



DWI VEHICLE FORFEITURE PROGRAM

Case #: _____

Arresting Officer: _____

On _____ at _____ am/pm _____ (Defendant) was arrested for ☐ DWI ☐ Driving while Revoked at _____ (location). The subject vehicle was driven by Defendant and has been impounded at the Santa Fe Police Department Impound Lot pursuant to City of Santa Fe Ordinance 24-9 (www.santafenm.gov/police_dwi_forfeiture). Once the vehicle has been seized, one of the procedures below is required.

OWNER/DEFENDANT

If you are the owner of the subject vehicle and were driving said vehicle at the time of arrest, and you have **never** been convicted of a DWI, the following procedures may apply:

1. You may install, **at your own expense**, an ignition interlock device on your vehicle, which is approved by the New Mexico Department of Transportation Safety Bureau. It is the Owner's responsibility to arrange for an interlock provider to install the device. For a list of approved interlock providers, visit the City of Santa Fe's website, www.santafenm.gov/interlock_providers_information.
2. You may have your vehicle immobilized by installing a boot on your vehicle at a location within the city limits or at the Santa Fe Police Department Impound Lot, until the outcome of your case and/or as required by the Court.
3. The Owner/Defendant must pay all fees associated with the boot or interlock device, and all DWI Vehicle Forfeiture Program fees, which includes an administrative service fee, lot fee(s), and towing fee. All fees must be paid prior to the release of the vehicle. Cash, Money Order, or Credit Card (Visa, MC, or Discover) are accepted.
4. If you have had a previous DWI conviction or arrest, or you currently have a revoked license, your vehicle will be subject to forfeiture (loss of property) and an **administrative hearing is required**. You must request a hearing in person or in writing to contest the validity of the impoundment within **15** business days of the date of the mailing and/or receipt of this notice of forfeiture.

OR

INNOCENT OWNER

If you are the owner of the subject vehicle and you were **NOT** driving said vehicle at the time of arrest, the following procedures may apply:

1. If your vehicle has never been seized under the DWI Vehicle Forfeiture Program, you will be required to sign an Innocent Owner Affidavit and attest that you had no prior knowledge of the Defendant's DWI history. The Innocent Owner Affidavit must be notarized and will remain on file with the City of Santa Fe Police Department.
2. If your vehicle was seized once prior, your vehicle may be impounded for a period of thirty (30) calendar days and/or your vehicle may be subject to forfeiture (loss of property).
3. If your vehicle is seized a third time or if the same driver is arrested in this vehicle, your vehicle will be subject to forfeiture and an administrative hearing is required. You must request a hearing in person or writing to contest the validity of the impoundment within 15 business days of the date of the mailing and/or receipt of this notice of forfeiture.
4. The Owner/Defendant must pay all applicable fees, which includes an administrative service fee, lot fee(s), and towing fee. All fees must be paid prior to the release of vehicle. Cash, Money Order, or Credit Card (Visa, MC or Discover) are accepted.

For more information regarding the DWI Vehicle Forfeiture Program and/or to schedule an appointment for property removal, release of a vehicle, or an administrative hearing please call the DWI Forfeiture Program at 505-955-5042. Appointments are scheduled on a first come, first serve basis. All calls will be returned within 24 hours Monday-Friday. Ownership verifications will be completed for all vehicles that are seized. Owner must provide proof of valid registration, insurance, and driver's license.

Please read back page for fees and other pertinent information.

***SIGNED _____ (Defendant) DATE: _____

*Santa Fe Police Department
2515 Camino Entrada, Santa Fe, NM 87507
505-955-5042*

DWI VEHICLE FORFEITURE PROGRAM
IMPOUND FEES AND OTHER INFORMATION

1. City DWI Impound Lot Fee - an initial 1 week (7days) at **\$70.00**; **After 7 days - \$10.00 per additional day**
2. Administrative Service Fee – **\$200.00** (each impound case regardless if a forfeiture is sought or not)
3. Towing Fee – the amount paid to tow the vehicle to the Santa Fe Police Department impound lot, fees vary by vendor.
4. Interlock Ignition Tracking Fee - **\$250.00**
5. Boot Fee - **\$150.00**, Boot Replacement Fee - **\$100.00**
6. No show/late cancellation fee - **\$25.00**
7. VIN Inspection Fee (for required vehicles impounded in the lot only) - **\$100.00**
8. Any additional fees per the applicable Court or the City Attorney's Office.
9. All required fees must be paid before a vehicle can be removed from the impound lot. Fees to be paid by Cash, Money Order, or Credit Card (Visa, MC or Discover).
10. Owner **must** arrange for their own transportation to the impound lot.
11. Only the Owner may drive the vehicle from the impound lot, unless other arrangements are made prior and proper paperwork.
12. Owner must sign an *Innocent Owner Affidavit*, if applicable, and pay all associated fees.
13. Owner must sign a *Vehicle Release Agreement with Ignition Interlock*, if applicable, and pay all associated fees.
14. If an ignition interlock device is required, it is the Owner's responsibility to arrange for an interlock provider to install the device, pursuant to the rules adopted by the Traffic Safety Bureau for the Department of Transportation. For a list of approved interlock providers, visit the City of Santa Fe's website, www.santafenm.gov/interlock_providers_information.
15. Owner must provide written proof of final case disposition (Order or Judgment) from the court to the interlock provider, the Santa Fe Police Department, and the NM Motor Vehicle Division, **before** an ignition interlock device can be removed.

For more information about the program, a list of available forms for review only, and to answer questions, visit the City's website, www.santafenm.gov/police_dwi_forfeiture.

You must schedule an appointment for the release of your vehicle and/or to request an administrative hearing. Appointments are scheduled on a first come, first serve basis. Please call the DWI Program at 505-955-5042.

Vehicles will only be released from the impound lot when all associated fees and conditions are met.

Proof of insurance, registration and either a driver's license or Notice of Revocation is required.

Vehicle will only be released to the registered owner on record with the Motor Vehicle Division.

All payments are due in Cash (exact amount only), Money Order, or Credit Card (Visa, MC, or Discover).