lack of Quorum; Forward with No Recommendation

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE			
COUNCILOR DIMAS			
COUNCILOR DOMINGUEZ			
COUNCILOR RIVERA			

City of Santa Fe, New Mexico

memo

DATE: August 25, 2014

TO: Public Works Committee and Finance Committee

VIA:

Isaac J. Pino
Isaac J. Pino, PE – Public Works Department Director
Eric Martinez, PE – Roadway & Trails Engineering Division Director
Leroy Pacheco, PE – River, Watershed & Trails Section Supervisor

FROM: Brian Drypolcher, River and Watershed Coordinator

ITEM/ISSUE:

Requesting that the Public Works Committee and the Finance Committee review, consider and provide recommendations to the Governing Body regarding the reallocation of approximately \$1,900,000, as described in Resolution No. 2014-63, for bike-pedestrian trails and related safety and infrastructure projects.

BACKGROUND/SUMMARY:

On July 30, 2014 the Governing Body of the City of Santa Fe adopted Resolution No. 2014-63. The resolution states the following (a copy of the entire resolution, Exhibit 1, is attached):

"NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body hereby authorizes an amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to reallocate 2 million dollars currently designated for the River Trail Underpass at St. Francis/West Alameda, less 98,399.91 for Phase I costs incurred, to other bike-pedestrian trails and related safety and infrastructure projects.

BE IT FURTHER RESOLVED that the Governing Body shall consider project recommendations from the Bicycle and Trails Advisory Committee ("BTAC"), however, the Governing Body shall have final authority over which projects shall be funded through the reallocation of funds.

BE IT FURTHER RESOLVED when planning their recommendations for the Governing Body's consideration, BTAC shall first consider the priority list of projects in the five-year Santa Fe Metropolitan Bicycle Master Plan and other safety related improvements PASSED, APPROVED AND ADOPTED this 30th day of July, 2014."

Fund Reallocation Summary:

The current, existing contract for engineering design services for the River Trail Underpass at St. Francis/West Alameda is for \$393,266.56. Of that amount, \$98,399.91 has actually been spent or committed for work completed. The current estimate for construction cost is \$2,500,000. A breakdown of funds appropriated, expensed, and reallocated is as follows:

Initial Appropriation	\$ 2,000,000.00
Design Fee Under Contract	\$ (393,266.56)
Budgeted (Remaining) for Construction	\$ 1,606,733.44
Initial Appropriation	\$ 2,000,000.00
Design Fee Currently Obligated/Expensed	\$ (98,399.91)
Current Available to Reallocate*	\$ 1,901,600.09

*Approximate amount available pending final billing from the design consultants for the first phase of design services

Committee Review of the Project List for Funding Reallocation:

The motion to approve Resolution No. 2014-63 included language that directed city committees to review a list of projects (the Project List) and make recommendations regarding amendments (if any) that might be made to the Project List. The committees tasked to review the Project List, are the Bicycle and Trails Advisory Committee (BTAC), the Santa Fe River Commission, and the Finance and Public Works Committees of the Governing Body. The Santa Fe River Commission discussed and formulated recommendations for the Project List at its regular meeting on August 14, 2014. The Bicycle and Trails Advisory Committee discussed and formulated recommendations for the Project List at its regular meeting on August 20, 2014. The updated Project List is attached and consists of a table that outlines the recommendations of the River Commission as well as the updated recommendations of the BTAC. Map views of the project locations for the Project List are also attached.

Key Elements of the Updated BTAC Project List, 08/20/14:

1. On August 18, 2014 the City of Santa Fe received notice from the NM Department of Transportation (in a letter dated August 15, 2014 and attached hereto as Exhibit 2) that the city has been awarded \$3,820,000.00, sourced from Federal Air Quality and Congestion Management Flexible Funds, for construction of the **Acequia Trail Underpass** located north of the Cerrillos Road/St. Francis Drive intersection. The Federal funds require a 14.56% local match. BTAC recognized the opportunity to utilize funds reallocated from the Santa Fe River Trail crossing at St. Francis Drive for the match and has allocated \$556,200 on the updated Project List in order to leverage the Federal funds.
2. The NM Department of Transportation (NMDOT) and Rio Metro have recently committed to fund and implement safety improvements at key trail and pedestrian crossings at railway intersections. Funding for these improvements has been removed from the Project List.
3. On the updated Project List, funding for the wayfinding program has been superseded by other priorities.

4. On the updated Project List, funding for the Acequia Trail from Rufina St. to San Felipe Rd. has been reduced to cover design only.
5. Both the River Commission and BTAC recommend allocation of **\$150,000 for the Municipal Recreation Complex (MRC) Trail** from the SF River Trail to the MRC entrance. The funds will provide a city match for trail development under the Federal Lands Access Program (FLAP). Under the current funding scenario, the city will provide \$150,000 match; the county will provide \$300,000 match; the project total is approximately \$3.03Million. Trail development will include a section of trail that the city had planned for development at an approximate cost of \$1.3Million that will now be developed utilizing the FLAP funding. Copies of correspondence regarding the Santa Fe County request are attached.
6. Responding to a request from Councilor Maestas, the updated Project List includes **\$200,000 for widening of Old Santa Fe Trail.**
7. The updated Project List adds **\$10,000** to supplement funds raised by the local Fat Tire Society bicycle club to develop a **mountain bike specific "flow trail"** within the city's La Tierra trail system. The trail is supported by Resolution No. 2014-24 to achieve national Ride Center designation from the International Mountain Bicycling Association (IMBA).
8. **\$40,000** has been allocated as contingency that may be applied to any of the projects on the Project List.

DISCUSSION AND ACTION:

The Governing Body of the City of Santa Fe requests that the city's Bicycle and Trails Advisory Committee, the Santa Fe River Commission, and the Public Works Committee and Finance Committee review and discuss the Project List that identifies projects to be funded by the approximately \$1,900,000 that has been reallocated for bike-pedestrian trails and related safety and infrastructure projects; consider amendments to the Project List; and make recommendations to the Governing Body for consideration by the Governing Body.

Attachments:

- Updated Project List, updated by Bicycle and Trails Advisory Committee as of 8/20/14
- Copy of Resolution no. 2014-63 regarding reallocation of funds from Santa Fe River Trail Crossing at St. Francis Dr. (Exhibit 1)
- NMDOT letter dated 8/15/14, Re: Acequia Trail at St. Francis Drive, Federal Air Quality and Congestion Management Flexible Funds (Exhibit 2)
- Santa Fe Metropolitan Bicycle Master Plan -- Trails Implementation Plan, including Map views, Bicycle Master Plan proposed trail projects (Exhibit 3)
- Federal Lands Access Program, El Camino Real Buckman Road Retracement Trail, Santa Fe County request and Federal Lands Access Program, Mayor's letter of support (Exhibit 4)
- Copy of Resolution No. 2014-24 in support of development of a "bike-specific singletrack and bike-specific gravity oriented trail." (Exhibit 5)

Termini	Amount	BTAC 7/16/14	River Comm. 8/14/14	BTAC 8/20/14	PWC 9/8/14	Notes	SFMPD Bicycle Master Plan	Scope
/Cerrillos Rd.	\$ 556,200			\$ 556,200		NMDD Letter Dated Aug. 15, 2014 RE: award of \$3.82M CMAQ Fed Funds, 14.56% Required Local Match.	Phase B, Trail Crossing #1	Land Acquisitio
/W. Alameda St.	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000		At-Grade Improvements vs. Underpass Design; BTAC rec. signal study & at-grade improvements.	Phase B, Trail Crossing #2	Design+Constr
ringo/St. Mikes/Railyard	\$ 10,000	\$ 10,000				BTAC rec. signs, markings, etc. (Trails & Sidewalks); Rio Metro/NMDD to complete.	N/A	
	\$ 30,000	\$ 30,000				Currently on implementation Plan, design 20% complete; additional funds to construct.	Phase A, Other #2	Design (20%)+C
St. to E. of W. San Francisco St.	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000		Currently on implementation Plan, design complete; additional funds to construct.	Phase A, Trail Construction #29	Construction
Madrovia Park	\$ 80,000	\$ 80,000		\$ 80,000			Phase A, Trail Construction #15	Land Acquisitio
Rd. to S. Meadows Rd.	\$ 300,000	\$ 300,000		\$ 300,000			Phase A, Trail Construction #17	Land Acquisitio
San Felipe Rd.	\$ 660,000	\$ 660,000	\$ 660,000	\$ 113,800		BTAC recommendation to fund design only.	Phase A, Trail Construction #18	Land Acquisitio
Cam. Francisca/Ave. Rihcon	\$ 200,000	\$ 200,000		\$ 200,000			Phase A, Trail Construction #31	Land Acquisitio
mill Rd.	\$ 200,000	\$ 200,000					Phase A, Trail Construction #34	Land Acquisitio
JCT Caja del Rio Rd./NIM 599 (via existing underpass)	\$ 150,000		\$ 150,000	\$ 150,000		Santa Fe County Letter Dated July 15, 2014 RE: Request for Federal Lands Access Program (FLAP) Local Match to leverage Federal funds and resources to design, obtain clearances and construct an estimated \$4.3M In city lead trail construction identified the Bicycle Master Plan.	Phase A, Trail Construction #49.1	Design+Constru County's grant
lage Rd. to MRC Entrance							Phase B, Trail Construction #11	
Acequia Trail	\$ 165,000		\$ 165,000			River Commission recommendation.	Phase C, Trail Construction #7	Land Acquisitio
un Mountain Rd.	\$ 200,000			\$ 200,000		Cn. Maestas recommendation.	Phase A, On Road Bikeway #8	Construction
	\$ 10,000			\$ 10,000		BTAC recommendation for financial contribution requested by Fat Tire Society (local IMBA Chapter) for flow trail design and construction. Trail supported by Resolution No. 2014-24 to achieve IMBA Ride Center designation.	N/A	Design+Constru
Contingency				\$ 40,000		For all implementation Plan trail projects as necessary.		
TOTAL	\$3,011,200	\$ 1,980,000	\$ 1,225,000	\$ 1,800,000	\$ -			



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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-63

INTRODUCED BY:

- Councilor Patti Bushee
- Councilor Signe Lindell
- Councilor Bill Dimas
- Councilor Peter Ives

A RESOLUTION

AUTHORIZING AN AMENDMENT TO THE 2012 GENERAL OBLIGATION (GO) BOND PARKS AND TRAILS IMPLEMENTATION PLAN TO REALLOCATE 2 MILLION DOLLARS CURRENTLY DESIGNATED FOR THE RIVER TRAIL UNDERPASS AT ST. FRANCIS/WEST ALAMEDA, LESS CERTAIN COSTS ALREADY INCURRED, TO BIKE-PEDESTRIAN TRAILS AND RELATED SAFETY AND INFRASTRUCTURE PROJECTS.

WHEREAS, on November 30, 2011 the Governing Body adopted Resolution No. 2011-68 which had an exhibit containing a list of proposed projects to be paid for by GO bonds, if approved by the voters of the City of Santa Fe at the March 6, 2012 election; and

WHEREAS, at the March 6, 2012 election, the voters of the city of Santa Fe authorized the issuance of up to \$14,000,000 of general obligation bonds to acquire land for, and to plan, design, build, equip, renovate and improve public parks, bike-pedestrian trails and related infrastructure; and

WHEREAS, the list of projects attached to Resolution No. 2011-68 and entitled the *2012 GO Bond Parks and Trails Implementation Plan*, lists 2 million dollars for the River Trail Underpass at St. Francis/West Alameda Crossing ("River Trail Underpass Project"); and

1 **WHEREAS**, on June 12, 2013, the Governing Body approved a Professional Services
2 Agreement ("PSA") for study and engineering design services for the River Trail Underpass Project
3 in the amount of \$393,266.56; and

4 **WHEREAS**, the scope of work has three phases that are currently contracted for:

5 Phase I -- Location Study

6 Phase II -- Preliminary Design

7 Phase III -- Final Design; and

8 **WHEREAS**, \$98,399.91 has been obligated for Phase I services which are scheduled for
9 completion in June, 2014; and

10 **WHEREAS**, the City has the ability to terminate the PSA prior to initiating Phase II and
11 Phase III of the scope of work or amend the PSA to include at-grade intersection or other safety
12 improvements; and

13 **WHEREAS**, the Governing Body desires to reallocate the 2 million dollars, less those costs
14 already incurred for work performed, from the River Trail Underpass Project, to plan, design, build,
15 equip, renovate and improve other bike-pedestrian trails and related infrastructure projects; and

16 **WHEREAS**, the Santa Fe Metropolitan Planning Organization has identified a priority list of
17 projects in the five-year Santa Fe Metropolitan Bicycle Master Plan, which includes safety
18 improvements that could be considered as projects to be funded through such reallocation.

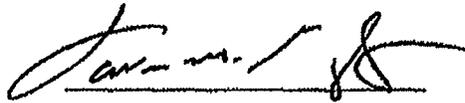
19 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
20 **CITY OF SANTA FE** that the Governing Body hereby authorizes an amendment to the *2012*
21 *General Obligation (GO) Bond Parks and Trails Implementation Plan* to reallocate 2 million dollars
22 currently designated for the River Trail Underpass at St. Francis/West Alameda, less 98,399.91 for
23 Phase I costs incurred, to other bike-pedestrian trails and related safety and infrastructure projects.

24 **BE IT FURTHER RESOLVED** that the Governing Body shall consider project
25 recommendations from the Bicycle and Trails Advisory Committee ("BTAC"), however, the

1 Governing Body shall have final authority over which projects shall be funded through the
2 reallocation of funds.

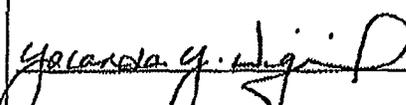
3 **BE IT FURTHER RESOLVED** when planning their recommendations for the Governing
4 Body's consideration, BTAC shall first consider the priority list of projects in the five-year Santa Fe
5 Metropolitan Bicycle Master Plan and other safety related improvements

6 **PASSED, APPROVED AND ADOPTED** this 30th day of July, 2014.

7 

8
9 **JAVIER M. GONZALES, MAYOR**

10 **ATTEST:**

11
12 
13 **YOLANDA Y. WIGIL, CITY CLERK**

14 **APPROVED AS TO FORM:**

15 
16
17 **KELLEY A. BRENNAN, CITY ATTORNEY**



NEW MEXICO DEPARTMENT OF TRANSPORTATION

EXHIBIT
2

August 15, 2014

Eric Martinez, P.E.
City of Santa Fe PWD
P.O. Box 909
Santa Fe, NM 87504

Re: Acequia Trail at St. Francis Drive HSIP Request and Alternate Funding Determination

Mr. Martinez,

The subject safety project that you have submitted on behalf of the City of Santa Fe was reviewed by the NM Safety Project Selection Committee on August 1, 2014. While the committee determined the project did not fully meet the criteria of Highway Safety Improvement Program, the project did meet the criteria for Federal Air Quality and Congestion Management (CMAQ) Flexible Funds. Therefore the NMDOT has approved the project for CMAQ Flexible funds in federal fiscal year 2015 in the requested amount of \$3,820,000 inclusive of local matching funds. These funds have a 14.56% local match and the City of Santa Fe will be responsible for the local match and as well as any increases to the cost of the project above this award. The project will need to be programmed into the current Santa Fe Metropolitan Planning Organization TIP and NM STIP and meet all the project authorization requirements for a local lead federal aid highway project.

A copy of this letter is being provided to Santa Fe MPO, NMDOT STIP Coordinator and District 5's Asst. District Engineering Habib Abi-Khalli. If you have any questions regarding this matter please contact me at 505-490-2736.

Sincerely,

Elias E. Archuleta, P.E.
Chief Engineer

Cc:

- Michael Sandoval, NMDOT Planning
- Miguel Gabaldon, P.E., NMDOT District 5
- Habib Abi-Khalli, P.E., NMDOT District 5
- Rebecca Maes, NMDOT Program Management
- Yolanda Roybal, NMDOT NRD
- Dolores Gallegos, NMDOT PINF Finance
- Keith Willson, SF-MPO

Susana Martinez
Governor

Tom Church
Cabinet Secretary

Commissioners

Pete K. Rahn
Chairman
District 3

Ronald Behrman
Vice Chairman
District 4

Dr. Kenneth White
Secretary
District 1

David Sepich
Commissioner
District 2

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

SANTA FE METROPOLITAN BICYCLE MASTER PLAN - TRAILS IMPLEMENTATION PLAN - Option C
 (Highlighted Projects Approved by BTAC 11/15/2012)

Table 6. Phase A Recommended Improvements				
(1) City-Level Trail Construction (in rough order of priority)				
	Type of Improvement	Improvement	Miles	Cost Estimate
1	Multi-Use Trail	RIVER TRAIL: Don Cramer to Camino del Conquistador	0.00	\$0
2	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.01	\$1,000
3	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.01	\$1,000
4	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
5	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.02	\$2,000
6	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.02	\$2,000
7	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.01	\$1,000
8	Multi-Use Trail	RAIL TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
9	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
10	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
11	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.00	\$0
12	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.00	\$0
13	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
14	Multi-Use Trail	RIVER TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
15	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
16	Multi-Use Trail	RIVER TRAIL @ O Color: Camino del Conquistador to Camino	NA	\$0
17	Multi-Use Trail	TIERRA CONTENTIA (N. Arroyo Chanteco): Camino del Conquistador to Camino	0.00	\$0
18	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	1.00	\$100,000
19	Multi-Use Trail	LA TIERRA TRAILS: Camino del Conquistador to Camino	0.40	\$40,000
20	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.00	\$0
21	Multi-Use Trail	RAIL TRAIL CONNECTION: Camino del Conquistador to Camino	0.70	\$70,000
22	Multi-Use Trail	ARROYO CHAPPANAL TRAIL: Camino del Conquistador to Camino	0.00	\$0
23	Multi-Use Trail	NM CENTRAL / KENNEDY LINE: Camino del Conquistador to Camino	0.20	\$20,000
24	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
25	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	NA	\$0
26	Multi-Use Trail	NM CENTRAL / KENNEDY LINE: Camino del Conquistador to Camino	0.30	\$30,000
27	Multi-Use Trail	PUEBLO DEL SOL: Camino del Conquistador to Camino	0.10	\$10,000
28	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
29	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.10	\$10,000
30	Multi-Use Trail	ACQUERIA TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
31	Multi-Use Trail	CASCADE HINDON TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
32	Multi-Use Trail	RAIL TRAIL CONNECTION: Camino del Conquistador to Camino	0.10	\$10,000
33	Multi-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
34	Multi-Use Trail	ARROYO EN MEDIO TRAIL: Camino del Conquistador to Camino	0.25	\$25,000
35	Multi-Use Trail	GAIL RYBA TRAIL: Camino del Conquistador to Camino	0.40	\$40,000
36	Multi-Use Trail	GAIL RYBA TRAIL: Camino del Conquistador to Camino	0.20	\$20,000
37	Multi-Use Trail	RAIL TRAIL CONNECTIONS: Camino del Conquistador to Camino	0.10	\$10,000
38	Multi-Use Trail	BARBAR WILLIAMS TRAIL: Camino del Conquistador to Camino	0.00	\$0
39	Soft Surface Trail	LA TIERRA TRAILS: Camino del Conquistador to Camino	0.30	\$30,000
40	Soft Surface Trail	ARROYO POLAR: Camino del Conquistador to Camino	0.20	\$20,000
Subtotal (1) City-Level Trail Construction			1.00	\$1,000,000

SANTA FE METROPOLITAN BICYCLE MASTER PLAN - TRAILS IMPLEMENTATION PLAN - Option C
 (Highlighted Projects Approved By BYAC 11/15/2011)

(3) City-Lead Trail Maintenance Projects (in rough order of priority)				
	Type of Improvement	Improvement	Miles	Cost Estimate
1	Repave In-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Repave from bridge over Arroyo Chama to bridge over Arroyo Chama	1.00	\$ 600,000
2	Repave In-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Repave from bridge over Arroyo Chama to bridge over Arroyo Chama	0.74	\$ 500,000
3	Repave In-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Repave from bridge to bridge over Arroyo Chama	0.80	\$ 220,000
4	Repave In-Use Trail	ARROYO DE LOS CHAMBOS TRAIL: Repave from bridge to bridge over Arroyo Chama	0.80	\$ 220,000
5	Maintenance	PALEO TRAIL: Trail repaving well south of trail	NA	\$ 20,000
Subtotal (3) City-Lead Trail Maintenance Projects			3.34	\$ 1,560,000
(3) City-Lead Trail Crossing Improvements (in rough order of priority)				
	Type of Improvement	Improvement	Miles	Cost Estimate
1	Crossing	ACERQUIA TRAIL: St. Francis-Ortiz Intersection Improvements, Phase I (New school bike lane)	NA	\$ 201,800
2	Crossing	ARROYO DE LOS CHAMBOS TRAIL: Crossing at Yuma St. Repave	NA	\$ 27,800
3	Crossing	ARROYO DE LOS CHAMBOS TRAIL: Crossing at U.S. 165 St.	NA	\$ 27,800
4	Crossing	ARROYO DE LOS CHAMBOS TRAIL: Crossing at Arroyo de los Chambo	NA	\$ 27,800
5	Crossing	PALEO TRAIL: Crossing at Arroyo de los Chambo	NA	\$ 27,800
6	Crossing	ST. FRANCIS DRIVE TRAIL: St. Francis-Ortiz Intersection Improvements	NA	\$ 220,000
7	Crossing	PALEO TRAIL: Crossing at St. Francis Dr. Consider Roundabout	NA	\$ 220,000
8	Crossing	PALEO TRAIL: Crossing at Cervantes Rd. Consider Pedestrian Hybrid Signal	NA	\$ 220,000
9	Crossing	ACERQUIA / CHILE LINE (Rallyard PK): X-walk across Cervantes to Glenora St.	NA	\$ 12,540
Subtotal (3) City-Lead Trail Crossing Improvements			NA	\$ 880,800
(4) City-Lead On-Road Bicycle Improvements (in rough order of priority)				
	Type of Improvement	Improvement	Miles	Cost Estimate
1	Bike Lanes	W. San Francisco: Contraflow bike lane from plaza to Guadalupe	0.10	\$ 1,970
2	Bike Lanes	Ortiz: Study and Implement Bike Lanes where feasible (Avenida U to Bobadilla)	2.88	\$ 195,500
3	Bike Lanes	W. Alameda: Strip bike lanes between Alira and Delour St. (revisit some parking; consider otherway at major intersections) Possibly CIP funded.	1.28	\$ 87,910
4	Bike Lanes	Guadalupe: Strip bike lanes from St. Michael's/Rt. 165 to Hospital	0.48	\$ 14,438
5	Bike Lanes	Guadalupe: Strip bike lanes from St. Michael's/Rt. 165 to Hospital	0.48	\$ 14,438
6	Bike Lanes	Widen Camino de las Cruces: 8 St., Michaleto to Buolman	0.28	\$ 53,000
7	Bike Lanes	San Mateo: Study and Implement Bike Lanes where feasible (Guadalupe to 7th St.)	1.08	\$ 48,200
8	Bike Lanes	Widen Old Santa Fe Trail: San Min Rd. to H. Zia Rd. and beyond within city limits	0.78	\$ 208,250
9	Bike Lanes	Paseo de Pereda Road Diet: Paseo to Old Santa Fe Trail	0.80	\$ 27,720
10	Bike Lanes	Other Road Diet (completed under alternative funding)	0.40	\$ 49,450
11	Bike Lanes	Pacheco St.: Study and Implement Bike Lanes where feasible (n. of San M to Shingo)	1.00	\$ 30,500
12	Bike Lanes	Wagon Rd.: Restripe with Bike Lanes (if not sharrows) Possibly CIP funded.	0.10	\$ 4,620
13	Bike Lanes	Comerio Rd.: Restripe with Bike Lanes, Mesa Rd. to Union St. (to be completed with alternative funding)	0.60	-
14	Sharrows	Osage: Sharrows bet. Agua Fria and San I Possibly CIP funded.	0.38	\$ 650
15	Sharrows	Paseo de Pereda: Sharrows bet. Washington and Paseo Possibly CIP funded.	0.28	\$ 1,650
16	Sharrows	Tierra Contenta: Sharrows as needed where road narrows on Jaguar, Paseo del Bol, etc. Possibly CIP funded.	1.00	\$ 5,600
17	Sharrows	Wagon Rd.: Sharrows Possibly CIP funded.	0.18	\$ 650
Subtotal (4) City-Lead On-Road Bicycle Improvements			0.18	\$ 8,080
(5) Other Phase A and Ongoing (in rough order of priority)				
	Type of Improvement	Improvement	Miles	Cost Estimate
1	Bike Share System	Bike Share System	NA	\$ 600,000
2	Wayfinding	City Wayfinding: Various Bike Routes along Trails and Roads	NA	\$ 20,000
3	Wayfinding	County Wayfinding: Various Bike Routes along Trails and Roads	NA	\$ 11,000
4	Wayfinding	State Highway Wayfinding: State Bike Routes 9 and 85	NA	\$ 1,100
Subtotal (5) Other Phase A and Ongoing			NA	\$ 632,100

MAP A

Bicycle Master Plan Proposed Multi-Use Trail Connections



Canada碧山 Trail
Phase C
Table B, #1.2
CMP Est = \$271,378

Armygo碧山 Trail
Phase A
Table B, #1.29
CMP Est = \$24,000

Canada碧山 Trail
Phase B
Table B, #1.5
CMP Est = \$132,000
NO LOWCOST NEEDED

Blower Trail
Phase A
Table B, #1.14
CMP Est = \$234,000
ALREADY FUNDED

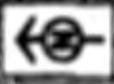
- PROPOSED MAP TRAILS**
- Existing Trails 2012
 - MAJOR
 - MINOR
 - UNFUNDING NEEDED
 - UNFUNDING HERE

Proposed Trails to be Screened
with additional Plan Year
Trail Funds



MAP B

Bicycle Master Plan Proposed Multi-use Trail Connection



Acequia Trail
Phase A
Table B, \$1.15
BMP Est = \$53,300

Acequia Trail
Phase B
Table B, \$1.7
BMP Est = \$121,000

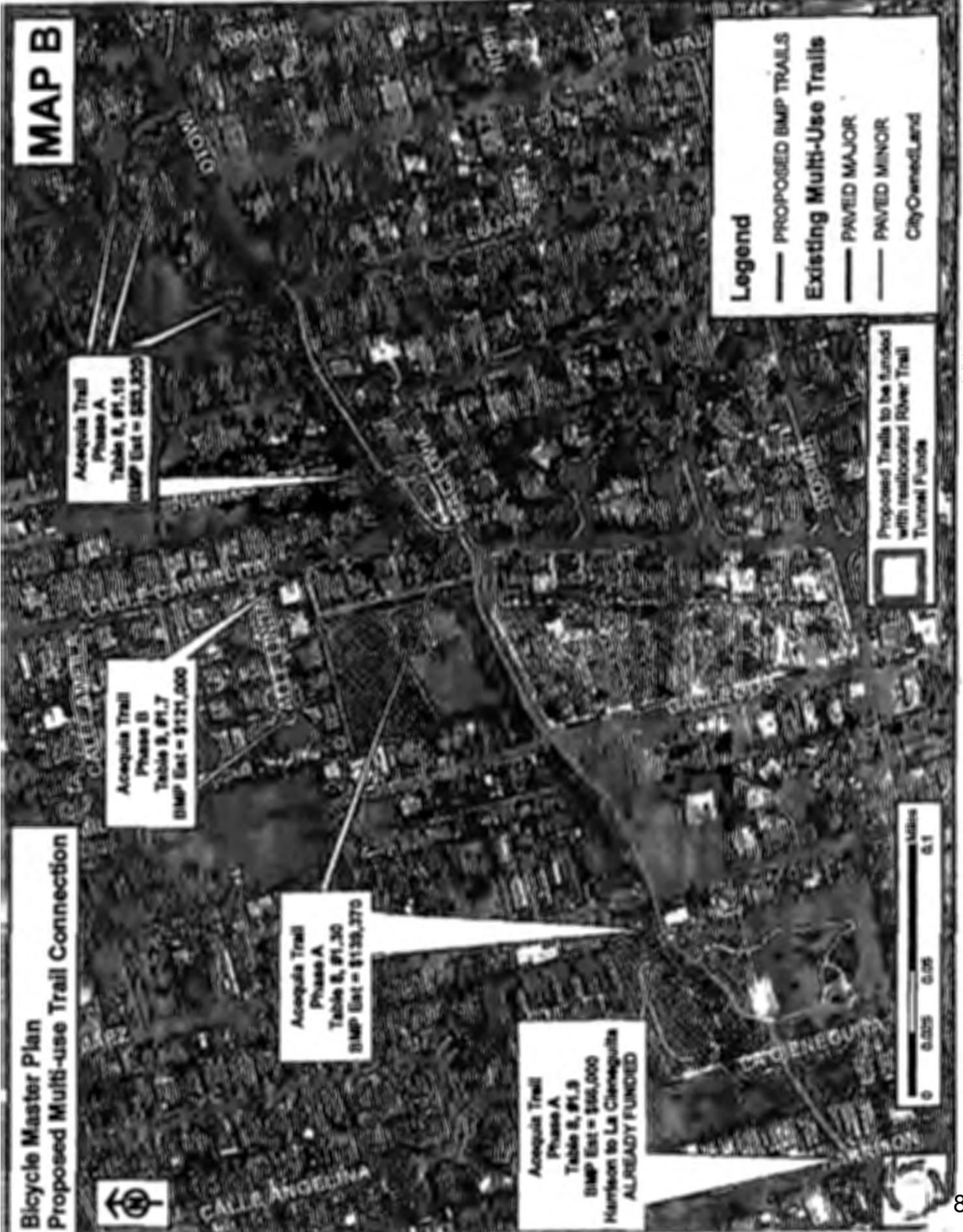
Acequia Trail
Phase A
Table B, \$1.30
BMP Est = \$139,370

Acequia Trail
Phase A
Table B, \$1.9
BMP Est = \$66,000
Hamilton to La Cieneguilla
ALREADY FUNDED

Legend

- PROPOSED BMP TRAILS
- Existing Multi-Use Trails
- PAVED MAJOR
- PAVED MINOR
- City-Owned Land

Proposed Trails to be funded
with reallocated River Trail
Tunnel Funds



MAP C

Bicycle Master Plan Proposed Multi-Use Trail Connections



N. Arroyo Chamisito Trail
Phase A
Table B, #1.17
BMP Cost Estimate = \$247,500

N. Arroyo Chamisito Trail
Phase B
Table B, #1.8
BMP Cost Estimate = \$264,000



Legend

- PROPOSED BMP TRAILS
- Existing Multi-Use Trails
- PROVED MAJOR
- PROVED MINOR
- City-Owned Land

Proposed Trails to be Rerouted
with reallocated fiber that
Terminated Points



MAP D

**Bicycle Master Plan
Proposed Multi-use Trail Connection**

**MERC Trail
Phase A**
Table 15, #1.1
SMP Est. = \$202,000
Program to be Funded
under PLAP Grant
(10% Local Match Required)

**Accotuck Trail
Phase A**
Ridgely to San Felipe, with connector
and crosswalk at August Fife
Table 15, #1.18
SMP Cost Estimate = \$220,770

**Stone Trail
Phase A**
Table 15, #1.2
SMP Est. = \$100,000
COUNTY LEAD PROJECT

**MERC Trail
Phase C**
Aligns Rd to Accotuck Trail
Table 15, #1.3
SMP Cost Estimate = \$165,000

Legend

- Proposed SMP Trails
- Existing Trails 2012
- PROJECT MATCH
- PROJECT MATCH
- UNPAID SPONSOR
- UNPAID SPONSOR

Proposed Trails to be funded
with non-project State Trail
Trust Funds



**Bicycle Master Plan
Proposed Multi-Use Trail Connections**

MAP E



**Canada Rincon Trail
Phase A
Table 8, #1.31
BMP Cost Estimate = \$132,000**

**Canada Rincon Trail
Phase C
Table 10, #1.1
BMP Cost Estimate = \$330,000**

Proposed Trails to be funded
with reallocated River Trail
Special Funds

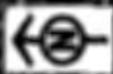
Legend

- PROPOSED BMP TRAILS
- Existing Multi-Use Trails
 - PAVED MAJOR
 - PAVED MINOR
 - UNPAVED WIDE
 - UNPAVED NARROW
- City Owned Land



MAP F

Bicycle Master Plan Proposed Multi-Use Trail Connections



Trail Requesting Agency Funded

Almyco Chippewas Trail
Phase A
Table B, #1.22
SMP Est. = \$400,000

Gull River Trail
Phase A
Table B, #1.25
SMP Est. = \$294,000

Gull River Trail
Phase A
Table B, #1.26
SMP Est. = \$132,000

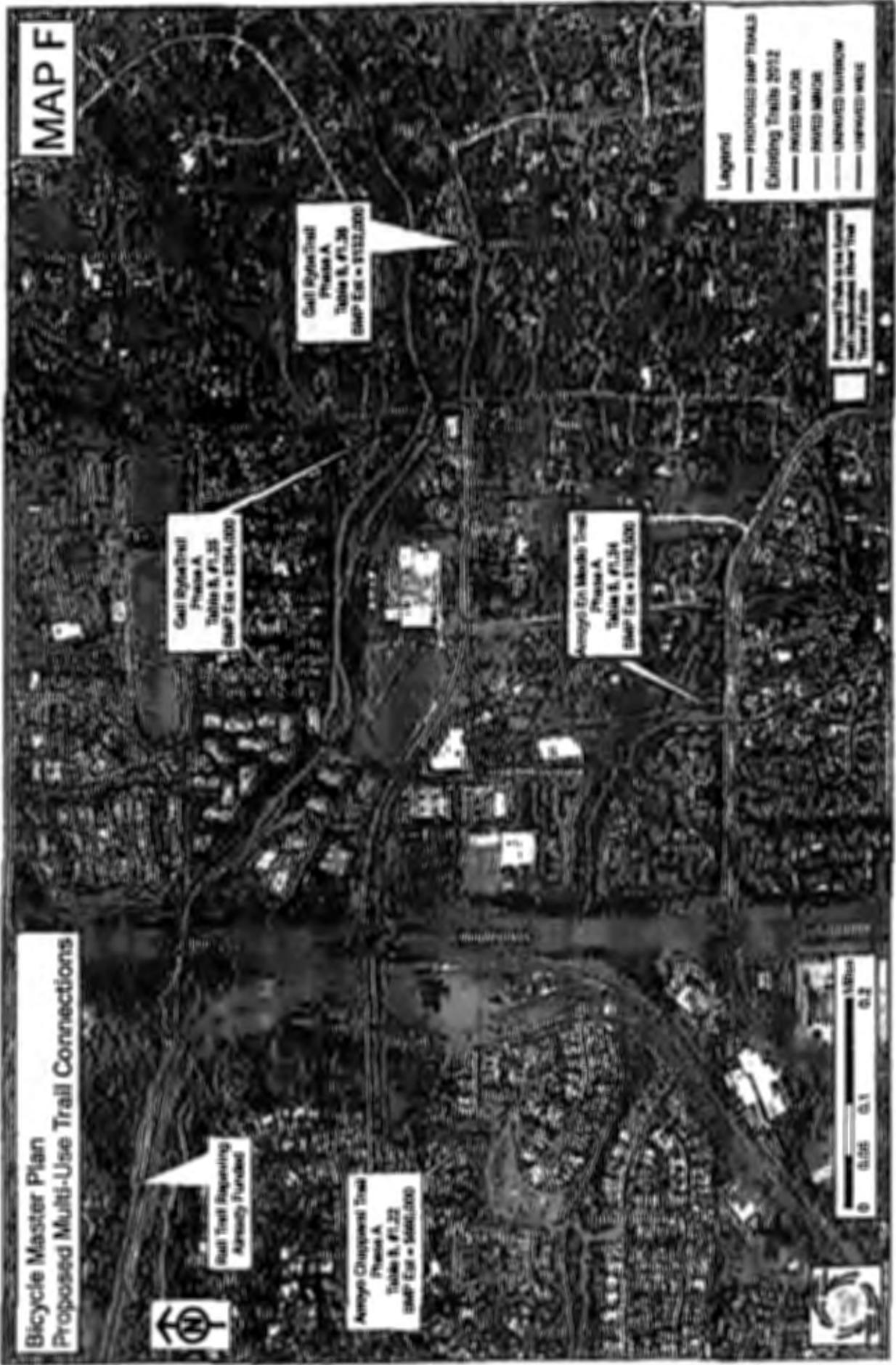
Almyco En Marche Trail
Phase A
Table B, #1.24
SMP Est. = \$192,000



Legend

- PROPOSED SMP TRAILS
- Existing Trails 2012
- PROPOSED MAJOR
- PROPOSED MINOR
- UNIMPROVED SUBSTANTIAL
- UNIMPROVED MINOR

Proposed Trails to be Requested by Communities Other Than Trail Requesting Agency



**Bicycle Master Plan
Proposed Multi-Use Trail Connections**

MAP G



**MRC Trail
Phase B**
Table G, #1.11
BMP Est - \$913,000
Proposed to be Funded
under FLAP Grant
(18% Local Match Needed)

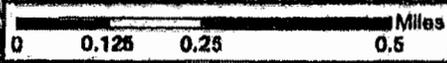
**MRC Trail
Phase A**
Table G, #1.10.1
BMP Est - \$385,000
Proposed to be Funded
under FLAP Grant
(15% Local Match Needed)

**River Trail
Phase A**
Table G, #5.9
BMP Est - \$825,000
COUNTY LEAD PROJECT

**River Trail
Phase B**
Table G, #4.5
BMP Est - \$660,000
COUNTY LEAD PROJECT

**Acequia Trail
Phase A**
Table G, #1.17
BMP Est - \$660,770

- Legend**
- PROPOSED BMP TRAILS
 - Existing Trails 2012
 - PAVED MAJOR
 - PAVED MINOR
 - UNPAVED NARROW
 - UNPAVED WIDE



Proposed Trails to be funded
with reallocated River Trail
Tunnel Funds

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy H.
Commissioner,

Liz Stefanics
Commissioner, District 6

Katherine Miller
County Manager



July 15, 2014

Brian Snyder
City Manager
City of Santa Fe
200 Lincoln Avenue
Santa Fe, NM 87501

Dear Mr. Snyder,

Santa Fe County and the City of Santa Fe have been presented with an excellent opportunity to obtain significant Federal Lands Access Program (FLAP) funding support for design and construction of the El Camino Real Buckman Road Retracement Trail from the Santa Fe River Trail to Diablo Canyon. Mayor Coss provided a letter of support for the project to accompany the County's application in January of this year. A scoping meeting for this project was held June 24, and we are optimistic that the grant will be awarded. Two members of the Santa Fe Metropolitan Planning Organization staff were able to attend this meeting to provide input. If awarded, this grant would provide 85% federal funding for design, construction and project management and would require a 15% local match.

At the June 24 scoping meeting, it was identified that portions of this trail are on the Santa Fe MPO's Bicycle Master Plan Phase A (2012-2017) and Phase B (2017-2022) priority lists as City Lead projects. The MPO's list denotes these as Multi-Use Trails and calls them out as the MRC Trail. Although the original FLAP application called for a soft surface trail treatment for these segments, the scoping meeting conversation addressed the necessity of paving this portion of the trail to improve bicycle access to the Municipal Recreation Complex for City residents. In addition, a pedestrian steel bridge over an arroyo between NM599 and the MRC was identified and added to the project scope. As a result of these changes, the project budget estimate has been revised upward by the FLAP scoping contractors and is now estimated at \$3.03 million.

Because of the exceptional leverage characteristics of this federal program, the local match portion of this estimated project cost is just over \$450,000. Santa Fe County is requesting a financial commitment from the City of Santa Fe for approximately 1/3 of the local match portion. If the grant is awarded, for a match portion of \$150,000, the City of Santa Fe would be able to ensure the completion of two planned City-Lead trails that have been projected to cost over a million dollars.

Federal staff indicates that, if awarded, funding for the project must be committed by the end of Federal Fiscal Year 2016. To meet the August 20, 2014 projected grant award date, FLAP is requesting a funding plan by the end of July to verify that local match funding is available. Santa Fe

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov

County sees this potential grant award as a rare chance to leverage local funds to improve trail connectivity for both the City and County. Construction of this trail segment would tie in to the goals of City Resolution 2014-24 and help to make Santa Fe more of a national bicycling destination. The project builds upon past City-County collaboration in the construction of El Camino Real Park on the Santa Fe River Greenway, utilizing a National Scenic Byways grant, and furthers the preservation of internationally significant El Camino Real de Tierra Adentro National Historic Trail. The project has received tremendous inter-agency and local support, including almost 20 letters endorsing the project from federal, state, and local agencies and community organizations.

We plan to request support for the local match program for the trail from the New Mexico legislature ICIP program and would ask for your support on this request as well.

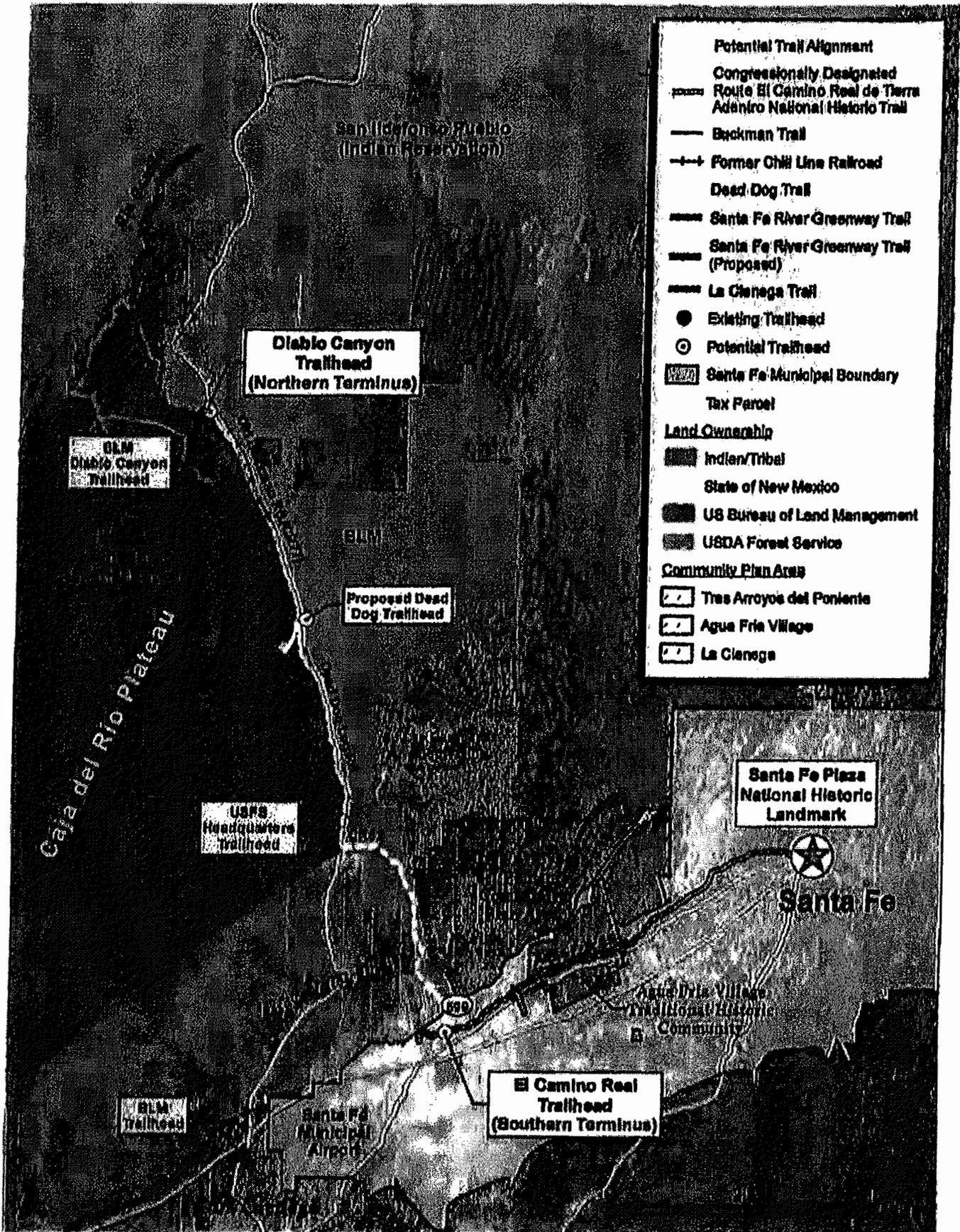
Santa Fe County welcomes an opportunity to enlist the partnership of the City on this very exciting and important project. Please work with the City Council to commit up to \$150,000 in current year, FY16 or FY17 funding for the match on the engineering and construction of the MRC portion of this trail. If you are able to secure that commitment, please communicate that to me by the end of July or as soon as possible.

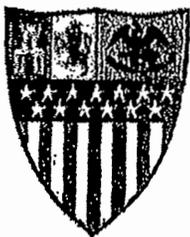
Sincerely,


Katherine Miller
County Manager

Enc.

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov





City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909

David Coss, *Mayor*

Councillors:

Rebecca Wurzbarger, *Mayor Pro Tem*, Dist. 2

Patti J. Bushee, Dist. 1

Chris Calvert, Dist. 1

Peter N. Ives, Dist. 2

Carmichael A. Dominguez, Dist. 3

Christopher M. Rivera, Dist. 3

Bill Dimas, Dist. 4

Ronald S. Trujillo, Dist. 4

January 5, 2014

Mr. Allen Grasmick, Program Coordinator
Central Federal Lands Highway Division
12300 West Dakota Ave, Suite 380B
Lakewood, Colorado 80228

Dear Mr. Grasmick and FLAP Selection Committee:

I submit this letter in support of the "El Camino Real Buckman Road Retracement Project" for which an application will be submitted in January by Santa Fe County for Federal Lands Access Program grant funds.

The Congressionally-designated El Camino Real de Tierra Adentro National Historic Trail is a valued resource in Santa Fe County. This groundbreaking project represents a unique opportunity to develop a non-motorized trail system that offers trail users an opportunity to retrace the historic route and experience history, while also serving recreational and transportation needs and creating a tourism draw for the area.

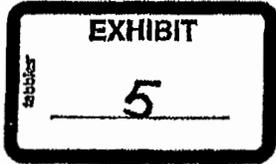
Trails and open spaces are also valued resources in Santa Fe County, supported at neighborhood, municipal, county and regional levels and by various interest groups. The El Camino Real Buckman Road Retracement Project would improve connectivity of the trails network in Santa Fe and enhance access to federal lands west of Santa Fe, providing a multi-use trail connection between the historic Santa Fe Plaza and the pristine lands to the west, through which Oñate first passed more than 400 years ago.

Santa Fe County's proposed project would link two significant segments of El Camino Real de Tierra Adentro National Historic Trail, one of which (El Camino Real Park on the Santa Fe River) has already received significant County and City investment and federal Scenic Byways grant funds. We applaud the project's capacity to leverage other funds and to bring together federal and local partners.

Thank you for your time and consideration of Santa Fe County's funding request. If you have any questions about my support for this project, please contact me at (505)955-6590.

Sincerely,

David Coss, Mayor
City of Santa Fe



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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2014-24

INTRODUCED BY:

Councilor Patti Bushee

Councilor Carmichael Dominguez

Councilor Chris Rivera

A RESOLUTION

DIRECTING STAFF TO EXPLORE THE OPTIONS FOR CONSTRUCTING "BIKE-SPECIFIC SINGLETRACK AND BIKE-SPECIFIC GRAVITY ORIENTED" TRAILS IN A 30 MINUTE ZONE SURROUNDING SANTA FE; SUPPORTING EFFORTS FOR SANTA FE TO BE DESIGNATED AS A RIDE CENTER BY THE INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION; AND CALLING ON SANTA FE COUNTY AND THE SANTA FE FAT TIRE SOCIETY TO SUPPORT AND JOIN THE CITY OF SANTA FE IN SUCH EFFORTS.

WHEREAS, the City of Santa Fe continues to emerge as a leader in development of infrastructure that supports an active bicycle community with an ever-expanding network of paved, non-motorized pedestrian and bicycle trails that benefits residents and visitors alike; and

WHEREAS, nestled within thousands of acres of piñon and juniper woodlands, the City's Dale Ball and Connecting Trails and La Tierra Trails provide a network of over 50-miles of hiking and mountain biking trails; these also include some shared multi-use trails for equestrians; and

WHEREAS, the City of Santa Fe's wilderness trails connect to other well-known trails in

1 Santa Fe County, the Santa Fe National Forest and the Nature Conservancy; and

2 **WHEREAS**, the City of Santa Fe has begun to receive national recognition for its investment
3 in its trails which includes:

- 4 • A coveted Bicycle Friendly Community Silver designation from the League of American
5 Bicyclists;
- 6 • The Santa Fe Community Convention Center was selected as the host of the October
7 2012, International Mountain Bicycling Association (IMBA) Sixth World Summit;
- 8 • Runner's World Magazine which named the Dale Ball Trails among the top 10 trails in
9 the country;
- 10 • The New York Times which recommends travel to Santa Fe, NM, because of its trails
11 system;
- 12 • Santa Fe was named by USA Today as one of the top ten mountain bike towns in the
13 country;
- 14 • A Bicycle Master Plan which was approved in 2012;
- 15 • A Pedestrian Master Plan which is currently in progress; and

16 **WHEREAS**, the outdoor recreation industry is big business in New Mexico, \$6.1 billion
17 according to the Outdoor Industry Association; and

18 **WHEREAS**, growing, and this is a good opportunity to capture more of those dollars, and
19 build on the success of the IMBA summit and the expansion of the Bicycle Technologies
20 International facilities; and

21 **WHEREAS**, the City of Santa Fe supports the possible development of "bike-specific
22 singletrack and bike-specific gravity oriented" trails in a 30 minute zone surrounding the City; and

23 **WHEREAS**, upon completion of the "bike-specific singletrack and bike-specific gravity
24 oriented" trails, the City could seek additional world-class status accolades, including a potential Gold
25 status ranking by IMBA; and

1 **WHEREAS**, IMBA recognizes the need for a flexible and dynamic approach to identify
2 world-class mountain bike facilities and uses a systemized evaluation and application process which
3 benefits IMBA's community partners by providing clear guidelines and a coherent process to follow
4 as they seek Ride Center recognition; and

5 **WHEREAS**, the evaluation and application process begins with an invitation to apply from a
6 senior member of IMBA's staff; and

7 **WHEREAS**, the evaluation will be carried out by IMBA staff — particularly Regional
8 Directors and the Director of Trail Solutions — working closely with local representatives; and

9 **WHEREAS**, the involvement of an IMBA Chapter is a strong advantage for applicants; and

10 **WHEREAS**, the Santa Fe Fat Tire Society is an IMBA Chapter that has indicated its
11 willingness to collaborate with the City and the County to assist in being recognized as an IMBA
12 designated Ride Center; and

13 **WHEREAS**, initial outreach to Santa Fe County indicates a likely support for the “bike-
14 specific singletrack and bike-specific gravity oriented” trails as well as support to apply and receive a
15 Gold Designation by IMBA for a Ride Center; and

16 **WHEREAS**, trail development is in keeping with the following:

- 17 • County Sustainable Growth Management Plan;
- 18 • County DRAFT Economic Development Plan;
- 19 • City Economic Development Implementation Plan;
- 20 • REDI (Regional Economic Development Initiative); and
- 21 • Santa Fe CVB Marketing Plans.

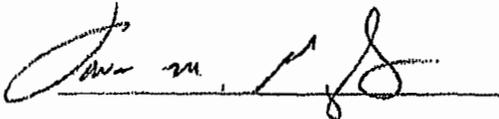
22 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
23 **CITY OF SANTA FE** that staff is directed to explore the options for constructing “bike-specific
24 singletrack and bike-specific gravity oriented” trails in a 30 minute zone surrounding Santa Fe that
25 would benefit residents and visitors alike.

1 **BE IT FURTHER RESOLVED** that the Governing Body supports efforts for Santa Fe to be
2 designated as a Ride Center by IMBA and directs staff to collaborate with the Santa Fe Fat Tire
3 Society, a Chapter of IMBA, to be invited to apply for Ride Center designation.

4 **BE IT FURTHER RESOLVED** that the Governing Body calls upon the Board of County
5 Commissioners of Santa Fe County to support efforts to construct "bike-specific singletrack and
6 bike-specific gravity oriented" trails around Santa Fe and make Santa Fe an IMBA designated Ride
7 Center.

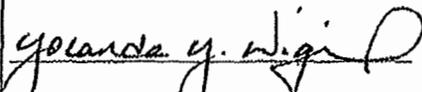
8 **BE IT FURTHER RESOLVED** that the City Clerk is directed to forward a copy of this
9 resolution to the Board of County Commissioners of Santa Fe County and the Santa Fe Fat Tire
10 Society.

11 PASSED, APPROVED, and ADOPTED this 26th day of March, 2014.

12 

13 JAVIER M. GONZALES, MAYOR

14 ATTEST:

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16
17 
18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

20 
21
22 KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

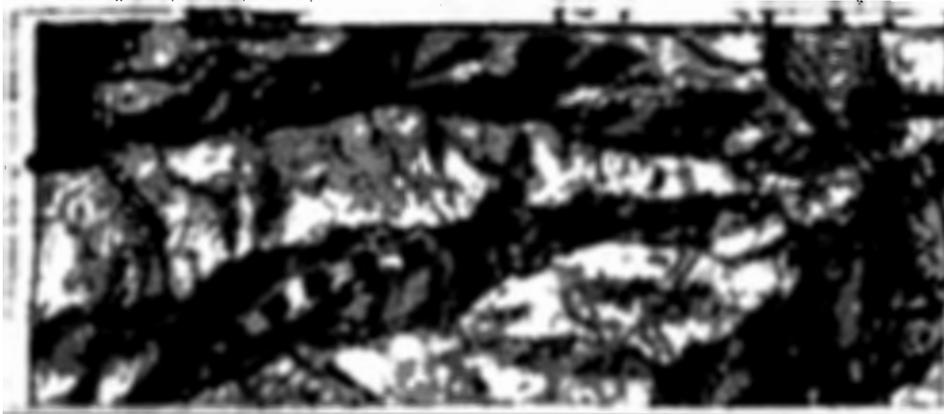
23
24
25 M/Melissa/Resolutions 2014/2014-24 IMBA Ride Center

To: Interested Parties
From: Santa Fe Fat Tire Society
Date: Aug. 20, 2014

The Santa Fe Fat Tire Society (SFFTS), local chapter of the International Mountain Bicycling Association (IMBA), respectfully requests assistance to pay for the professional design and construction of a specialized facility for mountain bikes called a "Flow Trail," within the City's La Tierra Trails system. IMBA's description of a "Flow Trail" is provided on the following page.

The Flow Trail will be a one-way, bicycle-specific trail offering a unique experience for Santa Feans and visitors that will add a new dimension to our popular trail system. It will have significant value as a recreational resource for a wide variety of users and will contribute to Santa Fe's increasing popularity as an outdoors destination. Plans for the flow trail contributed to Santa Fe's recent recognition by IMBA as a "Ride Center" at the "silver" level, placing us in the top eight destinations in the country.

Development of bicycle-specific trails in our area is specifically supported by the City of Santa Fe's Resolution 2014-24. The "Flow Trail" concept was presented by SFFTS on June 18, 2014, to the City's Bicycle and Trails Advisory Committee (BTAC), which was supportive. The proposal has been vetted by city staff and contractors, including the Santa Fe Conservation Trust. The proposed alignment in the northwest part of La Tierra Trails has been adjusted to meet concern expressed by staff, as follows:



An archaeological consultant is being contracted by SFFTS to review a corridor around the general route flagged by SFFTS and will create a report of findings for presentation to the city's Archaeological Review Committee as well as the state Historic Preservation Division in September.

The Flow Trail will be designed and built by IMBA's "Trail Solutions" consulting team. Volunteer labor will be provided by SFFTS, the Trails Alliance of Santa Fe, and the Santa Fe Conservation Trust, on behalf of the City of Santa Fe. Total costs for the trail, including archaeological review, design and construction, and signage, are estimated at \$20,056 based on the following preliminary budget:

IMBA Trail Solutions construction estimate (attached)	\$19212
Stephen Post Consulting Archeologist	\$844
Less SFFTS funds, in-kind and grant awards	-\$10150
Funds Required to Complete the Flow Trail	<u>\$9907</u>

IMBA Trail Solutions Budget for La Tierra Flow Trail

	Expenses	Labor	
All Tasks		1575	
Rental Car	80		
Gas	30		
Meals	83		
Airfare	500		
Origin airport transportation	81		
Bike shipping	200		
	<u>974</u>	<u>1575</u>	
Overhead	97		
	<u>1071</u>	<u>1575</u>	\$ 2,646

All Tasks		6000	
Rental Car	1040		
Gas	390		
Supplies, tools, equipment	600		
Lodging	1430		
Meals	1079		
IT/GPS/Survey equipment use	70		
Internet Service	158		
Mini Excavator rental	2600		
Mini Excavator Fuel	250		
Mini Excavator Delivery	200		
	<u>7817</u>	<u>6000</u>	
Overhead	782		
	<u>8599</u>	<u>6000</u>	\$ 14,599

All Tasks		1200	
Rental Car	160		
Gas	60		
Field and presentation materials	92		
Lodging	220		
Meals	166		
	<u>698</u>	<u>1200</u>	
Overhead	70		
	<u>768</u>	<u>1200</u>	\$ 1,968

Stephen Post Consulting Archeologist \$844

Totals 10438 8775 \$ 20,057

Grant from IMBA Trail Building Fund \$ (2,500)
 Lodging \$ (1,650)
 Airfare \$ (500)
 Grants/Non Cash Donations secured by SFFTS \$ (4,650)

IMBA Trail Solutions Contract Amount \$ 15,407
 Santa Fe Fat Tire Society \$ (3,500)
 La Tierra Torture/Core Crew \$ (1,000)
 XTERRA Tri the Torture/Core Crew \$ (1,000)

Remaining Cash Requirement \$ 9,907



City of Santa Fe Summary of Contracts, Agreements, & Amendments

Section to be completed by department for each contract or contract amendment

- | | | | |
|---------------------------------|--------------------------|-----------------------------|-------------------------------------|
| 1 FOR: ORIGINAL CONTRACT | <input type="checkbox"/> | CONTRACT AGREEMENT | <input type="checkbox"/> |
| MAINTENANCE AGREEMENT | | LICENSE AGREEMENT | <input type="checkbox"/> |
| LEGAL SERVICES AGREEMENT | <input type="checkbox"/> | MEMORANDUM OF UNDERSTANDING | <input type="checkbox"/> |
| MEMORANDUM OF AGREEMENT | <input type="checkbox"/> | JOINT POWERS AGREEMENTS | <input type="checkbox"/> |
| GRANT AGREEMENTS | <input type="checkbox"/> | PSA AMENDMENT | <input checked="" type="checkbox"/> |

2 Name of Contractor Parsons Brinckerhoff, Inc.

3 Complete information requested Plus GRT
 Inclusive of GRT

Original Contract Amount: \$393,266.56

Termination Date: July 31, 2015

Approved by Council Date: June 12, 2013

or by City Manager Date: _____

Contract is for: professional engineering services, grade-separated trail crossing, Santa Fe River Trail at St. Francis Drive and Alameda

Amendment # 1 to the Original Contract# 13-0496

Increase/(Decrease) Amount \$ -238,426.99

Extend Termination Date to: July 31, 2016

Approved by Council Date: Pending

or by City Manager Date: _____

Amendment is for: NA

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) Plus GRT
 Inclusive of GRT

Amount \$ 393,266.56 of original Contract# 13-0496 Termination Date: 07/31/2015

Reason: Original PSA-Design of River Trail Crossing at St. Francis Dr./W. Alameda

Amount \$ -238,426.99 amendment # 1 Termination Date: 07/31/2016

Reason: Legislative change in project scope.

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Total of Original Contract plus all amendments: \$154,839.57



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

5 **Procurement Method of Original Contract:** (complete one of the lines)

RFP RFQ Sole Source Other

6 **Procurement History:** Second year of two year contract
example: (First year of 4 year contract)

7 **Funding Source:** 2012 GO Bond Trails Implementation **BU/Line Item:** 426004/572960

8 **Any out-of-the ordinary or unusual issues or concerns:**
See attached memo.
(Memo may be attached to explain detail.)

9 **Staff Contact who completed this form:** Desirae Lujan Phone # 955-6672

Division Contract Administrator: Vacant

Division Director: Eric Martinez, PE

Department Director: Isaac J. Pino, PE

10 **Certificate of Insurance attached.** (if original Contract)

11 **Description of your efforts to reduce the cost of the contract including information on efforts to obtain other quotes for the contracted activity:** procurement conducted via a competitive request for proposals process

12 **Prior year's contract amount?:** NA

13 **Describe service impact from an ongoing commitment to the contractor:** continuity of service with a qualified firm

14 **Why staff cannot perform the work?:** requires a variety of specialized engineering services

15 **If extending contract, why?:** The change in scope will require more time to complete the project.

16 **Was a Santa Fe company awarded contract? If not, why?:** No. The company was selected via a competitive request for proposals process. With cost of services and other criteria evaluated, the chosen company received the best evaluation score.

17 **Has the contract has been approved as to form by City Attorney's Office?:** Yes

18 **Is this for City Manager or Council approval?:** City Council

To be recorded by City Clerk:

Contract # 13-0496

Date of contract Executed (i.e., signed by all parties): 06/12/2013



City of Santa Fe
Summary of Contracts, Agreements, & Amendments

Note: If further information needs to be included, attach a separate memo.