



Agenda

CITY CLERK'S OFFICE

DATE 12/29/16 TIME 12:38

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**CITY OF SANTA FE AUDIT COMMITTEE MEETING
CONVENTION CENTER ADMINISTRATIVE CONFERENCE ROOM**

Wednesday, January 4, 2017, 2:00 P.M. to 4:00 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF CONSENT CALENDAR**
- 5. APPROVAL OF MINUTES**
December 7, 2016 *(Item 1)*
- 6. CONSENT CALENDAR**
 - a. External Audits - Completed Audits within the Last 4 Years with Open Findings **(Liza Kerr)** *(Item 2)*
 - b. External Audits - Schedule and Status **(Liza Kerr)** *(Item 3)*
 - c. Internal Audits - Completed Audits within the Last 4 Years with Open Findings **(Liza Kerr)** *(Item 4)*
 - d. Internal Audits - Schedule and Status **(Liza Kerr)** *(Item 5)*
- 7. EXTERNAL AUDIT MATTERS**
Discussion with Audit Committee about what worked and what didn't work about the process
- 8. INTERNAL AUDIT MATTERS (Liza Kerr)**
 - a. Genoveva Chavez Community Center **(Update)**
 - b. Temporary and Seasonal Employees Report Presentation at Finance Committee January 3, 2017
- 9. FURTHER DISCUSSION ON INDEPENDENCE ISSUES AND ORDINANCES**
 - a. Update on revised Audit Committee Ordinance **(Clark de Schweinitz)**
 - b. Update on revised Internal Audit Ordinance **(Clark de Schweinitz)**
- 10. UNFINISHED BUSINESS**
None at this time
- 11. NEW BUSINESS**
Introduction to Renee Martinez, Deputy City Manager, and Internal Audit modified reporting requirements.
- 12. PUBLIC COMMENT - (5 MINUTES)**
- 13.**
- 14. MATTERS FROM CITY ATTORNEY - Executive Session**
In accordance with the New Mexico Open Meetings Act §10-15-1(H)(2) NMSA 1978,
Discussion Regarding Limited Personnel Matters, Relating to the Investigation of Complaints
Made Against Individual Public Employees Via the City's Fraud, Waste and Abuse Hotline, and
in Conjunction with the Temporary and Seasonal Employees Audit. **(Liza Kerr; Kelley Brennan)**
- 15. NEXT MEETING DATE**
Wednesday, February 1, 2017
- 16. ADJOURNMENT**
Persons with disabilities in need of accommodations,
contact the City Clerk's office at 955-6520 five (5) working days prior to the meeting date.