

# City of Santa Fe New Mexico

## MEMO

**DATE:** August 1, 2017

**TO:** Airport Advisory Board

**FROM:** Cameron Humphres, A.A.E., Aviation Division Director

**ISSUE:** Intent to Apply for Authority to Impose and Use a Passenger Facility Charge at SAF

**SUMMARY:**

It is the policy of the City of Santa Fe to continue to improve the Santa Fe Municipal Airport to meet the aviation demands in a financially sound manner. The Airport Master Plan identifies critically needed improvements based on current and future demand. In response, the airport staff developed and the City approved a 5-year Capital Improvement Plan.

The City intends to fund a number of these airport improvements in whole or in part with revenues generated by a Passenger Facility Charge (PFC). As provided for in 14 CFR Part 158.30 (PFC Authorization at Non-Hub Airports), the City of Santa Fe intends to file a "Notice of Intent" with the Federal Aviation Administration for the authority to impose a PFC of \$4.50 per enplaned passenger and use the revenues for specific future projects at Santa Fe Municipal Airport. A description of the specific projects is provided in Exhibits A and B.

**ACTION:** Request motion to support the Notice of Intent to Apply for Authority to Impose and Use a Passenger Facility Charge at Santa Fe Municipal Airport.