



# Agenda

CITY CLERK'S OFFICE

DATE 12/30/14 TIME 11:08am

SERVED BY Liza Kerr

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CITY OF SANTA FE AUDIT COMMITTEE MEETING  
CONVENTION CENTER ADMINISTRATIVE CONFERENCE ROOM

Wednesday, January 7, 2015, 2:00 P.M. to 4:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  - a. Tuesday, December 2, 2014
5. EXTERNAL AUDIT MATTERS
  - a. 2014 CAFR
    - i. Audit Release Letter
  - b. Park Bond Audit
    - i. Schedule and Status
  - c. BDD Operations Audits
    - i. Schedule and Status
  - d. Lodger's Tax Audit
    - i. Schedule and Status
  - e. Report from External Audit Committee (Clark de Schweinitz and Marc Tupler)
6. REVIEW OF FINANCIAL REPORTS FROM CITY
  - a. Financial Reports (Hazeldine Romero and Loretta Valencia)
  - b. Update from Finance Director (Oscar Rodriguez)
7. INTERNAL AUDIT MATTERS (Liza Kerr)
  - a. Review of Status of Internal Audit Reports
    - i. Update on Tracking of Findings
  - b. ITT Follow-Up Audit
    - i. Schedule and Status
  - c. Public Utilities Audit
    - i. Schedule and Status
  - d. Fraud, Waste and Abuse Hotline
    - i. Schedule and Status
  - e. General Information
  - f. Report of Internal Audit Subcommittee (Hazeldine Romero and Cheryl Pick Sommer)
8. UNFINISHED BUSINESS
  - a. Inspector General's Office
  - b. PCI issue
9. NEW BUSINESS
  - a. Meeting Schedule for 2015
10. NEXT MEETING DATE
  - a. Wednesday, February 4, 2015
11. ADJOURNMENT

Persons with Disabilities in need of accommodations,  
contact the City Clerk's office at 955-6520 five (5) working days prior to the meeting date.

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**CITY OF SANTA FÉ AUDIT COMMITTEE**  
**January 7, 2015**

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**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**AUDIT COMMITTEE**

January 7, 2015  
2:00 p.m. – 4:00 p.m.

**1. CALL TO ORDER**

A regular meeting of the City of Santa Fé Audit Committee was called to order by Mr. Clark de Schweinitz, Chair on this date at approximately 2:00 p.m. in the Convention Center Administrative Conference Room, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**Members Present:**

Clark de Schweinitz, Chair  
Hazeldine Romero, Vice Chair  
Cheryl Pick Sommer  
Loretta Valencia

**Members Absent:**

Marc A. Tupler

**Others Attending:**

Liza Kerr, Internal Auditor  
Oscar Rodriguez, Finance Director  
Teresita Garcia, Finance Department  
Carl Boaz, Stenographer

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Audit Committee packet is on file in the Finance Department.

**3. APPROVAL OF AGENDA**

**Ms. Sommer moved to approve the agenda as presented. Ms. Romero seconded the motion and it passed by unanimous voice vote.**

**4. APPROVAL OF MINUTES**

- **December 2, 2014**

**Ms. Sommer moved to approve the minutes of December 2, 2014 as presented. Ms. Romero seconded the motion and it passed by unanimous voice vote.**

## **5. EXTERNAL AUDIT MATTERS**

### **a. 2014 CAFR – Audit Release Letter**

Chair de Schweinitz noted the Committee should decide what needs to be discussed with Morgan and Bobby at the February meeting. Chair de Schweinitz said Ms. Valencia had talked about an analysis of the CAFR go get questions ready for the February Audit Committee meeting.

Ms. Valencia said she had proposed that the Committee might compile recommendations for the Finance Committee regarding the external audit process.

Ms. Kerr suggested maybe making them to the City Manager.

Ms. Valencia said the Audit Committee ordinance requires that the recommendations go to the Finance Committee.

Ms. Garcia said the auditors present the CAFR to the Finance Committee but not an analysis. The Finance Committee approves the report. The Audit Committee could present an analytical review to the Finance Committee or the City Council.

Ms. Valencia agreed and said that it is two separate items. This will be on the Audit Committee agenda in February.

Ms. Garcia said the Audit Committee could present the recommendations to the Finance Committee at their next meeting.

Ms. Kerr said January 20 is the next Finance Committee meeting and Council meets on January 28. She will invite the financial auditors to the February meeting to discuss the CAFR report.

Ms. Valencia said the Audit Committee would discuss the overall external audit process; the RFP process and the reporting to the Audit Committee.

Ms. Sommer said after the discussion the Audit Committee can determine if there are any recommendations to be made to the Finance Committee. Ms. Valencia agreed.

### **b. Park Bond Audit – Schedule and Status**

The Park Bond auditors met with finance and internal audit in December to begin planning the audit.

They prepared a list of files they needed uploaded in order to begin planning. The files that Finance agreed to upload were not uploaded timely. Ms. Kerr stated that she provided them with files she had received during the RFP process so that they could pick a sample. There are quite a few PBCs (prepared by client) that still need to be uploaded. The auditors have started planning, but are waiting for the final items on the PBC list to be uploaded.

Ms. Kerr said the auditors requested a room starting next Friday so that they could conduct some interviews. Ms. Kerr stated that she thought Ms. Booth, as chair of POSAC should be interviewed. In order to do the audit, they need the final accounting. They will focus on the PBC list for now.

Ms. Garcia said she had to update the schedule to make sure it is in balance and will send that to them by Friday.

Ms. Kerr said she should upload it to the portal.

Ms. Garcia asked Ms. Kerr to make sure to copy Mr. Pino to keep him in the loop.

Ms. Valencia asked if the auditors should have a choice of who to interview.

Ms. Kerr agreed and she would contact Ms. Booth to apprise her of the status of the audit.

Chair de Schweinitz asked if the extension of time for the Park Bond Audit Report was approved by the Finance Committee.

Ms. Garcia agreed. The resolution goes to Council next week.

#### **c. BDD Operations Audits – Schedule and Status**

Ms. Kerr reported no change in status.

Ms. Garcia said she would schedule the entrance conference next month.

#### **d. Lodger's Tax Audit – Schedule and Status (Liza Kerr)**

Ms. Kerr said the status of the Lodger's Tax Audit was on the report provided to the committee, but that it did not include updates that she had received. She stated that she would just read the updates to the committee, and update the database later.

Ms. Kerr stated that the auditors have reported 14 of 20 selected lodgers have responded to their requests. Chelsea from Barraclough has sent letters to the six that didn't respond. Chelsea has completed 11 audits so far. No major problems have emerged except one involving a lodger that advertised on-line but had not paid any lodgers tax. Three audits are currently in progress. A copy of the report from Barraclough is attached to these minutes as an exhibit.

**e. Report from External Audit Subcommittee (Chair de Schweinitz and Marc Tupler)**

Chair de Schweinitz deferred to Ms. Garcia and Mr. Rodriguez.

**6. REVIEW OF FINANCIAL REPORTS FROM CITY**

**a. Financial Reports (Hazelidine Romero and Loretta Valencia)**

Ms. Garcia said she met with Ms. Romero and Ms. Valencia before the holidays to understand what they were looking for which is different than what the Finance Committee wants.

She said the draft quarterly report was before the Committee now. She pointed out which funds were restricted and those funds that were committed. That meant that what was available for budget reallocation is approximately \$89,000.

The report shows the finances broken out into major funds and supplemental funds on page 70-71; next is capital projects that follows page 102-103. Enterprise funds are on CAFR page 25-26 and similar to CAFR pages 133-134 and then internal services on page 150. She said this was a good start based on the CAFR.

The next section is the cash investments portfolio that is reported to the Audit Committee to keep everything together. The investment summary, is done on a monthly basis. That complies with the Audit Committee's request to get the statement on a monthly basis. It is part of the supplementary schedule and follows same format and is shown on CAFR page 191.

The next section is the Bonds & Loans schedule (debt section) and the schedule of outstanding bonds at FY 14.

The next section is the GRT distribution and she didn't get time to add in the last amount. This shows the amount for the FY 14 year, what is pledged, and is broken out by departments. It is a quarterly report and she asked the Audit Committee to give her feedback on it.

Ms. Garcia said the last schedule she developed after the Audit Committee's last discussion to use CAFR report as a tool to follow. She broke out cash as to CAFR. She used audit balances at 6/30/14 and then compared it with budget. This is an overall review of the funds and a summary of what we report on the CAFR.

Ms. Valencia asked if the first quarter was 25% of the budget.

Ms. Garcia agreed. She said there are Budget Adjustment Requests (BARs) in between. If the Committee wanted a comparison with the adjusted budget, she could do that.

Ms. Valencia commented that this is very impressive and information the Committee hasn't had before.

She said she and Ms. Romero talked about the Balance Sheets as well as Statements of Revenue and Expenditures. She asked if Ms. Garcia looked at them.

Ms. Garcia said the Statement of Revenue and Expenses was the last report in the packet but she wasn't sure how the Audit Committee wanted the Balance Sheet.

Ms. Valencia said they would have to study these reports first and see how the Balance Sheet would fit in with our list.

Chair de Schweinitz asked Ms. Valencia and Ms. Romero to study it. And then Mr. Rodriguez would make a report to the Finance Committee.

Ms. Garcia asked the Committee to let her know if there is anything else they wanted. She said she could do it monthly since it is easy for her to run and then summarize on a quarterly basis.

Mr. Rodriguez clarified that his reports represent the first draft and changes might be made. In order to minimize the impact on staff, he requested that all the monthly reports have the same format. Mr. Rodriguez presented a report where each fund is summarized with a projection for the year. He looked back ten years to determine any seasonality of it. That's a common algorithm we see. The departments were very anxious to get this and they are satisfied with it for right now. The new balance is highlighted. He wanted the Committee to give him advice on it.

He said it is tied to cash in the cash report section and then there are analyses with graphs and the Audit Committee might recommend a different type of analysis. In any event, it is vital that the whole City get on one report. What Ms. Garcia provided is a full range of possibilities but we need to have one report that covers it. If we can get it all right in one monthly report, we can all be on the same page.

The report format has to be immediately helpful to the Audit Committee. He understood wanting to dig into her draft but it is frustrating to refer to multiple reports. He asked that the things the Audit Committee wants should be incorporated into the monthly report and perhaps more could be in a quarterly summary report. This report will go to the Finance Committee, City Council, City Departments and the public.

Ms. Kerr said the Audit Committee needs the Lodger's Tax Report and asked if that would be incorporated in this report also.

Mr. Rodriguez said they will do a separate Lodgers' Tax Report and include it in the one report. He asked the Committee to help him get this one report right so it will be useful to everyone.

Ms. Romero asked if Lodgers' Tax will be a monthly report.

Mr. Rodriguez agreed. He stated that Randy Randall explained what CVB and OTAB needed from the Lodger's Tax Report - including what was owed for the month. David Tapia prepares this report and the GRT report.

Mr. Rodriguez pointed out in the General Fund Summary that some of the balances are restricted. He

thought he might take restricted balances out at the beginning to make the report more meaningful.

Ms. Kerr asked if he could start with audited balances and subtract out the restricted balances.

Mr. Rodriguez agreed. It is not a carry forward but an obligation, escrow, abatement, etc. He asked the Committee to please weigh in on it all. The Council has full authority but this will help them understand where the City is financially.

Ms. Valencia asked if he had found any surprises on where the city is now.

Mr. Rodriguez said he did. And it always has to tie back to cash.

Ms. Valencia said she would go through the packet with Ms. Romero and bring a report next month.

Ms. Sommer asked if the Finance Committee have received a copy of his report.

Mr. Rodriguez agreed and said they made no changes.

Ms. Garcia said it was passed out at the meeting toward the end of the Finance Committee Meeting so they did not have time to review it in advance.

Ms. Sommer asked Mr. Rodriguez if he was saying there are \$3 million in obligations that are not budgeted.

Ms. Garcia clarified that if services were rendered, whether in the budget or not, it is a service rendered. It was not paid last year so it is reported as an expenditure at June 30 and the City issues a check so that it does not affect budget. She reminded the Committee that the escrow was different.

Mr. Rodriguez asked for the Audit Committee's advice on how to treat beginning balance in the report. There will be a report every month so changes are appreciated as soon as possible.

Ms. Romero suggested it would be reviewed in about a week and a half and then make a decision.

**Chair de Schweinitz moved to approve the Financial Report format. Ms. Romero seconded the motion and it passed by unanimous voice vote.**

**b. Update from Finance Director (Oscar Rodriguez)**

These were discussed above.

Mr. Rodriguez excused himself from the meeting at this time.

**7. INTERNAL AUDIT MATTERS (Liza Kerr)**

**a. Review of Status of Internal Audit Reports**  
**• Update on Tracking of Findings**

Ms. Kerr said the City has fewer open audit findings (from 83 down to 75). This is due to some of the CAFR findings being resolved. The report showing the open findings is included in the packet. The number of open findings will come down further as she works on it. She recalled there were 220 open findings when the findings database was originally created in approximately August of 2014.

Ms. Valencia asked, now that the Lodgers' Tax audit is complete, if it is safe to say that open findings from years 2011, 2012, and 2013 are cleared up.

Ms. Kerr explained that the findings from the previous year are not automatically cleared during the current year audit as new lodgers are selected each year. Unless there is a significant problem, the same lodger is not selected from year to year. Two or three lodgers were re-audited this year. She has sent some emails to Mr. (David) Tapia regarding clearing the remaining open Lodger's Tax Findings.

Ms. Garcia asked to be copied on any emails and Ms. Kerr agreed to do that.

Chair de Schweinitz asked if the findings were with individual lodgers. Ms. Kerr agreed and stated that Mr. Tapia needs to follow up with Legal in order to close some of the findings.

Ms. Kerr said they also needed a document to show where findings were signed off.

Ms. Garcia agreed to design a form for it.

Ms. Garcia added that the BDD construction audit is now closed. The City has no control over Civic Housing Authority so we can't track that. They are no longer a component of the City.

Ms. Kerr asked if she should not track them anymore.

Chair de Schweinitz noted that Council appoints the Board so there is a strong legal tie.

Ms. Garcia said their report is on the State Auditor's web site and she had a copy of it.

Chair de Schweinitz recalled the Committee made a distinction on STOP and False Alarm reports.

Ms. Kerr said it was the way the City was reporting revenues. The findings are separate and will be tracked separately. We might be switching vendors for the false alarm program and she would follow up on that.

**b. ITT Follow-Up Audit – Schedule and Status**

Ms. Kerr said she met with Renee Martinez yesterday. She told Ms. Martinez that the ITT audit was

put on hold because of the PCI issue and the Fraud, Waste, and Abuse Hotline which are taking a lot of her time. She noted that 8 findings were listed in her previous report; however, many findings were grouped into the 8 findings. If she had listed the findings separately there would have been 25 findings. Many of these findings are cleared and the follow up report should be available soon.

**c. Public Utilities Audit – Schedule and Status**

Ms. Kerr said the Public Utilities Audit is on hold for the same reasons. It will be completed after the ITT follow-up audit is finished.

**d. Fraud, Waste and Abuse Hotline – Schedule and Status**

Ms. Kerr said this should also be completed soon. The final meeting with the implementation team is tomorrow. She is putting together a final time line for the City Manager that will include everything. Everybody is finished with their part except her, as she still needs to complete a training module. We are on schedule with it.

Chair de Schweinitz recalled there was a role Ms. Sommer might play and he asked if that got worked out. Ms. Sommer agreed.

Ms. Valencia asked if the calls would come through Ms. Kerr.

Ms. Kerr agreed. She said Sandi Perez (HR) will have oversight over all of that but she wouldn't be able to change anything. All HR related issues are automatically assigned to Mary Tapia, from HR. Remaining issues come to Ms. Kerr.

Ms. Kerr said she and Ms. Tapia are able to make updates in the system including adding comments or notes regarding the case, but that the initial report filed by the employee cannot be changed. Reports not filed by a City employee will be routed to Constituent Services.

Ms. Sommer thought maybe all reports had to go to HR.

Ms. Romero pointed out that some will be anonymous reports.

**e. General Information**

Ms. Kerr said this ties in with unfinished business.

**f. Report of Internal Audit Subcommittee (Hazelidine Romero and Cheryl Sommer)**

**This was already discussed.**

## **8. UNFINISHED BUSINESS**

### **a. Inspector General's Office**

Ms. Kerr said Melissa Byers is the legislative liaison with the City. Ms. Byers mentioned that she is drafting a resolution to hire a forensic auditor. This resolution is sponsored by Councilor Maestas. Councilor Ives has expressed an interest in being a co-sponsor.

Chair de Schweinitz said Ms. Byers also mentioned this to him. This resolution is in line with what Ms. Kerr would like to have happen in Internal Audit.

Ms. Garcia noted that City Council is pushing the Living Wage and piggy-backing on what the State is doing.

Ms. Kerr said that hiring a forensic auditor would allow the City to assess the needs for a full blown Inspector General's Office. She had proposed they just start with hiring a forensic auditor and if things get busier move to a full-blown department.

### **b. PCI Issue**

Ms. Kerr said she got the policy that Ms. Garcia sent to her and noted several things were highlighted in yellow in the policy.

Ms. Garcia clarified that the yellow highlight has a lot to do with ITT's requirements.

Chair de Schweinitz asked if they should leave the PCI issue on the agenda. Ms. Kerr agreed. Once completed, the policy should go to those who handle cash.

Ms. Garcia said right now they are shredding all of the documents and then will look at helping the utility department, working backward and keeping track of what they are doing. Procedures might be different among the various departments.

Ms. Sommer asked if they were shredding the credit card receipts.

Ms. Garcia said no. They were shredding attachments to the receipts.

## **9. NEW BUSINESS**

### **a. Meeting Schedule for 2015**

**Chair de Schweinitz moved to adopt the 2015 meeting schedule as proposed. Ms. Romero seconded the motion and it passed by unanimous voice vote.**

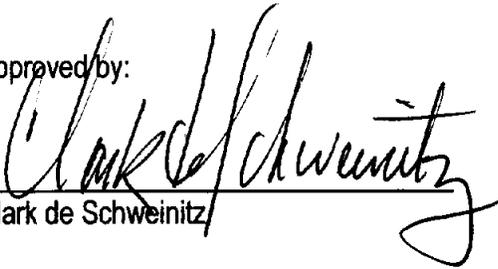
**10. NEXT MEETING: February 4, 2015**

**11. ADJOURNMENT**

**Ms. Sommer moved to adjourn the meeting. Ms. Romero seconded the motion and it passed by unanimous voice vote.**

The meeting of the Audit Committee was adjourned at 3:45 p.m.

Approved by:

  
Clark de Schweinitz

Submitted by:

  
Carl Boaz for Carl G. Boaz, Inc.

**CITY OF SANTA FE**  
**FISCAL YEAR-TO-DATE FINANCIAL PERFORMANCE REPORT**  
As of September 30, 2014

**January 14, 2015**

## FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

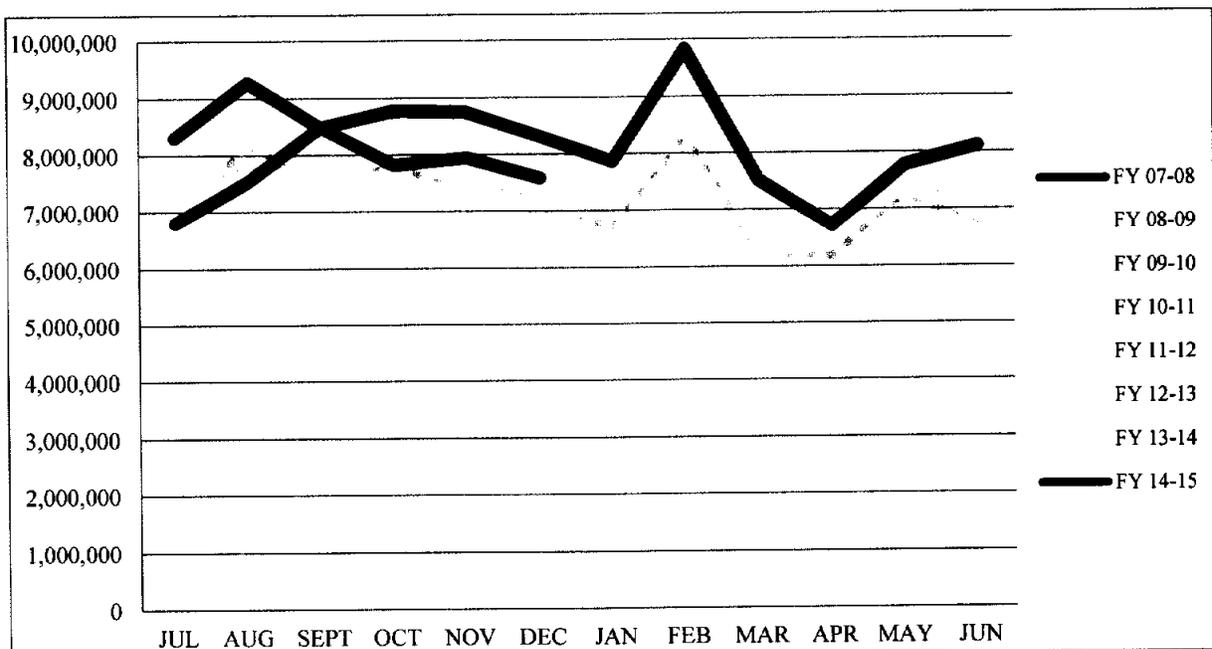
The following report is a summary of financial results for the City. It provides summarized information on how the City's financial sources and uses have performed to date by major categories. Significant financial developments and budget variances are highlighted and explained. The report also includes a projection of revenues and expenditures to the end of the fiscal year based on the rate of activity already realized.

### Finance Director's Highlights

At the end of the first quarter, the City's financial performance appears to be on course with the FY 2014-2015 Budget Plan. Expenditures are occurring within the limits authorized by the City Council, and revenues are coming in at the expected levels. The experience year-to-date has brought no major development that would indicate a significant unanticipated shortfall. Looking forward, there are a number of points that staff will be monitoring:

- Prior year General Fund obligations and escrows continued from FY 2013-2014 amounted to \$3,079,917. This amount is reported as cash, but it is already committed and unavailable to be spent in the current fiscal year exercise. After accounting for this amount, the resulting ending balance exceeds the state-mandated 30-day or 1/12 minimum reserve by \$89,046, or less than 0.1%.
- Revenue figures show a significant increase above budgeted projections in the early months of FY 2014-2015 (August & September) due to the General Obligation bond issue that had not been incorporated in the original FY 2014-2015 budget.
- Gross Receipts Tax, the largest revenue source overall and the General Fund's primary support, is projected to come in within 1% of budget. This continues a clear pattern of a significantly lower monthly stream for this revenue source in comparison to pre-recession levels, after correcting for inflation. With the current GRT revenues consistently running more than a \$1 million below FY 2007-2008 each month, it appears that an important structural change has taken place with this critical revenue source. See chart below.

**Y-T-D Gross Receipts Tax Revenue Comparison with Prior Years:  
\$'s on 2014 Value Basis (Corrected at 1.7% Average Annual Inflation)**



# FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

## ALL FUNDS - OPERATING BUDGET SUMMARY & PROJECTIONS

DESCRIPTION	FISCAL YEAR 2013/2014 ACTUAL	FISCAL YEAR 2014/2015				
		APPROVED BUDGET	AMENDED BUDGET	YEAR TO DATE*	PROJECTED YEAR-END	PROJECTED VARIANCE
<b>BEGINNING BALANCE</b>	<b>155,378,212</b>	<b>146,227,772</b>	<b>146,227,772</b>	<b>146,227,772</b>	<b>146,227,772</b>	
<i>Revenues:</i>						
Gross Receipts Tax	95,725,848	97,244,078	97,244,078	24,811,317	96,288,652	-1%
Property Tax	9,251,086	8,225,005	9,595,713	299,401	9,743,299	2%
Lodgers' Tax	8,376,475	8,000,000	8,000,000	3,107,014	8,582,459	7%
Other Taxes	4,938,789	5,116,152	5,116,152	757,924	6,266,089	22%
Licenses & Permits	2,378,207	2,641,500	2,641,500	606,090	2,428,243	-8%
Ambulance Fees	3,511,498	2,000,000	2,000,000	270,725	1,246,554	-38%
Insurance Premiums	24,993,908	27,522,846	27,522,846	6,414,914	27,218,818	-1%
Parking Fees	3,927,368	4,392,963	4,392,963	1,150,851	3,908,761	-11%
Recreation Fees	3,247,009	3,356,843	3,356,843	758,405	3,062,993	-9%
Solid Waste Fees	18,034,108	18,206,951	18,206,951	3,698,506	17,107,573	-6%
Wastewater Fees	11,000,820	11,327,400	11,327,400	1,907,415	11,476,558	1%
Water Fees	34,511,650	38,365,611	38,398,472	6,959,875	38,472,669	0%
Other Fees/Services	22,239,989	15,713,920	15,646,420	3,156,374	16,379,963	5%
Fines & Forfeitures	1,724,194	2,002,350	2,002,350	357,611	1,391,095	-31%
Miscellaneous Revenues	17,788,118	5,654,898	15,199,041	28,865,031	33,575,511	121%
Interest on Investments	977,130	776,013	776,013	19,672	822,326	6%
State Grants	2,906,658	5,757,225	2,285,605	865,204	2,285,605	0%
Federal Grants	6,157,366	3,975,232	5,696,499	294,364	5,696,499	0%
SF County/Other Grants	2,759,589	6,120,514	6,859,136	5	6,859,136	0%
Transfers In	60,913,862	54,230,413	58,942,535	14,801,464	58,942,535	0%
<b>Subtotal - Revenues</b>	<b>335,363,675</b>	<b>320,629,914</b>	<b>335,210,517</b>	<b>99,102,160</b>	<b>351,755,337</b>	<b>5%</b>
<b>TOTAL RESOURCES</b>	<b>490,741,887</b>	<b>466,857,686</b>	<b>481,438,289</b>	<b>245,329,932</b>	<b>497,983,109</b>	
<i>Expenditures:</i>						
Salaries	69,868,698	74,322,442	72,468,821	14,886,388	70,895,600	-2%
Benefits	34,421,888	36,901,786	35,832,650	7,929,549	34,527,702	-4%
Contractual Services	20,956,652	22,768,812	25,702,750	13,424,535	18,898,937	-26%
Utilities	11,164,646	13,415,660	11,787,806	7,060,794	10,437,649	-11%
Repairs & Maintenance	4,115,112	5,836,753	5,480,374	2,488,476	4,272,544	-22%
Supplies	8,318,764	10,138,885	9,782,850	3,019,395	7,917,652	-19%
Insurance	28,167,219	32,355,629	32,307,914	9,776,790	29,044,711	-10%
Other Operating	21,503,186	18,605,477	18,994,203	6,507,641	17,374,307	-9%
Capital Purchases	5,683,446	8,654,024	13,156,060	11,200,446	10,572,207	-20%
Land & Building	11,976,090	8,900	1,059,607	773,384	889,411	-16%
Debt Service-Principal	22,943,220	20,291,015	20,291,015	1,949,000	20,291,015	0%
Debt Service-Interest	16,854,003	16,248,036	16,248,036	694,365	16,248,036	0%
Transfers Out	88,541,191	66,598,203	73,090,380	18,507,337	73,090,380	0%
<b>TOTAL EXPENDITURES</b>	<b>344,514,115</b>	<b>326,145,622</b>	<b>336,202,466</b>	<b>98,218,099</b>	<b>314,460,152</b>	<b>-6%</b>
<b>ENDING BALANCE</b>	<b>146,227,772</b>	<b>140,712,064</b>	<b>145,235,823</b>	<b>147,111,833</b>	<b>183,522,957</b>	

\*includes year-to-date actuals plus encumbrances; excludes CIP funds

# FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

## GENERAL FUND SUMMARY

DESCRIPTION	FISCAL YEAR	FISCAL YEAR 2014/2015				
	2013/2014 ACTUAL	APPROVED BUDGET	AMENDED BUDGET	YEAR TO DATE*	PROJECTED YEAR-END	PROJECTED VARIANCE
<b>BEGINNING BALANCE</b>	<b>8,121,688</b>	<b>9,305,512</b>	<b>9,305,512</b>	<b>9,305,512</b>	<b>9,305,512</b>	
<i>Revenues:</i>						
Gross Receipts Tax	52,621,883	53,836,678	53,836,678	13,599,625	53,076,545	-1.41%
Property Tax	3,288,358	3,262,577	3,464,591	110,316	3,617,122	4.40%
Franchise Tax	2,873,554	3,145,000	3,145,000	258,807	3,739,502	18.90%
Other Taxes	468,660	490,000	490,000	122,754	639,731	30.56%
Licenses & Permits	2,346,669	2,628,000	2,628,000	598,130	2,389,702	-9.07%
Ambulance Fees	3,511,498	2,000,000	2,000,000	270,725	1,246,554	-37.67%
Planning/Land Use Fees	207,451	271,400	203,900	56,323	193,869	-4.92%
Recreation Fees	467,169	490,000	490,000	117,397	416,264	-15.05%
Reimbursed Expenditures	5,944,541	5,397,995	5,397,995	1,316,158	5,397,995	0.00%
Other Fees/Services	206,804	235,800	235,800	34,469	174,379	-26.05%
Fines & Forfeitures	506,527	544,700	544,700	124,085	521,929	-4.18%
Miscellaneous Revenues	62,904	149,000	149,000	5,424	114,794	-22.96%
Interest on Investments	49,918	29,038	29,038	-	39,347	35.50%
State/Other Grants	73,578	-	1,600	7,825	5	-99.69%
Transfers In	3,155,921	3,291,762	3,291,762	860,441	3,291,762	0.00%
<b>Subtotal - Revenues</b>	<b>75,785,437</b>	<b>75,771,950</b>	<b>75,908,064</b>	<b>17,482,479</b>	<b>74,859,499</b>	<b>-1.38%</b>
<b>TOTAL RESOURCES</b>	<b>83,907,125</b>	<b>85,077,462</b>	<b>85,213,576</b>	<b>26,787,991</b>	<b>84,165,011</b>	
<i>Expenditures:</i>						
Housing & Community						
Development Department	1,188,575	1,295,819	1,398,325	560,575	1,168,875	-16.41%
Community Services Department:						
-Administration Division	424,594	593,537	660,501	417,523	542,659	-17.84%
-Library Division	2,586,901	2,603,177	2,603,203	756,327	2,523,811	-3.05%
-Senior Services Division	2,224,573	2,374,548	2,374,548	593,637	2,374,548	0.00%
-Youth & Family Division	675,405	754,120	754,216	190,099	756,118	0.25%
Finance Department	5,551,101	3,986,326	3,992,931	984,651	3,806,996	-4.66%
Fire Department	14,829,280	14,614,959	14,614,959	4,140,264	15,212,501	4.09%
General Government	5,568,378	5,547,392	5,720,167	1,585,469	5,354,589	-6.39%
Human Resources Department	834,723	831,127	831,127	234,104	877,239	5.55%
Information Technology and						
Telecommunications Department	3,198,547	3,349,676	3,418,088	1,257,478	3,218,473	-5.84%
Land Use Department	3,811,855	4,049,442	4,050,288	880,105	3,889,695	-3.96%
Police Department	20,392,955	22,977,918	22,989,528	5,344,826	21,465,568	-6.63%
Public Utilities Department	147,121	299,723	299,723	56,816	272,501	-9.08%
Public Works Department:						
-Administration Division	82,565	31,625	31,625	12,222	34,738	9.84%
-Facilities Maintenance Division	2,689,873	2,615,200	2,611,448	762,785	2,547,936	-2.43%
-Parks, Trails & Watershed Division	5,221,566	5,956,498	5,998,839	1,531,244	5,859,349	-2.33%
-Recreation Division	2,285,419	2,596,169	2,600,819	799,353	2,490,442	-4.24%
-Streets & Drainage Division	422,654	496,926	496,926	97,737	454,517	-8.53%
-Traffic Engineering Division	2,465,529	2,566,274	2,566,770	1,252,775	2,256,238	-12.10%
<b>TOTAL EXPENDITURES</b>	<b>74,601,613</b>	<b>77,540,456</b>	<b>78,014,031</b>	<b>21,457,990</b>	<b>75,106,792</b>	<b>-3.73%</b>
<b>ENDING BALANCE</b>	<b>9,305,512</b>	<b>7,537,006</b>	<b>7,199,545</b>	<b>5,330,001</b>	<b>9,058,219</b>	
<i>City Council-Mandated Minimum General Fund Balance †</i>	<i>6,136,549</i>	<i>6,050,312</i>	<i>6,087,282</i>		<i>6,087,282</i>	
<i>General Fund Ending Balance - Equivalent # Days of Operation</i>	<i>46</i>	<i>38</i>	<i>36</i>		<i>47</i>	

\*includes year-to-date actuals plus encumbrances

†minimum balance defined as 1/12 budgeted annual General Fund expenditures excluding transfers (30 days)

**FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014**

**City of Santa Fe  
First Quarter Cash Balance Comparisons**

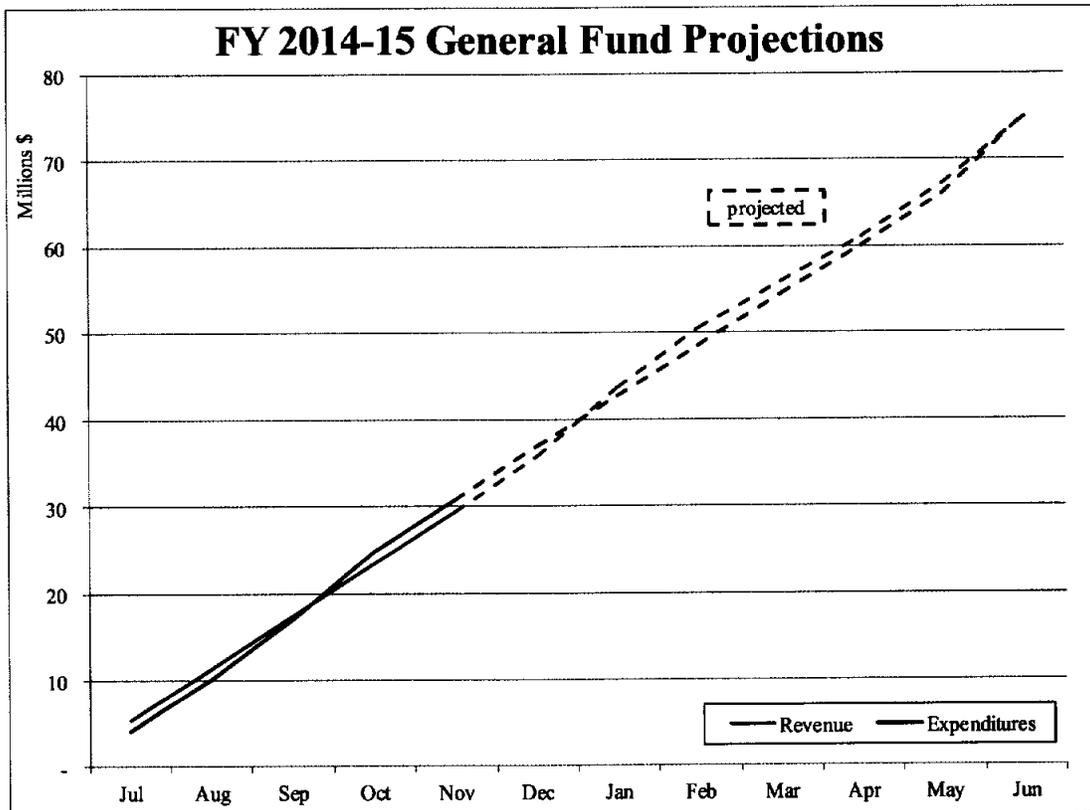
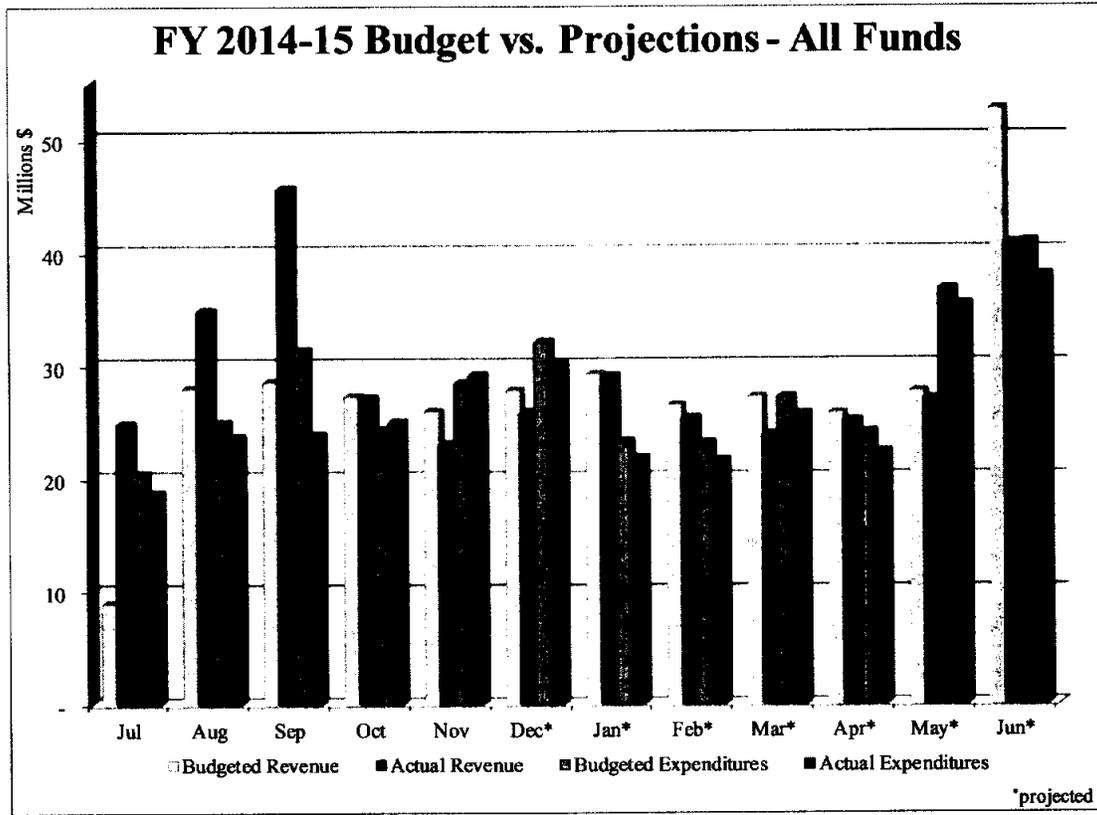
<b>Fund Type</b>	<b>Type of Account</b>	<b>Audit Cash Balance 06-30-2014</b>	<b>Restricted State Mandated *minimum balance'</b>	<b>Restricted for Debt Payment/ Actuarial Reserve/ miscellaneous</b>	<b>Committed- Accts Payable &amp; Escrows</b>	<b>Total Cash Available 06-30-2014</b>	<b>Cash Balance General Ledger 09-30-2014</b>
<b>Major Government Funds</b>							
	<b>GEN - General Fund</b>	<b>9,305,512</b>	<b>6,136,549</b>		<b>3,079,917</b>	<b>89,846</b>	<b>7,347,609</b>
	<b>GRT - 1/2% Gross Receipts Tax</b>	<b>2,356,377</b>	<b>-</b>	<b>0</b>	<b>33,574</b>	<b>2,322,803</b>	<b>2,310,957</b>
	<b>DBT - Debt Service Funds</b>	<b>5,144,335</b>	<b>-</b>	<b>3,509,669</b>	<b>40,015</b>	<b>1,594,651</b>	<b>29,336,830</b>
<b>Special Revenue Government Funds</b>							
<b>General Government</b>							
	CAP - Capital Equipment Reserve	129,598			4,352	125,246	122,286
	MTG - Mortgage Refund Residual	8,361			-	8,361	8,373
	FEE - Franchise Fee	1,938			8,137	(6,199)	(24,635)
	LNS - Economic Deveopment	31,962			31,275	687	(133,486)
	LDG - Lodger's Tax Funds	2,983,884			558,641	2,425,243	3,884,808
	SPL - Other Special Revenue Funds	451,541				451,541	483,387
	SFB - Santa Fe Business Incubator	32,937				32,937	32,988
	GRT - 1/2% Gross Receipts Tax	1,298,770				1,298,770	1,460,027
	CHD - Child Care Center	0				-	(1,282)
<b>Public Safety</b>							
	ANM - Animal Services	147,189			323	146,866	153,567
	EMG - Emergency Services Funds	717,277			5,203	712,074	1,146,440
	ENV - Environmental Services	180,932			0	180,932	52,805
	LAW - Law Enforcement Grants	2,249,599			125,088	2,124,511	2,449,801
	HOS - Affordable Housing Prog	(0)				(0)	(0)
<b>Public Works</b>							
	CON - Resource Conservation	1,810				1,810	1,810
	DRN - City Drainage Projects	25,736			5,110	20,626	22,766
	IFP - Impact Fee Projects	1,481,147			0	1,481,147	1,635,915
	TRN - Transportation Grants	219,406			5,315	214,091	191,362
<b>Community Development</b>							
	COM - Community Development Grz	1,032,982			60,049	972,933	1,228,262
	SEN - Senior Grants	184,358			9,105	175,253	52,841
<b>Culture and Recreation</b>							
	HIS - Historic Preservation Grants	157,639			-	157,639	161,697
	LIB - Library Grants	401,177	0	250,000	60,250	90,927	430,966
	NEA - NEA Grant	(77)				(77)	7,423
	PLA - Plaza Use Fund	96,162				96,162	114,186
	PUB - Public Facilities Purchases	56,262				56,262	56,349
	QUA - Quality of Life Project	141,426			7,705	133,721	169,062
	REC - Recreation Grants	846,282			121,318	724,964	755,618
	TEA - Land Development	1,572,971			0	1,572,971	1,575,045
	SRL - Special Recreation League	130,102			1,029	129,073	127,465
<b>Total Special Revenue funds</b>		<b>14,581,371</b>	<b>0</b>	<b>250,000</b>	<b>1,002,900</b>	<b>13,328,471</b>	<b>16,038,380</b>

## FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

Fund Type	Type of Account	Audit Cash Balance 06-30-2014	Restricted State Mandated *minimum balance'	Restricted for Debt Payment/ Actuarial Reserve/ miscellaneous	Committed- Accts Payable & Escrows	Total Cash Available 06-30-2014	Cash Balance General Ledger 09-30-2014
<b>Capital Projects Government Funds</b>							
General Government							
	CIP - CIP Re-allocation	181,433			-	181,433	202,420
	CON - Resource Conservation	2,505,509			-	2,505,509	2,500,800
	RNV - Building Renovation Projects	291,283			67,815	223,468	676,619
	PRJ - Other CIP	(512,948)			-	(512,948)	(512,948)
Public Works							
	ARL - Beautif. of Major Arterials	106,715			5,395	101,320	63,022
	BND - Bond Aquisition Funds	79,494			-	79,494	79,494
	DRN - City Drainage Projects	134,366			4,125	130,241	127,177
	PAV - City Paving Projects	3,831,198			391,416	3,439,782	3,282,684
	RVR - Santa Fe River Channel	32,507				32,507	32,507
	SIG - City Signalization Projects	406,011			77,670	328,341	235,285
	STR - City Street Constr. Projects	3,530,931			14,818	3,516,113	3,464,491
	WLK - City Sidewalk Projects	508,785			134	508,651	401,811
	ZIA - Zia Road Street Lighting	151,301			-	151,301	142,746
Community Development							
	HOS - Affordable Housing Program	1,000				1,000	1,000
	PUC - Public Care Facilities	1,687,156				1,687,156	1,678,025
Culture and Recreation							
	ART - Art for CIP Projects	339,984			17,018	322,966	302,156
	PRK - City Parks Imprvmt.	9,853,803			724,839	9,128,964	7,765,732
	SPC - Open Space Acquisition	146,307			-	146,307	246,345
	LIB - Library Grants	57,119			-	57,119	39,560
<b>Total Capital Projects Funds</b>		<b>23,331,953</b>	<b>0</b>	<b>0</b>	<b>1,303,230</b>	<b>22,028,723</b>	<b>20,724,731</b>
<b>Enterprise Funds</b>							
	WWT - Wastewater Enterprise	20,646,606	180,312	206,292	673,603	19,586,399	21,782,262
	WTR - Water Enterprise	90,334,614	-	6,017,797	2,337,114	81,979,703	98,466,559
	SLD - Solid Waste Management	6,849,406	171,616	108,990	70,505	6,498,295	6,965,540
	UTL - Utilities Administration	3,676,216	-	-	0	3,676,216	2,962,610
	RRL - Railyard Properties	972,392	-	118,386	104,426	749,580	1,138,619
	SWY - Santa Fe Convention Enterpr	3,126,762	-	49,366	475,489	2,601,907	4,443,330
	CSF - College of Santa Fe	2,160,852			0	2,160,852	2,738,170
	MUN - Municipal Recreation Comple	-841,334			34,132	(875,466)	(386,507)
	PAR - Parking Enterprise	1,216,488			9,932	1,206,556	1,417,689
	BUS - Transit Bus Enterprise	4,059,993			120,939	3,939,054	6,969,827
	AIR - Airport Enterprise	-92,036			119	(92,155)	(421,298)
	GCC - Genoveva Chavez Community	1,684,691			117,928	1,566,763	1,600,931
<b>Total Enterprise Funds</b>		<b>133,794,650</b>	<b>351,928</b>	<b>6,500,831</b>	<b>3,944,187</b>	<b>122,997,704</b>	<b>147,677,731</b>
<b>Internal Service Funds</b>							
	RSK - Risk Management	2,288,404		2,167,549	69,726	51,129	1,134,185
	SFH - Santa Fe Health/dental	5,776,720		2,465,974	563,959	2,746,787	4,954,761
	WRK - Workers Compensation	5,456,164		4,134,729	8,800	1,312,635	5,540,518
	SLB - AFSCME Sick Leave Bank	214,690				214,690	200,584
	FUL - Fire Union Sick Leave Bank	0				-	(7,401)
	NUL - Non Union Sick Leave Bank	0				-	(363)
	PUL - Police Union Sick Leave Bank	0				-	(1,255)
<b>Total Internal Service Funds</b>		<b>13,735,978</b>	<b>0</b>	<b>8,768,252</b>	<b>642,485</b>	<b>4,325,241</b>	<b>11,711,310</b>
<b>Overall Totals</b>		<b>202,250,176</b>	<b>6,488,477</b>	<b>19,028,752</b>	<b>10,046,308</b>	<b>166,686,639</b>	<b>23,651,445</b>

# FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

## ANALYSIS



## City of Santa Fe First Quarter Cash Balance Comparisons

Fund Type	Type of Account	Audit Cash Balance 06-30-2014	Restricted State Mandated	Restricted for Debt Payment or miscellaneous	Committed	Total Cash Available 06-30-2014	Cash Balance General Ledger 09-30-2014
<b>Major Government Funds</b>							
	GEN - General Fund	9,305,511.52	6,138,549.00		1,321,423.00	1,847,533.52	7,837,933.00
	GRT - 1/2% Gross Receipts Tax	2,356,377.43	0.00	0.00	33,574.00	2,322,809.43	2,319,857.72
	DBT - Debt Service Funds	5,144,335.10	0.00	3,509,669.00	15.00	1,634,661.10	2,634,661.10
<b>Special Revenue Government Funds</b>							
General Government							
	CAP - Capital Equipment Reserve	129,597.53				129,597.53	122,286.08
	MTG - Mortgage Refund Residual	8,360.50		0.00		8,360.50	8,373.29
	FEE - Franchise Fee	1,938.33				1,938.33	-24,634.84
	LNS - Land Sale	31,961.79				31,961.79	-133,485.94
	LDG - Lodger's Tax Funds	2,983,883.67				2,983,883.67	3,884,807.54
	SPL - Other Special Revenue Funds	451,540.89				451,540.89	483,387.18
	SFB - Santa Fe Business Incubator	32,937.41				32,937.41	32,988.23
	GRT - 1/2% Gross Receipts Tax	1,298,769.86				1,298,769.86	1,460,027.09
	CHD - Child Care Center	0.00				0.00	-1,281.92
Public Safety							
	LAW - Law Enforcement Grants	2,249,599.22				2,249,599.22	2,449,800.65
	ANM - Animal Services	147,189.00				147,189.00	153,567.39
	EMG - Emergency Services Funds	717,277.46				717,277.46	1,146,440.24
	ENV - Environmental Services	180,932.12				180,932.12	52,804.67
	HOS - Affordable Housing Program	-0.44				-0.44	-0.44
Public Works							
	CON - Resource Conservation	1,810.29				1,810.29	1,810.29
	DRN - City Drainage Projects	25,736.35				25,736.35	22,766.31
	TRN - Transportation Grants	219,406.03				219,406.03	191,361.63
	IFP - Impact Fee Projects	1,481,146.51				1,481,146.51	1,635,914.74
Community Development							
	COM - Community Development Gran	1,032,982.11				1,032,982.11	1,228,262.20
	SEN - Senior Grants	184,358.09				184,358.09	52,840.77
	HIS - Historic Preservation Grants	157,639.35				157,639.35	161,697.18
	LIB - Library Grants	401,177.43	250,000.00			151,177.43	430,966.01
	NEA - NEA Grant	-77.45				-77.45	7,422.55
	PLA - Plaza Use Fund	96,162.48				96,162.48	114,186.32
	PUB - Public Facilities Purchases	56,261.80				56,261.80	56,348.60
	QUA - Quality of Life Project	141,425.67				141,425.67	169,061.75
	REC - Recreation Grants	846,282.12				846,282.12	755,617.67
	TEA - Tierra Contenta	1,572,971.02				1,572,971.02	1,575,044.56
	SRL - Special Recreation League	130,102.17				130,102.17	127,464.74
<b>Total Special Revenue funds</b>		<b>14,551,371.31</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,551,371.31</b>	<b>14,551,371.31</b>

Fund Type	Type of Account	Audit Cash Balance 06-30-2014	Restricted State Mandated	Restricted for Debt Payment or miscellaneous	Committed	Total Cash Available 06-30-2014	Cash Balance General Ledger 09 30-2014
<b>Capital Projects Government Funds</b>							
General Government							
	CIP - CIP Re-allocation	181,432.81				181,432.81	202,420.18
	CON - Resource Conservation	2,505,509.49				2,505,509.49	2,500,800.34
	RNV - Building Renovation Projects	291,282.73				291,282.73	676,619.03
	PRJ - Other CIP	-512,948.05				-512,948.05	-512,948.06
Public Works							
	ARL - Beautif. of Major Arterials	106,714.97				106,714.97	63,022.30
	BND - Bond Aquisition Funds	79,493.97				79,493.97	79,493.97
	DRN - City Drainage Projects	134,365.81				134,365.81	127,177.25
	PAV - City Paving Projects	3,831,198.06				3,831,198.06	3,282,684.21
	RVR - Santa Fe River Channel	32,507.17				32,507.17	32,507.17
	SIG - City Signalization Projects	406,011.49				406,011.49	235,284.90
	STR - City Street Constr. Projects	3,530,930.91				3,530,930.91	3,464,491.37
	WLK - City Sidewalk Projects	508,784.79				508,784.79	401,810.91
	ZIA - Zia Road Street Lighting	151,301.32				151,301.32	142,746.27
Community Development							
	HOS - Affordable Housing Program	1,000.32				1,000.32	1,000.32
	PUC - Public Care Facilities	1,687,155.89				1,687,155.89	1,678,025.06
Culture and Recreation							
	ART - Art for CIP Projects	339,983.52				339,983.52	302,156.19
	PRK - City Parks Imprvmt.	9,853,802.55				9,853,802.55	7,765,731.95
	SPC - Open Space Acquistion	146,306.60				146,306.60	246,344.73
	LIB - Library Grants	57,118.63				57,118.63	39,560.28
<b>Total Capital Projects Funds</b>		<b>23,331,852.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,331,852.98</b>	<b>16,723,126.37</b>
<b>Enterprise Funds</b>							
	WWT - Wastewater Enterprise	20,646,606.21	180,312.00	206,292.00		20,260,002.21	21,782,262.29
	WTR - Water Company Enterprise	90,334,613.78	0.00	6,017,797.00		84,316,816.78	98,466,558.86
	SLD - Solid Waste Management	6,849,405.55	171,616.00	108,990.00		6,568,799.55	6,965,539.94
	UTL - Utilities Administration	3,676,216.25	0.00			3,676,216.25	2,962,609.62
	RRL - Railyard Properties	972,391.92	0.00	118,386.00		854,005.92	1,138,618.82
	SWY - Santa Fe Convention Enterpri:	3,126,762.32	0.00	49,366.00		3,077,396.32	4,443,329.89
	CSF - College of Santa Fe	2,160,852.08				2,160,852.08	2,738,170.42
	MUN - Municipal Recreation Complex	(841,334.16)				-841,334.16	-386,506.70
	PAR - Parking Enterprise	1,216,488.38				1,216,488.38	1,417,688.73
	BUS - Transit Bus Enterprise	4,059,993.14				4,059,993.14	6,969,826.50
	AIR - Airport Enterprise	(92,036.43)				-92,036.43	-421,298.14
	GCC - Geneva Chavez Community	1,684,690.82				1,684,690.82	1,600,931.16
<b>Total Enterprise Funds</b>		<b>133,794,648.85</b>	<b>351,928.00</b>	<b>6,500,631.00</b>	<b>0.00</b>	<b>129,046,999.85</b>	<b>147,731,955.95</b>
<b>Internal Service Funds</b>							
	RSK - Risk Management	2,288,404.10					1,134,185.28
	SFD - Santa Fe Dental	(134,811.00)					-203,404.31
	SFH - Santa Fe Health	5,911,530.90					5,158,164.84
	WRK - Workers Compensation	5,456,164.45					5,540,518.49
	SLB - AFSCME Sick Leave Bank	214,689.71					200,584.02
	FUL - Fire Union Sick Leave Bank						-7,401.04
	NUL - Non Union Sick Leave Bank						-362.85
	PUL - Police Union Sick Leave Bank						-1,254.82
<b>Total Internal Service Funds</b>		<b>13,735,978.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,123,980.11</b>
<b>Overall Totals</b>		<b>202,250,176.36</b>	<b>6,736,477.00</b>	<b>10,010,500.00</b>	<b>1,355,012.00</b>	<b>170,410,209.20</b>	<b>236,281,464.74</b>

# City of Santa Fe

## First Quarter Budget Vs. Actual Comparisons

### With June 30, 2014 Budget And Actual Comparisons (Audit)

Fund Type	Type of Account	Includes Transfers	Audit		Budget Amount 06/30/2015	1st Quarter Budget	Revenue		Variance Budget Vs Actual Positive (Negative)
			General Ledger 06/30/2014	Budget Amount 06/30/2014			General Ledger 09/30/2014	Budget	
<b>Major Government Funds</b>									
GEN - General Fund		Revenue	0.00				-565,977.09		
GEN - General Fund		Expenditures	-69,590,014.95	-76,241,318.00	-76,866,304.00	-19,216,576.00	-18,063,034.60	-1,153,541.40	
			68,415,690.05	73,934,323.00	79,002,211.00	19,750,552.75	78,014,031.00	-58,263,478.25	
DBT - Debt Service Funds		Revenue	-26,852,397.74	-25,595,281.00	-20,791,840.00	-5,197,960.00	-27,347,083.94	22,149,123.94	
DBT - Debt Service Funds		Expenditures	26,470,441.06	26,364,932.00	38,641,624.00	9,660,406.00	14,900,459.00	-5,240,053.00	
GRT - 1/2% Gross Receipts Tax		Revenue	-17,577,192.75	-17,753,243.00	-17,596,083.00	-4,399,020.75	-4,540,284.72	141,263.97	
GRT - 1/2% Gross Receipts Tax		Expenditures	17,741,256.54	17,639,125.00	16,988,512.00	4,247,128.00	16,988,512.00	-12,741,384.00	
<b>Special Revenue Government Funds</b>									
<b>General Government</b>									
CAP - Capital Equipment Reserve		Revenue	-51,649.14	-30,188.00	-30,428.00	-7,607.00	-1,519.16	-6,087.84	
CAP - Capital Equipment Reserve		Expenditures	30,626.33	30,160.00	30,161.00	7,540.25	30,161.00	-22,620.75	
MTG - Mortgage Refund Residual		Revenue	-217.89	-834.00	0.00	0.00	-12.79	12.79	
MTG - Mortgage Refund Residual		Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
FEE - Franchise Fee		Revenue	-18,680.58	-20,000.00	-20,000.00	-5,000.00	16,769.27	-21,769.27	
FEE - Franchise Fee		Expenditures	19,982.22	20,000.00	20,000.00	5,000.00	20,000.00	-15,000.00	
LNS - Land Sale		Revenue	-528,128.91	-470,273.00	-547,715.00	-136,928.75	-120,529.52	-16,399.23	
LNS - Land Sale		Expenditures	928,578.94	1,150,884.00	1,229,596.00	307,399.00	1,229,596.00	-922,197.00	
LDG - Lodger's Tax Funds		Revenue	-17,878,195.73	-17,278,416.00	-17,323,784.00	-4,330,946.00	-6,503,391.36	2,172,445.36	
LDG - Lodger's Tax Funds		Expenditures	17,337,816.08	17,511,188.00	17,542,356.00	4,385,589.00	17,490,356.00	-13,104,767.00	
SFB - Santa Fe Business Incubator		Revenue	-270.69	-104.00	-139.00	-34.75	-50.82	16.07	
SFB - Santa Fe Business Incubator		Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
GRT - 1/2% Gross Receipts Tax		Revenue	-11,586,711.52	-11,656,036.00	-11,658,530.00	-2,914,632.50	-3,020,157.30	105,524.80	
GRT - 1/2% Gross Receipts Tax		Expenditures	12,164,129.00	12,164,129.00	11,434,178.00	2,858,544.50	11,434,178.00	-8,575,633.50	
<b>Public Safety</b>									

ANM - Animal Services	Revenue	-35,102.32	-26,895.00	-35,596.00	-8,899.00	-7,545.81	-1,353.19
ANM - Animal Services	Expenditures	34,709.76	41,000.00	39,000.00	9,750.00	39,000.00	-29,250.00
EMG - Emergency Services Funds	Revenue	-3,990,762.41	-4,175,430.00	-3,650,817.00	-912,704.25	-1,102,064.68	189,360.43
EMG - Emergency Services Funds	Expenditures	3,685,330.26	4,456,870.00	4,240,008.00	1,060,002.00	4,267,808.00	-3,207,806.00
ENV - Environmental Services	Revenue	-332,913.29	-446,571.00	-591,971.00	-147,992.75	-86,332.19	-61,660.56
ENV - Environmental Services	Expenditures	415,824.87	601,240.00	666,310.00	166,577.50	78,328.00	88,249.50
LAW - Law Enforcement Grants	Revenue	-7,298,302.52	-6,926,890.00	-6,640,065.00	-1,660,016.25	-1,374,103.36	-285,912.89
LAW - Law Enforcement Grants	Expenditures	8,432,739.32	8,265,147.00	7,021,572.00	1,755,393.00	6,903,126.00	-5,147,733.00
Public Works							
CON - Resource Conservation	Revenue	0.00	-5,000.00	0.00	0.00	0.00	0.00
CON - Resource Conservation	Expenditures	2,000.00	8,810.00	0.00	0.00	0.00	0.00
DRN - City Drainage Projects	Revenue	-1,487,262.78	-1,570,679.00	-1,570,593.00	-392,648.25	-369,080.32	-23,567.93
DRN - City Drainage Projects	Expenditures	1,633,039.57	1,644,567.00	1,616,203.00	404,050.75	1,616,203.00	-1,212,152.25
IFF - Impact Fee Projects	Revenue	-1,051,086.86	-340,227.00	-8,809.00	-2,202.25	-155,085.23	152,882.98
IFF - Impact Fee Projects	Expenditures	2,023,988.00	2,024,988.00	60,317.00	15,079.25	60,317.00	-45,237.75
TRN - Transportation Grants	Revenue	-541,749.94	-962,524.00	-428,186.00	-107,046.50	-19,181.66	-87,864.84
TRN - Transportation Grants	Expenditures	472,033.69	945,847.00	946,913.00	236,728.25	946,913.00	-710,184.75
Community Development							
COM - Community Development Grants	Revenue	-2,794,721.79	-3,277,270.00	-2,793,605.00	-698,401.25	-630,871.47	-67,529.78
COM - Community Development Grants	Expenditures	2,528,401.74	3,284,553.00	3,112,093.00	778,023.25	3,117,968.00	-2,339,944.75
SEN - Senior Grants	Revenue	-3,691,327.84	-3,904,517.00	-3,820,042.00	-955,010.50	-600,450.13	-354,560.37
SEN - Senior Grants	Expenditures	3,593,346.95	3,929,839.00	3,818,506.00	954,626.50	3,766,944.00	-2,812,317.50
Culture and Recreation							
HIS - Historic Preservation Grants	Revenue	-36,065.29	-26,764.00	-67,381.00	-16,845.25	-4,057.83	-12,787.42
HIS - Historic Preservation Grants	Expenditures	19,249.94	32,080.00	52,888.00	13,222.00	27,889.00	-14,667.00
LIB - Library Grants	Revenue	-1,081,241.99	-1,047,590.00	-1,169,345.00	-292,336.25	-245,082.79	-47,253.46
LIB - Library Grants	Expenditures	1,019,619.27	1,052,638.00	1,214,583.00	303,645.75	1,006,646.00	-703,000.25
NEA - NEA Grant	Revenue	-30,000.00	-30,000.00	-30,000.00	-7,500.00	-7,500.00	0.00
NEA - NEA Grant	Expenditures	32,161.97	33,927.00	30,000.00	7,500.00	30,000.00	-22,500.00
PLA - Plaza Use Fund	Revenue	-40,429.83	-30,210.00	-30,346.00	-7,586.50	-19,267.20	11,680.70
PLA - Plaza Use Fund	Expenditures	27,002.98	30,053.00	30,053.00	7,513.25	30,053.00	-22,539.75
PUB - Public Facilities Purchases	Revenue	-462.38	-177.00	-237.00	-59.25	-86.80	27.55
PUB - Public Facilities Purchases	Expenditures	0.00	-702,625.00	-702,701.00	-175,675.25	-175,739.25	64.00
QUA - Quality of Life Project	Revenue	705,748.04	796,180.00	711,176.00	177,794.00	711,176.00	-533,382.00
REC - Recreation Grants	Revenue	-1,742,738.09	-1,740,845.00	-1,862,682.00	-465,670.50	-421,708.63	-43,961.87
REC - Recreation Grants	Expenditures	1,633,880.12	1,773,464.00	1,929,196.00	482,299.00	1,927,196.00	-1,444,897.00

SPL - Other Special Revenue Funds	Revenue	-185,151.63	-172,402.00	-126,940.00	-31,735.00	-31,970.29	235.29	
SPL - Other Special Revenue Funds	Expenditures	281,124.19	420,114.00	85,124.00	21,281.00	85,124.00	-63,843.00	
TEA - Land Development	Revenue	-12,929.67	-4,953.00	-6,617.00	-1,654.25	-2,426.54	772.29	
TEA - Land Development	Expenditures	326.00	326.00	96,830.00	24,207.50	96,830.00	-72,622.50	
SRL - Special Recreation League	Revenue	-58,736.92	-74,804.00	-74,951.00	-18,737.75	-10,779.55	-7,958.20	
SRL - Special Recreation League	Expenditures	55,454.29	77,385.00	77,385.00	19,346.25	77,385.00	-58,038.75	
<b>Capital Projects Government Funds</b>								
<b>General Government</b>								
CIP - CIP Re-allocation	Revenue	-161,413.95	-2,151.00	-72,208.00	-18,052.00	-24,044.37	5,992.37	
CIP - CIP Re-allocation	Expenditures	183,500.00	183,500.00	3,057.00	764.25	3,057.00	-2,292.75	
CON - Resource Conservation	Revenue	-2,395,536.02	-2,395,536.00	-86.00	-21.50	-56.80	35.30	
CON - Resource Conservation	Expenditures	69,937.55	2,575,447.00	2,505,509.00	626,377.25	2,505,509.00	-1,879,131.75	
RNV - Building Renovation Projects	Revenue	-1,364,756.87	-2,015,241.00	-2,779,816.00	-694,954.00	-29,726.08	-665,227.92	
RNV - Building Renovation Projects	Expenditures	2,450,830.74	3,790,547.00	3,373,059.00	843,264.75	1,247,059.00	-403,794.25	
PRJ - Other CIP	Revenue	0.00	0.00	0.00	0.00	0.00	0.00	
PRJ - Other CIP	Expenditures	135,734.15	191,535.00	70,535.00	17,633.75	70,535.00	-52,901.25	
<b>Public Works</b>								
ARL - Beautif. of Major Arterials	Revenue	-3,544.33	-35,000.00	-31,456.00	-7,864.00	0.00	-7,864.00	
ARL - Beautif. of Major Arterials	Expenditures	120,871.17	253,972.00	133,100.00	33,275.00	133,100.00	-99,825.00	
BND - Bond Acquisition Funds	Revenue	0.00	0.00	0.00	0.00	0.00	0.00	
BND - Bond Acquisition Funds	Expenditures	0.00	79,493.00	79,493.00	19,873.25	79,493.00	-59,619.75	
DRN - City Drainage Projects	Revenue	0.00	0.00	-1,000,000.00	-250,000.00	0.00	-250,000.00	
DRN - City Drainage Projects	Expenditures	84,268.43	211,732.00	1,129,807.00	282,451.75	129,807.00	152,644.75	
PAV - City Paving Projects	Revenue	-1,891,979.22	-2,137,741.00	-6,266,835.00	-1,566,708.75	-549,631.85	-1,017,076.90	
PAV - City Paving Projects	Expenditures	4,041,499.53	5,488,369.00	7,310,426.00	1,827,606.50	2,870,426.00	-1,042,819.50	
RVR - Santa Fe River Channel	Revenue	0.00	0.00	0.00	0.00	0.00	0.00	
RVR - Santa Fe River Channel	Expenditures	310.91	0.00	0.00	0.00	0.00	0.00	
SIG - City Signalization Projects	Revenue	0.00	0.00	-910,000.00	-227,500.00	0.00	-227,500.00	
SIG - City Signalization Projects	Expenditures	248,041.78	522,258.00	1,184,002.00	296,000.50	574,002.00	-278,001.50	
STR - City Street Constr. Projects	Revenue	-2,576,656.53	-3,490,222.00	-9,898,500.00	-2,474,625.00	-23,023.00	-2,451,602.00	
STR - City Street Constr. Projects	Expenditures	1,522,013.27	5,371,003.00	12,287,167.00	3,071,791.75	11,437,167.00	-8,365,375.25	
WLK - City Sidewalk Projects	Revenue	0.00	-59,808.00	-759,808.00	-189,952.00	0.00	-189,952.00	
WLK - City Sidewalk Projects	Expenditures	186,703.79	746,221.00	1,256,516.00	314,129.00	556,516.00	-242,387.00	
ZIA - Zia Road Street Lighting	Revenue	0.00	0.00	-120,000.00	-30,000.00	0.00	-30,000.00	
ZIA - Zia Road Street Lighting	Expenditures	58,467.88	154,882.00	216,414.00	54,103.50	96,414.00	-42,310.50	

Community Development										
HOS - Affordable Housing Program	Revenue	0.00	-50,000.00	-250,000.00	-62,500.00	0.00	-62,500.00			
HOS - Affordable Housing Program	Expenditures	0.00	51,000.00	251,000.00	62,750.00	51,000.00	11,750.00			
PUC - Public Care Facilities	Revenue	-403,158.51	-928,190.00	-975,030.00	-243,757.50	-8,797.32	-234,960.18			
PUC - Public Care Facilities	Expenditures	840,179.37	2,955,315.00	2,565,989.00	641,497.25	2,115,989.00	-1,474,491.75			

Culture and Recreation										
ART - Art for CIP Projects	Revenue	-1,200.00	-1,350.00	-360,000.00	-90,000.00	-450.00	-89,550.00			
ART - Art for CIP Projects	Expenditures	108,364.48	419,524.00	309,717.00	77,429.25	309,717.00	-232,287.75			
PRK - City Parks Imprvmt.	Revenue	-10,891,729.13	-10,891,103.00	-9,071,334.00	-2,267,833.50	-32,878.65	-2,234,954.85			
PRK - City Parks Imprvmt.	Expenditures	6,720,391.28	15,738,029.00	18,027,716.00	4,506,929.00	9,013,771.00	-4,506,842.00			
SPC - Open Space Acquisition	Revenue	-158,120.36	-165,000.00	-6,880.00	-1,720.00	-3,622.93	1,902.93			
SPC - Open Space Acquisition	Expenditures	242,719.03	314,738.00	72,473.00	18,118.25	72,473.00	-54,354.75			
LIB - Library Grants	Revenue	-5,000.00	-5,000.00		0.00	0.00	0.00			
LIB - Library Grants	Expenditures	60,622.45	117,302.00	56,872.00	14,218.00	56,872.00	-42,654.00			
LJO - Camino Lejo Museum	Revenue	0.00		-50,000.00	-12,500.00	0.00	-12,500.00			
LJO - Camino Lejo Museum	Expenditures	1,624.22	1,624.00	50,000.00	12,500.00	0.00	12,500.00			

Enterprise Funds										
WWT - Wastewater Enterprise	Revenue	-15,128,234.83	-15,404,424.00	-15,331,213.00	-3,832,803.25	-3,304,569.58	-528,233.67			
WWT - Wastewater Enterprise	Expenditures	14,398,008.08	17,894,266.00	16,347,288.00	4,086,822.00	12,419,998.00	-8,333,176.00			
SLD - Solid Waste Management	Revenue	-12,887,537.75	-12,752,322.00	-12,983,072.00	-3,245,768.00	-3,109,178.64	-136,589.36			
SLD - Solid Waste Management	Expenditures	11,561,056.59	15,668,675.00	13,965,394.00	3,491,348.50	13,936,706.00	-10,445,357.50			
WTR - Water Company Enterprise	Revenue	-63,707,642.38	-62,332,478.00	-63,253,733.00	-15,813,433.25	-16,121,886.24	308,452.99			
WTR - Water Company Enterprise	Expenditures	61,775,137.02	71,665,768.00	70,658,135.00	17,664,533.75	66,862,761.00	-49,198,227.25			
UTL - Utilities Administration	Revenue	-4,676,050.42	-5,109,375.00	-7,443,584.00	-1,860,896.00	-90,627.80	-1,770,268.20			
UTL - Utilities Administration	Expenditures	3,915,611.73	5,824,572.00	8,158,927.00	2,039,731.75	5,658,927.00	-3,619,195.25			
RRL - Railyard Properties	Revenue	-3,670,850.86	-3,831,438.00	-3,012,699.00	-753,174.75	-460,853.84	-292,320.91			
RRL - Railyard Properties	Expenditures	5,570,568.85	5,446,482.00	3,471,820.00	867,955.00	2,746,820.00	-1,878,865.00			
SWV - Sweeney Center Enterprise	Revenue	-3,784,170.83	-3,954,377.00	-4,974,853.00	-1,243,713.25	-1,718,472.89	474,759.64			
SWV - Sweeney Center Enterprise	Expenditures	5,067,530.48	5,134,931.00	5,812,389.00	1,453,097.25	5,712,389.00	-4,259,291.75			
CSF - College of Santa Fe	Revenue	-4,377,037.79	-2,365,869.00	-2,362,650.00	-590,662.50	-681,575.07	90,912.57			
CSF - College of Santa Fe	Expenditures	4,516,890.39	2,229,280.00	2,284,182.00	571,045.50	2,284,182.00	-1,713,136.50			
MUN - Municipal Recreation Complex	Revenue	-11,729,041.94	-2,719,381.00	-2,935,679.00	-733,919.75	-830,546.53	96,626.78			
MUN - Municipal Recreation Complex	Expenditures	10,780,817.50	2,888,376.00	2,937,553.00	734,388.25	2,607,553.00	-1,873,164.75			
PAR - Parking Enterprise	Revenue	-4,734,313.49	-5,058,817.00	-5,123,231.00	-1,280,807.75	-1,295,368.96	14,561.21			
PAR - Parking Enterprise	Expenditures	5,383,351.48	5,530,890.00	5,402,587.00	1,350,646.75	5,402,587.00	-4,051,940.25			

BUS - Transit Bus Enterprise	Revenue	-11,722,343.37	-14,006,599.00	-17,087,665.00	-4,271,916.25	-5,221,671.72	949,755.47
BUS - Transit Bus Enterprise	Expenditures	11,833,522.45	15,392,057.00	20,401,327.00	5,100,331.75	20,401,327.00	-15,300,995.25
AIR - Airport Enterprise	Revenue	-3,202,801.57	-4,662,448.00	-5,462,379.00	-1,365,594.75	-461,681.96	-903,912.79
AIR - Airport Enterprise	Expenditures	2,877,051.23	4,803,131.00	5,348,474.00	1,337,118.50	4,443,468.00	-3,106,349.50
GCC - Genoveva Chavez Community Ctr	Revenue	-4,402,091.90	-4,273,255.00	-6,599,383.00	-1,649,845.75	-1,018,005.33	-631,840.42
GCC - Genoveva Chavez Community Ctr	Expenditures	4,904,990.35	4,716,400.00	6,741,243.00	1,685,310.75	4,647,638.00	-2,962,327.25
<b>Internal Service Funds</b>							
WRK - Workers Compensation	Revenue	-1,809,262.26	-1,776,798.00	-1,783,295.00	-445,823.75	-477,863.54	32,039.79
WRK - Workers Compensation	Expenditures	1,802,439.08	1,707,190.00	1,271,892.00	317,973.00	1,271,892.00	-953,919.00
RSK - Risk Management	Revenue	-6,205,547.02	-6,486,333.00	-6,142,151.00	-1,535,537.75	-1,526,129.47	-9,408.28
RSK - Risk Management	Expenditures	6,895,574.88	7,358,286.00	7,507,259.00	1,876,814.75	7,507,259.00	-5,630,444.25
SFD - Santa Fe Dental	Revenue	-925,662.73	-986,241.00	-986,241.00	-246,560.25	-215,008.66	-31,551.59
SFD - Santa Fe Dental	Expenditures	839,380.84	986,241.00	986,241.00	246,560.25	986,241.00	-739,680.75
SFH - Santa Fe Health	Revenue	-18,031,417.42	-18,251,267.00	-19,857,344.00	-4,964,336.00	-4,511,114.02	-453,221.98
SFH - Santa Fe Health	Expenditures	20,396,439.06	19,592,470.00	21,497,756.00	5,374,439.00	21,497,756.00	-16,123,317.00
SLB - AFSCME Sick Leave Bank	Revenue	-96,757.19	0.00		0.00	-2,829.73	2,829.73
SLB - AFSCME Sick Leave Bank	Expenditures	109,581.43	0.00		0.00		0.00
FUL - Fire Union Sick Leave Bank	Revenue				0.00	0.00	0.00
FUL - Fire Union Sick Leave Bank	Expenditures				0.00		0.00
NUL - Non Union Sick Leave Bank	Revenue				0.00	0.00	0.00
NUL - Non Union Sick Leave Bank	Expenditures				0.00		0.00
PUL - Police Union Sick Leave Bank	Revenue				0.00	-193.05	193.05
PUL - Police Union Sick Leave Bank	Expenditures				0.00		0.00



## City of Santa Fe – Internal Audit

200 Lincoln Ave, Santa Fe, NM 87504-0909

(505) 955-5728, cell (505) 490-3372

Liza A. Kerr, Internal Auditor

**Date:** January 7, 2015

**To:** Audit Committee  
Yolanda Vigil, City Clerk

**From:** Liza Kerr, Internal Auditor

**RE:** 2015 Audit Committee Meetings and Deadlines

The 2015 Audit Committee meetings are scheduled in the Convention Center Administrative Conference Room as follows:

<u>Date</u>	<u>Time</u>	<u>Deadline</u>
Wednesday, January 7, 2015	2:00 p.m.	12/30/2015
Wednesday, February 4, 2015	2:00 p.m.	01/28/2015
Wednesday, March 4, 2015	2:00 p.m.	02/25/2015
Wednesday, April 1, 2015	2:00 p.m.	03/25/2015
Wednesday, May 6, 2015	2:00 p.m.	04/29/2015
Wednesday, June 3, 2015	2:00 p.m.	05/27/2015
Wednesday, July 1, 2015	2:00 p.m.	06/24/2015
Wednesday, August 5, 2015	2:00 p.m.	07/29/2015
Wednesday, September 2, 2015	2:00 p.m.	08/26/2015
Wednesday, October 7, 2015	2:00 p.m.	09/30/2015
Wednesday, November 4, 2015	2:00 p.m.	10/28/2015
Wednesday, December 2, 2015	2:00 p.m.	11/24/2015

# Findings Summary

Type of Audit External - Financial

Audit CAFR Year 2013 Status Cleared

Finding During our testing of controls over compliance with the Davis-Bacon Act for the Airport Improvement Program, we noted that no controls were in place to ensure that all certified payroll reports are submitted by contractors. Finding Identifier CAFR 13-08

Condition	Recommendation	Management's Remediation Plan
	Program management should design and implement procedures to ensure that all required certified payroll reports are received each week.	The finance department will assist the program management to design and implement procedures to ensure that all required certified payroll reports are received each week.

Audit	CAFR	Year	2013	Status	Cleared
Finding	During our testing of controls over reporting for the Airport Improvement program, we noted that no controls were in place over the reporting requirements for the program, therefore, control risk could not be assessed. During our testing of reporting requirements for the Aging Cluster, we were unable to obtain evidence to determine whether 4 of the 8 required reports tested were reviewed and approved by someone other than the person who prepared the report.			Finding Identifier	CAFR 13-07
Condition	Recommendation	Management's Remediation Plan			
	Program management and those charged with the responsibility of preparing and submitting the reporting package should ensure that another authorized individual reconciles the reporting information to the accounting records and reviews the accuracy of the reporting information prior to submission.	The finance department will work with program management and those charged with the responsibility of preparing and submitting the reporting package should ensure that another authorized individual reconciles the reporting information to the accounting records and reviews the accuracy of the reporting information prior to submission.			

Type of Audit External - Financial

Audit CAFR Year 2013 Status Cleared

Finding There appears to be inadequate segregation of duties in the administration of IT security related to the abilities to make application changes and performance of transactions and accounting duties. Per testwork performed, those with IT security access automatically have access to all areas including financial functions and, therefore there is no segregation of duties between IT security and transaction and accounting duties. This situation may be difficult to control due to the internal set up of E-1. We also tested to ensure that there was segregation of duties between the following pairs of duties which are considered incompatible, including accounts payable to accounts receivable, and accounts payable to restricted fund grants and contractual billings (a category which includes the ability to generate invoices). Finding Identifier CAFR 13-06

Condition

Recommendation

Management's Remediation Plan

We recommend that staff outside of IT periodically query transaction data for any transactions created by a non-finance user. Whether or not other users have logical access to create such entries, this control would reveal quickly whether such entries have actually been created.

The City will continue to train and review the budget process with staff and work vendors to submit invoices on a timely manner.

Audit	CAFR	Year	2013	Status	Cleared	Finding Identifier	CAFR 13-05
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**Finding** Atkinson applied procedure to cross-check terminated employees (those with a "pay status" of 8, 9, or T) against users with a an 'enabled user' status of "01" (enabled). A list of 397 terminated employees was found who still have an enabled status. IT personnel were unable to explain why any employees would still have access as was found.

**Condition**

**Recommendation**

We recommend that management institute improved procedures for ensuring that all E-1 access is removed immediately when an employee is terminated, and periodic checks are run to ensure that no terminated employees have access.

**Management's Remediation Plan**

The ITT Department recently approved a Termination Policy, which summarizes the process for disabling computer access for terminated employees. ITT personnel will be trained on the new policy in December 2013. Historically, this process has been done informally by directive from the ITT division Director based upon termination lists provided by the Payroll Division for each pay period. This directive included instructions to various ITT staff to disable access in the areas of E-1, cell phones, long distance access, teleworker access, land mobile radios, etc. The 397 terminated employees found to still have access to E-1 (accounting system) were the result of two different employees in the Systems and Programming Division believing that the other was terminating access. To mitigate this deficiency, the ITT Division Director now requires assigned staff to confirm via email that access has been terminated as required. Additionally, the Systems and Programming Manager will perform quarterly audits (beginning December 2013) of E-1/BM system to verify that they have been deactivated. The results will be recorded and saved for inspection.

Type of Audit External - Financial

Audit	CAFR	Year	2013	Status	Carried Forward
Finding	Entity Level General Computer Controls - During the audit, the following deficiencies were noted in the Information Technology function: General controls over IT revealed design deficiencies in the areas of steering committee, IT policies (backup and information security), and evaluation of outside contractors.			Finding Identifier	CAFR 13-04

Condition	Recommendation	Management's Remediation Plan
	<p>The City should establish an effective steering committee to manage and evaluate all IT activities and planned actions. The steering committee should meet regularly and formally, and should keep minutes for accountability. The City should evaluate all outside service providers to determine those that provide material services that may impact controls. SSAE reports should be requested. A backup and data retention policy should be implemented, specifying how often backups are to be performed, how long they are to be retained, and where media is to be stored. Policy should take into consideration City and State guidelines. In addition data recovery procedures should be tested at least annually. A comprehensive Information Security policy supported by documents, standards, and procedures, should be implemented. A comprehensive policy has been drafted but has not been implemented due to lack of a Security Officer on staff. Therefore, it is recommended that the City hire a Security Officer in order to implement the planned policy.</p>	<p>The City agrees with the finding. The ITT Department will design a plan to address the issues by establishing a new position, IT security and compliance officer. The city will also continue work on establishing the IT Steering Committee in January 2015.</p>

Audit	CAFR	Year	2013	Status	Cleared
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**Finding** During the audit we noted that there was no cash restricted in the Municipal Recreation Complex Fund (MRC) at June 30th for the next required principal and interest payments as required under the revenue bond agreement.

**Finding Identifier** CAFR 13-03

**Condition**

**Recommendation**

**Management's Remediation Plan**

The City should ensure timely identification of violations of dept. agreements, continue to monitor this bond covenant violation, and seek remedies from the bondholders involved.

The City agrees with the auditor's assessment of the City not complying with the bond covenants. The City has identified this need in the current fiscal year and appropriate funds have been identified. In addition the MRC debt for both principal and interest was identified by the City's investment officer, however the transfer of cash for the MRC was not part of the responsibilities of the investment officer. The City's investment officer will now identify the funding required for the MRC debt service but will also ensure funds are identified and transferred on an annual basis. As a point of fact, the City annually ensures all debt principal and interest is paid.

Type of Audit External - Financial

Audit CAFR Year 2013 Status Cleared

Finding As a result of audit procedures there were several adjustments that were required to be made to the financial statements due to revenues being recorded in the wrong account, transfers and repayments of notes receivable being recorded incorrectly and a net position category not agreeing to supporting data. Finally, we noted that bank reconciliations for the City's major bank accounts are not performed timely (several were not completed until October) and tow of six reviewed contained no indication that the reconciliation was reviewed by a supervisor. Finding Identifier CAFR 13-02

Condition Recommendation Management's Remediation Plan

We recommend that management at a minimum should select certain accounts that have a higher risk of misstatement to reconcile on a regular basis and possibly prepare the financial statements at an interim date to enhance the City's ability to identify issues or misstatements prior to year end.

The City of Santa Fe finance department agrees that the reconciliation of balance sheet accounts should be completed at least twice a year if not quarterly. Even though the bank reconciliations are completed within 30 days of receiving the statements, the supervisor should verify that the outstanding items have been posted to the general ledger and approved in a timely manner.

Audit	CAFR	Year	2013	Status	Cleared
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**Finding** During our audit we noted several deficiencies in capital asset accounting and management to include: Assets are not removed from the asset listing and general ledger upon disposal. An adjustment in excess of \$1.4 million was made to update records for information technology (IT) and the information technology and telecommunications department (ITT) assets that had been disposed of over many years and were not previously removed from asset records or the general ledger. A significant ITT asset was purchased and never used, but was still capitalized and depreciated (see also finding 13-04). The construction in progress (CIP) schedule is not well maintained with several projects lacking information on the percent of completion.

Condition	Recommendation	Management's Remediation Plan
	We recommend that management re-evaluate the process of inventorying capital assets to ensure that transactions are being disposed of on the proper period and are being properly accounted for in accordance with GAAP.	Management agrees with the finding and recommendation by the external auditors. The finance department is in the process of hiring a fulltime capital assets financial analyst and is reevaluating its policies and procedures for capital assets and CIP management. Management has required directors to manage and assist Finance with its procedures and accountability for capital additions, deletions and procedures to remove assets from city inventory. The ITT department is currently evaluating several inventory control systems, and anticipates requesting approval for one by February 2014. At a minimum the system will include barcode scanning and database capabilities to record and track all IT equipment (capitalized/ fixed assets and inventory exempt) from acquisition to replacement and disposal. In conjunction with the inventory control system, ITT will implement an inventory control policy.

Type of Audit External - Financial

Audit CAFR Year 2013 Status Cleared

Finding For 11 of 11 transactions tested for cash management requirements with respect to the Airport Improvement Program and the Federal American Recovery and Reinvestment Act grant used to fund the Public Safety Partnership and Community Policing Program, we identified that there are no review or approval procedures in place for the reimbursement request process. Finding Identifier CAFR 12-03

Condition	Recommendation	Management's Remediation Plan
	Program management should establish a policy that requires all reimbursement requests to be reviewed and approved by an individual working in the program other than the individual who submits the reimbursement request.	The finance department should establish a policy that requires all reimbursement requests to be reviewed and approved by at least one individual working in the program other than the individual who submits the reimbursement request.

Audit CAFR Year 2013 Status Cleared

Finding For 2 of 2 transactions tested for procurement requirements with respect to the Airport Improvement Program, we identified a lack of verification that contracted parties are not excluded, suspended, or debarred in accordance with the Excluded Parties List System (EPLS). We tested two vendors that were contracted with by the program to provide materials and services in excess of \$25,000 (covered transactions) and identified that no documentation was retained to show verification to ensure the vendors were not included, excluded, suspended, or debarred. Finding Identifier CAFR 11-06

Condition	Recommendation	Management's Remediation Plan
	Program management should establish a step in the procurement process that requires verification of the entity they intend to contract with against the SAM and include such documentation in the procurement file.	The finance department will continue to train the Airport staff on the procedures regarding grant compliance.

Type of Audit External - Financial

Audit CAFR Year 2013 Status Cleared

Finding The City believes that time sheets are sufficient for time certification as 100% of the employees' time as relates to the grant. As such, they do not believe that time certifications are necessary; however, the cost circular specifically requires tie certifications to be completed and kept on file. Finding Identifier CAFR 11-04

Condition	Recommendation	Management's Remediation Plan
	Program management should establish a policy that requires all employees working under federal programs to certify their time worked related to the applicable program on a semi-annual basis.	The finance department will continue to work with the police department to have employees certify and document by signature that their time was attributed to a specific grant.

Audit	CAFR	Year	2013	Status	Carried Forward
Finding	Budgetary Compliance (Non-Compliance)			Finding Identifier	CAFR 06-06
Condition	Recommendation			Management's Remediation Plan	
	Management should update policies and procedures that specifically include reviews that compare actual to budget expenditures, including a review of budgeted revenues, expenditures, and fund balance.			The City will continue to train and review the budget process with staff and work vendors to submit invoices in a timely manner.	



Type of Audit External - Financial

Audit CAFR Year 2014 Status Open

Finding FS 2014-002 - Untimely Deposit of Senior Center Receipts (Other matters) Finding Identifier CAFR 2014-002

Condition	Recommendation	Management's Remediation Plan
<p>In testwork over receipts at the Senior Centers and related programs, including assisted transportation for elderly and disabled citizens, we noted that cash received for services and donations was not deposited within 24 hours in 14 of 40 instances reviewed. Deposits made after 24 hours totaled \$324.95, out of a total of \$1,025.21 included in the population for testwork. Due to inconsistencies in record-keeping between the collecting locations and the City's cashier, it is not certain which datee some collected receipts are</p>	<p>The City should ensure that all departments are ensuring that cash received is remitted to the cashiers and deposited on a daily basis.</p>	<p>The City will establish procedures and training program to ensure daily deposits of all funds.</p>

Audit	CAFR	Year	2014	Status	Open
Finding	FS 2014-001 Noncompliance with Social Security Administration Requirements Concerning Employment in a Job Not Covered by Social Security (Other matter)			Finding Identifier	CAFR 2014-001
Condition	Recommendation		Management's Remediation Plan		
<p>During our testwork over federal compliance requirements issued by the Social Security Administration we noted the City was not disclosing to new police and fire employees that their jobs were not covered by Social Security. We noted upon inquiry of City management that the City was not requiring new employees to sign a statement that they are aware of possible reductions in their future Social Security benefit entitlements. No employee files were actually tested.</p>	<p>We recommend the City review publications regardign this requirement at the website detailed below. The website also includes the required disclosure form (Form SSA - 1945).</p>		<p>The City will include the disclosure form (Form SSA-1945) in the "New Hire" packet when an employee's job is not covered by Social Security. The City will also update all current personnel files to include the disclosure form.</p>		

Type of Audit External - Financial

Audit CAFR Year 2014 Status Open

Finding FS 2013-004 (13-04) Entity Level General Computer Controls Finding Identifier CAFR 13-04

Condition

During the audit, the following deficiencies were noted in the Information Technology function: General controls over IT revealed design deficiencies in the areas of steering committee, IT policies (backup and information security), and evaluation of outside contractors.

Recommendation

The City should establish an effective steering committee to manage and evaluate all IT activities and planned actions. The steering committee should meet regularly and formally, and should keep minutes for accountability. The City should evaluate all outside service providers to determine those that provide material services that may impact controls. SSAE reports should be requested. A backup and data retention policy should be implemented, specifying how often backups are to be performed, how long they are to be retained, and where media is to be stored. Policy should take into consideration City and State guidelines. In addition data recovery procedures should be tested at least annually. A comprehensive Information Security policy supported by documents, standards, and procedures, should be implemented. A comprehensive policy has been drafted but has not been implemented due to lack of a Security Officer on staff. Therefore, it is recommended that the City hire a Security Officer in order to implement the planned policy.

Management's Remediation Plan

The City agrees with the finding. The ITT Department will design a plan to address the issues by establishing a new position, IT security and compliance officer. The city will also continue work on establishing the IT Steering Committee in January 2015.

Audit	CAFR	Year	2014	Status	Open
Finding	FS 2006-006 (06-06) Budgetary Compliance (other matter) (repeat and modified)			Finding Identifier	CAFR 06-06
Condition	Recommendation		Management's Remediation Plan		
<p>Budgetary Compliance - During our testwork over budgetary compliance for the year ended June 30, 2014, we noted budget overages for the City. In addition, there were funds that had budgeted expenditures exceeding budgeted revenues, transfers and beginning fund balance. The following reporting units reported overages: 1/2% Gross Receipts Tax Capital Project Fund, \$102,132; Santa Fe River Channel Capital Projects Fund, \$311; Landfill Projects Capital Fund, \$1; Capital Equipment Reserve Special Revenue Fund, \$468; Law Enforcement Grants Special Revenue Fund, \$155,649; Debt Service Funds Government Fund, \$2,053; Impact Fee Projects Special Revenue Fund, \$917,403. In the following funds budgeted expenses exceeded budgeted revenues - Municipal Recreation Complex Enterprise Fund, \$334,529; Special projects Capital Projects Fund \$191,535.</p>	<p>Management should update policies and procedures that specifically include reviews that compare actual to budget expenditures, including a review of budgeted revenues, expenditures, and fund balance. Depreciation should be budgeted for in proprietary funds in accordance with the City policy of preparing GAAP-based budgets.</p>		<p>Budget overages were reduced to 2 from the 2011 number of 12. The City will continue to implement controls, processes, and procedures to both reduce and eliminate this finding. The City will continue to review budgets in light of revenue, expenditures, and fund balances.</p>		

Not Issued

## City of Santa Fe

<b>2014</b>	Audit	<b>Lodger's Tax</b>	<b>Comments</b>
Type of Audit	Contractor		Contract is signed, work has begun. 10/22/2014 - The contractor has selected all entities including the short term rentals. Audit is progressing smoothly with no problems or concerns raised to date. 11/24/2014 Letters have been requested by Barraclough and Associates from Finance to be sent to the long term and short term auditees. These letters have been provided and have been sent. They notify the Lodger's that they have been selected for an audit.
Auditor	Barraclough & Associates, P.C.		
Due Date of Audit	Non specified		
Date Field Work Started	09/15/2014		

<b>2014</b>	Audit	<b>2008 Park Bond Audit</b>	<b>Comments</b>
Type of Audit	Contractor		Vendor has been selected, contract is in process of being signed. 10/22/2014 - This audit was due by December 31, 2014. The signing of the contract was delayed due to a funding source not being identified in the budget process. This was complicated by the fact that the Finance Director has been vacant for some time. On 10/22/14 IA was told that a funding source has been found and the contract has been signed by Finance and forwarded to the next step in the approval process. The contractor and the Finance Department have agreed to begin the audit in the second week of January with an estimated completion date of March 31, 2014. 11/24/2014, an initial meeting will be held with the Finance Department on December 2, 2014 to discuss what the auditors will need in order to do their planning during December. Brian Snyder and Liza Kerr are scheduled at the December 1, 2014 Finance Committee Meeting to discuss the reasons for the delay, and ask for approval of the extension of time.
Auditor	Not selected at this time		
Due Date of Audit	12/31/2014		
Date Field Work Started	Not Started		

## Santa Fe Buckman Diversion Project (BDD)

<b>2014</b>	Audit	<b>BDD - Operations</b>	<b>Comments</b>
Type of Audit	Financial		This was never started by Atkinson, Accounting Group will be starting with the 2012, and do all three years. Per Morgan Browning, this audit will begin once the CAFR is completed. 11/24/2014 - Per Finance, this audit is scheduled to start around December 15, 2014.
Auditor	Accounting and Consulting Group		
Due Date of Audit	09/30/2014		
Date Field Work Started	08/11/2014		

2013	Audit	BDD - Operations	Comments
Type of Audit	Financial		This was never started by Atkinson, Accounting Group will be starting with the 2012, and do all three years. Per Morgan Browning, this audit will begin once the CAFR is completed. 11/24/2014 - Per Finance, this audit is scheduled to start around December 15, 2014.
Auditor	Accounting and Consulting Group		
Due Date of Audit	09/30/2013		
Date Field Work Started	08/11/2014		

2012	Audit	BDD - Operations	Comments
Type of Audit	Financial		This was never started by Atkinson, Accounting Group will be starting with the 2012, and do all three years. Per Morgan Browning, this audit will begin once the CAFR is completed. 11/24/2014 - Per Finance, this audit is scheduled to start around December 15, 2014.
Auditor	Accounting and Consulting Group		
Due Date of Audit	09/30/2012		
Date Field Work Started	08/11/2014		

**Santa Fe Civic Housing Authority**

2014	Audit	Civic Housing Authority	Comments
Type of Audit	Financial		No information available.
Auditor	Robert Rivera, CPA		
Due Date of Audit	12/01/2014		
Date Field Work Started	Not Available		

**Santa Fe Solid Waste Management Agency (SWMA)**

2014	Audit	SWMA	Comments
Type of Audit	Financial		Entrance Conference held July 21, 2014. Work is progressing according to timeline.
Auditor	Accounting and Consulting Group		
Due Date of Audit	12/01/2014		
Date Field Work Started	08/11/2015		

**The Santa Fe Railway Community Corporation and Subsidiary**

<b>2014</b>	<b>Audit</b>	<b>Santa Fe Railway</b>	<b>Comments</b>
Type of Audit	Financial		No information available.
Auditor	Barracough & Associates, P.C.		
Due Date of Audit	12/31/2014		
Date Field Work Started	Not Available		

# Completed Audits Last 4 Years with Open Findings

Issued

Audit	Year	Open Findings	Due Date of Audit	Date Report Issued
City of Santa Fe				
CAFR	2014	4	12/01/2014	12/01/2014
Cash - Transit	2014	1	N/A	07/03/2014
Data Center Audit	2013	8	N/A	08/15/2013
False Alarms	2014	11	N/A	03/17/2014
Forensic Audit Parking	2013	9	04/20/2013	04/20/2013
Lodger's Tax	2013	11	Non specified	06/30/2014
Lodger's Tax	2012	3	Non specified	06/30/2014
Lodger's Tax	2011	2	Non specified	06/30/2014
Parking	2011	18	N/A	05/31/2011
Shelter Plus	2014	1	N/A	09/03/2013
		Summary for 'Entity Audited'		
Sum		68		
Santa Fe Buckman Diversion Project				
BDD - Construction	2011	1	09/30/2011	09/30/2013
BDD - Operations	2011	1	09/30/2011	11/09/2012
		Summary for 'Entity Audited'		
Sum		2		
Santa Fe Buckman Diversion Project (BDD)				
BDD - Construction	2012	1	09/30/2012	04/24/2014
		Summary for 'Entity Audited'		
Sum		1		
Santa Fe Civic Housing Authority				
Civic Housing Authority	2013	4	12/02/2013	11/27/2011
		Summary for 'Entity Audited'		
Sum		4		
		Summary for 'Status of Audit Report'		
Grand Total		75		

Not Issued

City of Santa Fe

<b>2014</b>	<b>Audit</b>	<b>Elevate Media</b>	<b>Comments</b>
Type of Audit	Internal		This audit is on hold due to shifting priorities.
Auditor	Internal Audit		
Due Date of Audit	TBD		
Date Field Work Started	01/06/2014		

<b>2014</b>	<b>Audit</b>	<b>ITT Data Center Follow Up</b>	<b>Comments</b>
Type of Audit	Internal		This follow up audit was started in the first quarter so that the external auditor's could leverage off of the work of internal audit. 10/22/2014 - This audit is underway. Much of the data requested to complete the audit has been gathered. This audit is nearing completion, and should be in the wrap-up stage within 2 weeks. 11/24/2014 - ITT notified that the last day to provide backup was Friday 11/21/2014. The audit is in the report writing phase. This audit was coordinated with the CAFR audit to ensure that findings were properly reflected. In certain instances Internal Audit had additional findings due to differences in scope.
Auditor	Internal Audit		
Due Date of Audit	TBD		
Date Field Work Started	08/18/2014		

<b>2014</b>	<b>Audit</b>	<b>Public Utilities Water</b>	<b>Comments</b>
Type of Audit	Internal		As of October 1, 2014, this audit is still in the planning phase. 10/22/2014 - This audit is currently on hold due to prioritizing the ITT Data Center Follow-Up. 11/24/2014 This audit is still on hold pending wrapping up the ITT Audit.
Auditor	Internal Audit		
Due Date of Audit	TBD		
Date Field Work Started	Not Started		



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**CITY OF SANTA FE, NEW MEXICO**  
**MONTHLY FINANCIAL REPORT**  
**for the Quarter Ending September 30, 2014**

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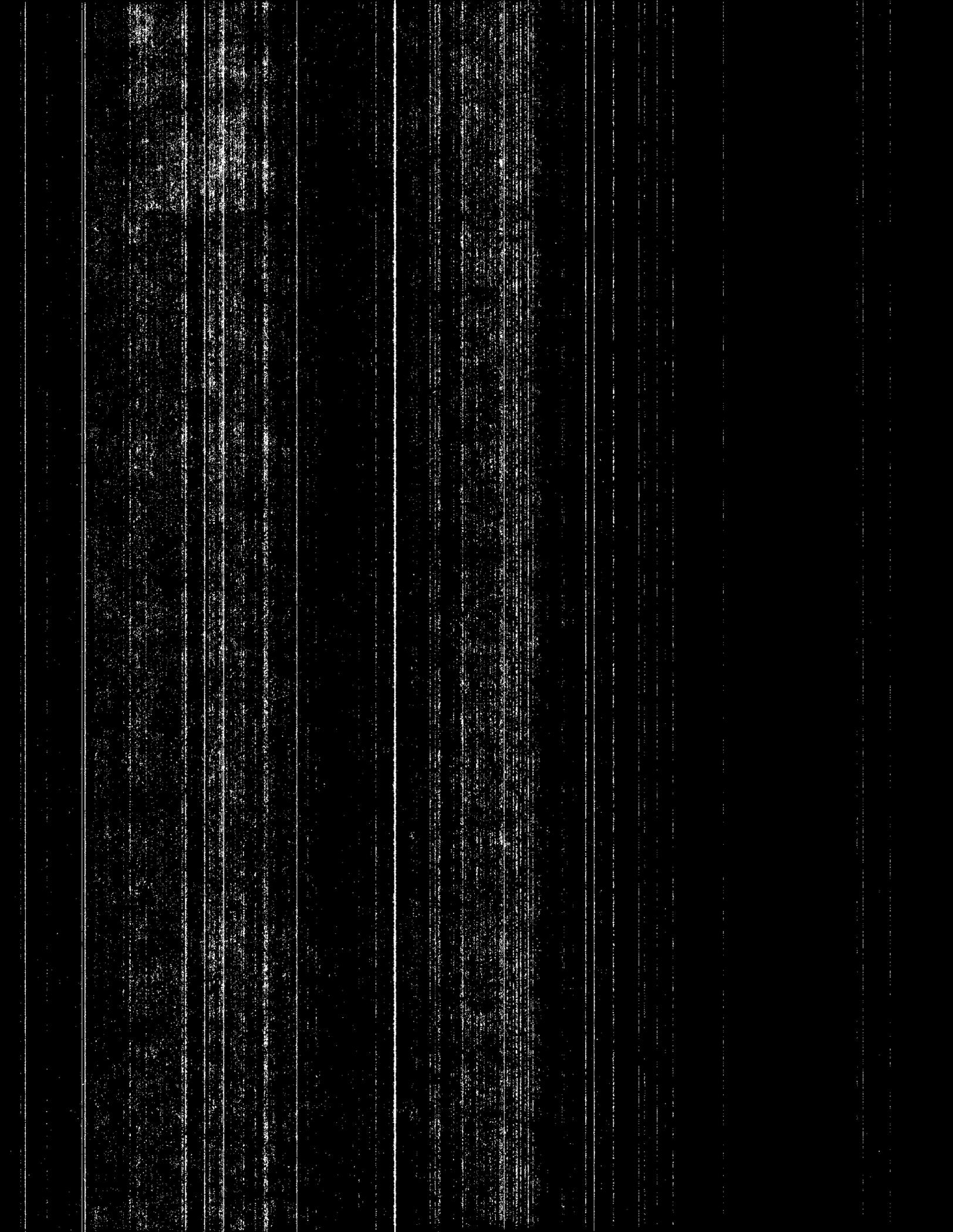
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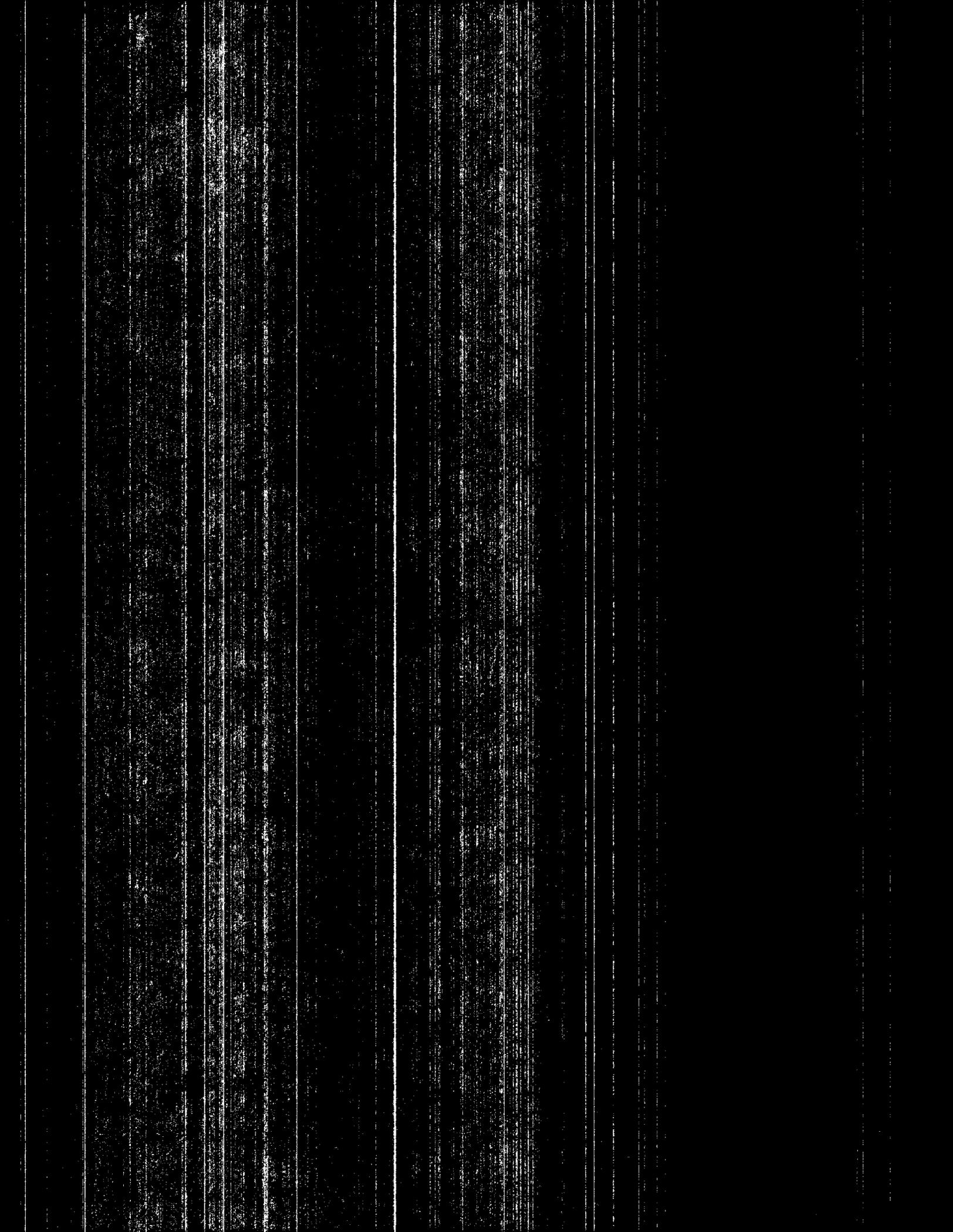
# FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

## City of Santa Fe First Quarter Cash Balance Comparisons

Fund Type	Type of Account	Audit Cash Balance 06-30-2014	Restricted State Mandated *minimum balance*	Restricted for Debt Payment/ Actuarial Reserve/ miscellaneous	Committed- Accts Payable & Escrows	Total Cash Available 06-30-2014	Cash Balance General Ledger 09-30-2014
<b>Major Government Funds</b>							
	GEN - General Fund	9,305,512	6,136,549		3,079,917	89,046	7,847,609
	GRT - 1/2% Gross Receipts Tax	2,356,377	-	0	33,574	2,322,803	2,810,957
	DBT - Debt Service Funds	5,144,335	-	3,509,669	40,015	1,594,651	29,336,830
<b>Special Revenue Government Funds</b>							
General Government							
	CAP - Capital Equipment Reserve	129,598			4,352	125,246	122,286
	MTG - Mortgage Refund Residual	8,361			-	8,361	8,373
	FEE - Franchise Fee	1,938			8,137	(6,199)	(24,635)
	LNS - Economic Development	31,962			31,275	687	(133,486)
	LDG - Lodger's Tax Funds	2,983,884			558,641	2,425,243	3,884,808
	SPL - Other Special Revenue Funds	451,541				451,541	483,387
	SFB - Santa Fe Business Incubator	32,937				32,937	32,988
	GRT - 1/2% Gross Receipts Tax	1,298,770				1,298,770	1,460,027
	CHD - Child Care Center	0				-	(1,282)
Public Safety							
	ANM - Animal Services	147,189			323	146,866	153,567
	EMG - Emergency Services Funds	717,277			5,203	712,074	1,146,440
	ENV - Environmental Services	180,932			0	180,932	52,805
	LAW - Law Enforcement Grants	2,249,599			125,088	2,124,511	2,449,801
	HOS - Affordable Housing Prog	(0)				(0)	(0)
Public Works							
	CON - Resource Conservation	1,810				1,810	1,810
	DRN - City Drainage Projects	25,736			5,110	20,626	22,766
	IFP - Impact Fee Projects	1,481,147			0	1,481,147	1,635,915
	TRN - Transportation Grants	219,406			5,315	214,091	191,362
Community Development							
	COM - Community Development Gr	1,032,982			60,049	972,933	1,228,262
	SEN - Senior Grants	184,358			9,105	175,253	52,841
Culture and Recreation							
	HIS - Historic Preservation Grants	157,639				-	-
	LIB - Library Grants	401,177	0	250,000	60,250	157,639	161,697
	NEA - NEA Grant	(77)				(77)	7,423
	PLA - Plaza Use Fund	96,162				96,162	114,186
	PUB - Public Facilities Purchases	56,262				56,262	56,349
	QUA - Quality of Life Project	141,426			7,705	133,721	169,062
	REC - Recreation Grants	846,282			121,318	724,964	755,618
	TEA - Land Development	1,572,971			0	1,572,971	1,575,045
	SRL - Special Recreation League	130,102			1,029	129,073	127,465
<b>Total Special Revenue funds</b>		<b>14,581,371</b>	<b>0</b>	<b>250,000</b>	<b>1,002,900</b>	<b>13,328,471</b>	<b>16,038,380</b>

## FINANCIAL PERFORMANCE REPORT: SEPTEMBER 2014

Fund Type	Type of Account	Audit Cash Balance 06-30-2014	Restricted State Mandated *minimum balance'	Restricted for Debt Payment/ Actuarial Reserve/ miscellaneous	Committed- Accts Payable & Escrows	Total Cash Available 06-30-2014	Cash Balance General Ledger 09-30-2014
<b>Capital Projects Government Funds</b>							
General Government							
	CIP - CIP Re-allocation	181,433			-	181,433	202,420
	CON - Resource Conservation	2,505,509			-	2,505,509	2,500,800
	RNV - Building Renovation Projects	291,283			67,815	223,468	676,619
	PRJ - Other CIP	(512,948)			-	(512,948)	(512,948)
Public Works							
	ARL - Beautif. of Major Arterials	106,715			5,395	101,320	63,022
	BND - Bond Aquisition Funds	79,494			-	79,494	79,494
	DRN - City Drainage Projects	134,366			4,125	130,241	127,177
	PAV - City Paving Projects	3,831,198			391,416	3,439,782	3,282,684
	RVR - Santa Fe River Channel	32,507				32,507	32,507
	SIG - City Signalization Projects	406,011			77,670	328,341	235,285
	STR - City Street Constr. Projects	3,530,931			14,818	3,516,113	3,464,491
	WLK - City Sidewalk Projects	508,785			134	508,651	401,811
	ZIA - Zia Road Street Lighting	151,301			-	151,301	142,746
Community Development							
	HOS - Affordable Housing Program	1,000				1,000	1,000
	PUC - Public Care Facilities	1,687,156				1,687,156	1,678,025
Culture and Recreation							
	ART - Art for CIP Projects	339,984			17,018	322,966	302,156
	PRK - City Parks Imprvmt.	9,853,803			724,839	9,128,964	7,765,732
	SPC - Open Space Acquisition	146,307			-	146,307	246,345
	LIB - Library Grants	57,119			-	57,119	39,560
<b>Total Capital Projects Funds</b>		<b>23,331,953</b>	<b>0</b>	<b>0</b>	<b>1,303,230</b>	<b>22,028,723</b>	<b>20,728,928</b>
<b>Enterprise Funds</b>							
	WWT - Wastewater Enterprise	20,646,606	180,312	206,292	673,603	19,586,399	21,782,262
	WTR - Water Enterprise	90,334,614	-	6,017,797	2,337,114	81,979,703	98,466,559
	SLD - Solid Waste Management	6,849,406	171,616	108,990	70,505	6,498,295	6,965,540
	UTL - Utilities Administration	3,676,216	-		0	3,676,216	2,962,610
	RRL - Railyard Properties	972,392	-	118,386	104,426	749,580	1,138,619
	SWY - Santa Fe Convention Enterpr	3,126,762	-	49,366	475,489	2,601,907	4,443,330
	CSF - College of Santa Fe	2,160,852			0	2,160,852	2,738,170
	MUN - Municipal Recreation Comple	-841,334			34,132	(875,466)	(386,507)
	PAR - Parking Enterprise	1,216,488			9,932	1,206,556	1,417,689
	BUS - Transit Bus Enterprise	4,059,993			120,939	3,939,054	6,969,827
	AIR - Airport Enterprise	-92,036			119	(92,155)	(421,298)
	GCC - Genoveva Chavez Community	1,684,691			117,928	1,566,763	1,600,931
<b>Total Enterprise Funds</b>		<b>133,794,650</b>	<b>351,928</b>	<b>6,500,831</b>	<b>3,944,187</b>	<b>122,997,704</b>	<b>147,677,731</b>
<b>Internal Service Funds</b>							
	RSK - Risk Management	2,288,404		2,167,549	69,726	51,129	1,134,185
	SFH - Santa Fe Health/dental	5,776,720		2,465,974	563,959	2,746,787	4,954,761
	WRK - Workers Compensation	5,456,164		4,134,729	8,800	1,312,635	5,540,518
	SLB - AFSCME Sick Leave Bank	214,690				214,690	200,584
	FUL - Fire Union Sick Leave Bank	0				-	(7,401)
	NUL - Non Union Sick Leave Bank	0				-	(363)
	PUL - Police Union Sick Leave Bank	0				-	(1,255)
<b>Total Internal Service Funds</b>		<b>13,735,978</b>	<b>0</b>	<b>8,768,252</b>	<b>642,485</b>	<b>4,325,241</b>	<b>11,821,030</b>
<b>Overall Totals</b>		<b>202,250,176</b>	<b>6,488,477</b>	<b>19,028,752</b>	<b>10,046,308</b>	<b>166,686,639</b>	<b>236,261,465</b>



# City of Santa Fe, New Mexico

# memo

TO: FINANCE COMMITTEE

FROM: Helene R. Hausman, Cash Management & Investment Officer *HJ*

VIA: Teresita Garcia, Assistant Finance Director *(A)*

DATE: December 1, 2014

RE: September Cash & Investment Report

## ITEM AND ISSUE:

Status of the City's cash and investment portfolio as of September 30, 2014.

## BACKGROUND AND SUMMARY:

### A. Purpose of Report

This report is a summary of all City bank accounts containing all of the cash the City has in the various departments and their associated funds. Every dollar in this cash and investment report is tied to a department's budget and the funds that support that department. This report cannot be used to determine if the City has any extra cash available for purposes not previously budgeted or accounted for in multi-year plans. Any determination of cash availability has to come from the Finance Director, the Budget Officer and the relevant Department Director based on a departmental budget and cash flow analysis.

The bank accounts the City holds include operating accounts, trust accounts, and restricted or special purpose accounts used to meet the City's needs, including regulatory and reporting requirements. The City's investment portfolio consists of two accounts with the NM LGIP, savings accounts and certificates of deposit at various local banks, and securities and cash held in two trust accounts at Wells Fargo Bank. There are investment standards set by State Statute Chapter 6 and reiterated in our Council Approved Investment Policy that determine what we can and cannot do with our public funds.

### B. Portfolio Accounts and Activity

At month end the investment portfolio consisted of:

CDs	6.72%
Cash Accounts	33.66%
Securities	52.79%
Restricted Accounts	<u>6.83%</u>
	100.00%

September's average interest yield of 0.54% was higher than the August 0.52% yield. As you may recall, I suspected we were turning a corner as of the end of June in response to market changes. *It is possible to track this for the end of September. This represents the first clearly*

*identifiable market-driven improvement in the overall portfolio yield since October 2007 – almost exactly 7 years.*

**HISTORY - Average Portfolio Yield by FY**

	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>
July	4.90%	2.81%	1.89%	1.18%	0.97%	0.73%	0.54%	0.49%
Aug	4.94%	2.83%	1.86%	1.27%	0.91%	0.74%	0.55%	0.52%
Sep	4.94%	2.79%	1.52%	1.09%	0.98%	0.71%	0.52%	0.54%
Oct	4.87%	3.05%	1.70%	1.07%	0.87%	0.66%	0.52%	
Nov	4.76%	2.91%	1.55%	1.05%	0.84%	0.66%	0.51%	
Dec	4.77%	3.01%	1.28%	1.03%	0.86%	0.59%	0.49%	
Jan	4.38%	2.54%	1.50%	0.96%	0.81%	0.61%	0.49%	
Feb	4.08%	2.59%	1.46%	0.97%	0.85%	0.55%	0.47%	
Mar	3.73%	2.39%	1.50%	0.94%	0.84%	0.53%	0.51%	
Apr	3.01%	2.13%	1.32%	0.84%	0.83%	0.52%	0.51%	
May	2.85%	2.08%	1.40%	0.91%	0.91%	0.56%	0.51%	
Jun	3.11%	1.92%	1.20%	0.88%	0.81%	0.56%	0.54%	

The almost \$16 million in securities purchased during September were all purchased during a peak in the middle of the month as shown below. Most have shorter terms and higher yields than have been available in quite some time.

Type/Maturity	Settled	Coupon	Yield	Par	Term
FHLMC 1/28/16 – C	09/18/2014	0.45	YTC 0.45, YTM 0.45	2,000,000.00	16 mo
FFCB 4/18/16 – B	09/19/2014	0.45	0.464	2,000,000.00	19 mo
FFCB 7/11/16 – B	09/19/2014	0.5	0.575	2,000,000.00	22 mo
FHLB 8/15/16 – B	09/19/2014	0.5	0.62	2,000,000.00	23 mo
FHLB 11/18/16 – B	09/18/2014	0.75	0.765	2,000,000.00	26 mo
FHLMC 11/18/16 - C	09/18/2014	0.8	YTC 0.919, YTM 0.809	3,000,000.00	26 mo
FHLB 3/29/17 – B	09/18/2014	0.875	0.914	2,990,000.00	2.5 year
				<b>15,990,000.00</b>	

C = Callable

B = Bullet/Non-Callable

The September account summary follows with total comparisons to prior years.

<u>TYPE</u>	<u>FUND</u>	<u>AMOUNT OF INVESTMENT</u>	<u>% OF TOTAL</u>	<u>INT RATE/WAY</u>
Certificates of Deposit	7000	\$ 15,200,000.00	6.72%	0.517%
WFB Adv Govt MnMkt-Custodial	7000	175,219.25	0.08%	0.010%
WFB Business Savings	7000	65,532,756.25	28.96%	0.220%
FNB Savings	7000	9,777,144.39	4.32%	0.250%
NM LGIP	7000	682,557.29	0.30%	0.112%
U.S. Agency Securities	7000	113,190,000.00	50.01%	0.772%
U.S. Treasuries	7000	5,000,000.00	2.21%	0.569%
GNMA Pass-Through Securities	7000	54,930.53	0.02%	5.060%
New Mexico Municipal Bonds	7000	1,250,000.00	0.55%	0.550%
<b>Subtotal 7000 Fund</b>		<b>\$ 210,862,607.71</b>	<b>93.17%</b>	<b>0.50%</b>

<u>TYPE</u>	<u>FUND</u>	<u>AMOUNT OF INVESTMENT</u>	<u>AS % OF TOTAL</u>	<u>INT RATE/WAY</u>
<b>Restricted Investment Accounts</b>				
Library Endowment Fund - CD	2716	\$ 268,025.38	0.12%	0.40%
NM LGIP - Reserve Cont. Fund	7000	20,301.10	0.01%	0.00%
2009AB Reserve - Securities	5391	5,275,000.00	2.33%	1.27%
2009AB Reserve - Cash	5391	55,128.47	0.02%	0.01%
NMFA Loan #20 Reserve	5912	1,108,770.49	0.49%	0.22%
Restricted Cash		8,735,683.15	3.86%	0.22%
<b>Subtotal Other Funds</b>		<b>\$ 15,462,908.59</b>	<b>6.83%</b>	<b>0.04%</b>
<b>GRAND TOTAL</b>		<b>\$ 226,325,516.30</b>	<b>100.00%</b>	<b>0.54%</b>
September 2013 Comparison		\$ 232,185,034.92		0.52%
September 2012 Comparison		\$ 228,165,960.55		0.71%
September 2011 Comparison		\$ 207,838,011.36		0.98%
September 2010 Comparison		\$ 202,621,113.95		1.08%

Dedicated accounts (non-investment operating accounts) held \$27,657,165.31, of which 96% was in the Common account and 3.0% was in the Payroll account. The Common account balance was higher due to receipt of the 2012 GRT bond issue funds on September 30<sup>th</sup>.

#### DEDICATED ACCOUNT SUMMARY

<u>Dedicated Operating Accounts</u>	<u>AMOUNT OF INVESTMENT</u>	<u>INT RATE</u>
Common Account - WFB	\$ 26,709,042.31	*
Workers Compensation - WFB	29,548.29	*
General Liability - WFB	33,676.61	*
Payroll Account - WFB	832,547.78	*
Public Safety - WFB	50,939.46	
Redflex Systems Inc. - Huntington	1,410.86	0.00%
<i>* WFB Interest is netted against bank fees.</i>	<b>\$ 27,657,165.31</b>	
<b>Cash in Trust - NMFA Loan Accounts</b>		
NMFA #8 Railyard Cash in Trust	\$ 0.01	0.01%
NMFA #8 Railyard Cash in Trust Reserve	52,792.25	0.78%
NMFA #15B Railyard Cash in Trust	0.07	0.01%
NMFA #18 Land Acquisition Cash in Trust	0.21	0.01%
NMFA #14 Convention Center	1.46	0.01%
NMFA #DW2 Water Cash in Trust	5.66	0.01%
NMFA #20 College of Santa Fe - Cash in Trust	1.46	0.01%
	<b>\$ 52,801.12</b>	
<b>TOTAL DEDICATED ACCOUNTS</b>	<b>\$ 27,709,966.43</b>	

The following is September investment activity. No bonds were called or matured and seven purchases were settled. Interest earnings were higher due to the interest payment schedule on the securities. The Community Bank CD renewal dropped from 0.50% to 0.45% so it was renewed for seven months to see if the Fed decides to increase interest rates in the Spring.

**INVESTMENT ACTIVITY**

	<u>ACTIVITY</u>	
<b>Agency Purchases:</b>		
FFCB 4/18/16	\$	2,000,000.00
FFCB 7/11/16		2,000,000.00
FHLB 8/15/16		2,000,000.00
FHLB 11/18/16		2,000,000.00
FHLB 3/29/17		2,990,000.00
FHLMC 1/28/16		2,000,000.00
FHLMC 11/18/16		3,000,000.00
	\$	<u>15,990,000.00</u>
<b>Agency Maturities, Calls, Sales</b>		
GNMAs (7000)		(2,471.10)
	\$	<u>(2,471.10)</u>
<b>Other</b>		
Transfer available cash to invest	\$	10,000,000.00
Transfer available cash to invest		6,000,000.00
	\$	<u>16,000,000.00</u>
<b>Certificate of Deposit Renewals</b>		
Community Bank - 0.45% for 7 mo.		500,000.00
	\$	<u>500,000.00</u>
<b>Interest Earned</b>		
Net Interest posted to GL - September	\$	177,525.52
Amort. of premium/discount		(4,009.24)
Net Interest Earned = Actual Yield	\$	<u>173,516.28</u>

**C. Examination of Portfolio by Maturity and by Call**

The Portfolio by Maturity table below shows the weighted average maturity (WAM) at 452 days (slightly less than 1.25 years), up slightly from August due to the settling of security purchases. The WAM looks at securities by stated maturity and provides the most conservative view of the portfolio. However, it overstates the actual average maturity since we still held a number of callable securities at September 30<sup>th</sup>.

**PORTFOLIO BY MATURITY**

<u>Short-Term</u>	<u>July</u>	<u>%/Total</u>	<u>August</u>	<u>%/Total</u>	<u>September</u>	<u>%/Total</u>
Immediately - 24 Hrs. Notice	\$ 92,042,167	43.85%	\$ 91,203,937	42.19%	\$ 85,384,702	37.73%
NM Local Gov't Invest. Pool	682,557	0.33%	682,557	0.32%	682,557	0.30%
Less than Six Months	13,800,000	6.57%	10,500,262	4.86%	10,000,184	4.42%
Subtotal Short Term	\$ 106,524,724	50.74%	\$ 102,386,756	47.37%	\$ 96,067,443	42.45%
 <u>Long Term</u>	 <u>July</u>	 <u>%/Total</u>	 <u>August</u>	 <u>%/Total</u>	 <u>September</u>	 <u>%/Total</u>
One Year	\$ 7,738,564	3.69%	\$ 8,988,235	4.16%	\$ 14,988,326	6.62%
Two Years	33,155,725	15.79%	39,164,518	18.12%	49,824,725	22.01%
Three Years	41,177,189	19.62%	41,516,797	19.21%	46,345,012	20.48%
Three to Five Years	21,326,845	10.16%	24,100,825	11.15%	19,100,010	8.44%
Subtotal Long Term	\$ 103,398,323	49.26%	\$ 113,770,375	52.63%	\$ 130,258,073	57.55%
 <b>TOTAL</b>	 <b>\$ 209,923,047</b>	 <b>100.00%</b>	 <b>\$ 216,157,131</b>	 <b>100.00%</b>	 <b>\$ 226,325,516</b>	 <b>100.00%</b>
 Weighted Average Maturity - Days		<b>425</b>		<b>437</b>		<b>452</b>

The Portfolio by Maturity and Average Yield table below shows the changes in the weighted average yield within each maturity term compared to the prior two months. Our own yield curve for the portfolio can be seen in the attached chart Yield Curve – 3 Months.

**PORTFOLIO BY MATURITY AND AVERAGE YIELD**

	<u>July</u>	<u>Ave. Yield</u>	<u>August</u>	<u>Ave. Yield</u>	<u>September</u>	<u>Ave. Yield</u>
<b>Short-Term</b>						
Immediately - 24 Hrs. Notice	\$ 92,042,167	0.21%	\$ 91,203,937	0.22%	\$ 85,384,702	0.22%
NM LGIP	682,557	0.15%	682,557	0.11%	682,557	0.11%
Less than Six Months	13,800,000	0.46%	10,500,262	0.51%	10,000,184	0.52%
Subtotal Short Term	\$ 106,524,724	0.24%	\$ 102,386,756	0.25%	\$ 96,067,443	0.25%
<b>Long Term</b>						
One Year	\$ 7,738,564	0.44%	\$ 8,988,235	0.45%	\$ 14,988,326	0.41%
Two Years	33,155,725	0.45%	39,164,518	0.45%	49,824,725	0.51%
Three Years	41,177,189	0.84%	41,516,797	0.80%	46,345,012	0.85%
Five Years	21,326,845	1.14%	24,100,825	1.24%	19,100,010	1.31%
Subtotal Long Term	\$ 103,398,323	0.75%	\$ 113,770,375	0.75%	\$ 130,258,073	0.74%
<b>TOTAL</b>	\$ <b>209,923,047</b>	<b>0.49%</b>	\$ <b>216,157,131</b>	<b>0.52%</b>	\$ <b>226,325,516</b>	<b>0.54%</b>
Weighted Average Maturity - Days		425		437		452

The Portfolio by First Call and Average Yield table below looks at the portfolio as if all callable bonds were liquidated on the first call date after 9/30/14. This shifts the term structure significantly from \$96 million (42% of the portfolio) liquidating in 6 months or less based on maturity date, to \$140 million (62% of the portfolio) based on call date. The average yield based on call dates is still 0.52%. This table shows the average portfolio term as 245 days – 67% of a year. This difference is readily visible when the table below is compared with the table above. Since we cannot know in advance which bonds will be called, it is important to look at the portfolio from both perspectives and plan cash flow from the most conservative, i.e. by maturity date. Cash from calls is then simply an earlier opportunity to reposition investments.

**PORTFOLIO BY CALL & MATURITY & AVERAGE YIELD**

	<u>July</u>	<u>WAY</u>	<u>August</u>	<u>WAY</u>	<u>September</u>	<u>WAY</u>
<b>Short-Term</b>						
Immediately - 24 Hrs. Notice	\$ 92,042,167	0.21%	\$ 91,203,937	0.22%	\$ 85,384,702	0.22%
NM LGIP	682,557	0.15%	682,557	0.11%	682,557	0.11%
Less than Six Months	65,420,301	0.78%	46,870,563	0.76%	54,870,485	0.74%
Subtotal Short Term	\$ 158,145,025	0.44%	\$ 138,757,057	0.40%	\$ 140,937,744	0.42%
<b>Long Term</b>						
One Year	\$ 16,218,263	0.80%	\$ 14,542,934	0.91%	\$ 25,743,025	0.85%
Two Years	21,255,725	0.44%	25,400,000	0.68%	29,174,725	0.48%
Three Years	14,277,189	0.77%	37,431,315	0.56%	27,445,012	0.82%
Five Years	26,845	4.93%	25,825	4.93%	3,025,010	1.10%
Subtotal Long Term	\$ 51,778,022	0.65%	\$ 77,400,074	0.67%	\$ 85,387,772	0.72%
<b>TOTAL</b>	\$ <b>209,923,047</b>	<b>0.49%</b>	\$ <b>216,157,131</b>	<b>0.52%</b>	\$ <b>226,325,516</b>	<b>0.54%</b>
WAC - Days		228		228		245

History - Ave. Yield by Fiscal Year chart (attached) shows the drop in portfolio yield over time and the leveling out that occurred this past fiscal year. This chart is now provided for comparison but will not have FY 14-15 added to it.

Ave. Yield – 2 Years & Current chart (attached) is a new chart to make the changes of the past two years and this fiscal year more visible. Given the sporadic increases in yields in the market that have started occurring over the past six months or so, even though they have not held, it is likely that we have finally bottomed out. This next fiscal year will be very interesting to watch.

Ave. Portfolio Yield by Term chart (attached) compares this month over three years grouped by maturity and shows the related yield curve.

**D. Securities by Type**

The distribution among the Federal agencies has shifted due to purchases.

**SECURITIES BY TYPE**

	<u>July</u>	<u>%</u>	<u>August</u>	<u>%</u>	<u>September</u>	<u>%</u>
FFCB	\$ 18,700,000	18.39%	\$ 15,700,000	14.84%	\$ 19,700,000	16.18%
FHLB	25,500,000	25.07%	22,450,000	21.22%	29,440,000	24.18%
FHLMC	23,500,000	23.10%	36,925,000	34.91%	41,925,000	34.43%
FNMA	24,400,000	23.99%	24,400,000	23.07%	24,400,000	20.04%
US Treas.	5,000,000	4.92%	5,000,000	4.73%	5,000,000	4.11%
GNMA	60,179	0.06%	57,402	0.05%	54,931	0.05%
MUNI'S	4,550,000	4.47%	1,250,000	1.18%	1,250,000	1.03%
	<u>\$ 101,710,179</u>	<u>100.00%</u>	<u>\$ 105,782,402</u>	<u>100.00%</u>	<u>\$ 121,769,931</u>	<u>100.00%</u>

No municipal securities have been purchased since May 2013 due in part to a lack of supply and in part due to low yields. Fewer municipal bond issues are being issued, and holders of Muni's have generally not traded them so there has not been an active secondary market. Municipal bond rates are at their lowest in years, making any term under three years generally less than what we earn on our savings accounts.

**E. Interest Activity**

As can be seen by the Changes in Interest Rates table attached, primary changes were related to shifts between cash and securities, what I term structural changes.

The attached chart, FY 14-15 Interest Earnings vs. Budget, compares monthly interest collected to an average monthly budget. The FY 14-15 budget assumed a 0.46% yield on a projected average portfolio balance of \$205,287,256, for an interest budget of \$944,152. The assumed balance is higher than the prior year due to the issuance of bonds.

The table below shows actual and projected interest vs. budget (adjusted for monthly premium and discount, not including accrued interest). This is the data for the Interest Earnings vs. Budget Chart.

**MONTHLY INTEREST EARNINGS/PROJECTIONS - Cash Basis**

	<u>Ave. Budget</u>	<u>Net Revenue</u>	<u>Over(Under)</u>	<u>% Budget</u>
July	78,679	19,755	(58,925)	25.11%
Aug	78,679	139,665	60,985	177.51%
Sep	78,679	153,680	75,001	195.32%
Oct	78,679	66,623	(12,056)	84.68%
Nov *	78,679	115,935	37,255	147.35%
Dec *	78,679	53,422	(25,258)	67.90%
Jan *	78,679	54,555	(24,125)	69.34%
Feb *	78,679	67,195	(11,485)	85.40%
Mar *	78,679	175,208	96,528	222.69%
Apr *	78,679	55,123	(23,557)	70.06%
May *	78,679	135,644	56,964	172.40%
Jun *	78,679	51,665	(27,015)	65.66%
	<b>944,152</b>	<b>1,088,468</b>	<b>144,316.08</b>	<b>115.29%</b>

\* Projections based on SYMPRO Investment Software Report

The attached chart Major Cash Accounts - Yields compares interest rates on the cash accounts. The WFB Savings account holds the majority of cash.

The attached Benchmark Comparison chart shows average interest yield for the portfolio relative to one and two-year Treasuries. The two-year Treasury yield has been increasing, which is helping to bump up yields on new agency purchases.

**OBSERVATIONS AND CURRENT COMMENTS:**

A. NM Local Government Investment Pool

The most recent information regarding final liquidation of The Reserve Primary Fund as of September 23, 2014, anticipates a final distribution of fund assets before the calendar end of 2014. This has been delayed due to legal maneuvering in the courts.

B. Treasury and Agency Yields

The Wall Street Journal referred to the shake-up that occurred October 13<sup>th</sup>-17<sup>th</sup> as a “temper tantrum”. Significant stock market drops pushed buyers out of stocks and into bonds, driving up bond prices and driving down bond yields. The Dow Jones hit a low of 16,117 on October 15<sup>th</sup> and rebounded to a high of 17,602 on November 10<sup>th</sup>. The Fed terminated its quantitative easing program in the midst of a number of hot buttons that affected the market so any affect was buried. A greater reaction came from the Fed indicating that it was going to be very cautious about raising interest rates in the face of increasing global concerns.

Sharp shifts in the yield curve resulted in interesting changes in opportunities. On October 20<sup>th</sup>, we had the following call and purchase, both scheduled for 10/29/14:

Called @ 10/29/14	\$3.4 mill	3-yr FNMA	YTC 0.534%	YTM 0.505%
Settle @ 10/29/14	\$3.4 mill	2.5-yr FHLB	YTC 0.60%	YTM 0.918%

The called security had 2 years left at the call date so FNMA could re-issue 2-year debt at a coupon of less than the 0.50% coupon on this security (I bought it at a discount, hence the slightly higher yield above). However, FHLB offered a new issue that was

actually more enticing, allowing us to change up. The replacement FHLB has a shorter term and a higher yield, whether it gets called or held to maturity – so it is a win either way. These are the subtle shifts that our advisors and I are keeping our eye on to capture increased earnings for the portfolio.

Also of interest is our purchase November 11<sup>th</sup> of a new 13-month FHLMC, \$3 million par, at 0.27%. This is higher than the Savings rate of 0.22%. Regardless of whether it gets called in six months or holds to maturity we will earn more than as cash, and it fills in a much shorter spot on our investment ladder. This was a surprise opportunity that I purchased within minutes of receiving notice of it, and it sold out within seconds after our purchase according to our investment advisor. I have not purchased such a short term bond in several years.

C. Investment Activities

We continue our move towards holding more non-callable (bullet) securities, in part because fewer callables are actually being called as interest rates start to increase, and in part because the yield spread between callables and bullets has decreased making bullets more attractive. Most of the innovative bond structures of the past three years are not offered any more, which is just as well since very few made it past the first call date anyway.

D. Other Federal, State and Local Issues

No major progress has been made by the Senate Banking Committee regarding unwinding Fannie Mae (FNMA) and Freddie Mac (FHLMC) from the Federal government umbrella.

E. Bank Information

In October, two certificates of deposit were renewed at FNB: a \$3 million and a \$3.5 million, both for 18 months @ 0.50% - a shorter term and higher yield than we expected, both of which are good. Our accounts are now being handled by different staff at the bank as a result of retirements as well as the merger. We met to reaffirm our working relationship and to understand new processes under the revised bank structure. Since interest checks are now coming out of Denver instead of locally, we have changed them to ACH payments rather than checks.

Discussions regarding establishing a public bank in Santa Fe seem to be gaining momentum. What this could potentially mean for the City's investment methods remains unclear at this time.

Attachments:

Bank vs. GL Reconciliation

SYMPRO Portfolio Management Report

Changes in Interest Rates

Chart: Yield Curve – 3 Month

Chart: Ave. Portfolio Yield by Term

Chart: Ave. Portfolio Yield by Fiscal Year

Chart: Distribution by Investment Type

Chart: Investments Within the Aging Period

Chart: Major Cash Accounts  
Chart: Benchmark Comparison  
Chart: FY 14-15 Interest Earnings vs. Budget  
Table: Bank Ratings

City of Santa Fe  
Investment Portfolio Summary  
September 30, 2014

	Line #	Balance per Bank	Balance per GL	Difference
<b>MARKETABLE SECURITIES (Face Value)</b>				
#7000 Securities - WFB Custodial Account	101725	\$ 119,494,930.53	\$ 119,494,930.53	\$ 0.00
#5391 Securities - 2009AB Reserve	101725	5,275,000.00	5,275,000.00	0.00
<b>Subtotal Securities</b>		<b>\$ 124,769,930.53</b>	<b>\$ 124,769,930.53</b>	<b>\$ 0.00</b>
<b>CASH, EQUIVALENTS &amp; MONEY MARKETS</b>				
#7000 Pooled - FNB Savings	101127	9,777,144.39	9,777,144.39	0.00
#7000 Pooled - WFB Adv Govt Mny Mkt	101730	175,219.25	175,219.25	0.00
#7000 Pooled - WFB Business Svgs	101740	65,532,756.25	65,532,756.25	0.00
#7000 Pooled - NM State LGIP	101750	682,557.29	682,557.29	0.00
#7000 Pooled - NM State LGIP Reserve	101751	20,301.10	20,301.10	0.00
#7000 Pooled - Certificates of Deposit	101650	15,200,000.00	15,200,000.00	0.00
#5391 2009AB Reserve Cash (Water)	101500	55,128.47	55,128.47	0.00
#2716 Library Endowment Cert. of Deposit	101500	268,025.38	268,025.38	0.00
#5912 College of Santa Fe DS Reserve - WFB	101500	1,108,770.49	1,108,770.49	0.00
#Various - Restricted Cash - WFB	100750	8,735,683.15	8,735,683.15	0.00
<b>Subtotal Cash, Equivalents &amp; Mny Mkt</b>		<b>\$ 101,555,585.77</b>	<b>\$ 101,555,585.77</b>	<b>\$ 0.00</b>
<b>SUBTOTAL SECURITIES &amp; CASH</b>		<b>\$ 226,325,516.30</b>	<b>\$ 226,325,516.30</b>	<b>\$ 0.00</b>
<b>DEDICATED OPERATING ACCOUNTS</b>				
#7000 Pooled - Common Account *, **	100900	\$ 26,709,042.31	26,709,042.31	\$ 0.00
#6109 Worker's Compensation - WFB	101125	29,548.29	29,548.29	0.00
#6104 General Liability - WFB	101200	33,676.61	33,676.61	0.00
#7104 Payroll Account - WFB	101050	832,547.78	832,547.78	0.00
#2224 Public Safety Account - WFB *	101501	50,939.46	50,939.46	0.00
#2724 Redflex Traffic - Huntington Nat'l Bank *	101501	1,410.86	1,410.86	0.00
<b>Subtotal Dedicated Op. Accounts</b>		<b>\$ 27,657,165.31</b>	<b>\$ 27,657,165.31</b>	<b>\$ 0.00</b>
<b>CASH IN TRUST - NMFA LOAN ACCOUNTS</b>				
#5850 Railyard #8-capitalized int taxble	101500	8	237.13	\$ 0.00
#5850 Railyard NMFA #8 -reserve tax'bl	101501	8	52,792.25	0.00
#5850 Railyard NMFA #15b -tax'bl	101503	15B	0.07	0.00
#4209 #18 Land Acquisition Loan	101500	18	0.21	0.00
#5100 #14 Convention Center Loan	101500	14	1.46	0.00
#5300 #DW-2 Drinking Water Loan	101500	DW-2	5.66	0.00
#5912 #20 College of Santa Fe	101503	20	1.46	0.00
<b>Subtotal - Trust Cash - Loan Accounts</b>		<b>\$ 53,038.24</b>	<b>\$ 53,038.24</b>	<b>\$ 0.00</b>
<b>SUBTOTAL DEDICATED/CASH IN TRUST ACCOUNTS</b>		<b>\$ 27,710,203.55</b>	<b>\$ 27,710,203.55</b>	<b>\$ 0.00</b>
<b>TOTAL INVESTMENT PORTFOLIO</b>		<b>\$ 254,035,719.85</b>	<b>\$ 254,035,719.85</b>	<b>\$ 0.00</b>

\* Reconciliations delayed due to CAFR preparation.

\*\* Common account bank balance high due to receipt of 2014 GRT bond funds on September 30, 2014. Excess funds moved to savings in October.



**City of Santa Fe  
Portfolio Management  
Portfolio Summary  
September 30, 2014**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C
Certificates of Deposit - Bank	15,200,000.00	15,200,000.00	15,200,000.00	6.71	580	117	0.517
Money Market Accounts	230,347.72	230,347.72	230,347.72	0.10	1	1	0.010
Local Government Investment Pool	702,858.39	702,858.39	702,858.39	0.31	1	1	0.109
Federal Agency Coupon Securities	115,465,000.00	115,210,328.75	115,475,663.01	51.01	1,094	415	0.772
Treasury Coupon Securities	5,000,000.00	5,009,000.00	5,012,467.05	2.21	834	723	0.569
Pass Through Securities	54,930.53	56,858.60	57,506.22	0.03	5,174	969	5.060
Municipal Bonds	1,250,000.00	1,278,800.00	1,275,281.55	0.56	1,044	304	0.550
Savings Account	85,154,354.28	85,154,354.28	85,154,354.28	37.62	1	1	0.223
Compounding CDs	268,025.38	268,025.38	268,025.38	0.12	365	184	0.400
Federal Agency Continuous Calls	3,000,000.00	2,986,710.00	2,997,400.75	1.32	1,088	523	0.511
<b>Investments</b>	<b>226,325,516.30</b>	<b>226,097,283.12</b>	<b>226,373,904.35</b>	<b>100.00%</b>	<b>638</b>	<b>245</b>	<b>0.537</b>

Total Earnings	September 30	Month Ending	Fiscal Year To Date
Current Year	92,775.69		267,437.63
Average Daily Balance	220,331,532.26		214,642,747.19
Effective Rate of Return	0.51%		0.49%

*Helene Hausman* 11/13/14  
 Helene Hausman, Cash & Investment Officer



**City of Santa Fe  
Portfolio Management  
Portfolio Summary  
September 30, 2014**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM
Certificates of Deposit - Bank	15,200,000.00	15,200,000.00	15,200,000.00	6.71	580	117	0.517
Money Market Accounts	230,347.72	230,347.72	230,347.72	0.10	1	1	0.010
Local Government Investment Pool	702,858.39	702,858.39	702,858.39	0.31	1	1	0.109
Federal Agency Coupon Securities	115,485,000.00	115,210,328.75	115,475,863.01	51.01	1,094	821	0.770
Treasury Coupon Securities	5,000,000.00	5,009,000.00	5,012,487.05	2.21	834	723	0.569
Pass Through Securities	54,930.53	58,858.60	57,506.22	0.03	5,174	969	5.060
Municipal Bonds	1,250,000.00	1,278,800.00	1,275,281.55	0.56	1,044	304	0.550
Savings Account	85,154,354.28	85,154,354.28	85,154,354.28	37.62	1	1	0.223
Compounding CDs	268,025.38	268,025.38	268,025.38	0.12	365	184	0.400
Federal Agency Continuous Calls	3,000,000.00	2,986,710.00	2,997,400.75	1.32	1,088	523	0.511
<b>Investments</b>	<b>226,325,516.30</b>	<b>226,097,283.12</b>	<b>226,373,904.35</b>	<b>100.00%</b>	<b>638</b>	<b>452</b>	<b>0.536</b>

Total Earnings	September 30	Month Ending	Fiscal Year To Date
Current Year	92,775.69		267,437.63
Average Daily Balance	220,331,532.26		214,642,747.19
Effective Rate of Return	0.51%		0.49%

*Helene Hausman* 11/13/14  
Helene Hausman, Cash & Investment Officer

**City of Santa Fe  
Portfolio Management  
Portfolio Details - Investments  
September 30, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM	Maturity Date
<b>Certificates of Deposit - Bank</b>												
SYS10762	10762	Century Bank		07/28/2014	200,000.00	200,000.00	200,000.00	0.400	364	299	0.400	07/27/2015
SYS10749	10749	Community Bank		04/15/2014	2,500,000.00	2,500,000.00	2,500,000.00	0.450	213	44	0.450	11/14/2014
SYS10778	10778	Community Bank		09/26/2014	500,000.00	500,000.00	500,000.00	0.450	211	206	0.450	04/25/2015
SYS10679	10679	First National Bank of Santa F		10/09/2012	3,000,000.00	3,000,000.00	3,000,000.00	0.500	729	7	0.500	10/08/2014
SYS10680	10680	First National Bank of Santa F		10/12/2012	3,500,000.00	3,500,000.00	3,500,000.00	0.550	729	10	0.550	10/11/2014
SYS10697	10697	First National Bank of Santa F		12/04/2012	1,000,000.00	1,000,000.00	1,000,000.00	0.600	729	63	0.600	12/03/2014
SYS10712	10712	First National Bank of Santa F		06/04/2013	2,000,000.00	2,000,000.00	2,000,000.00	0.450	729	245	0.450	06/03/2015
SYS10761	10761	First National Bank of Santa F		07/16/2014	2,000,000.00	2,000,000.00	2,000,000.00	0.500	364	287	0.500	07/15/2015
SYS10758	10758	Guadalupe CU		06/19/2014	250,000.00	250,000.00	250,000.00	0.550	365	261	0.550	06/19/2015
SYS10760	10760	State Employee CU		07/08/2013	250,000.00	250,000.00	250,000.00	1.460	1,461	1,011	1.460	07/08/2017
		<b>Subtotal and Average</b>	<b>15,183,333.33</b>		<b>15,200,000.00</b>	<b>15,200,000.00</b>	<b>15,200,000.00</b>		<b>580</b>	<b>117</b>	<b>0.517</b>	

<b>Money Market Accounts</b>												
SYS10210	10210	Wells Fargo Bank MM		07/01/2007	175,219.25	175,219.25	175,219.25	0.010	1	1	0.010	
SYS10237	10237	Wells Fargo Bank MM		06/01/2007	0.00	0.00	0.00	0.030	1	1	0.030	
SYS10416	10416	Wells Fargo Bank MM		12/15/2009	55,128.47	55,128.47	55,128.47	0.010	1	1	0.010	
SYS10461	10461	Wells Fargo Bank MM		03/31/2010	0.00	0.00	0.00	0.010	1	1	0.010	
		<b>Subtotal and Average</b>	<b>71,318.01</b>		<b>230,347.72</b>	<b>230,347.72</b>	<b>230,347.72</b>		<b>1</b>	<b>1</b>	<b>0.010</b>	

<b>Local Government Investment Pool</b>												
SYS10213	10213	NM Local Gvt Inv. Pool		07/01/2007	682,557.29	682,557.29	682,557.29	0.112	1	1	0.112	
SYS10381	10381	NM Local Gvt Inv. Pool		03/06/2009	20,301.10	20,301.10	20,301.10	0.000	1	1	0.000	
		<b>Subtotal and Average</b>	<b>702,858.39</b>		<b>702,858.39</b>	<b>702,858.39</b>	<b>702,858.39</b>		<b>1</b>	<b>1</b>	<b>0.109</b>	

<b>Federal Agency Coupon Securities</b>												
3133EAX29	10672	Federal Farm Credit Bank		09/21/2012	2,500,000.00	2,489,150.00	2,498,515.58	0.980	1,823	1,083	1.001	09/18/2017
3133ECJX3	10705	Federal Farm Credit Bank		03/28/2013	3,000,000.00	2,977,230.00	2,986,859.01	1.040	1,824	1,272	1.071	03/26/2018
3133EDEN8	10731	Federal Farm Credit Bank		02/05/2014	2,500,000.00	2,502,375.00	2,499,772.50	0.300	607	369	0.309	10/05/2015
3133EDEC2	10733	Federal Farm Credit Bank		02/11/2014	2,000,000.00	1,995,900.00	2,004,026.62	0.550	807	575	0.421	04/28/2016
3133EDFZ0	10740	Federal Farm Credit Bank		03/04/2014	3,000,000.00	2,992,770.00	2,998,618.05	0.770	1,095	884	0.789	03/03/2017
3133EDHJ4	10743	Federal Farm Credit Bank		03/20/2014	2,700,000.00	2,700,243.00	2,698,888.75	0.930	1,096	901	0.947	03/20/2017
3133EDV66	10775	Federal Farm Credit Bank		09/19/2014	2,000,000.00	1,998,360.00	1,999,549.70	0.450	577	565	0.465	04/18/2016
3133EDQ96	10776	Federal Farm Credit Bank		09/19/2014	2,000,000.00	1,996,500.00	1,997,363.44	0.500	661	649	0.575	07/11/2016
3133813R4	10695	Federal Home Loan Bank		01/17/2013	2,800,000.00	2,773,120.00	2,800,000.00	1.000	1,757	1,135	1.000	11/09/2017
3133782N0	10735	Federal Home Loan Bank		02/21/2014	3,000,000.00	2,997,690.00	3,005,950.65	0.875	1,113	891	0.793	03/10/2017
3130AUSD3	10738	Federal Home Loan Bank		02/21/2014	3,000,000.00	3,001,170.00	3,000,000.00	0.375	728	506	0.375	02/19/2016

Portfolio CITY  
AP  
PM (PRF\_PM2) 7.3.0

**City of Santa Fe  
Portfolio Management  
Portfolio Details - Investments  
September 30, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM	Maturity Date
<b>Federal Agency Coupon Securities</b>												
3130A0Y53	10742	Federal Home Loan Bank		03/10/2014	3,000,000.00	2,994,780.00	2,999,755.83	0.900	1,096	891	0.903	03/10/2017
3130A1NN4	10750	Federal Home Loan Bank		05/10/2014	2,000,000.00	1,994,720.00	1,995,247.96	0.875	1,119	966	0.966	05/24/2017
3130A2B21	10759	Federal Home Loan Bank		06/26/2014	2,500,000.00	2,489,500.00	2,500,000.00	1.000	1,826	1,729	2.025	06/26/2019
3130A2T97	10768	Federal Home Loan Bank		08/26/2014	2,650,000.00	2,642,235.50	2,642,786.38	0.500	764	728	0.638	09/28/2016
3130A2U95	10769	Federal Home Loan Bank		08/26/2014	3,500,000.00	3,495,730.00	3,499,338.89	0.500	639	603	0.512	05/29/2016
3130A2YK6	10772	Federal Home Loan Bank		09/18/2014	2,990,000.00	2,987,010.00	2,987,164.67	0.875	923	910	0.914	03/29/2017
3130A34L5	10773	Federal Home Loan Bank		09/18/2014	2,000,000.00	2,003,000.00	1,999,390.33	0.750	792	779	0.765	11/18/2016
3130A2UX2	10777	Federal Home Loan Bank		09/19/2014	2,000,000.00	1,993,480.00	1,995,551.21	0.500	696	684	0.620	08/15/2016
3134G3K33	10675	Federal Home Loan Mtg Corp		09/27/2012	3,500,000.00	3,498,565.00	3,499,129.86	0.700	1,461	727	0.713	09/27/2016
3134G36F2	10701	Federal Home Loan Mtg Corp		03/18/2013	2,500,000.00	2,504,200.00	2,500,000.00	0.420	914	352	0.420	09/18/2015
3137EADQ9	10732	Federal Home Loan Mtg Corp		02/11/2014	2,000,000.00	2,001,100.00	2,001,892.22	0.500	822	590	0.441	05/13/2016
3137EADF3	10739	Federal Home Loan Mtg Corp		03/04/2014	3,000,000.00	3,020,940.00	3,034,451.42	1.250	1,165	954	0.804	05/12/2017
3134G3L24	10744	Federal Home Loan Mtg Corp		04/01/2014	3,000,000.00	3,008,430.00	3,006,065.73	0.500	542	359	0.294	09/25/2015
3137EADQ9	10751	Federal Home Loan Mtg Corp		05/01/2014	2,000,000.00	2,001,100.00	2,001,113.11	0.500	743	590	0.465	05/13/2016
3134G53R4	10752	Federal Home Loan Mtg Corp		05/20/2014	3,000,000.00	2,992,470.00	2,999,509.17	0.500	731	597	0.510	05/20/2016
3134G53Q6	10753	Federal Home Loan Mtg Corp		05/21/2014	2,000,000.00	1,997,000.00	2,000,000.00	0.800	915	782	0.800	11/21/2016
3134G5CB9	10763	Federal Home Loan Mtg Corp		07/30/2014	2,500,000.00	2,498,175.00	2,499,067.78	0.875	915	852	0.891	01/30/2017
3137EADQ9	10764	Federal Home Loan Mtg Corp		08/01/2014	3,500,000.00	3,501,925.00	3,499,809.63	0.500	651	590	0.503	05/13/2016
3134G5DR3	10765	Federal Home Loan Mtg Corp		08/01/2014	3,900,000.00	3,897,231.00	3,895,632.35	0.900	914	853	0.948	01/31/2017
3134G42L1	10766	Federal Home Loan Mtg Corp		08/22/2014	1,250,000.00	1,248,700.00	1,249,941.52	0.500	616	576	0.503	04/29/2016
3134G5GE9	10767	Federal Home Loan Mtg Corp		08/26/2014	2,000,000.00	1,996,820.00	1,998,097.22	0.570	731	695	0.620	08/26/2016
3134G5F91	10770	Federal Home Loan Mtg Corp		08/27/2014	2,775,000.00	2,765,648.25	2,775,000.00	1.500	1,826	1,791	2.107	08/27/2019
3134G4T57	10771	Federal Home Loan Mtg Corp		09/18/2014	2,000,000.00	1,999,380.00	2,000,000.00	0.450	497	484	0.450	01/28/2016
3134G5FC4	10774	Federal Home Loan Mtg Corp		09/18/2014	3,000,000.00	2,999,340.00	2,999,410.00	0.800	792	779	0.809	11/18/2016
3135G0PH0	10676	Federal National Mtg Assn		09/27/2012	2,500,000.00	2,487,375.00	2,498,729.72	1.000	1,826	1,092	1.017	09/27/2017
3135G0QW6	10683	Federal National Mtg Assn		11/08/2012	2,000,000.00	1,977,500.00	1,999,689.72	1.000	1,826	1,134	1.005	11/08/2017
3135G0LN1	10688	Federal National Mtg Assn		12/19/2012	3,000,000.00	3,006,990.00	3,002,466.60	0.500	925	274	0.390	07/02/2015
3135G0VQ3	10704	Federal National Mtg Assn		03/26/2013	2,000,000.00	1,987,900.00	1,999,773.02	0.650	1,280	726	0.656	09/26/2016
3135G0WA7	10706	Federal National Mtg Assn		03/28/2013	2,500,000.00	2,476,475.00	2,500,000.00	1.125	1,826	1,274	1.125	03/28/2018
3135G0WMI	10707	Federal National Mtg Assn		05/14/2013	3,500,000.00	3,440,745.00	3,500,000.00	1.000	1,812	1,307	1.000	04/30/2018
3135G0WY5	10710	Federal National Mtg Assn		05/24/2013	3,500,000.00	3,483,690.00	3,498,397.70	0.550	1,270	775	0.572	11/14/2016
3135G0XB4	10711	Federal National Mtg Assn		05/24/2013	3,400,000.00	3,398,606.00	3,399,725.42	0.500	1,071	576	0.505	04/29/2016
3136G1NU9	10713	Federal National Mtg Assn		06/19/2013	2,000,000.00	1,995,060.00	1,998,981.25	1.000	1,461	992	1.019	06/19/2017
<b>Subtotal and Average</b>					<b>115,465,000.00</b>	<b>115,210,328.75</b>	<b>115,475,663.01</b>		<b>1,094</b>	<b>821</b>	<b>0.770</b>	

**City of Santa Fe**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term Maturity	Days to Maturity	YTM	Maturity Date
<b>Treasury Coupon Securities</b>												
912828RX0	10755	U.S. Treasury		06/12/2014	2,500,000.00	2,506,650.00	2,509,980.41	0.875	933	822	0.695	12/31/2016
912828VG2	10756	U.S. Treasury		06/12/2014	2,500,000.00	2,502,350.00	2,502,486.64	0.500	734	623	0.441	06/15/2016
		<b>Subtotal and Average</b>	<b>5,012,700.98</b>		<b>5,000,000.00</b>	<b>5,009,000.00</b>	<b>5,012,467.05</b>		<b>834</b>	<b>723</b>	<b>0.569</b>	
<b>Pass Through Securities</b>												
36225BTS7	10006	GNMA		04/30/2003	184.01	184.40	196.55	6.500	4,309	137	4.982	02/15/2015
36225BN61	10007	GNMA		04/30/2003	4,913.63	5,060.01	5,199.23	6.000	4,825	653	4.773	07/15/2016
36213ULS7	10008	GNMA		04/30/2002	8,807.31	9,051.54	8,931.17	6.000	5,221	684	5.717	08/15/2016
36202DPY1	10009	GNMA		06/30/2003	11,004.39	11,319.67	11,547.75	6.000	4,831	720	4.951	09/20/2016
36225BRY6	10010	GNMA		08/31/2003	5,011.64	5,204.29	5,183.92	6.000	4,917	868	5.113	02/15/2017
36202SGG7	10011	GNMA		04/30/2003	25,009.55	26,038.69	26,447.60	6.000	5,433	1,261	4.932	03/15/2018
		<b>Subtotal and Average</b>	<b>58,797.44</b>		<b>54,930.53</b>	<b>56,858.60</b>	<b>57,506.22</b>		<b>5,174</b>	<b>969</b>	<b>5.060</b>	
<b>Municipal Bonds</b>												
798359JR7	10671	San Juan Cnty NM School Dist		09/21/2012	1,250,000.00	1,278,800.00	1,275,281.55	3.000	1,044	304	0.550	08/01/2015
		<b>Subtotal and Average</b>	<b>1,276,503.50</b>		<b>1,250,000.00</b>	<b>1,278,800.00</b>	<b>1,275,281.55</b>		<b>1,044</b>	<b>304</b>	<b>0.550</b>	
<b>Savings Account</b>												
SYS10403	10403	First National Bank of Santa F		10/09/2009	0.00	0.00	0.00	0.210	1	1	0.210	
SYS10474	10474	First National Bank of Santa F		07/23/2010	0.00	0.00	0.00	0.250	1	1	0.250	
SYS10729	10729	First National Bank of Santa F		12/23/2013	9,777,144.39	9,777,144.39	9,777,144.39	0.250	1	1	0.250	
SYS10408	10408	Los Alamos Nat.		10/19/2009	0.00	0.00	0.00	0.300	1	1	0.300	
SYS10235	10235	Wells Fargo Bank Savings		07/01/2007	65,532,756.25	65,532,756.25	65,532,756.25	0.220	1	1	0.220	
SYS10724	10724	Wells Fargo Bank Savings		07/01/2013	1,108,770.49	1,108,770.49	1,108,770.49	0.220	1	1	0.220	
SYS10727	10727	Wells Fargo Bank Savings		07/01/2013	8,735,683.15	8,735,683.15	8,735,683.15	0.220	1	1	0.220	
		<b>Subtotal and Average</b>	<b>88,538,644.10</b>		<b>85,154,354.28</b>	<b>85,154,354.28</b>			<b>1</b>	<b>1</b>	<b>0.223</b>	
<b>Forward Purchase Agreement</b>												
SYS10218	10218	JPMorgan Chase		07/01/2007	0.00	0.00	0.00	0.470	1	1	0.470	
		<b>Subtotal and Average</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0</b>	<b>0</b>	<b>0.000</b>	
<b>Compounding CDs</b>												
SYS10745	10745	First National Bank of Santa F		04/03/2014	268,025.38	268,025.38	268,025.38	0.400	365	184	0.400	04/03/2015
		<b>Subtotal and Average</b>	<b>268,019.31</b>		<b>268,025.38</b>	<b>268,025.38</b>			<b>365</b>	<b>184</b>	<b>0.400</b>	

**City of Santa Fe**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2014**

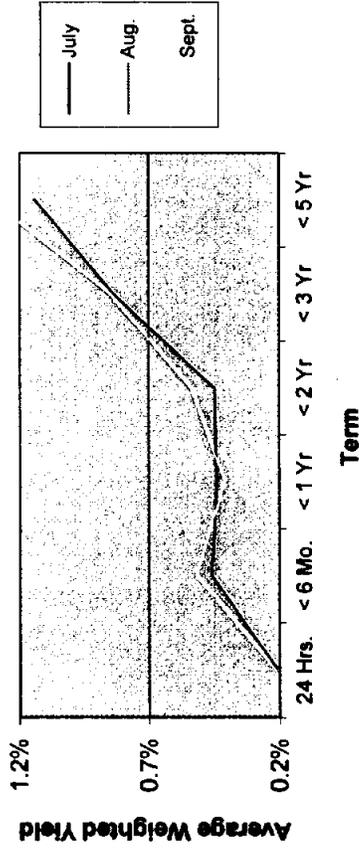
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM	Maturity Date
<b>Federal Agency Continuous Calls</b>												
3133ECHB3	10700	Federal Farm Credit Bank	2,997,327.71	03/15/2013	3,000,000.00	2,986,710.00	2,997,400.75	0.450	1,088	523	0.511	03/07/2016
		<b>Subtotal and Average</b>	<b>2,997,327.71</b>		<b>3,000,000.00</b>	<b>2,986,710.00</b>	<b>2,997,400.75</b>		<b>1,088</b>	<b>523</b>	<b>0.511</b>	
		<b>Total and Average</b>	<b>220,331,532.26</b>		<b>226,325,516.30</b>	<b>226,097,283.12</b>	<b>226,373,904.35</b>		<b>638</b>	<b>452</b>	<b>0.536</b>	

**CHANGES IN INTEREST RATES**

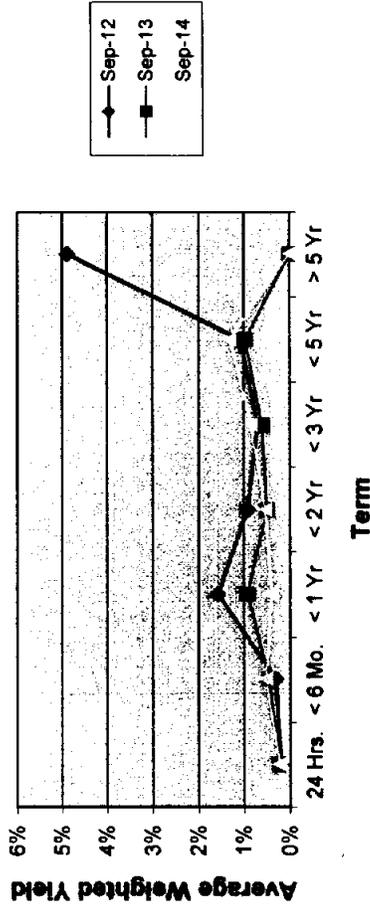
	<b>FY 12-13</b>	<b>FY 13-14</b>	<b>FY 14-15</b>	<b>FY 14-15</b>	<b>FY 14-15</b>
	<b>June</b>	<b>June</b>	<b>July <sup>(1)</sup></b>	<b>Aug</b>	<b>Sept</b>
<b><u>Cash Accounts</u></b>					
Certificates of Deposit	0.92%	0.52%	0.52%	0.52%	0.52%
Library Endowment Fund - CD	0.65%	0.40%	0.40%	0.40%	0.40%
WFB Adv Govt MnMkt	0.01%	0.01%	0.01%	0.01%	0.01%
WFB Business Svgs	0.23%	0.22%	0.22%	0.22%	0.22%
FNB Savings	0.25%	0.25%	0.25%	0.25%	0.25%
NM State LGIP	0.11%	0.11%	0.11%	0.11%	0.11%
<b><u>Securities</u></b>					
U.S. Agency Securities	0.66%	0.85%	0.79%	0.79%	0.77%
GNMA Pass-Through Securities	4.98%	5.04%	5.06%	5.06%	5.06%
U.S. Treasuries	0.00%	0.57%	0.57%	0.57%	0.00%
NM Bonds	0.90%	0.35%	0.35%	0.55%	0.55%
2009A&B Reserve - Securities	1.00%	1.00%	1.00%	1.00%	1.00%
<b>TOTAL</b>	<b>0.56%</b>	<b>0.54%</b>	<b>0.49%</b>	<b>0.52%</b>	<b>0.54%</b>

(1) July WAY was lower due to unsettled securities that carried over month-end as cash and settled in August.

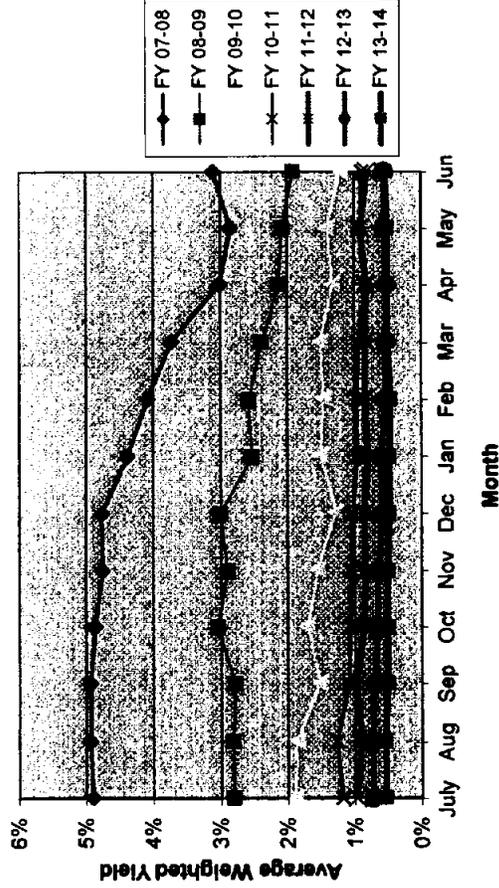
**Yield Curve - 3 Month**



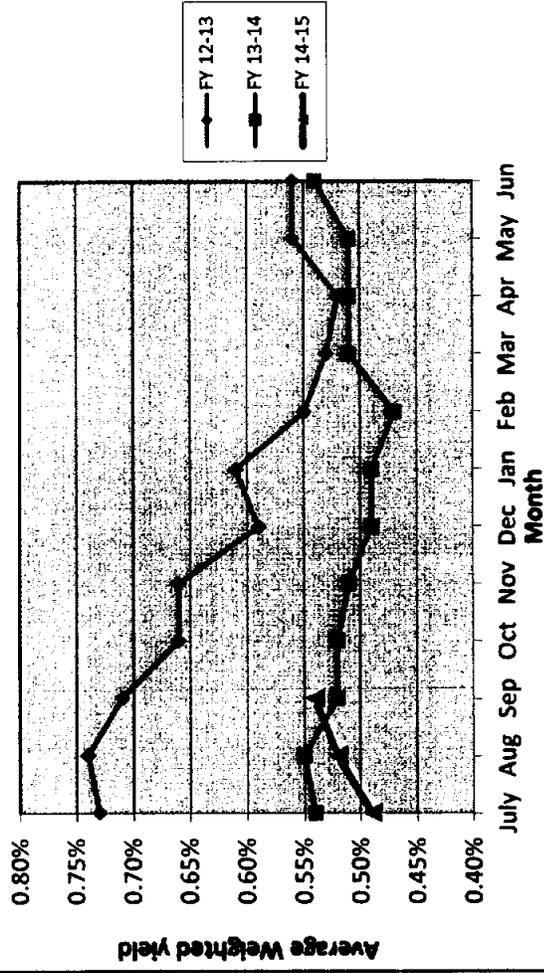
**Ave. Portfolio Yield By Term**



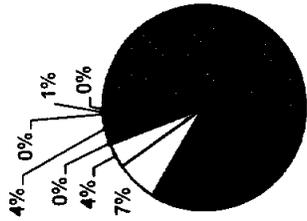
**History - Ave. Yield by Fiscal Year**



**Ave. Yield - 2 Years & Current**

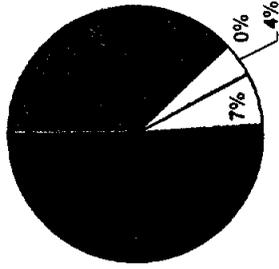


### Investment Type September 30, 2014



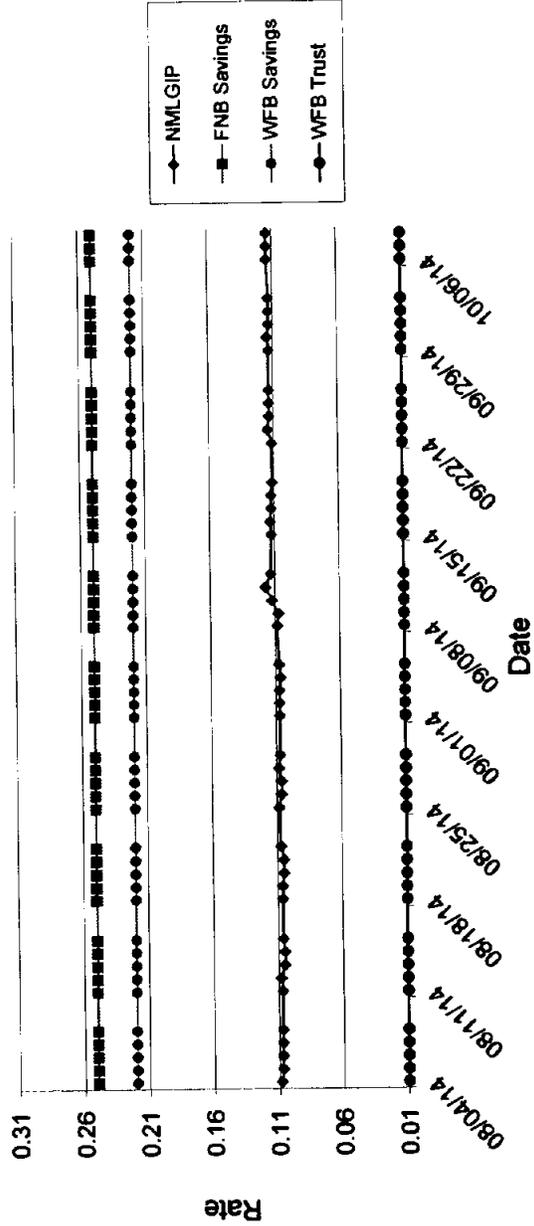
- U.S. Agency Securities
- WFB Business Savings
- Certificates of Deposit
- Restricted Cash
- NMFA# 20 DS Reserve
- FNB Savings
- WFB Adv Govt Money Market
- New Mexico Municipal Bonds
- NM LGIP

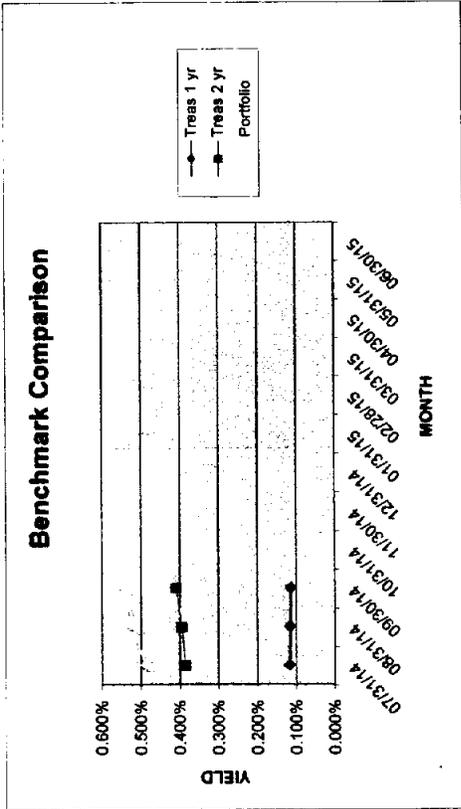
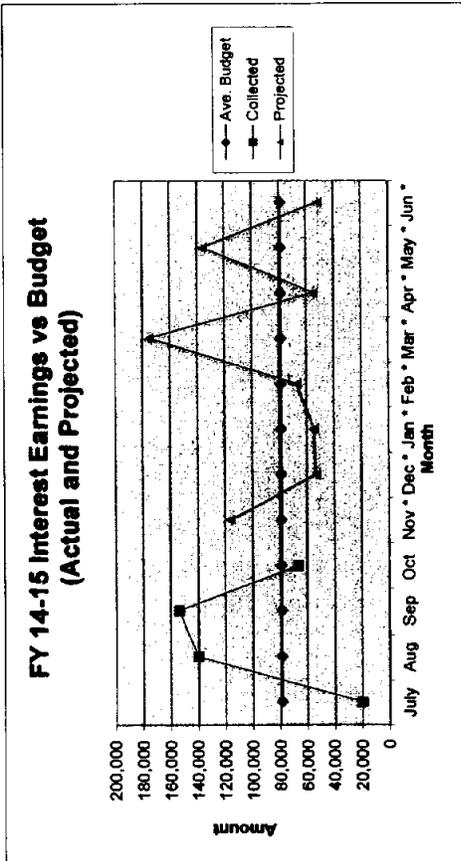
### Investments By Term September 30, 2014



- 24 Hrs. Notice
- NM LGIP
- Less than Six Months
- Less than One Year
- Less than Two Years
- Less than Three Years
- Less than Five Years

### Major Cash Accounts - Yields





**BANK RATINGS AS OF JUNE 30, 2014**  
bankrate.com - Updated 10/17/14

	Rating	06/30/12	06/30/13	09/30/13	Rating	12/31/13	Rating	03/31/2014	Rating	06/30/2014	Balances	Collateral Type		LOC
											09/30/14	FDC/NCLUA	Aparticies	
<b>BANKS WITH CD'S</b>														
First National Bank of Santa Fe	***	***	***	***	**	**	**	**	**	**	11,500,000	X	X	
Los Alamos National Bank	**	**	**	**	**	**	**	**	**	**	0			X
Community Bank	***	***	***	***	***	***	***	***	***	***	3,000,000	X	X	
Century Bank	***	***	***	***	***	***	***	***	***	***	200,000	X		
State Employees Credit Union	****	****	****	****	****	****	****	****	****	****	250,000	X		
Guadalupe Credit Union	***	**	**	**	***	***	***	***	***	***	250,000	X		
<b>TOTAL CD'S</b>											<b>18,200,000</b>			
<b>OTHER MAJOR BANK ACCOUNTS</b>														
FNB Money Market - Savings	****	****	****	****	**	**	**	**	**	**	9,775,135.80	X	X	
FNB Library Endowment CD	****	****	****	****	**	**	**	**	**	**	287,834.36	X	X	
Wells Fargo Bank Savings	***	****	****	****	****	****	****	****	****	****	71,520,292.85	X	X	
<b>TOTAL OTHER</b>											<b>81,983,363.01</b>			



City of Santa Fe						
Investment Portfolio Summary						
June 30, 2014						
				Balance per Bank	Balance per GL	Difference
<b>MARKETABLE SECURITIES (Face Value)</b>						
	Line #					
#7000 Securities - WFB Custodial Account	101725		\$	103,320,773.59	\$ 103,320,773.59	\$ 0.00
#5391 Securities - 2009AB Reserve	101725			5,275,000.00	5,275,000.00	0.00
<b>Subtotal Securities</b>			\$	<b>108,595,773.59</b>	<b>\$ 108,595,773.59</b>	<b>\$ 0.00</b>
<b>CASH, EQUIVALENTS &amp; MONEY MARKETS</b>						
#7000 Pooled - FNB Savings	101127			9,770,986.04	9,770,986.04	0.00
#7000 Pooled - WFB Adv Govt Mny Mkt	101730			46,340.57	46,340.57	0.00
#7000 Pooled - WFB:Business Svgs	101740			67,844,728.29	67,844,728.29	0.00
#7000 Pooled - NM State LGIP	101750			682,557.29	682,557.29	0.00
#7000 Pooled - NM State LGIP Reserve	101751			20,301.10	20,301.10	0.00
#7000 Pooled - Certificates of Deposit	101650			15,250,000.00	15,250,000.00	0.00
#5391 2009AB Reserve Cash (Water)	101500			43,137.65	43,137.65	0.00
#2716 Library Endowment Cert. of Deposit	101500			267,755.34	267,755.34	0.00
#5912 College of Santa Fe DS Reserve - WFB	101500			1,108,155.83	1,108,155.83	0.00
#Various - Restricted Cash - WFB	100750			8,730,840.40	8,730,840.40	0.00
<b>Subtotal Cash, Equivalents &amp; Mny Mkt</b>			\$	<b>103,764,802.51</b>	<b>\$ 103,764,802.51</b>	<b>\$ 0.00</b>
<b>SUBTOTAL SECURITIES &amp; CASH</b>			\$	<b>212,360,576.10</b>	<b>\$ 212,360,576.10</b>	<b>\$ 0.00</b>
<b>DEDICATED OPERATING ACCOUNTS</b>						
#7000 Pooled - Common Account	100900		\$	8,278,889.12	8,278,889.12	\$ 0.00
#6109 Worker's Compensation - WFB	101125			55,325.16	55,325.16	0.00
#6104 General Liability - WFB	101200			44,231.26	44,231.26	0.00
#4203 HUD Section 108 - WFB	100961/962			41,971.75	41,971.75	0.00
#7104 Payroll Account - WFB	101050			336,357.12	336,357.12	0.00
#2224 Public Safety Account - WFB	101501			58,973.65	58,973.65	0.00
#2724 Redflex Traffic - Huntington Nat'l Bank	101501			3,926.00	3,926.00	0.00
<b>Subtotal Dedicated Op. Accounts</b>			\$	<b>8,819,674.06</b>	<b>\$ 8,819,674.06</b>	<b>\$ 0.00</b>
<b>CASH IN TRUST - NMFA LOAN ACCOUNTS</b>						
		Loan #				
#5850 Railyard #8-capitalized int taxble	101500	8	\$	0.01	\$ 0.01	\$ 0.00
#5850 Railyard NMFA #8 -reserve tax'bl	101501	8		52,954.61	52,954.61	0.00
#5850 Railyard NMFA #15b -tax'bl	101503	15B		0.05	0.05	0.00
#4209 #18 Land Acquisition Loan	101500	18		0.16	0.16	0.00
#5300 #DW-2 Drinking Water Loan	101500	DW-2		5.66	5.66	0.00
#5912 #20 College of Santa Fe	101503	20		1.09	1.09	0.00
<b>Subtotal - Trust Cash - Loan Accounts</b>			\$	<b>52,961.58</b>	<b>\$ 52,961.58</b>	<b>\$ 0.00</b>
<b>SUBTOTAL DEDICATED/CASH IN TRUST ACCOUNTS</b>			\$	<b>8,872,635.64</b>	<b>\$ 8,872,635.64</b>	<b>\$ 0.00</b>
<b>TOTAL INVESTMENT PORTFOLIO</b>			\$	<b>221,233,211.74</b>	<b>\$ 221,233,211.74</b>	<b>\$ 0.00</b>
Prepared: 9/3/14						

City of Santa Fe  
Investment Portfolio Summary  
July 31, 2014

	Line #	Balance per Bank	Balance per GL	Difference
<b>MARKETABLE SECURITIES (Face Value)</b>				
#7000 Securities - WFB Custodial Account	101725	\$ 99,210,179.25	\$ 99,210,179.25	\$ 0.00
#5391 Securities - 2009AB Reserve	101725	2,500,000.00	2,500,000.00	0.00
<b>Subtotal Securities</b>		<b>\$ 101,710,179.25</b>	<b>\$ 101,710,179.25</b>	<b>\$ 0.00</b>
<b>CASH, EQUIVALENTS &amp; MONEY MARKETS</b>				
#7000 Pooled - FNB Savings	101127	9,773,060.70	9,773,060.70	0.00
#7000 Pooled - WFB Adv Govt Mny Mkt	101730	4,189,560.45	4,189,560.45	0.00
#7000 Pooled - WFB Business Svgs	101740	65,408,605.79	65,408,605.79	0.00
#7000 Pooled - NM State LGIP	101750	682,557.29	682,557.29	0.00
#7000 Pooled - NM State LGIP Reserve	101751	20,301.10	20,301.10	0.00
#7000 Pooled - Certificates of Deposit	101650	15,200,000.00	15,200,000.00	0.00
#5391 2009AB Reserve Cash (Water)	101500	2,830,104.81	2,830,104.81	0.00
#2716 Library Endowment Cert. of Deposit	101500	267,843.37	267,843.37	0.00
#5912 College of Santa Fe DS Reserve - WFB	101500	1,108,362.90	1,108,362.90	0.00
#Various - Restricted Cash - WFB	100750	8,732,471.90	8,732,471.90	0.00
<b>Subtotal Cash, Equivalents &amp; Mny Mkt</b>		<b>\$ 108,212,868.31</b>	<b>\$ 108,212,868.31</b>	<b>\$ 0.00</b>
<b>SUBTOTAL SECURITIES &amp; CASH</b>		<b>\$ 209,923,047.56</b>	<b>\$ 209,923,047.56</b>	<b>\$ 0.00</b>
<b>DEDICATED OPERATING ACCOUNTS</b>				
#7000 Pooled - Common Account	100900	\$ 10,868,213.17	10,868,213.17	\$ 0.00
#6109 Worker's Compensation - WFB	101125	54,742.84	54,742.84	0.00
#6104 General Liability - WFB	101200	50,069.24	50,069.24	0.00
#4203 HUD Section 108 - WFB	100961/962	40,061.19	40,061.19	0.00
#7104 Payroll Account - WFB	101050	795,380.99	795,380.99	0.00
#2224 Public Safety Account - WFB	101501	90,326.70	90,326.70	0.00 Recon incomplete
#2724 Redflex Traffic - Huntington Nat'l Bank	101501	2,409.92	2,409.92	0.00 Recon incomplete
<b>Subtotal Dedicated Op. Accounts</b>		<b>\$ 11,901,204.05</b>	<b>\$ 11,901,204.05</b>	<b>\$ 0.00</b>
<b>CASH IN TRUST - NMFA LOAN ACCOUNTS</b>				
#5850 Railyard #8-capitalized int taxable	101500	8	0.01	\$ 0.00
#5850 Railyard NMFA #8 -reserve tax'bl	101501	8	52,978.34	0.00
#5850 Railyard NMFA #15b -tax'bl	101503	15B	0.07	0.00
#4209 #18 Land Acquisition Loan	101500	18	0.21	0.00
#5100 #14 Convention Center Loan	101500	14	1.46	0.00
#5300 #DW-2 Drinking Water Loan	101500	DW-2	5.66	0.00
#5912 #20 College of Santa Fe	101503	20	1.46	0.00
<b>Subtotal - Trust Cash - Loan Accounts</b>		<b>\$ 52,987.21</b>	<b>\$ 52,987.21</b>	<b>\$ 0.00</b>
<b>SUBTOTAL DEDICATED/CASH IN TRUST ACCOUNTS</b>		<b>\$ 11,954,191.26</b>	<b>\$ 11,954,191.26</b>	<b>\$ 0.00</b>
<b>TOTAL INVESTMENT PORTFOLIO</b>		<b>\$ 221,877,238.82</b>	<b>\$ 221,877,238.82</b>	<b>\$ 0.00</b>

Prepared: 9/26/14

City of Santa Fe  
Investment Portfolio Summary  
September 30, 2014

	Line #	Balance per Bank	Balance per GL	Difference	
<b>MARKETABLE SECURITIES (Face Value)</b>					
#7000 Securities - WFB Custodial Account	101725	\$ 119,494,930.53	\$ 119,494,930.53	\$ 0.00	
#5391 Securities - 2009AB Reserve	101725	5,275,000.00	5,275,000.00	0.00	
<b>Subtotal Securities</b>		<b>\$ 124,769,930.53</b>	<b>\$ 124,769,930.53</b>	<b>\$ 0.00</b>	
<b>CASH, EQUIVALENTS &amp; MONEY MARKETS</b>					
#7000 Pooled - FNB Savings	101127	9,777,144.39	9,777,144.39	0.00	
#7000 Pooled - WFB Adv Govt Mny Mkt	101730	175,219.25	175,219.25	0.00	
#7000 Pooled - WFB Business Svgs	101740	65,532,756.25	65,532,756.25	0.00	
#7000 Pooled - NM State LGIP	101750	682,557.29	682,557.29	0.00	
#7000 Pooled - NM State LGIP Reserve	101751	20,301.10	20,301.10	0.00	
#7000 Pooled - Certificates of Deposit	101650	15,200,000.00	15,200,000.00	0.00	
#5391 2009AB Reserve Cash (Water)	101500	55,128.47	55,128.47	0.00	
#2716 Library Endowment Cert. of Deposit	101500	268,025.38	268,025.38	0.00	
#5912 College of Santa Fe DS Reserve - WFB	101500	1,108,770.49	1,108,770.49	0.00	
#Various - Restricted Cash - WFB	100750	8,735,683.15	8,735,683.15	0.00	
<b>Subtotal Cash, Equivalents &amp; Mny Mkt</b>		<b>\$ 101,555,585.77</b>	<b>\$ 101,555,585.77</b>	<b>\$ 0.00</b>	
<b>SUBTOTAL SECURITIES &amp; CASH</b>		<b>\$ 226,325,516.30</b>	<b>\$ 226,325,516.30</b>	<b>\$ 0.00</b>	
<b>DEDICATED OPERATING ACCOUNTS</b>					
#7000 Pooled - Common Account *, **	100900	\$ 26,709,042.31	26,709,042.31	\$ 0.00	
#6109 Worker's Compensation - WFB	101125	29,548.29	29,548.29	0.00	
#6104 General Liability - WFB	101200	33,676.61	33,676.61	0.00	
#7104 Payroll Account - WFB	101050	832,547.78	832,547.78	0.00	
#2224 Public Safety Account - WFB *	101501	50,939.46	50,939.46	0.00	
#2724 Redflex Traffic - Huntington Nat'l Bank *	101501	1,410.86	1,410.86	0.00	
<b>Subtotal Dedicated Op. Accounts</b>		<b>\$ 27,657,165.31</b>	<b>\$ 27,657,165.31</b>	<b>\$ 0.00</b>	
<b>CASH IN TRUST - NMFA LOAN ACCOUNTS</b>					
#5850 Railyard #8-capitalized int taxble	101500	8	237.13	\$ 237.13	\$ 0.00
#5850 Railyard NMFA #8 -reserve tax'bl	101501	8	52,792.25	52,792.25	0.00
#5850 Railyard NMFA #15b -tax'bl	101503	15B	0.07	0.07	0.00
#4209 #18 Land Acquisition Loan	101500	18	0.21	0.21	0.00
#5100 #14 Convention Center Loan	101500	14	1.46	1.46	0.00
#5300 #DW-2 Drinking Water Loan	101500	DW-2	5.66	5.66	0.00
#5912 #20 College of Santa Fe	101503	20	1.46	1.46	0.00
<b>Subtotal - Trust Cash - Loan Accounts</b>		<b>\$ 53,038.24</b>	<b>\$ 53,038.24</b>	<b>\$ 0.00</b>	
<b>SUBTOTAL DEDICATED/CASH IN TRUST ACCOUNTS</b>		<b>\$ 27,710,203.55</b>	<b>\$ 27,710,203.55</b>	<b>\$ 0.00</b>	
<b>TOTAL INVESTMENT PORTFOLIO</b>		<b>\$ 254,035,719.85</b>	<b>\$ 254,035,719.85</b>	<b>\$ 0.00</b>	

\* Reconciliations delayed due to CAFR preparation.

\*\* Common account bank balance high due to receipt of 2014 GRT bond funds on September 30, 2014. Excess funds moved to savings in October.

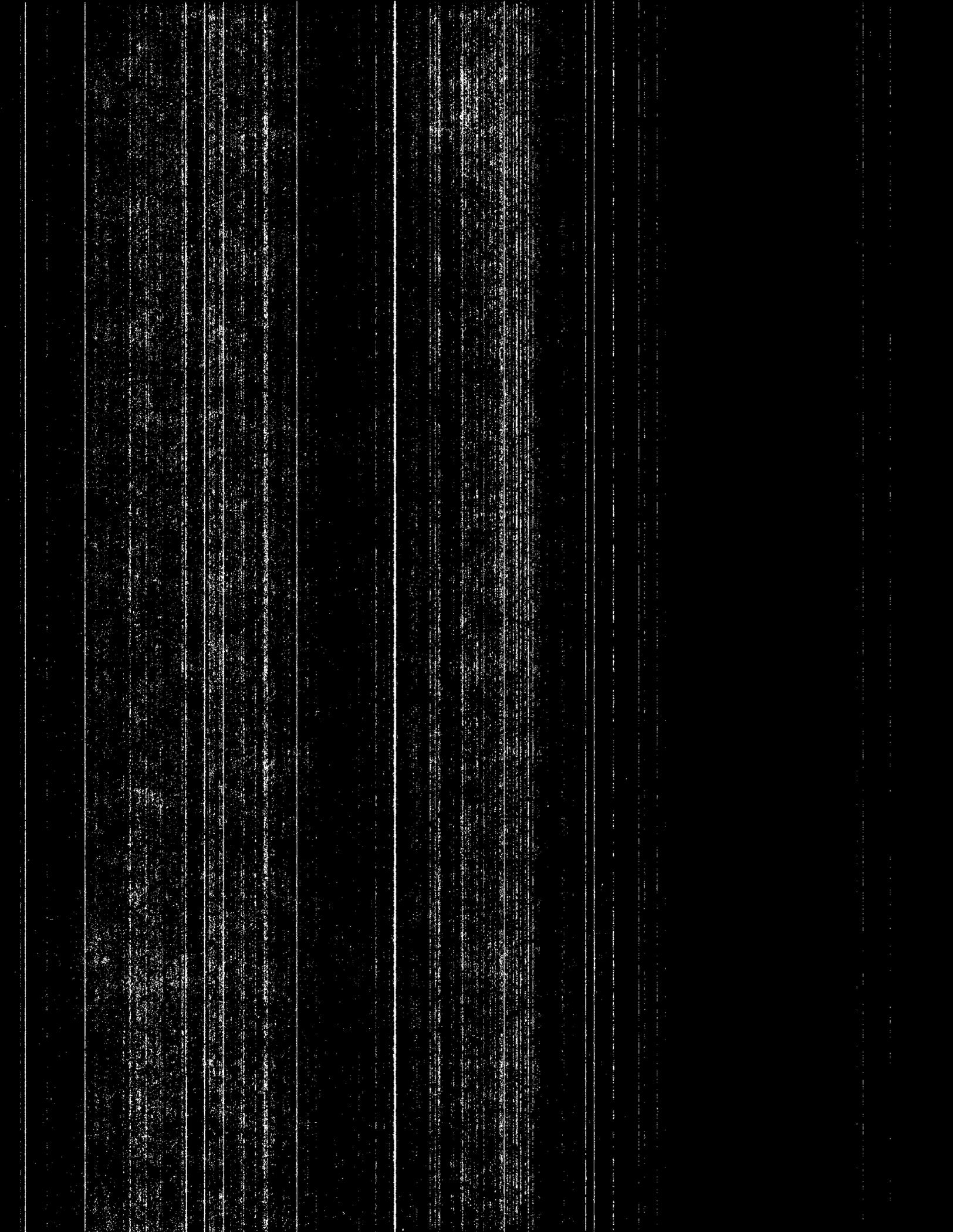
Prepared: 11/13/14

City of Santa Fe  
Investment Portfolio Summary  
October 31, 2014

	Line #	Balance per Bank	Balance per GL	Difference
<b>MARKETABLE SECURITIES (Face Value)</b>				
#7000 Securities - WFB Custodial Account	101725	\$ 112,841,457.90	\$ 112,841,457.90	\$ 0.00
#5391 Securities - 2009AB Reserve	101725	5,275,000.00	5,275,000.00	0.00
<b>Subtotal Securities</b>		<b>\$ 118,116,457.90</b>	<b>\$ 118,116,457.90</b>	<b>\$ 0.00</b>
<b>CASH, EQUIVALENTS &amp; MONEY MARKETS</b>				
#7000 Pooled - FNB Savings	101127	9,779,220.36	9,779,220.36	0.00
#7000 Pooled - WFB Adv Govt Mny Mkt	101730	9,875,252.84	9,875,252.84	0.00
#7000 Pooled - WFB Business Svgs	101740	80,316,368.59	80,316,368.59	0.00
#7000 Pooled - NM State LGIP	101750	682,557.29	682,557.29	0.00
#7000 Pooled - NM State LGIP Reserve	101751	20,301.10	20,301.10	0.00
#7000 Pooled - Certificates of Deposit	101650	15,200,000.00	15,200,000.00	0.00
#5391 2009AB Reserve Cash (Water)	101500	54,941.42	54,941.42	0.00
#2716 Library Endowment Cert. of Deposit	101500	268,113.50	268,113.50	0.00
#5912 College of Santa Fe DS Reserve - WFB	101500	1,108,977.68	1,108,977.68	0.00
#Various - Restricted Cash - WFB	100750	8,737,315.56	8,737,315.56	0.00
<b>Subtotal Cash, Equivalents &amp; Mny Mkt</b>		<b>\$ 126,043,048.34</b>	<b>\$ 126,043,048.34</b>	<b>\$ 0.00</b>
<b>SUBTOTAL SECURITIES &amp; CASH</b>		<b>\$ 244,159,506.24</b>	<b>\$ 244,159,506.24</b>	<b>\$ 0.00</b>
<b>DEDICATED OPERATING ACCOUNTS</b>				
#7000 Pooled - Common Account *, **	100900	\$ 7,678,571.02	7,678,571.02	\$ 0.00
#6109 Worker's Compensation - WFB	101125	59,170.12	59,170.12	0.00
#6104 General Liability - WFB	101200	53,373.32	53,373.32	0.00
#7104 Payroll Account - WFB	101050	1,549,895.26	1,549,895.26	0.00
#2224 Public Safety Account - WFB *	101501	46,368.09	46,368.09	0.00
#2724 Redflex Traffic - Huntington Nat'l Bank *	101501	1,717.91	1,717.91	0.00
<b>Subtotal Dedicated Op. Accounts</b>		<b>\$ 9,389,095.72</b>	<b>\$ 9,389,095.72</b>	<b>\$ 0.00</b>
<b>CASH IN TRUST - NMFA LOAN ACCOUNTS</b>				
		<b>Loan #</b>		
#5850 Railyard #8-capitalized int taxable	101500	8	\$ 0.00	\$ 0.00
#5850 Railyard NMFA #8 -reserve tax'bl	101501	8	52,827.40	52,827.40
#5850 Railyard NMFA #15b -tax'bl	101503	15B	0.07	0.07
#4209 #18 Land Acquisition Loan	101500	18	0.21	0.21
#5100 #14 Convention Center Loan	101500	14	1.46	1.46
#5300 #DW-2 Drinking Water Loan	101500	DW-2	5.66	5.66
#5406 SantaFe #26	101502	26	3,475,753.04	3,475,753.04
#5912 #20 College of Santa Fe	101503	20	1.46	1.46
<b>Subtotal - Trust Cash - Loan Accounts</b>			<b>\$ 3,528,589.30</b>	<b>\$ 3,528,589.30</b>
<b>SUBTOTAL DEDICATED/CASH IN TRUST ACCOUNTS</b>			<b>\$ 12,917,685.02</b>	<b>\$ 12,917,685.02</b>
<b>TOTAL INVESTMENT PORTFOLIO</b>			<b>\$ 257,077,191.26</b>	<b>\$ 257,077,191.26</b>

\* Reconciliations delayed due to CAFR preparation.

\*\* Common account bank balance high due to receipt of 2014 GRT bond funds on September 30, 2014. Excess funds moved to savings in October.

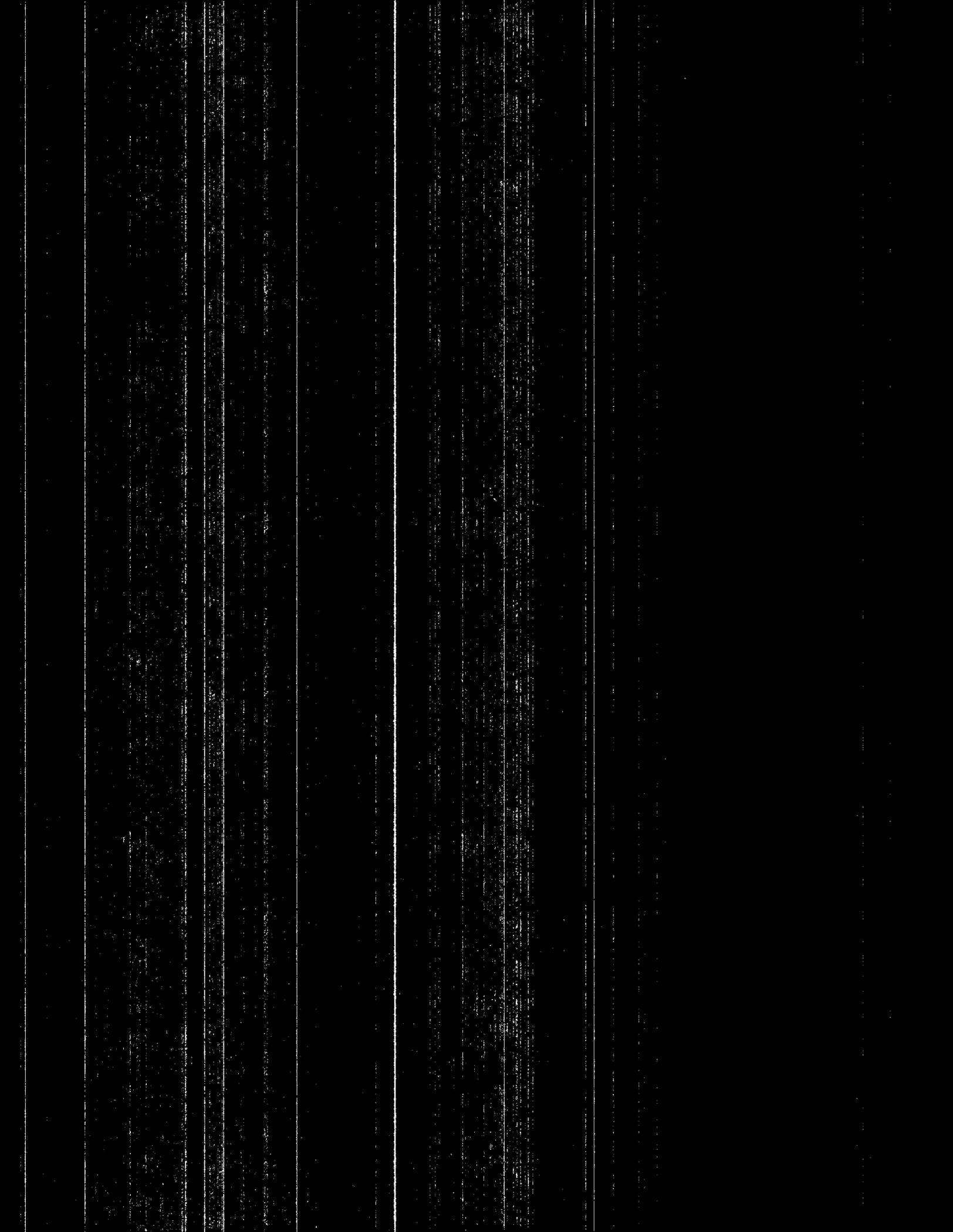


**CITY OF SANTA FE, NEW MEXICO**  
**Schedule of Bonds and Loans Payable**  
**Classified by Fund and Purpose**  
**June 30, 2014 (UNAUDITED)**

Fund and Purpose	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity	Outstanding June 30, 2014	
					Issue Remaining	Total
<b>Revenue bonds payable solely from state-shared taxes:</b>						
Series 2006	3.25% - 5.00%	02/14/2006	17,710,000	June 1, 2023	\$ 2,045,000	
Series 2008	3.25% - 5.50%	04/07/2008	20,135,000	June 1, 2022	19,515,000	
Series 2010A	2.00% - 5.00%	12/14/2010	15,005,000	June 1, 2015	3,945,000	
Series 2012A	3.00% - 5.00%	03/01/2012	37,725,000	June 1, 2026	32,475,000	
Series 2013A	2.00% - 4.00%	06/18/2013	10,880,000	June 1, 2020	10,800,000	
Series 2013B	2.00% - 5.00%	06/18/2013	13,780,000	June 1, 2036	13,575,000	
Total bonds payable solely from state-shared taxes						<u>82,355,000</u>
<b>General obligation bonds payable solely from property tax:</b>						
Property tax - Series 2008	3.75% - 5.00%	06/10/2008	20,000,000	June 1, 2028	16,235,000	
Property tax - Series 2010	2.00% - 4.00%	11/01/2010	10,300,000	June 1, 2030	9,030,000	
Property tax - Series 2013	1.75% - 4.00%	07/23/2013	12,000,000	June 1, 2032	12,000,000	
Total bonds payable solely from property tax						<u>37,265,000</u>
Total bonds payable from tax revenue (governmental)						<u>\$ 119,620,000</u>
<b>Revenue bonds payable from Enterprise funds (primary government)</b>						
<b>Convention Center - NMFA Series 2006</b>						
Convention Center - NMFA Series 2006	3.75% - 4.75%	03/28/2006	42,220,000	June 15, 2035	36,650,000	
Series 2008 GRT/CCtr Share	3.25% - 5.50%	04/07/2008	8,570,000	June 1, 2022	7,525,000	
Total bonds payable from Convention Center fund						<u>44,175,000</u>
<b>Solid Waste - Series 2006B</b>						
Solid Waste - Series 2006B	4.25% - 5.00%	07/31/2006	15,160,000	June 1, 2023	9,360,000	
Total bonds payable from Solid Waste fund						<u>9,360,000</u>
<b>Municipal Recreation Complex - Series 2005</b>						
Municipal Recreation Complex - Series 2005	3.50% - 4.25%	08/30/2005	15,315,000	June 1, 2024	8,265,000	
Total bonds payable from Municipal Recreation Complex fund						<u>8,265,000</u>
<b>Water Revenue Bonds - Series 2006D</b>						
Water Revenue Bonds - Series 2006D	4.25% - 5.00%	08/09/2006	49,790,000	June 1, 2025	36,280,000	
Series 2009A&B	2.00% - 6.20%	12/15/2009	59,970,000	June 1, 2039	56,950,000	
Total bonds payable from Water fund						<u>93,230,000</u>
<b>Wastewater Bonds - Series 2006C</b>						
Wastewater Bonds - Series 2006C	4.125% - 5.00%	09/29/2006	9,780,000	June 1, 2021	5,430,000	
Series 2012B	2.00% - 5.00%	03/01/2012	14,280,000	June 1, 2022	11,665,000	
Total bonds payable from Wastewater fund						<u>17,095,000</u>
<b>Railyard Center Refunding Bonds - Series 2010B</b>						
Railyard Center Refunding Bonds - Series 2010B	3.00% - 5.00%	12/14/2010	10,490,000	June 1, 2026	9,175,000	
Market Station - Series 2012C	2.00% - 5.00%	12/19/2012	4,685,000	June 1, 2033	4,600,000	
Total revenue bonds payable from Railyard fund						<u>13,775,000</u>
Total revenue bonds payable from Enterprise funds (business-type)						<u>185,900,000</u>
<b>TOTAL LONG-TERM BOND INDEBTEDNESS</b>						<u><b>\$ 305,520,000</b></u>

(continued)

Fund and Purpose	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity	Outstanding June 30, 2014	
					Issue Remaining	Total
<b>LOANS PAYABLE</b>						
<b>Loans payable from 1/2% Municipal GRT</b>						
NMFA SANTAFE#18 - Land Acquisition	2.20% - 5.04%	08/01/2008	3,610,000	June 1, 2028	\$ 2,817,334	
Total loans payable from 1/2% Municipal GRT					<u>2,817,334</u>	
<b>Loans payable from Municipal GRT - Railyard</b>						
NMFA SANTAFE#8 - Railyard Infra.	1.40% - 5.44%	09/24/2004	579,025	May 1, 2024	401,798	
NMFA SANTAFE#15B - Railyard Infra.	5.44% - 6.12%	10/20/2009	892,227	June 1, 2026	712,409	
Total loans payable from Municipal GRT - Railyard					<u>1,114,207</u>	
Total loans payable from tax revenue						\$ 3,931,541
<b>Loans payable from Water Enterprise Fund</b>						
NMFA SANTAFE#DW-2 - Buckman	2.00%	05/16/2008	15,150,000	June 1, 2029	11,906,448	
NMFA SANTAFE#DW-4 - Buckman	2.00%	05/13/2013	2,525,000	Est. June 1, 2035	2,525,000	
Total loans payable from Water Fund					<u>14,431,448</u>	
Total loans payable from Enterprise Funds						14,431,448
<b>Loans payable from third parties</b>						
Laureate Education, Inc. facility lease:						
NMFA SANTAFE#20 - College of Santa Fe	1.81% - 6.07%	09/14/2009	29,615,000	June 1, 2036	27,060,000	
Santa Fe Business Incubator, Inc. loan payment:						
HUD Section 108 Loan	3.16%	06/30/2004	300,000	August 1, 2024	189,000	
Total loans payable from third parties					<u>27,249,000</u>	
Total loans payable from Special Sources						<u>27,249,000</u>
<b>TOTAL LONG-TERM LOAN INDEBTEDNESS</b>						<u>45,611,989</u>
<b>TOTAL OUTSTANDING INDEBTEDNESS</b>						<u>\$351,131,989</u>

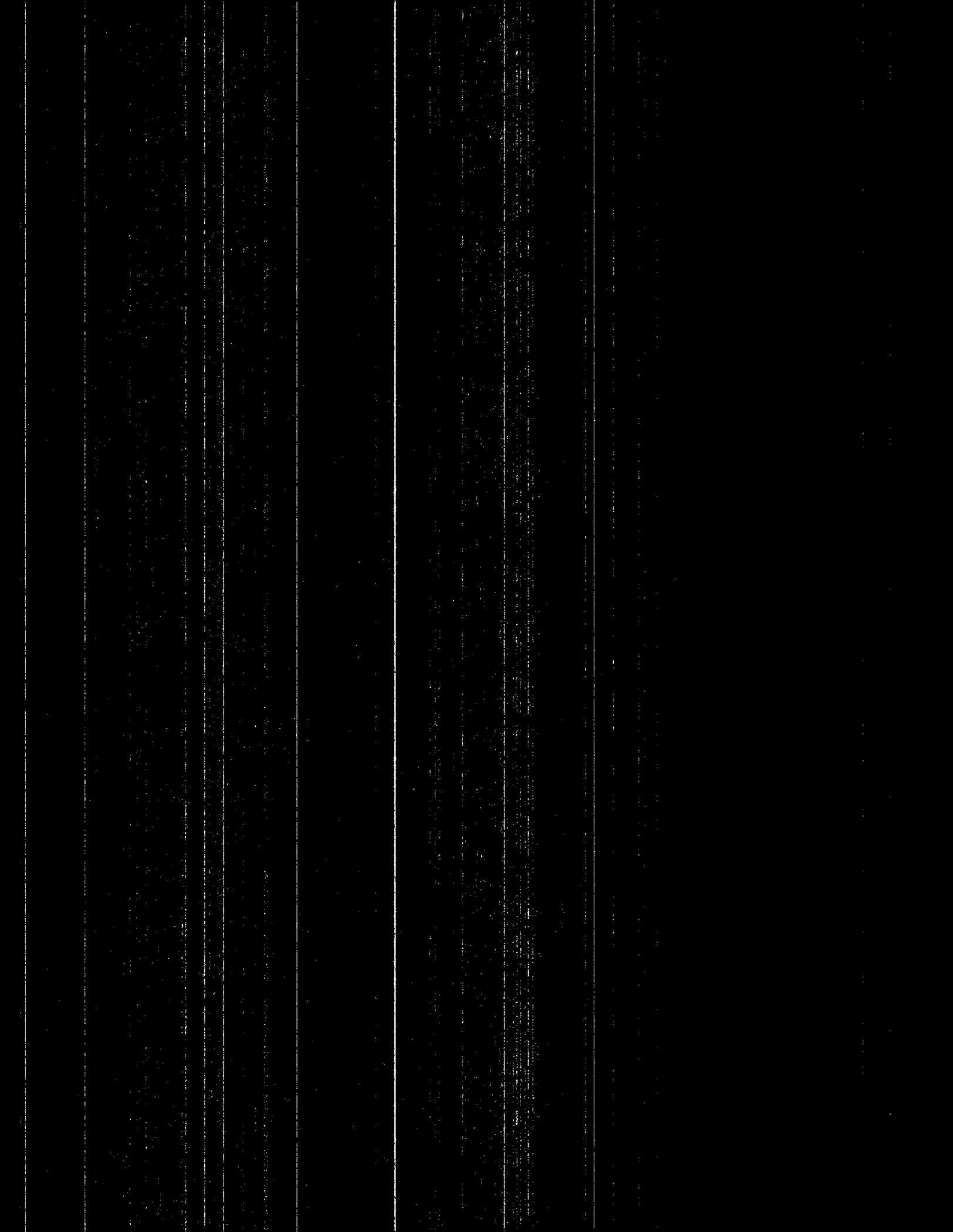


**City of Santa Fe  
Bonds and Loans Schedule**

	<b>BONDS</b>		<b>LOANS *</b>	
	<b>OUTSTANDING @ 06/30/14</b>	<b>FY 14-15 ANNUAL P&amp;I</b>	<b>OUTSTANDING @ 06/30/14</b>	<b>FY 14-15 ANNUAL P&amp;I</b>
<b><u>GENERAL GOVERNMENT</u></b>				
GRT	82,355,000.00	11,132,087.50		
GO	37,265,000.00	3,110,670.02		
Land Acquisition			2,817,334.00	275,868.38
<b><u>ENTERPRISE</u></b>				
WATER **	93,230,000.00	8,394,436.26	1,106,448.00	926,376.00
WASTEWATER	17,095,000.00	2,475,050.00		
RAILYARD	9,175,000.00	1,070,500.00	1,114,207.00	137,986.46
MRC	8,265,000.00	1,288,452.50		
CONVENTION CENTER	44,175,000.00	3,358,187.50		
MARKET STATION	4,600,000.00	349,900.00		
TRANSIT BUSES			3,500,000.00	285,715.72
COLLEGE OF SANTA FE PURCHASE			27,060,000.00	2,220,857.00

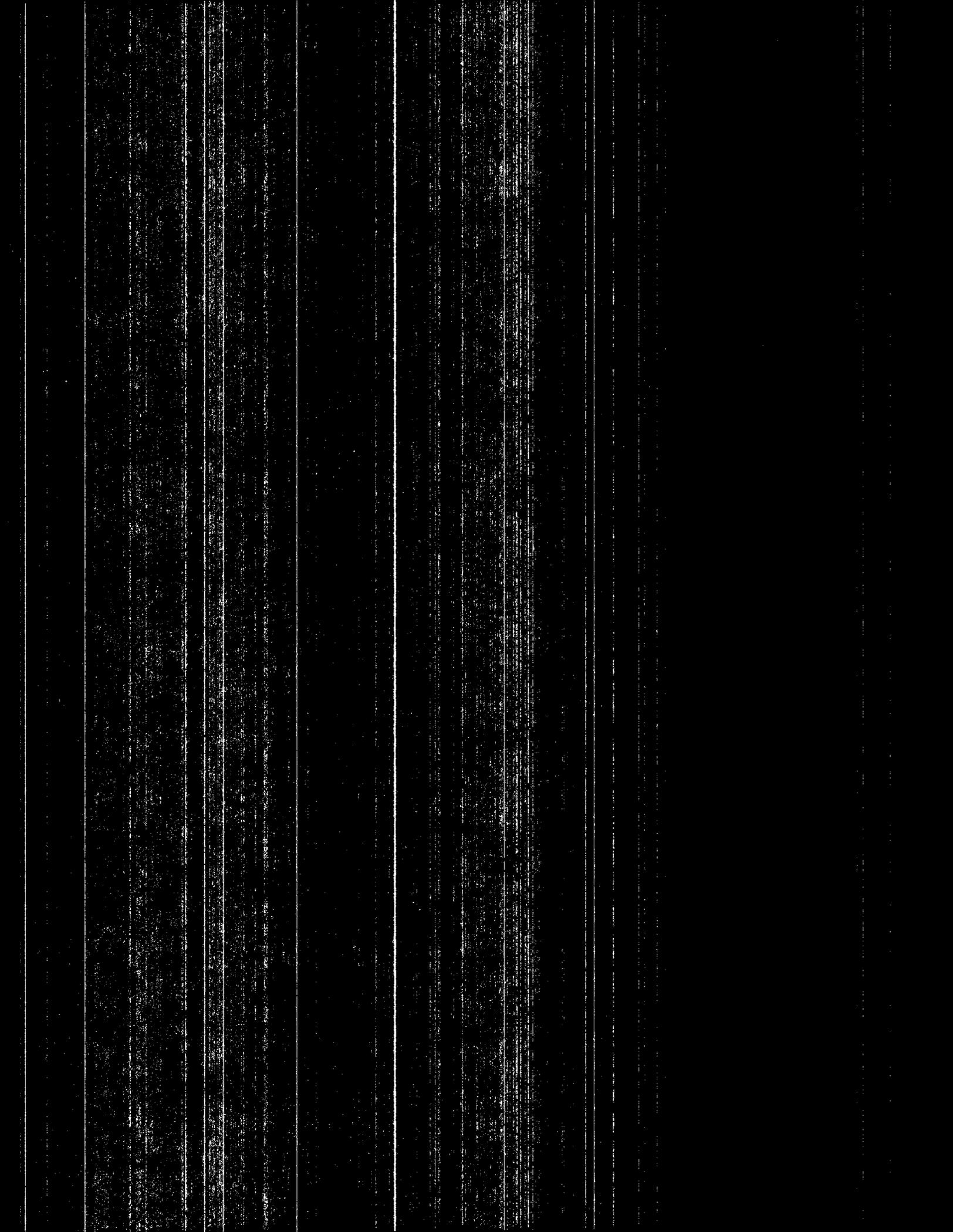
\* All loans listed are from NMFA

\*\* Water has an NMFA Drinking Water 4 loan (\$5,050,000) that is approved but we will not have a debt schedule until all project funds are drawn down by Water.



**City of Santa Fe**  
**GRT Distributions**  
**FY 13-14 GRT 06/30/14**

Company	BU	LI	Description	FY 2013-14
01001 - General Fund	11001	401300	Municipal General (.5%)	-15,489,595.76
01001 - General Fund	11001	412100	Municipal Distrbtn (1.225%)	-36,390,693.48
01001 - General Fund	11001	412200	Municipal Equiv Distrbtn	-343,353.94
02116 - Municipal GRT	21116	401500	MGRT	-7,744,797.89
02117 - Economic Development	21117	412100	Municipal Distrbtn (1.225%)	-390,300.46
02120 - Municipal GRT-Railyard/General	21120	401200	Infrastructure	-1,913,141.65
02121 - Municipal GRT-GCC/Parks	21121	401200	Infrastructure	-1,913,141.62
02210 - Municipal GRT-Police	21210	401200	Infrastructure	-1,913,141.63
02513 - Children & Youth Grnt/Activity	21513	412100	Municipal Distrbtn (1.225%)	-1,126,971.78
02515 - Human Service Provider	21515	412100	Municipal Distrbtn (1.225%)	-857,690.62
03102 - 1/2% GRT Income Fund	31102	401400	Municipal CIP	-15,489,595.75
05250 - Environmental Service Division	51250	401200	Infrastructure	-1,913,141.65
05330 - 1/4% Water GRT	51330	401200	Infrastructure	-7,636,708.42
05450 - Wastewater Management	51450	401100	Environmental	-1,913,141.80
			MAIN TOTAL:	-95,035,416.45
<b>PLEDGED</b>				
03102 - 1/2% GRT Income Fund	31102	401400	Municipal CIP	-15,489,595.75
05250 - Environmental Service Division	51250	401200	Infrastructure	-1,913,141.65
05450 - Wastewater Management	51450	401100	Environmental	-1,913,141.80
01001 - General Fund	11001	412100	Municipal Distrbtn (1.225%)	-36,390,693.48
				<u>-55,706,572.68</u>
<b>TOTAL:</b>				
<b>MUNI</b>				
01001 - General Fund	11001	401300	Municipal General (.5%)	-15,489,595.76
03102 - 1/2% GRT Income Fund	31102	401400	Municipal CIP	-15,489,595.75
				<u>-30,979,191.51</u>
<b>INFRA</b>				
05250 - Environmental Service Division	51250	401200	Infrastructure	-1,913,141.65
02120 - Municipal GRT-Railyard/General	21120	401200	Infrastructure	-1,913,141.65
02121 - Municipal GRT-GCC/Parks	21121	401200	Infrastructure	-1,913,141.62
02210 - Municipal GRT-Police	21210	401200	Infrastructure	-1,913,141.63
				<u>-7,652,566.55</u>
<b>MGRT rev</b>				
02116 - Municipal GRT	21116	401500	MGRT	-7,744,797.89
				<u>-7,744,797.89</u>
<b>ENVIRON</b>				
05450 - Wastewater Management	51450	401100	Environmental	-1,913,141.80
				<u>-1,913,141.80</u>
<b>STATE Shared</b>				
01001 - General Fund	11001	412100	Municipal Distrbtn (1.225%)	-36,390,693.48
02117 - Economic Development	21117	412100	Municipal Distrbtn (1.225%)	-390,300.46
02513 - Children & Youth Grnt/Activity	21513	412100	Municipal Distrbtn (1.225%)	-1,126,971.78
02515 - Human Service Provider	21515	412100	Municipal Distrbtn (1.225%)	-857,690.62
				<u>-38,765,656.34</u>
<b>WATER</b>				
05330 - 1/4% Water GRT	51330	401200	Infrastructure	-7,636,708.42
				<u>-7,636,708.42</u>
<b>MUNI EQUIV</b>				
01001 - General Fund	11001	412200	Municipal Equiv Distrbtn	-343,353.94
				<u>-343,353.94</u>
				<u><u><b>-95,035,416.45</b></u></u>



City of Santa Fe

First Quarter Budget Vs. Actual Comparisons

With June 30, 2014 Budget And Actual Comparisons (Audit)

Fund Type	Type of Account	Includes Transfers	Per CAFR Budget Amount 06/30/2014	Per CAFR Actual 06/30/2014	Annual Budget 06/30/2015	1st Quarter Budget- 09/30/2014	1st Quarter Actual 09/30/2014	Variance Budget Vs Actual YTD 9-30-2014 Positive (Negative)
<b>Major Governance Major Government Funds</b>								
GEN - General Fund		Revenue	-76,241,318.00	-69,590,014.95	-76,866,304.00	-19,216,576.00	-18,063,034.60	-1,153,541.40
GEN - General Fund		Expenditures	73,934,323.00	68,415,690.06	79,002,211.00	19,750,552.75	16,977,465.28	2,773,087.46
DBT - Debt Service Funds		Revenue	-25,595,281.00	-26,852,397.74	-20,791,840.00	-5,197,960.00	-27,347,083.94	22,149,123.94
DBT - Debt Service Funds		Expenditures	26,364,932.00	26,470,441.06	38,641,624.00	9,860,406.00	14,900,459.00	-5,240,053.00
GRT - 1/2% Gross Receipts Tax		Revenue	-17,753,243.00	-17,577,192.75	-17,586,083.00	-4,399,020.75	-4,540,284.72	141,263.97
GRT - 1/2% Gross Receipts Tax		Expenditures	17,639,125.00	17,741,256.54	16,988,512.00	4,247,128.00	4,018,239.87	228,888.13
<b>Special Revenue Government Funds</b>								
<b>General Government</b>								
CAP - Capital Equipment Reserve		Revenue	-30,188.00	-51,649.14	-30,428.00	-7,607.00	-1,519.16	-6,087.84
CAP - Capital Equipment Reserve		Expenditures	30,160.00	30,626.33	30,161.00	7,540.25	4,479.99	3,060.26
MTG - Mortgage Refund Residual		Revenue	-834.00	-217.89	0.00	0.00	-12.79	12.79
MTG - Mortgage Refund Residual		Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
FEE - Franchise Fee		Revenue	20,000.00	-18,680.58	-20,000.00	-5,000.00	16,769.27	-21,769.27
FEE - Franchise Fee		Expenditures	20,000.00	19,982.22	20,000.00	5,000.00	1,666.74	3,333.26
LNS - Land Sale		Revenue	-470,273.00	-528,128.91	-547,715.00	-136,928.75	-120,529.52	-16,399.23
LNS - Land Sale		Expenditures	1,150,884.00	928,578.94	1,229,596.00	307,399.00	175,394.47	132,014.53
LDG - Lodger's Tax Funds		Revenue	-17,278,416.00	-17,878,195.73	-17,323,784.00	-4,330,946.00	-6,503,391.36	2,172,445.36
LDG - Lodger's Tax Funds		Expenditures	17,511,188.00	17,337,816.08	17,542,566.00	4,395,589.00	5,047,652.67	-662,063.67
SFB - Santa Fe Business Incubator		Revenue	-104.00	-270.69	-139.00	-34.75	-50.82	16.07
SFB - Santa Fe Business Incubator		Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
GRT - 1/2% Gross Receipts Tax		Revenue	-11,656,036.00	-11,586,711.52	-11,658,530.00	-2,914,632.50	-3,020,157.30	105,524.80
GRT - 1/2% Gross Receipts Tax		Expenditures	12,164,129.00	12,184,129.00	11,434,178.00	2,858,544.50	2,858,900.07	-356.57
<b>Public Safety</b>								
ANM - Animal Services		Revenue	-26,895.00	-35,102.32	-35,596.00	-8,899.00	-7,545.81	-1,353.19
ANM - Animal Services		Expenditures	41,000.00	34,709.76	39,000.00	9,750.00	844.02	8,905.98
EMG - Emergency Services Funds		Revenue	-4,175,430.00	-3,990,762.41	-3,650,817.00	-912,704.25	-1,102,064.68	189,360.43
EMG - Emergency Services Funds		Expenditures	4,456,870.00	3,685,330.28	4,240,008.00	1,060,002.00	680,429.10	379,572.90
ENV - Environmental Services		Revenue	-446,571.00	-332,913.29	-591,971.00	-147,982.75	-86,332.19	-61,660.56
ENV - Environmental Services		Expenditures	601,240.00	415,824.87	666,310.00	166,577.50	197,908.42	-31,330.92
LAW - Law Enforcement Grants		Revenue	-6,926,890.00	-7,298,302.52	-6,640,065.00	-1,660,016.25	-1,374,103.36	-286,912.89
LAW - Law Enforcement Grants		Expenditures	8,265,147.00	8,432,739.32	7,021,572.00	1,755,393.00	1,140,645.98	614,747.02

City of Santa Fe

First Quarter Budget Vs. Actual Comparisons  
 With June 30, 2014 Budget And Actual Comparisons (Audit)

Fund Type	Type of Account	Includes Transfers	Per CAFR Budget Amount 06/30/2014	Per CAFR Actual 06/30/2014	Annual Budget 06/30/2015	1st Quarter Budget- 09/30/2014	1st Quarter Actual 09/30/2014	Variance Budget Vs Actual YTD 9-30-2014 (Negative)
Public Works	CON - Resource Conservation	Revenue	-5,000.00	0.00	0.00	0.00	0.00	0.00
	CON - Resource Conservation	Expenditures	8,810.00	2,000.00	0.00	0.00	0.00	0.00
	DRN - City Drainage Projects	Revenue	-1,570.679.00	-1,487,262.78	-1,570,593.00	-392,648.25	-369,080.32	-23,567.93
	DRN - City Drainage Projects	Expenditures	1,644,567.00	1,633,039.57	1,616,203.00	404,050.75	347,258.33	56,792.42
	IIP - Impact Fee Projects	Revenue	-340,227.00	-1,051,086.86	-8,809.00	-2,202.25	-155,085.23	152,882.98
	IIP - Impact Fee Projects	Expenditures	2,024,988.00	2,023,988.00	80,317.00	15,079.25	317.00	14,782.25
	TRN - Transportation Grants	Revenue	-962,524.00	-541,749.94	-428,186.00	-107,046.50	-19,181.66	-87,864.84
	TRN - Transportation Grants	Expenditures	945,847.00	472,033.69	946,913.00	236,728.25	167,156.15	69,572.10
Community Development	COM - Community Development Grants	Revenue	-3,277,270.00	-2,794,721.79	-2,793,605.00	-698,401.25	-630,871.47	-67,529.78
	COM - Community Development Grants	Expenditures	3,284,653.00	2,528,401.74	3,112,093.00	778,023.25	481,009.79	297,013.46
	SEN - Senior Grants	Revenue	-3,904,517.00	-3,691,327.84	-3,820,042.00	-955,010.50	-600,450.13	-354,560.37
	SEN - Senior Grants	Expenditures	3,929,839.00	3,593,346.95	3,818,506.00	954,626.50	882,470.95	92,155.55
Culture and Recreation	HIS - Historic Preservation Grants	Revenue	-26,764.00	-36,065.29	-67,381.00	-16,845.25	-4,057.83	-12,787.42
	HIS - Historic Preservation Grants	Expenditures	32,080.00	19,249.94	52,888.00	13,222.00	0.00	13,222.00
	LIB - Library Grants	Revenue	-1,047,590.00	-1,081,241.99	-1,169,345.00	-292,336.25	-245,082.79	-47,253.46
	LIB - Library Grants	Expenditures	1,052,638.00	1,019,619.27	1,214,583.00	303,645.75	171,211.85	132,433.90
	NEA - NEA Grant	Revenue	-30,000.00	-30,000.00	-30,000.00	-7,500.00	-7,500.00	0.00
	NEA - NEA Grant	Expenditures	33,927.00	32,161.97	30,000.00	7,500.00	0.00	7,500.00
	PLA - Plaza Use Fund	Revenue	-30,210.00	-40,429.83	-30,346.00	-7,586.50	-19,267.20	11,680.70
	PLA - Plaza Use Fund	Expenditures	30,053.00	27,002.98	30,053.00	7,513.25	1,243.36	6,269.89
	PUB - Public Facilities Purchases	Revenue	-177.00	-462.38	-237.00	-69.25	-86.80	27.55
	PUB - Public Facilities Purchases	Expenditures	-702,625.00	-703,413.09	-702,701.00	-175,675.25	-175,739.25	64.00
	QUA - Quality of Life Project	Expenditures	796,180.00	705,748.04	711,176.00	177,794.00	140,398.18	37,395.82
	REC - Recreation Grants	Revenue	-1,740,845.00	-1,742,738.09	-1,862,682.00	-465,670.50	-421,708.63	-43,961.87
	REC - Recreation Grants	Expenditures	1,773,464.00	1,633,880.12	1,929,196.00	482,299.00	355,801.52	126,697.48
	SPL - Other Special Revenue Funds	Revenue	-172,402.00	-185,151.63	-126,940.00	-31,735.00	-31,970.29	235.29
	SPL - Other Special Revenue Funds	Expenditures	420,114.00	281,124.19	85,124.00	21,281.00	124.00	21,157.00
	TEA - Land Development	Revenue	-4,953.00	-12,929.67	-6,617.00	-1,654.25	-2,426.54	772.29
	TEA - Land Development	Expenditures	328.00	326.00	96,830.00	24,207.50	353.00	23,854.50
	SRL - Special Recreation League	Revenue	-74,804.00	-58,736.92	-74,951.00	-18,737.75	-10,779.55	-7,952.20
	SRL - Special Recreation League	Expenditures	77,385.00	55,454.29	77,385.00	19,346.25	12,388.30	6,957.95

City of Santa Fe

First Quarter Budget Vs. Actual Comparisons  
 With June 30, 2014 Budget And Actual Comparisons (Audit)

Fund Type	Type of Account	Includes Transfers	Per CAFR Budget Amount 06/30/2014	Per CAFR Actual 06/30/2014	Annual Budget 06/30/2015	1st Quarter Budget- 09/30/2014	1st Quarter Actual 09/30/2014	Variance Budget Vs Actual YTD 9-30-2014 Positive (Negative)
<b>Capital Projects Government Funds</b>								
<b>General Government</b>								
	CIP - CIP Re-allocation	Revenue	-2,151.00	-161,413.95	-72,208.00	-18,052.00	-24,044.37	5,992.37
	CIP - CIP Re-allocation	Expenditures	183,500.00	183,500.00	3,057.00	764.25	3,057.00	-2,292.75
	CON - Resource Conservation	Revenue	-2,395,536.00	-2,395,536.02	-86.00	-21.50	-56.80	35.30
	CON - Resource Conservation	Expenditures	2,575,447.00	69,837.55	2,505,509.00	826,377.25	4,768.95	621,608.30
	RNV - Building Renovation Projects	Revenue	-2,015,241.00	-1,364,756.87	-2,779,816.00	-694,954.00	-29,726.08	-665,227.92
	RNV - Building Renovation Projects	Expenditures	3,790,547.00	2,460,830.74	3,373,059.00	843,264.75	119,774.22	723,490.53
	PRJ - Other CIP	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	PRJ - Other CIP	Expenditures	191,525.00	135,734.15	70,535.00	17,633.75	70,535.00	-52,901.25
	Public Works	Revenue	-35,000.00	-3,544.33	-31,456.00	0.00	0.00	-7,864.00
	ARL - Beautif. of Major Arterials	Expenditures	253,972.00	120,871.17	133,100.00	33,275.00	37,512.90	-4,237.90
	BND - Bond Acquisition Funds	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	BND - Bond Acquisition Funds	Expenditures	79,493.00	0.00	79,493.00	19,873.25	0.00	19,873.25
	DRN - City Drainage Projects	Revenue	0.00	0.00	-1,000,000.00	-250,000.00	0.00	-250,000.00
	DRN - City Drainage Projects	Expenditures	211,732.00	84,268.43	1,129,807.00	282,451.75	2,630.18	279,821.57
	PAV - City Paving Projects	Revenue	-2,137,741.00	-1,891,979.22	-6,266,835.00	-1,566,708.75	-549,631.85	-1,017,076.90
	PAV - City Paving Projects	Expenditures	5,488,369.00	4,041,499.53	7,310,426.00	1,827,606.50	509,503.53	1,318,102.97
	RVR - Santa Fe River Channel	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	RVR - Santa Fe River Channel	Expenditures	0.00	310.91	0.00	0.00	0.00	0.00
	SIG - City Signalization Projects	Revenue	0.00	0.00	-910,000.00	-227,500.00	0.00	-227,500.00
	SIG - City Signalization Projects	Expenditures	522,258.00	248,041.78	1,184,002.00	296,000.50	93,056.27	202,944.23
	STR - City Street Constr. Projects	Revenue	-3,490,222.00	-2,576,656.53	-9,898,500.00	-2,474,625.00	23,023.00	-2,451,602.00
	STR - City Street Constr. Projects	Expenditures	5,371,003.00	1,522,013.27	12,287,167.00	3,071,791.75	87,489.09	2,984,292.66
	WLK - City Sidewalk Projects	Revenue	-59,808.00	0.00	-759,808.00	-189,952.00	0.00	-189,952.00
	WLK - City Sidewalk Projects	Expenditures	746,221.00	186,703.79	1,256,516.00	314,129.00	106,840.02	207,288.98
	ZIA - Zia Road Street Lighting	Revenue	0.00	0.00	-120,000.00	-30,000.00	0.00	-30,000.00
	ZIA - Zia Road Street Lighting	Expenditures	154,882.00	58,467.88	216,414.00	54,103.50	8,555.05	45,548.45
<b>Community Development</b>								
	HOS - Affordable Housing Program	Revenue	-50,000.00	0.00	-250,000.00	-62,500.00	0.00	-62,500.00
	HOS - Affordable Housing Program	Expenditures	51,000.00	0.00	251,000.00	62,750.00	0.00	62,750.00
	PUC - Public Care Facilities	Revenue	-928,190.00	-403,158.51	-975,030.00	-243,757.50	-8,797.32	-234,960.18
	PUC - Public Care Facilities	Expenditures	2,955,315.00	840,179.37	2,565,989.00	641,497.25	28,836.41	612,660.84

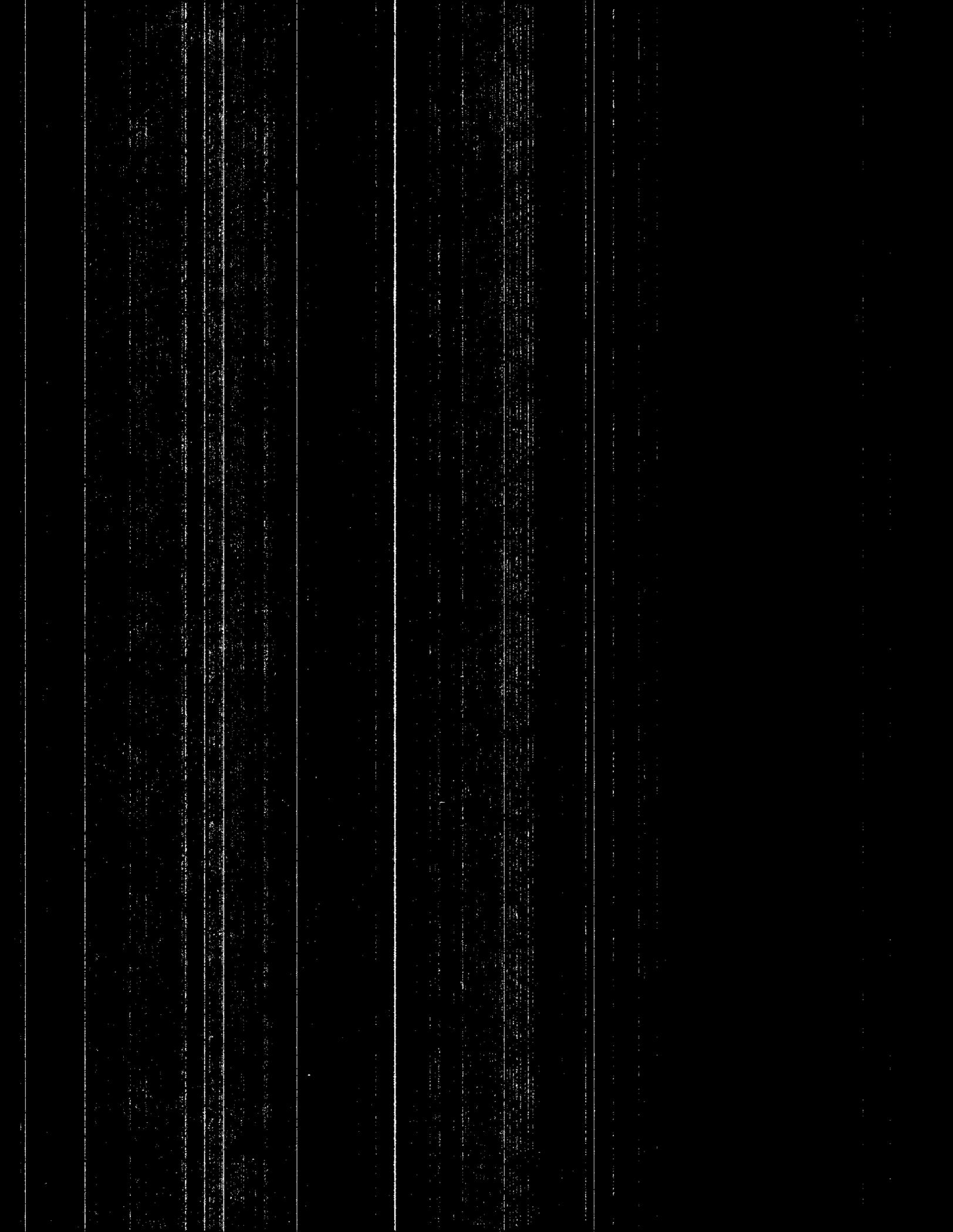
# City of Santa Fe

## First Quarter Budget Vs. Actual Comparisons (Audit) With June 30, 2014 Budget And Actual Comparisons (Audit)

Fund Type	Type of Account	Includes Transfers	Per CAFR Budget Amount 06/30/2014	Per CAFR Actual 06/30/2014	Annual Budget 06/30/2015	1st Quarter Budget- 09/30/2014	1st Quarter Actual 09/30/2014	Variance Budget Vs Actual YTD 9-30-2014 (Negative)
<b>Culture and Recreation</b>								
ART - Art for CIP Projects		Revenue	-1,350.00	-1,200.00	-360,000.00	-90,000.00	450.00	-89,550.00
ART - Art for CIP Projects		Expenditures	419,524.00	108,384.48	309,717.00	77,429.25	19,774.01	57,652.24
PRK - City Parks Imprvmt.		Revenue	-10,891,103.00	-10,891,729.13	-9,071,334.00	-2,267,833.50	-32,878.65	-2,234,954.85
PRK - City Parks Imprvmt.		Expenditures	15,738,029.00	6,720,391.28	18,027,716.00	4,506,929.00	1,355,728.79	3,151,200.21
SFC - Open Space Acquisition		Revenue	-165,000.00	-158,120.36	-6,880.00	-1,720.00	-3,622.93	1,902.93
SFC - Open Space Acquisition		Expenditures	314,738.00	242,719.03	72,473.00	18,118.25	7,881.05	10,257.20
LIB - Library Grants		Revenue	-5,000.00	-5,000.00	0.00	0.00	0.00	0.00
LIB - Library Grants		Expenditures	117,302.00	60,622.45	56,872.00	14,218.00	17,343.72	-3,126.72
LIO - Camino Lejo Museum		Revenue	0.00	0.00	-50,000.00	-12,500.00	0.00	-12,500.00
LIO - Camino Lejo Museum		Expenditures	1,624.00	1,624.22	50,000.00	12,500.00	0.00	12,500.00
<b>Enterprise Funds</b>								
WWT - Wastewater Enterprise		Revenue	-15,404,424.00	-15,128,234.83	-15,331,213.00	-3,832,803.25	-3,304,569.58	-528,233.67
WWT - Wastewater Enterprise		Expenditures	17,894,266.00	14,398,008.08	16,347,288.00	4,086,822.00	12,419,998.00	1,556,581.21
SID - Solid Waste Management		Revenue	-12,782,322.00	-12,887,537.75	-12,993,072.00	-3,245,768.00	-3,109,178.64	-136,589.36
SID - Solid Waste Management		Expenditures	15,668,675.00	11,561,056.59	13,965,394.00	3,491,348.50	2,909,280.76	582,067.74
WTR - Water Company Enterprise		Revenue	-62,332,478.00	-63,707,642.38	-63,253,733.00	-15,813,433.25	-16,121,886.24	308,452.99
WTR - Water Company Enterprise		Expenditures	71,865,768.00	61,775,137.02	70,658,135.00	17,664,533.75	8,648,611.91	9,015,921.84
UTL - Utilities Administration		Revenue	-5,109,375.00	-4,676,050.42	-7,443,584.00	-1,860,896.00	-90,627.80	-1,770,268.20
UTL - Utilities Administration		Expenditures	5,824,572.00	3,915,617.73	8,158,927.00	2,039,731.75	926,077.81	1,113,653.94
RRL - Rallyard Properties		Revenue	-3,831,438.00	-3,670,850.86	-3,012,699.00	-753,174.75	-460,853.84	-292,320.91
RRL - Rallyard Properties		Expenditures	5,446,482.00	5,570,568.95	4,974,853.00	1,243,713.25	-1,718,472.89	474,759.64
SWY - Sweeney Center Enterprise		Revenue	-3,954,377.00	-3,784,170.83	-4,974,853.00	-1,453,097.25	-1,718,472.89	682,412.22
SWY - Sweeney Center Enterprise		Expenditures	5,134,931.00	5,067,530.48	5,812,369.00	-590,662.50	-681,575.07	90,912.57
CSF - College of Santa Fe		Revenue	-2,365,869.00	-4,377,037.79	-2,362,650.00	-571,045.50	102,877.62	468,167.88
CSF - College of Santa Fe		Expenditures	2,229,280.00	4,516,890.39	2,284,182.00	-733,919.75	-830,546.53	96,626.78
MUN - Municipal Recreation Complex		Revenue	-2,719,381.00	-11,729,041.94	-2,937,679.00	-734,388.25	320,127.87	414,260.38
MUN - Municipal Recreation Complex		Expenditures	2,888,376.00	10,780,817.50	2,937,553.00	-1,280,807.75	-1,295,368.96	14,561.21
PAR - Parking Enterprise		Revenue	-5,058,817.00	-4,734,313.49	-5,123,231.00	-1,350,646.75	-5,221,671.72	314,609.50
PAR - Parking Enterprise		Expenditures	5,530,890.00	5,383,351.48	5,402,587.00	4,271,916.25	2,050,517.85	949,755.47
BUS - Transit Bus Enterprise		Revenue	-14,006,598.00	-11,722,343.37	-17,087,665.00	-5,100,331.75	-4,61,681.96	-3,048,813.90
BUS - Transit Bus Enterprise		Expenditures	15,392,057.00	11,833,522.45	20,401,327.00	1,365,594.75	820,761.39	516,357.11
AIR - Airport Enterprise		Revenue	-4,662,448.00	-4,803,131.00	-5,398,474.00	-1,337,118.50	-1,018,005.33	-631,840.42
AIR - Airport Enterprise		Expenditures	4,273,255.00	4,402,091.90	-6,599,383.00	1,885,310.75	942,254.89	743,055.86
GCC - Genoveva Chavez Community Ctr		Revenue	4,716,400.00	4,904,990.36	6,741,243.00	0.00	0.00	0.00
GCC - Genoveva Chavez Community Ctr		Expenditures						

**City of Santa Fe**  
**First Quarter Budget Vs. Actual Comparisons**  
**With June 30, 2014 Budget And Actual Comparisons (Audit)**

Fund Type	Type of Account	Includes Transfers	Per CAFR Budget Amount 06/30/2014	Per CAFR Actual 06/30/2014	Annual Budget 06/30/2015	1st Quarter Budget- 06/30/2014	1st Quarter Actual 06/30/2014	Variance Budget Vs Actual YTD 6-30-2014 (Negative)
<b>Internal Service Funds</b>								
	WRK - Workers Compensation	Revenue	-1,776,798.00	-1,809,262.26	-1,783,295.00	-445,823.75	-477,863.54	32,039.79
	WRK - Workers Compensation	Expenditures	1,707,190.00	1,802,439.08	1,271,892.00	317,973.00	1,271,892.00	384,709.05
	RSK - Risk Management	Revenue	-6,486,333.00	-6,205,547.02	-6,142,151.00	-1,535,537.75	-1,526,129.47	-9,408.28
	RSK - Risk Management	Expenditures	7,358,286.00	6,895,574.88	7,507,259.00	1,876,814.75	2,593,825.42	-717,010.67
	SFD - Santa Fe Dental	Revenue	-986,241.00	-925,862.73	-986,241.00	-246,560.25	-215,008.66	-31,551.59
	SFD - Santa Fe Dental	Expenditures	986,241.00	839,380.84	986,241.00	246,560.25	221,691.99	24,868.26
	SFH - Santa Fe Health	Revenue	-18,251,267.00	-18,031,417.42	-19,857,344.00	-4,964,336.00	-4,511,114.02	-453,221.98
	SFH - Santa Fe Health	Expenditures	19,592,470.00	20,396,439.06	21,497,756.00	5,374,439.00	4,784,181.71	610,257.29
	SLB - AFSCME Sick Leave Bank	Revenue	0.00	-96,757.19		0.00	-2,829.73	2,829.73
	SLB - AFSCME Sick Leave Bank	Expenditures	0.00	109,581.43		0.00		0.00
	FUL - Fire Union Sick Leave Bank	Revenue				0.00		0.00
	FUL - Fire Union Sick Leave Bank	Expenditures				0.00		0.00
	NUL - Non Union Sick Leave Bank	Revenue				0.00		0.00
	NUL - Non Union Sick Leave Bank	Expenditures				0.00		0.00
	PUL - Police Union Sick Leave Bank	Revenue				0.00	-193.05	193.05
	PUL - Police Union Sick Leave Bank	Expenditures				0.00		0.00



**KERR, LIZA A.**

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**From:** Chelsea <chelsea@barracough.com>  
**Sent:** Tuesday, January 06, 2015 9:58 AM  
**To:** KERR, LIZA A.  
**Cc:** 'Doug'  
**Subject:** Lodger's Tax Audit

Happy New Year Liza! I noticed there is a board meeting tomorrow, and I'm writing to give you an update on our progress so far:

- We have received responses from 14 of the 20 entities selected for audits.
- We have sent second request letters to the 6 entities that did not respond after the first letter. By the end of the month I will let you know which ones may require the assistance of the City's legal department.
- I have completed 11 audits thus far: Old Santa Fe Inn, Inn at Vanessie, Inn on the Paseo, Inn of the Turquoise Bear, Inn at Santa Fe, Casas de Santa Fe, GV Properties, Richard Tackett, Roxanne Connan, Veneklassen Properties, and Casa Sonrisa. No major problems were noted with these entities except Casa Sonrisa.
- Casa Sonrisa was advertising online, but not paying. After receiving our letter the owner remitted all taxes owed for the past two years totaling \$3,245.34 including the correct penalties and interest owed. Owner provided receipt showing the checks were sent UPS second day air and should have been received by the City on 12/24/14 or shortly thereafter.
- I have 3 audits in progress (America's Best Value Inn, Santa Fe Luxury Rentals, and Marks Sears)

If you need any further details, please don't hesitate to contact me. Thank you! – Chelsea

*Chelsea Martin*



*Barraclough & Associates, P.C.*

807 Camino de Monte Rey

P.O. Box 1847

Santa Fe, NM 87504

Phone (505) 983-3387

Fax (505) 988-2505

Toll Free (800) 883-1040

[chelsea@barracough.com](mailto:chelsea@barracough.com)

**IRS CIRCULAR 230 NOTICE:** To ensure compliance with requirements imposed by the IRS, we inform you that any U.S. Federal tax advice contained in this communication is not intended or written to be used, and cannot be used, for purposes of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

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<b>OK To Print FAX</b>		<b>Date:</b> 12/05/2014
		Number of pages including cover sheet: 2
<b>Subject:</b> <u>City of Santa Fe</u>		<b>From:</b> Office of the State Auditor 2540 Camino Edward Ortiz, Ste #A Santa Fe, NM 87507
<b>Agency #:</b> 6160		
<b>Fiscal Year:</b> 06/30/2014		
<b><u>IPA</u></b>		<b>Attention:</b> Lisa Jennings Senior Auditor
<b>Attention:</b> Morgan Browning, CPA		<b>e-mail:</b> <a href="mailto:reports@osa.state.nm.us">reports@osa.state.nm.us</a>
<b>Firm:</b> Accounting and Consulting Group, LLP		<b>Telephone:</b> (505) 476-3800
<b>Telephone:</b> 505-883-2727		
<b>Fax:</b> 505-884-6719		<b>Fax:</b> (505) 827-3512
<b>E-mail:</b> <a href="mailto:beatman@acgsw.com">beatman@acgsw.com</a>		
<b><u>AGENCY</u></b>		
<b>Attention:</b> Teresita Garcia, Assistant Finance Director		
<b>Telephone:</b> 505-955-6532		
<b>Fax:</b> 505-955-6745		
<b>E-mail:</b> <a href="mailto:tmgarcia@santafenm.gov">tmgarcia@santafenm.gov</a>		

In accordance with Sections 2.2.2.9(C) and 2.2.2.13(A) NMAC, Audit Rule 2014 - *Requirements for Contracting and Conducting Audits of Agencies*, the Office of the State Auditor (OSA) reviewed this financial and compliance audit report (report). In accordance with Audit Act, the OSA has determined that the report has been made in a competent manner in accordance with the provisions of the audit contract and applicable rules promulgated by the OSA. In accordance with the Audit Rule, the report is not considered unfinished or excessively deficient. **Therefore this report is ok to print.** Please refer to the audit contract for the correct number of final copies to submit to the OSA. The requisite number of final copies (**2 final copies and 1 electronic copy**) should be submitted to the OSA **within two business days** of receipt of this facsimile.

The audit report should not be changed from what was previously submitted. However, if the audit report is changed from what was previously submitted to the OSA, please provide **written notification** to the OSA of the specific changes made and relevant page numbers. The written notification should be provided with the requisite final copies of the report submitted to the OSA. The written notification must be signed by the audit manager. **Please note that any changes will require an additional review of the report and could potentially jeopardize the report's current "OK to print" status.**

This facsimile does **not** authorize the IPA or the agency to release the audit report to the public. Per Section 12-6-5 NMSA 1978 the audit report and the information contained in it cannot be released to the public until five calendar days **after** the OSA has officially released the audit report. The release letter will be sent to the agency after the OSA approves the final copies and the required five day holding period has passed.

The audited agency can waive the five-day holding period per Section 12-6-5 NMSA 1978. To do so, the agency's governing authority or the governing authority's designee must provide written notification of the waiver in the form of a letter. The letter must be signed by the agency's governing authority or the governing authority's designee and be sent via letter or fax to the attention of State Auditor Hector Balderas. The OSA strongly prefers to receive the written notification **prior** to the submission of the final copies to the OSA. Please call us if you have any questions. Thank you for your prompt attention to this matter.

This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt for disclosure. If the reader of this message is not the intended recipient, or the employee or agent of the recipient, you are hereby notified that any dissemination, distribution, or copying of this document is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us at the address noted above. Thank you.

## OSA Review Comments

1. Summary of Auditor's Results on page 211 – The identification of major programs includes two CFDA numbers (20.500 and 20.521) which could not be located on the SEFA. Please revise or explain.
2. Finding FS2006-006 Budgetary Compliance on page 213 – Please consider revising the word "statue" in the criteria to "statute."
  - a. Please consider clarifying the first sentence of the criteria to indicate that governmental spending does not exceed the legal level of budgetary control. In addition, please consider adding reference to the City's policy which requires the legal level of budgetary control for enterprise funds to be at the division level.
  - b. Please cite the specific state statute or other requirement in the second sentence of the criteria. In addition, please consider clarifying this sentence as it is not clear to the user of the financial statements how this is considered a budget violation as it appears that these funds did not exceed the legal level of budgetary control at the fund level.
3. Note G – Capital leases on page 53 – Is there any accumulated depreciation that should be disclosed? (GASB L20.127(a)(4))