



CITY CLERK'S OFFICE  
**Agenda** DATE 5/3/16 TIME 12:00pm  
SERVED BY Liza Kerr  
RECEIVED BY [Signature]

CITY OF SANTA FE AUDIT COMMITTEE MEETING  
CONVENTION CENTER ADMINISTRATIVE CONFERENCE ROOM  
Wednesday, May 11, 2016, 2:00 P.M. to 4:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT CALENDAR**
5. **APPROVAL OF MINUTES**  
April 13, 2016 *(Item 1)*
6. **CONSENT CALENDAR**
  - a. External Audits - Completed Audits within the Last 4 Years with Open Findings **(Liza Kerr)** *(Item 2)*
  - b. External Audits - Schedule and Status **(Liza Kerr)** *(Item 3)*
  - c. Internal Audits - Completed Audits within the Last 4 Years with Open Findings **(Liza Kerr)** *(Item 4)*
  - d. Internal Audits - Schedule and Status, **(Liza Kerr)** *(Item 5)*
  - e. Budget Report - **(Andrew Hopkins)** *(Item 6)*
7. **EXTERNAL AUDIT MATTERS**
  - a. Presentation of AAA Assessment **(Clark de Schweinitz)**
  - b. Referral update
8. **REVIEW OF FINANCIAL REPORTS AND OTHER FINANCIAL MATTERS FROM CITY**
  - a. Financial update **(Oscar Rodriguez)**
  - b. Buckman Direct Diversion Operations Audit 2015 **(Teresita Garcia)**
9. **FURTHER DISCUSSION ON INDEPENDENCE ISSUES AND ORDINANCES**
  - a. Update on revised Audit Committee Ordinance **(Kelley Brennan)**
  - b. Update on revised Internal Audit Ordinance **(Kelley Brennan)**
10. **INTERNAL AUDIT MATTERS (Liza Kerr)**
  - a. TeamMate Implementation
  - b. Comments from Finance Committee Meeting April 18th **(Liza Kerr)** *(Item 7)*
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
  - a. Update on new appointments
  - b. Election of Chair
13. **PUBLIC COMMENT – (5 MINUTES)**
14. **NEXT MEETING DATE**  
Thursday, June 9, 2016
15. **ADJOURNMENT**

Persons with disabilities in need of accommodations,  
contact the City Clerk's office at 955-6520 five (5) working days prior to the meeting date.