



# Agenda

CITY CLERK'S OFFICE

DATE 6/29/17 TIME 11:03a

SERVED BY Christine Chavez

RECEIVED BY [Signature]

## SANTA FE WATER CONSERVATION COMMITTEE MEETING

CITY HALL – 200 LINCOLN AVE.

CITY COUNCILOR'S CONFERENCE ROOM

July 11, 2017

4:00 PM TO 6:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE JUNE 13, 2017 MEETING

### CONSENT AGENDA

6. UPDATE ON CURRENT WATER SUPPLY STATUS (Christine Chavez)
7. MONTHLY OVERVIEW OF SCORECARD PROGRESS (Christine Chavez)

### ACTION ITEM:

8. AN ORDINANCE REPEALING SECTION 25-11 RELATING TO THE WATER CONSERVATION CREDIT PROGRAM. (Councilor Rivera, Andrew Erdmann, 20 minutes)

### INFORMATIONAL ITEMS:

9. STORMWATER MANAGEMENT PLAN UPDATE (Melissa McDonald, 30 minutes)
10. CONSERVATION WORK WITH COMMERCIAL SECTOR – OPEN DISCUSSION (Doug Pushard, 30 minutes)
11. GROUP REPORTS FROM WATER CONSERVATION COMMITTEE WORKING GROUPS
  - A. GROUP 1 – Irrigation Subcommittee (No Update)
  - B. GROUP 2 – General Education Program (No Update)
  - C. GROUP 3 – Marketing Outreach (No Update)
  - D. GROUP 4 – Water Conservation Codes, Ordinances and Regulations (Doug Pushard, 5 minutes)
  - E. GROUP 5 – Grants (No Update)

### MATTERS FROM PUBLIC:

### MATTERS FROM STAFF:

### MATTERS FROM COMMITTEE:

### NEXT MEETING – TUESDAY AUGUST 8, 2017:

CAPTIONS: MONDAY, JULY 26, 2017 @ 3 PM.

PACKET MATERIAL: WEDNESDAY, JULY 28, 2017 @ 3 PM.

### ADJOURN.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

Water Conservation Committee  
INDEX  
June 13, 2017

Cover Page		Page 0
Call to Order	Councilor Peter Ives called the Water Conservation Committee meeting to order at 3:30 pm at the BDD Water Treatment Plant, 341 Caja del Rio Road, Santa Fe, NM. Roll call reflects a quorum.	Page 1
Roll Call	Minutes reflect a Quorum	Page 1
Approval of Agenda	<b><i>Ms. Randall moved to approve the agenda as presented, second by Mr. Pushard, motion carried by unanimous voice vote.</i></b>	Page 1
Approval of Consent Agenda	<b><i>Mr. Michael moved to approve the consent agenda, second by Ms. Randall, motion carried by unanimous voice vote.</i></b>	
Approval of Minutes, May 9, 2017	<b><i>Mr. Pushard moved to approve the minutes from May 9, 2017 as presented, second by Ms. Randall, motion carried by unanimous voice vote.</i></b>	Page 1
Informational Items <ul style="list-style-type: none"> <li>- BDD Water Treatment Plan Tour</li> <li>- Next Generation Water Summit Report</li> <li>- Irrigation System Self-Audit Guide</li> <li>- Save Water Santa Fe Passport</li> <li>- Group Reports</li> </ul>	Informational (Exhibit A – Irrigation System Self-Audit Guide)	Page 1-4
Matters from the Public	None	Page 4
Matters from Staff	Informational	Page 4
Matters from Committee	Informational	Page 4
Adjourn/Signature Page	Acting Chair Randall called for adjournment at 5:55 pm.	Page 5

City of Santa Fe

# Water Conservation Committee – 6/13/17

Minutes – DRAFT UNTIL APPROVED

Fran Lucero, Stenographer  
6/13/2017

**1. Call to Order**

Councilor Peter Ives called the Water Conservation Committee meeting to order at 3:30 pm at the BDD Water Treatment Plant, 341 Caja del Rio Road, Santa Fe, NM. Roll call reflects a quorum.

**2. Roll Call**

Present:

Councilor Peter Ives, Chair

Lisa Randall

Robert Coombe

Aaron Kauffman

Tim Michael

Ken Kirk

Doug Pushard

Not Present:

Stephen Wiman, Excused

Justin Lyon, Excused

Bill Roth, Excused

Others Present:

Cindy Dominguez for Fran Lucero, Stenographer

**3. Approval of Agenda**

*Ms. Randall moved to approve the agenda as presented, second by Mr. Pushard, motion carried by unanimous voice vote.*

**4. Approval of Consent Agenda**

*Mr. Michael moved to approve the consent agenda, second by Ms. Randall, motion carried by unanimous voice vote.*

**5. Approval of Minutes, May 9, 2017**

*Mr. Pushard moved to approve the minutes from May 9, 2017 as presented, second by Ms. Randall, motion carried by unanimous voice vote.*

**CONSENT AGENDA****6. Update on current water supply status (Caryn Grosse)****7. Monthly overview of scorecard progress (Caryn Grosse)**

No questions related to #6 and #7.

**INFORMATIONAL ITEMS****8. BDD Water Treatment Plant Tour (Bernardine Padilla)**

Introduction of staff leading the tour. Watched video and did Water Treatment Plant Tour. Question and Answer period at end of tour.

Spoke about why the BDD is here. It provides up to 75%-80% of water depending on other sources. BDD was needed because we were in the midst of a major draught a few years ago. If you look at the reservoirs in the Sangre de Cristo, McClure and Nichols Reservoir, they could supply about half the water. Reference made to a handout regarding the reservoirs, aquifers and supplies that the BDD took over. The purpose of the BDD is to use that surface water and bank the well water. He referred to the water rights that we now have [all references are from the video which was viewed by the Water Conservation Members]. Reference to the Map: Blanco Basin, we are taking water from the Continental Divide, from the east to the west side. It goes down Willow Creak, Chama River and eventually hits the Rio Grande through Espanola to where the BDD diverts it. They have 11 miles of pipeline that brings it to the Water Treatment Plant. They are also lifting that water 1100 feet. There is a lot of work in pumping the water to the facility and more so getting it out to the users. A graphic of the system was shown to the members. In dealing with the Rio Grande, which sometimes can be chalky and sometimes pristine clear, they need to know how to work with both types of water. When the Rio Grande is flowing northerly there are no contaminates in the river and if there are heavy rains in Los Alamos then they have to do a diversion. They have 8 million gallons of water stored at the facility for that reason so they can continue to treat while that water is coming down from Los Alamos past the diversion. (Picture of Gauging Station that Los Alamos has built and they maintain it). It serves as an early notification system for the Water Plant. The system is very sophisticated and alerts if there are contaminates and shuts the system down. This is a very advanced plant; it is like having two treatment plants to be able to handle both scenarios. A picture of the membrane system was shown and the process was explained. Ozone is good at tracing sediments. Historical pictures were seen on the project. It also showed the five different openings to the river. Picture of solar beam is connected to the second station. It was noted that we have bottle water quality through the process.

**Tour: Questions answered during tour. (30 minutes) – Thank You**

**9. Next Generation Water Summit Report**

Mr. Pushard reported that this was definitely a success indicated by the team effort. It was great outcomes. All speakers showed up, great success. Mr. Pushard read quotes from presenters and attendees and looks forward to next year summit. They were very complimentary on all aspects of the report. Forest Service commented that although they did not participate they are ready for next year. There were 42 sessions over a 3-day period. Feedback was provided on the Keynote Speaker presentation. 136 people registered closer to the deadline date. There were 9 states represented at the conference with most people from New Mexico. The southwest was well represented. Mr. Pushard said that the decision has been made to do another one next year and the planning will start earlier now that they have experienced the steps to create the summit next year. Suggestions were to include higher core issues, to be specified later, also to recognize the legal credits. Mr. Pushard made reference to Harold (on the builder track), a big building developer and strong water conservation individual who lives in Colorado. He fought the law in Colorado and lost until someone told him to change the term rain water to storm water and he won. It was the changing of the term that allowed him to do all the irrigation with storm water. He has a mega development in Colorado. There was also another builder from Texas who is not so much a sub-division type builder but a fairly well know green developer in the Southwest. When both dropped off, they knew they would not have as many in the builder track. There were great water and policy people but these two

names would have anchored greater participation. They did not have as many builders as they wanted to.

The Chair asked if they gathered any statistics as they say, hits and miss of the conference, i.e., how many people were in attendance. This information will be helpful from a city perspective.

Mr. Pushard has a follow up meeting with Glenn in the next day or so and will provide more statistics at the next meeting. They will also look at venues for the next conference. The whole point of this conference is to create water reuse and to be recognized as a water reuse capitol. In Israel water is a multi million-dollar industry. It is a great business opportunity for the state of New Mexico and the city of Santa Fe. There really is not a water reuse capitol in the United States. Next year the hope is to have more commercial people presenting and participating. The Chair recommended finding sample projects around the city, possibly got out and see a rain harvesting system and see how it has been put to use in a practical situation. Ms. Christine Chavez offered to help and BDD was on the list to do a tour, which they can do next year. People from out of town and out of New Mexico would be interested in doing this tour. The other thing is to conduct a QWEL class. They will probably move the educational sessions to after the conference. There were enough people to have a WERS class but this also will be looked at for next year. One big concern that needs to be worked out with SFCC is the payment for the classes, a little challenging. Mr. Pushard asked the WCC members to send any suggestions to him for next year conference.

Chair Ives departed – Acting Chair, Lisa Randall continues meeting.

#### **10. Irrigation System Self-Audit Guide**

Ms. Grosse noted that a PDF was included in the meeting packet. (Exhibit A)

Mr. Pushard has made the attempt to use the guide and Ms. Grosse welcomes the feedback.

Ms. Grosse stated they would like to roll this out next spring for drip irrigation and the hope in the next few months is to have the drip guide for everyone to look at.

Doug Pushard: Thank you to Ms. Grosse, this is a lot of work and a year ago the prototype from Colorado was discussed. This is not a “simple edit” it is a rewrite and the work that has been done is excellent. Mr. Pushard urged the members to read the wording and offer any suggested changes or additions on the irrigation system. If we have a couple of people do it this is good.

#### **11. Save Water Santa Fe Passport**

Ms. Grosse included the Santa Fe Passport in the meeting packet. They are designed to look like a passport and a place for the kids to get them stamped when they participate. One of the components of the program is a tour of the Buckman Direct Diversion Project. A copy has been given to River Source who is a water check partner of the city. Their comment was that the passport is great but the language is way beyond for 4<sup>th</sup> grade kids – 10 year olds. The goal is to get 20 classes in the program. There are normally more classes that want to come than they can accommodate. There are bonus incentives for the teachers; there are a limited amount of field trips the teachers can organize for the year based on cost; the city provides the buses for these tours to assist with accommodations for the kids.

Ms. Grosse stated that when Ms. Chavez is back next month she is going to want to have the working groups active again. WCC members were encouraged to come to next month meeting with ideas of what they want to work on.

## **12. Group Reports**

### **a. Group 1 – Irrigation Subcommittee**

Mr. Pushard stated he would like to schedule a 2-hour meeting with Mr. Xubi Wilson at SFCC to go through the QWEL material. Both the city and SFCC college packet need updating and he has agreed to this work session. Mr. Pushard asked Ms. Grosse for assistance to get this meeting on the schedule. Ms. Grosse said she will also be setting up a meeting for the audits in this class and Mr. Pushard would also like to attend that meeting.

### **b. Group 2 – General Education Program (No update)**

### **c. Group 3 – Marketing Outreach (No update)**

### **d. Group 4 – Water Conservation Codes, Ordinances and Regulations**

Doug Pushard: Mr. Pushard sat in for 2 days on the International Code Committee – there are 18 people on this committee. There were over 200 comments that the committee had to go through either to approve, disapprove, tell people why they were approving, why they weren't approving – on all the different comments of the code. The code update was to be for 1 year and the members have now served 2 years on this committee. The code is now approaching 100 pages long for rainwater harvesting. They are tackling the topic rainwater for all uses. The code is going to be residential, commercial from sub surface irrigation to drinking water. The positive outcome is that we will now have a code that is universal. This pushes the industry forward; the water quality portion of the document is over the top. The timeline is to have it go out for vote in the US and Canada in the fall of this year and go in to the 2018 Code cycle.

### **e. Group 5 – Grants (No update)**

## **MATTERS FROM THE PUBLIC**

None

## **MATTERS FROM STAFF**

Ms. Grosse said that Patricio Pacheco is back with the Water Conservation Department. He has been helping quite a bit with the enforcement since he came back.

## **MATTERS FROM COMMITTEE**

Next Meeting: Tuesday, July 11, 2017

Mr. Kirk expressed congratulations for the conference and its content and it was great.

**ADJOURN**

There being no further business to come before the Water Conservation Committee, the Chair called for adjournment at 5:55 pm.

Signature Page:

---

Councilor Peter Ives, Chair

A handwritten signature in cursive script, appearing to read "Fran Lucero", written over a horizontal line.

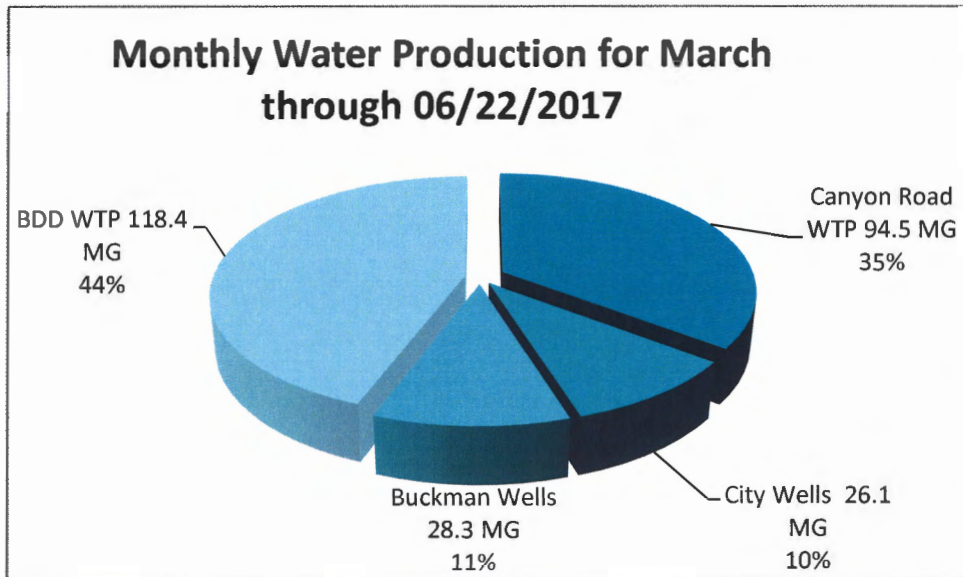
Fran Lucero, Stenographer





**City of Santa Fe, Source of Supply Section  
Water Production Update - through June 22, 2017  
Public Utilities Committee Meeting  
July 5, 2017**

**Water Production for June (through 06/22/2017)**



**Total Production of System**

**Sum:** 196 MG for 22 days

**Daily Average Consumption:** 12.15 MGD (Highest Day 6/22/2016 at 14.01)

**Reservoir Storage Levels:**

**McClure:** 61.4% or 669.6 MG

**Nichols:** 72.2% or 155.5 MG

**Combined:** 63.2% or 825.1 MG

**Santa Fe River Flow**

**Below Nichols (Living River Flows):** 4.07 cubic feet per second (cfs) or 2.63 MGD

**Above McClure (Inflow to Reservoir):** 7.41 cubic feet per second (cfs) or 4.79 MGD;

**Baca Street Well**

The City met with the NMED Petroleum Storage Tank Bureau and the Ground Water Quality Bureau (GWQB) on June 12th to discuss PNM's initial investigation and findings, as well as future requirements for continued investigation and remediation of the site. The meeting resulted in new information regarding PSTB's interpretation of PNM's analytical data and their interpretation of apparent "source areas" at the site that will be targeted for remediation. The PSTB will ask for additional sampling from PNM to obtain information that will be needed to prepare a proposed initial remedial action plan for the site. The City also expressed additional concern about non-petroleum related contaminants at the site and other nearby wells, in the vicinity of the Baca Street Well, which were identified and/or sampled in the past but not required to be sampled by PNM during this initial

investigation phase of the PSTB corrective action. It was the City's position that these wells should be sampled again to more fully understand the nature and extent of any contaminant plume. As a result the City and NMED Ground Water Quality Bureau have agreed to cooperate on sampling additional wells before the end of our respective fiscal year(s).

### **Former Ortiz Landfill**

INTERA Corporation has started their investigations at the Ortiz Site with the installation of test pits during the week of June 12<sup>th</sup>. They will continue with soil column and waste borehole samples as well as vapor well installation during the week of June 26<sup>th</sup>. The vapor wells will be used to test for Specific volatile organic compounds since previous water samples indicated the presence of low-level concentrations of some chlorinated solvents such as perchlorethylene (PCE), also known as tetrachloroethylene.

### **Drought/Monsoon, Storage, and ESA Update**

NOAA has recently updated ENSO (El Nino/La Niña) status to: ENSO (El Nino Southern Oscillation) - neutral is favored (50 to ~55% chance) through the Northern Hemisphere through fall 2017. Regional reservoir levels on the Rio Grande and Chama Rivers are rising. Upper Santa Fe River reservoirs are reaching stable or slightly decreasing levels due to increased production at Canyon Road WTP during May and early June, decreasing inflows (runoff), and increased river releases below Nichols Reservoir. The City just received 100% delivery of full firm-yield of San Juan-Chama Project (SJCP) water. There are no water-related Endangered Species Act (ESA) updates. Updates on ESA issues will be made as needed. Rio Grande Compact Article VII storage restrictions are not in effect, which means the City will be allowed to impound "native" runoff into Nichols and McClure Reservoirs above the pre-Compact pool of 1,061 acre-feet (AF). Updates to this condition will be made as needed.

Most current City of Santa Fe SJCP Reservoir Storage:

Heron:

7,965 AF. 2016 deliveries were at about 95% of annual total.

El Vado:

0 AF.

Abiquiu:

8,602 AF SJCP carry-over from previous years, no time limit to vacate due to storage agreement with ABCWUA

TOTAL:

16,567 AF



# Water Conservation Office

## Monthly Overview of Scorecard Progress – June 2017



### Education Outreach:

#### Education Initiative:

- My Water My Watershed tour -drinking water model presented to 28 students from the summer Mountain Kids camp
- SFPS Summer Camp – week of June 19<sup>th</sup> implemented a practice run of education initiative – all the partners participated and we reached 125 students (9-12 years)

#### General Outreach:

- 6/4- Tabled a booth at the Green Expo preceding the NGWS
- 6/5 & 6/6 - Staff presented, moderated and attended sessions at the Next Generation Water Summit
- 6/24 -Tabled a booth at the Water is Life Festival at the Botanical Gardens



### Communication and Customer Service:

#### Eye On Water Rollout:

- As of 6/21 –2,263 users have signed up for the Eye On Water app
- Another bill insert on the app will be going out in the bills

**Indoor Water Audits:** One leak detection audit was performed on 6/20/2017

#### Enforcement Activity:

6/08 – Warning: fugitive water, broken misaligned sprinkler

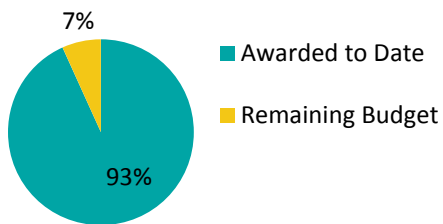
6/12 – Warning: fugitive water, water spraying homes and going into street

6/16 – Warning: fugitive water going into street from roof garden

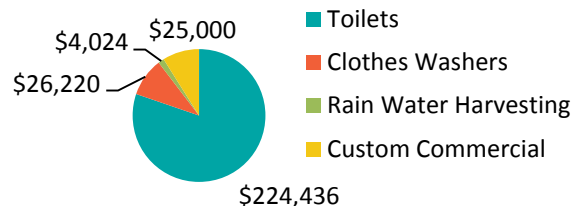
#### Residential and Commercial Rebates:

Remaining fund balance as of June 21, 2017: \$20,320.00

#### Rebate Fund



#### Rebate Amounts per Device Type



Rebates awarded FY-to-date:

- HET (all types) 1,561
- Clothes Washers (all types) 95
- Rain Water Harvesting (including rain barrels) 42
- Custom Commercial 1

**Strategic Marketing Plan:**

- Radio Show Guests (Katherine Mortimer, Mike Collignon, Rich Schrader, SF Farmer's Market, Alex Puglisi)
- Update of complete PUC website underway – Conservation program charged with project
- Ongoing social media engagement
- Water summit promotion, including ads, social media and news release
- Eye on water bill inserts focusing on summer watering to avoid Tier 2 rates, encouraging sign up
- Seasonal campaign newspaper wrap (eye on water, watering times, outdoor watering and rebates)
- Opera ad targeting 87501 Tier 2 homeowners (usually 2<sup>nd</sup> homes)

**Effective Program Management****Organizational Development:**

- LOE's for the Water Conservation Enforcement Officer was received on 6/21/2017 with two applicants (one Tier I and one Tier II) – Interviews will be scheduled for the week of June 26<sup>th</sup>.
- Water Conservation Staff has transitioned over to the new Kronos Timekeeping System
- Began attending Customer Service Staff meetings to coordinate our efforts more closely – introduced Patricio to staff at the 6/28 mtg.

**Water Conservation Committee:**

- Scott Burnett appointment on June 14th

**Integration with Water Resources:**

- GPCD work being continued with Utility Billing and ITT
- AWWA audit is in progress.
- Annual Water Report information is being gathered.
- Caryn Grosse assisting with the Long Range Water Supply Plan

**Stewardship and Conservation:****Regional Collaborations:**

- Lisa Noriega is serving on the NMWCA board.
- Caryn Grosse is working with the Xeriscape Council Conference Planning Committee.
- Christine Chavez is participating in the Next Generation Water Summit planning for 2018
- Eye on Water is being featured as a success story for the City of Santa Fe in the State Water Plan under the Water Conservation Section (written by Emily Geery)

# City of Santa Fe, New Mexico

## memo

DATE: 6.26.2017

TO: City Council  
Finance Committee  
Public Utilities Committee

VIA: Shannon Jones, Acting Public Utility Division Director *JK*  
Rick Carpenter, Water Resources Manager *RC*  
Christine Chavez, Water Conservation Manager *CC*

FROM: Andrew Erdmann, Water Resource Coordinator *AE*

RE: Repeal of City Code Chapter 25 Section 11, the Water Conservation Credit Program

---

**Purpose:** The purpose of this memo is to repeal the Water Conservation Credit Program Ordinance by removing Section 11 of Chapter 25 of the Santa Fe City Code.

**Background:** The Water Conservation Credit Program Ordinance (SFCC 25.11) was created in 2009 in order to, "increase system-wide water conservation, to facilitate offsetting impacts on the city's water supply system from new development and to supply water for other municipal uses." There are many water conservation provisions in the SFCC, and this particular provision allows for the creation privately held water conservation credits via water conservation contracts signed between individuals and the City. The provision was well intended, but has only been exercised once resulting in a lawsuit and it is the opinion of the City Water Division as well as the City Legal Department that the further exercise of this provision would not be advisable.

The urgency for the repeal of this provision comes from an effort to rewrite chapter 25 of the SFCC in order to streamline the chapter to improve usability, its reporting metrics, and its processes given the substantial changes that the water system has undergone since being purchased by the City in 1995. Staff have consulted with Councilor Rivera regarding the proper order for modifying Chapter 25 and this memo, which is intended to correct urgent needs relating to the chapter, is the first step.

**Recommendation:** Staff recommends that Councilors and Committee members support the repeal of the Water Conservation Credit Ordinance.

1 **CITY OF SANTA FE, NEW MEXICO**

2 **BILL NO. 2017-\_\_**

3 **INTRODUCED BY:**

4  
5 Councilor Christopher M. Rivera  
6  
7  
8  
9

10 **AN ORDINANCE**

11 **REPEALING SECTION 25-11 RELATING TO THE WATER CONSERVATION**  
12 **CREDIT PROGRAM.**  
13

14 **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:**

15 **Section 1. [REPEAL] Section 25-11 SFCC 1987 (being Ord. #2009-38) is**  
16 **repealed.**

17 **Section 2. EFFECTIVE DATE.** This ordinance shall become effective August 1,  
18 2017.  
19  
20

21 **APPROVED AS TO FORM:**

22   
23

24 **KELLEY A. BRENNAN, CITY ATTORNEY**

25 *M/Legislation/Bills 2017/Water Conservation Credit Repeal*

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A.      **General Information**

(Check) Bill:   X        Resolution: \_\_\_\_\_

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **AN ORDINANCE REPEALING SECTION 25-11 RELATING TO THE WATER CONSERVATION CREDIT PROGRAM.**

Sponsor(s): Councilor Rivera

Reviewing Department(s): Public Utilities

Persons Completing FIR: Andrew Erdman      Date: 6/27/17      Phone: 955-4204

Reviewed by City Attorney: Kelly A. Brennan      Date: 6/28/17  
(Signature)

Reviewed by Finance Director: [Signature]      Date: 6.28.17  
(Signature)

### Section B.      **Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

**The purpose of this bill is to remove section 11 of Chapter 25 of the City Code. This provision is known as the water conservation credit ordinance and it is being removed pre-emptively in preparation for a rewrite of Chapter 25 – Water in the City Code. The Water Conservation Credit Program Ordinance has been utilized one time resulting in a lawsuit and for this reason has been identified as a top priority item to remove from the code.**

### Section C.      **Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

#### **1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate:      "A" if current budget and level of staffing will absorb the costs  
                      "N" if new, additional, or increased budget or staffing will be required
- c. Indicate:      "R" – if recurring annual costs  
                      "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_



X     Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY __18__	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY __18__	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$	_____	_____	_____	\$	_____	_____	_____
Fringe**	\$	_____	_____	_____	\$	_____	_____	_____
Capital Outlay	\$	_____	_____	_____	\$	_____	_____	_____
Land/ Building	\$	_____	_____	_____	\$	_____	_____	_____
Professional Services	\$	_____	_____	_____	\$	_____	_____	_____
All Other Operating Costs	\$	_____	_____	_____	\$	_____	_____	_____
Total:	\$	_____			\$	_____		

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

## 2. Revenue Sources:

- To indicate new revenues and/or
- Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY __18__	"R" Costs Recurring or "NR" Non-recurring	FY __19__	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

_____	\$	_____	\$	_____	_____
_____	\$	_____	\$	_____	_____
_____	\$	_____	\$	_____	_____
Total:	\$	_____	\$	_____	

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

This bill will not result incur costs or generate revenue for the city.

---

### Section D.      General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No. This bill is a complimentary precursor to upcoming bills relating to additional material in chapter 25 SFCC.

---

### 2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The section of City Code being repealed is not being utilized. Not enacting this bill will leave that law on the books regardless.

---

### 3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

---

### 4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The passage of this bill will increase the usability of chapter 25 as a tool for City staff and City residents to be better able to understand the laws governing the water utility in Santa Fe.

---