

FIRE DEPARTMENT

The Fire Department provides protection of life and property through fast and safe response to fire and medical emergencies for the citizens of Santa Fe. The department is charged with the responsibility of providing on-scene medical care and transport to the hospital, preventing and controlling fires by code enforcement and investigation, and providing education services to the public to prevent or minimize injury, loss of life and economic loss.

Administration	Appropriation: \$ 651,425
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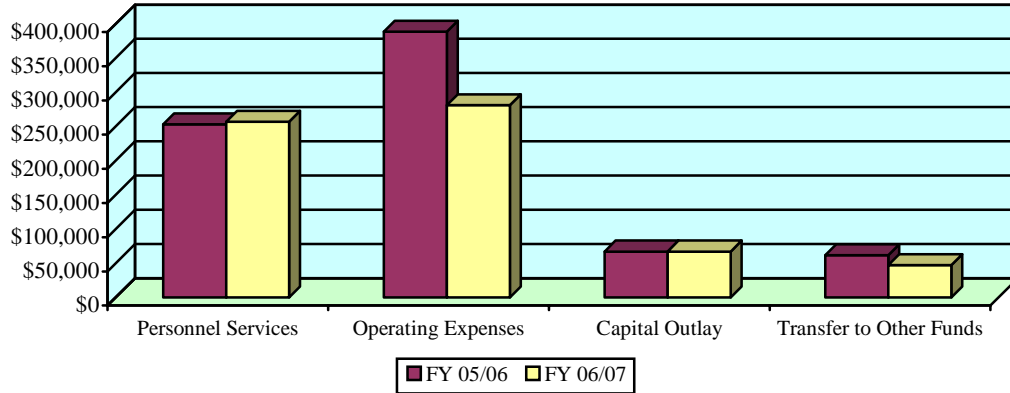
The Fire Chief is responsible for the overall management of Fire Department operations. The administrative function includes leadership and supervision of both short-range and long-range planning related to fire prevention, structural and wild land fire suppression, training, emergency medical services, hazardous materials mitigation, and the deployment of manpower and equipment for maximum effectiveness.

The Fire Chief is currently coordinating with staff and the Airport Division on the planning work necessary to provide enhanced fire protection services at the Santa Fe Municipal Airport as the city moves toward FAA Class 1 airport certification. The Chief also continues to work with the Santa Fe County Fire Department to address efficiency and effectiveness issues in City/County joint emergency response.

The FY 2006/07 operating budget is supported by a General Fund appropriation of \$570,525, which includes funding for salaries and benefits of the Fire Chief and two staff members, and travel expenses for the entire Department. Major expenses include the Department's insurance coverage (\$200,061) and the city's share of the Emergency Preparedness Coordinator's expenses (\$35,166). For FY 2006/07, an appropriation of \$80,900 from the Capital Equipment Reserve Fund (2118) is provided to allow for acquisition of high-priority equipment.

<u>POSITION/CLASSIFICATION</u>	<u>FY 05/06 ACTUAL</u>	<u>FY 06/07 BUDGET</u>
Fire Chief	1 – EX	1 – EX
Administrative Secretary	1 – CLFT	1 – CLFT
Office Manager	<u>1</u> – EX	<u>1</u> – EX
TOTAL:	3	3

EXPENDITURE CLASSIFICATION



	<u>FY 05/06</u> <u>REVISED</u>	<u>FY 06/07</u> <u>APPROPRIATION</u>
Personnel Services	\$ 252,806	\$ 256,677
Operating Expenses	388,631	280,748
Capital Outlay	67,000	67,000
Transfer to Other Funds	<u>61,504</u>	<u>47,000</u>
TOTAL:	\$ 769,941	\$ 651,425

The Field Services Division is responsible for the delivery of emergency services to the public in response to any emergency situation such as sudden illness, injury, fire, or hazardous materials release. The division provides these services with a staff of highly trained professionals responding from the city's five fire stations, using five fire engines, five fully staffed paramedic ambulances and one heavy rescue truck.

2005/06 Operational Highlights:

- Continued to provide emergency response services to the City of Santa Fe within established response time frames in the areas of fire suppression, rescue, and EMS life-saving assistance, responding to 10,454 emergency calls in all.
- Instituted improvements in electronic reporting and data collection to ensure compliance with state and federal reporting requirements.
- Continued to develop a comprehensive wildland fire prevention and mitigation program that included publication of informational materials for the public; preparation of a mid-level hazardous fuels assessment; thinning of 4,500 acres in the watershed presenting a hazardous fuels danger; and meeting with a variety of neighborhood residents, groups and individuals to advise them on private property hazardous fuels reduction and fire prevention.
- Coordinated with the US Forestry Service on the prescribed use of fire in the Santa Fe watershed to reduce the risk of uncontrolled wildfires, and continued to update and refine the Santa Fe Wildfire Operations Plan.
- Provided rapid emergency medical care for visitors and staff at a number of special events in and around the Plaza via the bike medic team, and ensured that fire and safety code requirements were met at the events.
- Completed 2,429 fire prevention inspections, reviewed 639 development plans to ensure compliance with the International Fire Code, and conducted 202 fire safety presentations to over 5,500 elementary school-age children and adults.

2006/07 Goals and Objectives:

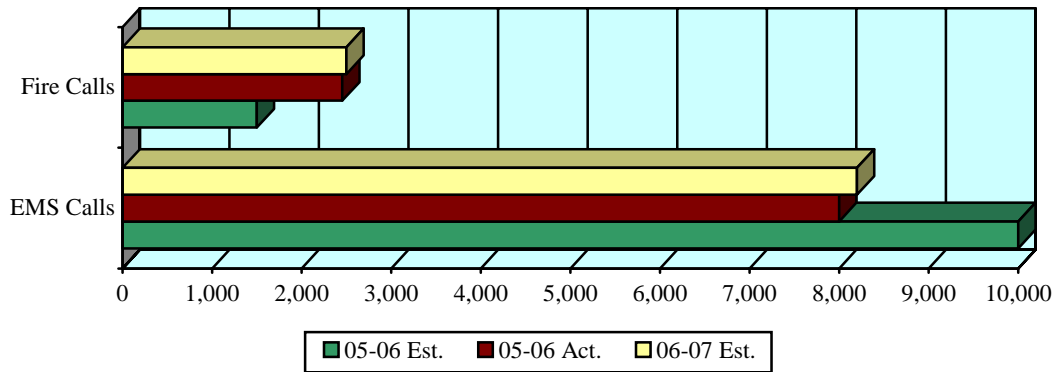
- Continue to work with area law enforcement and fire agencies to establish a unified command and utilize the latest technology for communication interoperability on all emergency scenes.
- Improve service by exploring new approaches with new technology available to the fire and EMS services.
- Conduct an assessment of fire service and EMS service needs in county areas currently under study for annexation into the City of Santa Fe, and continue to work with the County to resolve the issue of reimbursement for service calls outside city limits.
- Improve service by exploring new technology available to the fire and EMS services, including scheduling software to modernize shift staffing procedures; updating of existing systems to reflect Airport emergency response; and completion of the evacuation dynamics project and resulting changes to evacuation plans.

- Continue to work with the US Forestry service to reduce the danger of wildfire in the municipal watershed, and complete work necessary to finalize forestry grant contracts and produce a Community Wildfire Protection Plan.

Budget Commentary:

The FY 2006/07 General Fund operating budget of \$10,400,221 for the Field Services Division supports 118 positions and operating expenses primarily used in providing emergency services, conducting safety education programs and investigating property loss fires. Salaries and benefits comprise the largest share (93.7%) of the total budget for the Field Services Division. The division’s FY 2006/07 budget also reflects an \$88,739 appropriation in the Fire Hazard Reduction Grants Fund (2232), which provides additional support for division personnel costs.

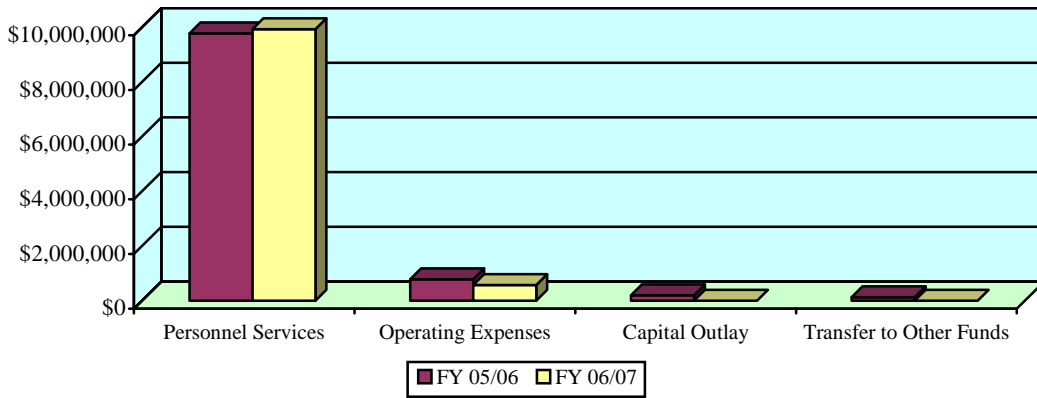
<u>Standard Program Measurements:</u>	<u>05/06 EST.</u>	<u>05/06 ACTUAL</u>	<u>06/07 EST.</u>
1. Number of fire service calls	1,500	2,455	2,500
2. Number of EMS calls	10,000	7,999	8,200
3. Average fire/EMS call response time (min:sec)	06:50	06:28	06:20
4. Structure fire incidents	50	43	50
5. Number of fire inspections	2,200	2,429	2,450
6. Number of plans reviewed	800	639	650



<u>POSITION/CLASSIFICATION</u>	<u>FY 05/06 ACTUAL</u>	<u>FY 06/07 BUDGET</u>
Assistant Fire Chief	1 – CLFT	1 – CLFT
Battalion Chief	3 – CLFT	3 – CLFT
Administrative Assistant	1 – CLFT	1 – CLFT
Assistant Wildland Urban Interface Specialist	1 – TGF	1 – TGF
Fire Captain	15 – CLFT	15 – CLFT
Fire Engineer	15 – CLFT	15 – CLFT
Firefighter I	16 – CLFT	0 – CLFT
Firefighter II	0 – CLFT	16 – CLFT

Firefighter III	19 – CLFT	18 – CLFT
Firefighter/Paramedic	18 – CLFT	18 – CLFT
Fire Inspector II	4 – CLFT	4 – CLFT
Fire Marshal	1 – CLFT	1 – CLFT
Medical Officer	1 – CLFT	1 – CLFT
Parks Maintenance Worker	4 – TGF	4 – TGF
Rescue Technician	7 – CLFT	8 – CLFT
Shift Captain	6 – CLFT	6 – CLFT
Shift Engineer	5 – CLFT	5 – CLFT
Wildland Urban Interface Specialist	<u>1</u> – CLFT	<u>1</u> – CLFT
TOTAL:	118	118

EXPENDITURE CLASSIFICATION



	<u>FY 05/06</u> <u>REVISED</u>	<u>FY 06/07</u> <u>APPROPRIATION</u>
Personnel Services	\$ 9,767,666	\$ 9,919,339
Operating Expenses	784,394	569,621
Capital Outlay	198,104	0
Transfer to Other Funds	<u>121,337</u>	<u>0</u>
TOTAL:	\$ 10,871,501	\$ 10,488,960

The Support Services Division is charged with planning, development and administration of a wide range of training programs which include structural firefighting, wildland urban interface firefighting, emergency medical services, hazardous materials, heavy rescue, emergency vehicle operations, and all applicable Occupational Health and Safety Administration (OSHA) requirements. The division meets and maintains rigorous training requirements for the Fire Department's firefighters and emergency medical service providers.

The division is also responsible for maintenance and repair of the Fire Department's 36 vehicles and specialized equipment including self-contained breathing apparatuses, jaws-of-life, and various other types of equipment and tools. In addition, the division provides maintenance and upkeep for the City's five constantly-manned fire stations, two reserve stations and one training station.

The City of Santa Fe receives annual grants from the State Fire Fund and the Emergency Medical Services Grant Program that supplement funding provided by the City for emergency operations and various equipment needs. In addition to training, these grants provide funding support for ambulance operations, medical supplies, ambulance equipment and injury prevention programs.

2005/06 Operational Highlights:

- Provided 898 hours of emergency medical training and 1,053 hours of fire instruction to address the needs and assure the fitness and readiness of Fire Department personnel.
- Purchased communication, safety and accountability equipment for staff with grant funding from the Assistance to Fire Fighters Grant Program, the US Department of Homeland Security, and city matching funds.
- Worked in close collaboration with the Police Department and Airport Division to develop the master plan for a joint police and fire training center in the vicinity of the Airport, and received funding from the city and the State for development of the plan.
- Continued ongoing repair and maintenance of the entire fleet of emergency response and staff vehicles, and planned, designed and constructed improvements to the Fire fleet maintenance facility.
- Completed the sixth annual Fire Captain Promotional Assessment Center, and sponsored fire fighter training through the University of New Mexico School of Medicine Paramedic Training Program and the newly developed Paramedic Training Program at the Santa Fe Community College.
- Completed the specification process for a FAA-funded Airport Rescue Fire Fighting (ARFF) vehicle.

2006/07 Goals and Objectives:

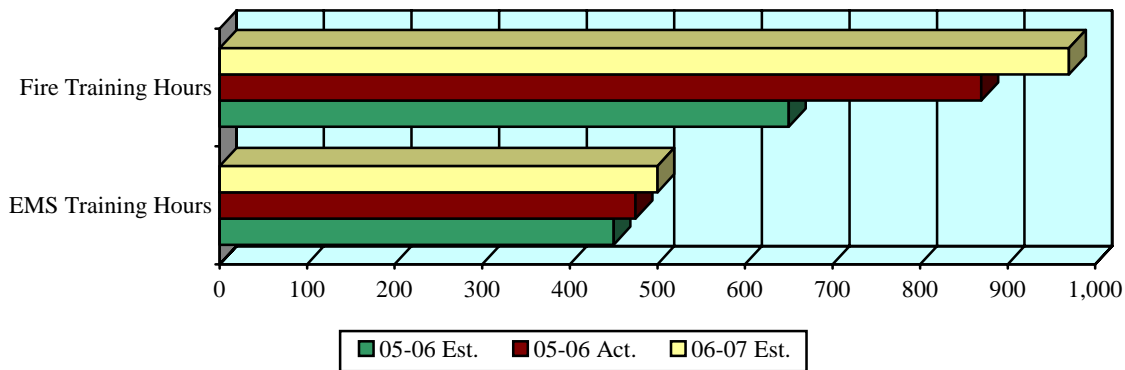
- Maintain equipment for reliability and safety, ensuring 90% fleet availability at any given time.
- Achieve substantial progress on the construction of Fire Station #3 in the vicinity of Ashbaugh Park.
- Continue to enhance the training program for all Fire staff, including essential fire and EMS training, paramedic training, hazardous materials and wildland firefighting training, and specialized rescue training.

- Refine skills, training and technology for all personnel to reduce the risk of injury and liability at incident scenes, and to provide enhanced decision making skills for all Fire Department officers in the field.
- Continue planning, design and construction of a joint police/fire training facility near the Airport.

Budget Commentary:

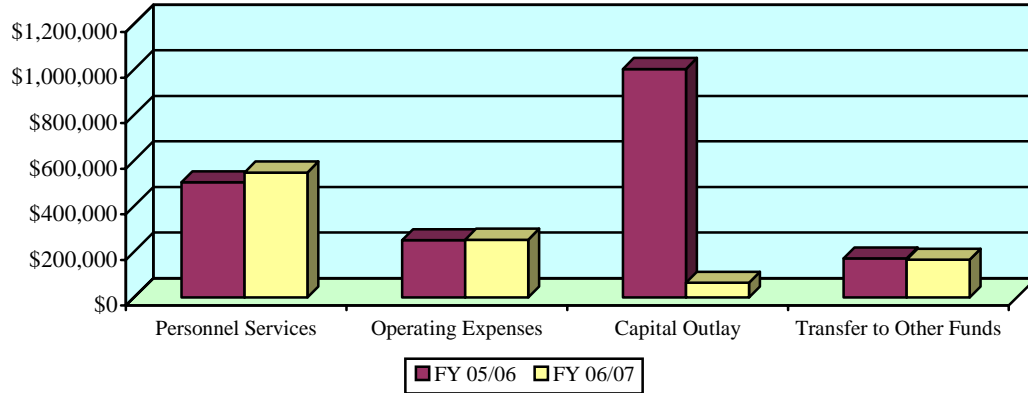
The FY 2006/07 General Fund operating budget of \$688,577 for Support Services provides funding for six staff members and various operating expenses relating to the training and education of Fire Department personnel. Additional funding support for operations costs and equipment needs is provided through the State Fire Fund (2209) grant of \$320,000, which also includes a transfer to the NMFA Fire Department Loan Fund (4201) to repay a loan from the New Mexico Finance Authority for heavy fire equipment. The remainder of the division's resources is provided by the Emergency Medical Services Grant (2206) in the amount of \$20,000 for FY 2006/07.

<u>Standard Program Measurements:</u>	<u>05/06 EST.</u>	<u>05/06 ACTUAL</u>	<u>06/07 EST.</u>
1. Fire training hours completed	650	870	970
2. EMS training hours completed	450	475	500
3. Cadet Academy Enrollees	720	1,100	600



<u>POSITION/CLASSIFICATION</u>	<u>FY 05/06 ACTUAL</u>	<u>FY 06/07 BUDGET</u>
Assistant Fire Chief	1 – CLFT	1 – CLFT
Administrative Assistant	1 – CLFT	1 – CLFT
Auto Mechanic	1 – CLFT	1 – CLFT
Fire Fleet Administrator	1 – CLFT	1 – CLFT
Fire Training Officer	1 – CLFT	1 – CLFT
Medical Training Officer	<u>1</u> – CLFT	<u>1</u> – CLFT
TOTAL:	6	6

EXPENDITURE CLASSIFICATION



	<u>FY 05/06</u> <u>REVISED</u>	<u>FY 06/07</u> <u>APPROPRIATION</u>
Personnel Services	\$ 504,187	\$ 547,312
Operating Expenses	251,172	252,793
Capital Outlay	1,002,073	63,750
Transfer to Other Funds	<u>170,947</u>	<u>164,722</u>
 TOTAL:	 \$ 1,928,379	 \$ 1,028,577