

**UNITED STATES DEPARTMENT  
OF  
HOUSING AND URBAN DEVELOPMENT**



**CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT  
(CAPER)**

**FOR THE  
THIRD PROGRAM YEAR**

(Covering the period of July 1, 2015, through June 30, 2016)

**APPROVED - City Council Public Hearing on August 31, 2016**

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## CR-05 - Goals and Outcomes

### Background

The CAPER (Consolidated Annual Performance Evaluation Report) is a document that assesses the progress made in the expenditure of Community Development Block Grant (CDBG) funds that took place in Fiscal Year 2015-2016, for programs that support Santa Fe's affordable housing, public service and economic development initiatives. The city, as an annual grant recipient of CDBG funds, is required to report to the United States Department of Housing and Urban Development (HUD) on accomplishments and progress toward the 2013-2017 Consolidated Plan Goals via the CAPER for each recently completed fiscal year. This report also highlights additional accomplishments supporting Consolidated Plan goals through the city's own matching activities funded by the Affordable Housing Trust Fund (AHTF).

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

#### **91.520(a)**

As noted in the 2013-2017 Five Year Consolidated Plan, the City of Santa Fe is a desirable place to live for a variety of reasons. Over the years, as second home owners and retirees relocate here, real estate values continue to rise with the cost of land remaining prohibitive for building homes. Another factor towards the challenge in retaining affordable housing is that there are a large percentage of older homes that are often more expensive than newer, entry-level homes, making it difficult to maintain a stock of affordable housing. These factors have contributed to the policies and incentives put forth by the City Council to develop, maintain and improve affordable housing. To this end, some of the most effective programs to date include:

#### **Santa Fe Homes Program**

This is an inclusionary zoning program that requires all residential developments to provide a percentage of the total units as affordable.—The incentives for this program are the increase in density by 15 percent of the underlying zoning, and fee waivers for infrastructure (sewer and water) for all affordable units, valued at \$8,000 per unit. In 2016, an amendment was approved to Chapter 26 of the City's Land Use code which governs the Santa Fe Homes program. This amendment removes a barrier to local home development in Santa Fe, which is the requirement to provide affordable units per the program, and allows the developer to pay a fee-in-lieu by-right, rather than seeking an Alternate Means of Compliance to pay the fee, which previously had to be approved by the Governing Body.

#### **City's Affordability Liens on all affordable units**

If the units are sold, the lien is either transferred to the new affordable buyer who is income-qualified as a revolving loan method, or, the lien amount is repaid and the funds are deposited in the City's AHTF. The AHTF is funded through development revenues, fees paid by developers, pay back of City-held liens, and land sales from Tierra Contenta. It is disbursed according to the NM Affordable Housing Act and

funds are used to support down payment assistance, home repair and rental assistance. In 2014, the requirement that the City retain a share in the homebuyer's equity via the affordability lien was eliminated.

### **Down Payment Assistance**

**CDBG:** Of the 2015-2016 Program Year's allocation, \$151,500 was spent on three Down Payment Assistance (DPA) programs, with the goal of funding 11 loans for mainly first-time home buyers. Program Income generated from DPA between two CDBG-funded DPA programs allowed for additional loans to be funded for a total of 20 homebuyer loans from this program.

**Affordable Housing Trust Fund (AHTF):** In 2015 a \$412,000 total allocation of funds was made through the AHTF, with \$350,000 specifically for DPA loans. AHTF is a City-funded program for City residents of moderate income below 120% of Area Median Income (AMI), and where one member of the household works within the City limits. In 2015 this program offered down payment assistance (DPA) loans through three non-profit organizations: Habitat for Humanity, Homewise and The Housing Trust. These loans reduced the price of the home loan and a lien is placed on the property in the City's name so that the funds will be repaid to the City once a home is sold and then reallocated, allowing the City to retain the funds. The goal between the three service providers was to provide 18 DPA loans.

As of June 30, 2016, 83 percent, or \$291,450 of the allocation was spent (reimbursed to the non-profit) to fund 21 DPA loans, exceeding the goal by 16 percent. Between both CDBG and AHTF allocations for 2015, a total of \$442,950 was spent on 41 DPA loans, from an original total allocation of \$539,750 and goal of 36 DPA loans.

### **Rental Assistance**

In the 2014-2015 Program Year, \$150,000 of the AHTF was spent on rental assistance which served 49 households or 114 individuals at the project close in June 2015 via the Life Link. For FY 2015-2016, \$60,000 of unused general funds from FY 2014-2015 were re-appropriated to the new fiscal year and allocated to the existing rental assistance program to ensure that vulnerable renters did not lose their housing at the end of the fiscal year; however, the general fund budget was cut by 25 percent. The Office of Affordable housing is working to re-establish this vital funding source and is assessing the current unexpended fund balance to advocate for essential rental assistance with a 2017 allocation.

### **Rehabilitated Homeowner Housing**

**CDBG:** An allocation of \$50,000 of funds was granted to Habitat for Humanity for rehabilitation of five (5) single-family residences targeted towards homeowners earning below 60% of the AMI. By year end Habitat assisted 17 clients of primarily elderly, single female-headed households in need of vital repairs. The Homewise Home Improvement Program contract, extended from 2014 generated alone over

\$163,000 in program income. As HUD requires that this money be spent first before entitlement funding can be used, an excess of \$40,000 in entitlement funds will be reprogrammed in 2016-2017.

**AHTF:** An Allocation of \$50,000 was granted to Homewise for rehabilitation of 4-6 households up to 120% of AMI; one home took advantage of funding and a remainder of \$44,900 contract has been extended into the 2016 program year to offer funding to more households that qualify to take advantage of this source. Beneficiaries are typically between the 80 to 120 percent range.

Table 1 summarizes all programs funded with CDBG money in 2015 and shows targeted versus actual outcomes, including the categories of housing projects, public service activities and public facility improvements. These summaries also include data not previously reported on for female-headed household and disability categories as a requirement of HUD Fair Housing and Equal Opportunity. A total of 355 beneficiaries of female-headed households were reported and broken down by project in Table 1. No disabilities were reported as served amongst the 11 projects.

**Table 1: Program Year 2015 Evaluation**

2015-2016 Projects	CDBG Entitlement (EN)	Unspent Balance	Proposed Outcomes	Actual Outcomes
Adelante Graduation Project: Middle School	\$23,500	\$417	300 students	317 Students
Narrative: Assisted in funding SFPS Graduation Project, expanded to secondary school students; unspent funds will be re-appropriated in the 2016-2017 program year. Of the total students served, 4 were from female-headed households.				
Adelante Deferred Action	\$24,000	\$0	160 students	162 students
Narrative: Funding supported the work of an immigration attorney to provide free services to students eligible for Deferred Action for Childhood Arrivals (DACA), including: helping students to apply for fee waivers to access legal status, affordable housing, and health and social services. No female-headed households were reported.				
Homewise DPA	\$89,750	\$89,750	5 home loans	13 home loans
Narrative: Funding supported DPA loans of up to \$20,000 for 5 first-time home buyers; an additional 8 homes were funded with Program Income that was generated and utilized for DPA loans towards the year end. The remaining EN funding is re-appropriated to an extended 2016 DPA contract due to \$81K that DPA and Home Improvement programs generated in 2015. Average loan of \$16,123 per household. Of the total households served, 3 were female-headed.				
Homewise DPA (2014)	\$40,000	\$35,555	Same accomplishments as above	
Narrative: of the 13 loans as reported above, 12 were funded with program income as reported. Only 1 was funded with EN money in the amount of \$4,445. The remainder will be re-programmed to 2016 projects.				
The Housing Trust DPA	\$100,000	\$3,500	5 home loans	7 home loans
Narrative: DPA loans of up to \$20,000 for seven home buyers; \$3,500 of remaining contract funds will be re-appropriated in the 2016-2017 CDBG program to other projects. Average DPA loan was \$13,786 per household. Of the total households served, 3 were female-headed.				
2015-2016 Projects	CDBG Entitlement (EN)	Unspent Balance	Proposed Outcomes	Actual Outcomes

<b>Homewise Home Improvement</b>	\$40,000	\$40,000	3-6 households	10 households
Narrative: Funding provided home improvement loans to homeowners below 80% AMI; due to an excess of \$81K in program income that both DPA and HI generated, the \$40K in entitlement funding will be re-appropriated to 2016. Average loan of \$16,265 per household. Of the total served, 2 were female-headed households.				
<b>Kitchen Angels</b>	\$20,000	\$0	28 new individuals	128 new individuals and 467 ongoing
Narrative: Provide nourishing, home-delivered meals to chronically ill and homebound residents, increasing the projected new clients served in the contract from 28 to 128. A total of 467 clients were served for the year exceeding goals for a third year in a row. Of the total households served, 184 were female-headed.				
<b>YouthWorks!</b>	\$45,000	\$0	1 LMI homeowner	0
Narrative: Funding provided acquisition of a vacant, distressed single-family home. YouthWorks provided materials and supervised 8 youth trainee workers to rehabilitate the home, preparing it for YouthWorks to sell to a LMI income-qualified buyer. Buyer selection has taken longer than anticipated and the contract has been extended to December 31.				
<b>Girls Inc.</b>	\$30,750	\$0	450	345
Narrative: Girls Inc. served 345 girls with demographic data collected and an additional 151 without; because the latter group was referred from schools that serve predominantly low-income families. Because the official, data-verified count was 345, this was recorded in HUD IDIS, although 99% of the goal was actually met. Of the individuals served, 142 were from female-headed households.				
<b>Habitat for Humanity Home Rehab</b>	\$50,000	\$0	5 households	17 households
Narrative: Provided necessary emergency funds to LMI, elderly homeowners; all 17 are single, female head of household.				
<b>Santa Fe Recovery Center</b>	\$35,000	\$0	230 clients	322 clients
Narrative: Funds provided necessary facility improvements for safety and energy efficiency in the residential treatment facility. A total of 322 clients residents were served, exceeding the goal.				
<b>Youth Shelters and Family Services (YSFS)</b>	\$12,000	\$0	450 youth	406 youth
Narrative: Provided increased hours of both street outreach and case management services to homeless youth. Actual number reported in IDIS was 406 who provided ethnicity data, though 219 of "unknown ethnic origin" and/or identified as "anonymous". Of the total actually served, 133 youth are female and are considered head of household.				

*Table 1 activities, continued*

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

**Table 2: Goals and Outcomes**

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Potential Sources of Funding	Goal Outcome Indicator	Actual Outcomes
I. Reduced rate of households with cost burden and corresponding drop in poverty rates for homeless and those in danger of becoming homeless <i>(Increase Opportunities for At Risk Populations; Address Current and Emerging Needs)</i>	2015	2016	Affordable Housing Public Housing Homeless	Citywide	Emergency Shelters; Support Services for Homeless or People At Risk of Becoming Homeless; Rental Rehabilitation; Affordable Housing Non-Homeless Special Needs	CDBG; AHTF; CoC; Low-Income Housing Tax Credit (LIHTC); RAD; HOME; MFA Development Funds; Foreclosure Prevention Funds (HAMP: Home Affordable Modification Program, PRA: Principal Reduction Alternative etc.)	Rental units constructed; Tenant-based rental assistance/Rapid Re-housing; Overnight/emergency shelter/transitional housing beds added; Homeless Prevention; Homeowner housing rehabilitated; Housing for homeless added	CDBG: 479 total students served by Adelante's middle school support and legal assistance programs; 467 total chronically-ill served with 30 new clients (Kitchen Angels); 406 homeless youth served with street outreach and case management (YSFS) AHTF: 339 individ/50 families served (Casa Familia); S+C/CoC: 67 individual tenants served with rental assistance funds

II. Inventory of rental units and vouchers expanded to meet increased demand ( <i>Increase Affordable Housing Opportunities</i> )	2015	2016	Affordable Housing	Citywide	Rental Vouchers; Rental Rehabilitation; Provision of Rental Units and Support Services for LI/VLI Renters; Non-housing Community Facilities and Services; Fair Housing Outreach	CDBG; AHTF; CoC; LIHTC; RAD	Rental units constructed; Rental units rehabilitated; Tenant-based rental assistance/ Rapid re-housing; housing for homeless added	57 individuals received rapid rehousing vouchers in Santa Fe; Fair Housing outreach materials were re-stocked to 20 community facilities, rental properties and non-profit establishments and through 9 Santa Fe Schools via Communities and Schools NM
III. Increased homeownership opportunities <u>and</u> support for long-term affordability and accessibility for current homeowners ( <i>Increase Affordable Housing Opportunities</i> )	2015	2016	Affordable Housing/Non Homeless Special Needs	Citywide	Down Payment Assistance; Homeowner Rehabilitation; Diversity in Housing Types; Home buyer Training and Counseling; Fair housing Outreach; Support for Current Homeowners	CDBG; AHTF Shelter Plus Care; LIHTC; RAD	Homeowner housing added; Homeowner housing rehabilitated; Direct financial assistance to homebuyers; Jobs created;	CDBG: 20 Down Payment Assistance Loans (Habitat, Homeiwise, Housing Trust); AHTF: 21 Down Payment Assistance Loans (Habitat, Homewise, Housing Trust); CDBG: 27 home improvement loans (17 Habitat, 10 Homeiwise); AHTF: 1 home improvement loan (Homewise)



IV. Housing Opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(Address Current and Emerging Needs; Increase Opportunities for At-Risk Populations)</i>	2015	2016	Affordable Housing	Citywide	Non-Housing Community Facilities and Services; Diversity of Housing Types	CDBG AHTF MFA Dev't Funds HOME; Enterprise Green Community New Market Tax Credits	Public Facility or Infrastructure Activities other than Low/Moderate Housing Benefit; Public Service activities	CDBG: Facility improvements supporting 345 youth (Girls Inc.) 319 clients served at SFRC residential treatment facility improvement.  AHTF: 339 individuals (approx. 45 families) served at St. Elizabeth's Casa Familia Shelter
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## Narrative:

**Goal I:** Reduced rate of households with cost burden and corresponding drop in poverty rates for homeless and those in danger of becoming homeless (*Increase Opportunities for At Risk Populations; Address Current and Emerging Needs*) For CDBG-funded Public Service Activities: those carried out through Adelante's two funded programs, actual outcomes for clients served with legal assistance for Deferred Action and Middle School support (479 students) exceeded those proposed (460) for a second year in a row. Kitchen Angels also exceeded goals by serving home-delivered meals to Santa Fe's lower-income chronically ill, homebound residents for a total of 467 clients, including 30 new beyond the 28 proposed, the same as the prior year.

**Goal II:** Inventory of rental units and vouchers expanded to meet increased demand (*Increase Affordable Housing Opportunities*): Continuum of Care (CoC) funded Project-Based Rapid Rehousing vouchers residents via the Life Link and an average of 28 Tenant-Based vouchers via Santa Fe Community Housing Trust. As was the case last year, no new rental inventory was expanded utilizing CDBG funds in this program year, although planning continues for the Arts+Creativity Center for up to 70 LMI renters, plus some market rate renters.

**Goal III:** Increased homeownership opportunities and support for long-term affordability and accessibility for current homeowners (*Increase Affordable Housing Opportunities*): Down Payment Assistance (DPA) exceeded overall program goals. With 29 DPA loans as the target goal, between two programs administered through the Santa Fe Community Housing Trust and Homewise, CDBG funds alone provided a total of 20 DPA loans for low to moderate income clients. An additional 21 City-funded Affordable Housing Trust Fund (AHTF) DPA loans were added by programs administered by both the Santa Fe Community Housing Trust and Homewise, for Santa Fe homebuyers at moderate incomes below 80% AMI (CDBG) and up to 120 percent of AMI (AHTF). For strategic plan goal titled "refinancing services and support for current homeowners", the city was under contract in 2014-2015 PY with a local attorney who provided homeowner foreclosure assistance; however general fund money was not extended due to budget cuts in 2015-2016. Lastly, for strategic plan goal titled "construction of affordably-priced homes for homeownership": no CDBG funding was allocated toward this goal as no funding applications were made for construction.

**Goal IV:** Housing Opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals (*Address Current and Emerging Needs; Increase Opportunities for At-Risk Populations*): Youth Shelters and Family Services served 406 identified youth and approximately 219 "anonymous" youth through street outreach; a smaller portion of these youth visited the Drop In Center for counseling and resources and some participated in the Transitional Living Program. YSFS has been approved to administer Rapid Rehousing vouchers for youth ages 18-24 in the upcoming year. The Santa Fe Recovery Center provided services to over 600 clients diagnosed with substance use disorders during its fiscal year, with 319 of them directly benefitting from the CDBG funded accessibility upgrade for the residential treatment facility. Casa Familia was funded with AHTF and provided support at its facility to both women and families, who may stay up to 45 days while receiving case management services that include assisting with securing rental housing and financial assistance.

Prior Year and Current Year Programs In Progress as of 6/30/2016						
2014 and 2015	Homewise Rehab (Activity ID 291)		Starting Balance	\$ Unspent	Minimum Per Contract	Total # Loans
	2014 Original Allocation (Entitlement Funding)		\$40,000	\$40,000	3-6 units (current extended 2014 contract)	0 units
	2014 Program Income		\$6,332	\$188,082		4 units
						0 units
	2015 Program Income/Revolving Loan		\$188,082	\$80,980		9 units
	2014 EN Re-appropriation		\$40,000	\$40,000 (to reprogram)		N/A
	Ending Balance of EN and PI		\$120,980		6-12 units	24 units *
Narrative: The success of this program over time continues to generate program income to fund additional units beyond those proposed. A portion of the remaining \$80,980 will continue to fund more home improvement loans into 2016. The \$40K of EN funding that was re-appropriated through FYE 2015 remains entirely unspent due to the excess of program income generated and will be re-programmed to current year rehab projects and CDBG Program Administration where needed. *An additional 10 units were served in 2015 for 24 total.						
2014 and 2015	Homewise Down Payment Asst. (Activities 287, 304)			\$ Unspent	Minimum Per Contract	Total # Loans
	Original Allocation		\$40,000	\$35,555	2-4 loans (2014 contract)	0 loans
	2014 PI (287)		\$39,134	0		12 loans
	2014 EN Re-appropriation		\$40,000	\$35,555 (to reprogram)		1
	2015 EN (304) Re-appropriation - contract extension		\$89,750	\$89,750	5 loans	0
	2015 Program Income/Revolving Loan		\$165,066	\$0		13
	Ending Balance of EN and PI		\$125,305		9-11 loans	26 loans
Narrative: The success of this program over several years has generated program income to fund additional units beyond those proposed. 2014 and 2015 EN remains unspent due to the excess of program income generated. Remaining PI from Homewise’s Rehab Program is eligible to fund 2016 DPA loans if needed. The remaining \$35K will be reprogrammed to current year rehab projects and CDBG Program Admin where needed.						
2014 and 2015	Housing Trust DPA (Activities 290, 305)				Minimum Per Contract	Total # Loans
	Original Allocation (290)		\$60,000	\$0	5-7 loans  (2014 contr.)	3 loans
						4
	2015 EN (305)		\$100,000	\$3,500	5-7 loans	5
	2015 Revolving Loan Program Income		\$33,500	\$0		2
	Ending Balance of EN and PI		\$3,500		10-12 loans	14 loans
Narrative: Goal of 5-7 loans was met for 2015; remaining \$3,500 to be reprogrammed in 2016.						

**Table 3: Programs in Progress and Balances**

## Narrative: Program Income (PI) Reuse

As reported in the 2015 CAPER, the City of Santa Fe receives quarterly reports from sub-recipients' activities on all accomplishments, which include the detail on program income generated, for those applicable. The activities that the City has funded with CDBG Entitlement funds in past years that have generated program income are loans to individual homeowners administered by sub-recipient organizations for Down Payment Assistance (DPA); loans to homeowners administered by sub-recipient organizations for Home Improvement (HI); and small business economic development loans in repayment from the 2011 Santa Fe's Small Business Loan Fund (SFBLEF). PI is funded by a repaid loan when a home is sold, where the original down payment assistance is revolved dollar-for-dollar back into the program to fund more loans, as in the case of the Housing Trust. Alternatively, PI is also funded by principal, interest, late fees and loans due upon sale that have been paid off over the course of the program year, as in the case of Homewise's two programs.

Pursuant to the definition of program income located at 24 CFR 570.489, these activities include the following:

- Sale, lease, rental proceeds of property acquired with/improved by CDBG funds; and
- Principal and interest payments on loans made from CDBG funds; and
- Proceeds from sale of CDBG loans or other obligations; and
- Interest earned on funds in a revolving loan fund account or on program income, pending reuse

Just as in the previous year, the City funded two (2) DPA programs that generated program income: Homewise and The Housing Trust, as well as a Home Improvement project via Homewise in a contract extended from 2014. Table 3 illustrates the status of Program Income-generating projects, where contracts have been extended into the current program year, with corresponding loan totals demonstrating where accomplishment goals have been met or exceeded due to program income being recycled back into projects for which a sub-recipient is under a CDBG-funded contract with the City to provide.

Program Income totals are reported by the applicable sub-recipients to the CDBG Administrator on a quarterly basis each program year and subsequently recorded and drawn in HUD's Integrated Disbursement & Information System (IDIS) by quarter, and verified and closed out, where applicable, by the Fiscal and Program Year end of June 30, 2016. Included in these reports are the number of loans funded and the dollar amount of the funding that occurred for the quarter. DPA and HI activities are receipted back to the IDIS Activity ID that generated the funding, except in the cases where program income is transferred between CDBG-eligible

programs for which the sub-recipient is under CDBG contract to provide with the City. The exception to this rule is program income that is receipted in IDIS and is labeled as Revolving Loan (RL), which is only used for the program that generated it. Furthermore, IDIS does not permit draws for any other CDBG activity other than that which generated those recorded as the revolving loan type of program income.

Per HUD regulations, the PI is drawn first prior to EN funds when the City processes vouchers for reimbursement. To ensure the regulations are met, upon receipt, the PI is immediately drawn down and recorded to that activity, with the number of loans funded noted in the receipt function. Table 3 shows the activity that occurred in the 2015-2016 program year for sub-recipients' DPA and HI activities that are still open with activity, along with their corresponding sub-recipient contracts that the City has pre-authorized to continue via time extension amendments. This table also shows both the PI and EN expenditures and corresponding accomplishments that occurred in the prior year.

As CDBG-funded client loans are paid off to the sub-recipient, principal and interest is collected and held by the sub-recipient, and reported back to the CDBG program. The PI generated by Homewise generates bank interest that is held in an interest bearing account, with total proceeds reported and remitted back to the City on an annual basis, and thus, reported and remitted back to the Federal Government (HUD) on an annual basis. In the 2015-2016 program year, \$29 was remitted back to the City which was then paid back to the federal treasury on behalf of HUD.

The CDBG entitlement regulations at 24 CFR 570.504(b) stipulate that at the end of each program year, a grantee (City), or its sub-recipients may not have PI on hand in an amount that is more than one-twelfth of the most recent grant amount. For PY 2015-2016, one-twelfth of the grant amount would require that the grantee or its sub-recipients may not have retained more than \$44,170. The Revolving Loan classification of program income generated is exempt from this requirement. This is beneficial because the City has to record, or receipt, program income on a quarterly basis, which then must be drawn. It further enables the sub-recipient to retain and manage their own program income, keep it on hand, and deploy based on the demands of the loan pipeline. Alternatively, and less desirably, if those funds were remitted, they would come back to the city, whereby the funds would be sent on to the federal treasury to be placed in the City's CDBG line of credit, only to be re-allocated back to the same projects, a costly and time-consuming administrative procedure.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2063
Black or African American	18
Asian	7
American Indian or American Native	103
Native Hawaiian or Other Pacific Islander	33*
Multi-racial	241
<b>Total</b>	<b>2465</b>
Hispanic	1134
Not Hispanic	929

**Table 4 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The racial and ethnic composition reported for CDBG program sub-recipients represents cumulative annual data collected that represents a total 2,465 individuals and/or households. The actual families assisted apply to grantees where household counts apply, such as for DPA or home improvement. As a requirement of the Professional Services Agreement with the City, each sub-recipient reports the racial, ethnic, and demographic data to the City on a Quarterly basis.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

2015 Source of Funds	Source	Expected Amount Available	Amount Expended During Program Year
CDBG	HUD	\$555,024	\$368,594
Other	Affordable Housing Trust Fund (AHTF)	\$412,000	\$319,550
Other	City's General Fund: Youth and Family Services Division, SF Community Services	\$754,556	\$712,000
Other	Shelter+Care/ Continuum of Care	\$1,243,788	\$852,882
Other	General Fund/Office of Affordable Housing	\$355,000	\$355,000

**Table 5 – Resources Made Available**

### Narrative

Within the 2013-2017 Consolidated Plan cycle to date, HUD has committed a total of \$1,572,644 in CDBG EN funding for years 2014, 2015 and 2016. The City committed \$412,000 through the AHTF for housing projects beginning in July 2015 and ending in June 2016, of which \$319,550 was spent.

For other contributions within Youth and Family Services, the amounts available and expended include all youth programs including the Monica Roybal Center and the Carlos Ortega Teen Center.

For the 2015-2016 Program year, the City of Santa Fe administered a total of \$257,271 of four (4) Shelter Plus Care grants between the Life Link, The Housing Trust and St. Elizabeth's Shelter. Of this amount, \$135,811 was expended in the year.

The city also administered a total of \$952,248 in four (4) Continuum of Care grants between the Life Link and The Housing Trust for 2015-2016. Of this amount, \$717,071 was spent.

General funds in the amount of \$355,000 were administered through the Office of Affordable Housing to support homebuyer training and counseling services, income-certification for the Santa Fe Homes Program and foreclosure assistance and prevention legal services.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	N/A

**Table 6 – Geographic distribution and location of investments****Narrative**

In any given program year, the City of Santa Fe does not prioritize allocating funds and supporting programs geographically, due to the City's lack of population density relative to its size and for the past two program years, no one Census Tract was earmarked for serving its LMI population of the ten (10) projects selected to be funded. Concentrated poverty and/or racial characteristics are not reflected on the census tract level, making it difficult to effectively target resources based on location. Instead, the City focuses programs on the household income or an identified characteristic of the participants and/or recipients of assistance. For example, down payment assistance is provided based on the homebuyer's income rather than the location of the home. Likewise, public service programs for at risk youth serve the citywide population, rather than those youth living in a specific census tract. This description has been reported in previous years and that priority remains. However, on occasion, a project proposal will be accepted because allocating funds at that site will also serve other community development goals.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Santa Fe's model of service delivery is to pass through most federal funds to sub-grantees, who provide the services. This ensures that services are furnished in the most efficient and relevant manner possible. The sub-recipients are then able to leverage additional programming and project funds, including Low-Income Housing Tax Credits (LIHTC) IHTC, HOME (when applicable), ESD, CDFI, as well as funds allocated through the state's Mortgage Finance Authority.



## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal (CDBG and Other Programs)	Actual
Number of Homeless households to be provided affordable housing units	1430	900
Number of Non-Homeless households to be provided affordable housing units	60	41
Number of Special-Needs households to be provided affordable housing units	40	N/A
<b>Total</b>	<b>1,530</b>	<b>941</b>

**Table 7- Goals: Number of Households**

	One-Year Goal (CDBG and Other Programs)	Actual (CDBG and Other Programs)
Number of households supported through Rental Assistance	53	197
Number of households supported through Rehab of Existing Units	16	27
Number of households supported through Acquisition of Existing Units	1-2	0
<b>Total</b>	<b>70</b>	<b>224</b>

**Table 8 - Outcomes: Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Goals: The one year goal of providing affordable housing units to otherwise homeless individuals was not represented in any funded projects for 2014 or 2015. Furthermore, the number of Homeless Households as 1,430 was not discussed in the 2013-2017 Consolidated Plan. What that plan does state is that Shelter+Care and Rapid Rehousing funding supports approximately 900 units (or "Homeless Households" ) annually.

The data reported in next goal of non-homeless households to be provided affordable housing units represents CDBG and AHTF funds that supported down payment assistance for households up to 80 percent AMI for CDBG and up to 120 percent AMI for AHTF. The goal for the year between these two programs was 29; the goal of 60 as reported in IDIS was not part of the Consolidated Plan. Other

sources, such as Shelter+Care, Continuum of Care and Rapid rehousing are not represented in the total number of this category as they would support primarily homeless households. The last one-year goal concerning special needs households is not referenced in the Consolidated Plan, so no actual goal is applicable.

Outcomes: The Number of households supported through Rental Assistance was exceeded from the one year goal as reported in the Consolidated Plan. This accomplishment includes Shelter+Care and Continuum of Care Project-Based and Tenant-Based Rental Assistance administered through eight contracts shared between three service providers: The Life Link, Santa Fe Community Housing Trust and St. Elizabeth's Shelter.

This next outcome is represented in the total number of households supported through rehab of existing units funded by CDBG and AHTF. The Consolidated Plan had cited a one year goal of 10 units. Three contracts were administered by Homewise and Habitat for Humanity for single family home rehab with a total goal of 16 homes. This outcome was exceeded with a total of 27 homes to be rehabilitated, primarily by Habitat for Humanity, as there was a high demand for this service from low-income senior households with most under 60 percent AML.

Lastly, the Number of households supported through Acquisition of Existing Units was represented by one service provider, YouthWorks!, funded by CDBG to acquire and rehabilitate a single-family home for sale to a LMI-qualified buyer. The property was acquired with a contribution of \$45,000 in CDBG funds and rehabilitated by in-kind supervised youth labor in their construction trades program. Ultimately the home was to be sold as described. This goal was not met by the program year end because the buyer has not yet been qualified. YouthWorks! Contract has been extended to December 2016 to provide them the additional time necessary to complete this goal of one unit.

Shelter Plus Care (S+C) provided approximately 40 Special-Needs households with affordable housing rental units. CDBG funds were not allocated for special needs households in the 2015 program year.

#### **Discuss how these outcomes will impact future annual action plans.**

Outcomes will certainly impact future CDBG and AHTF funding allocation considerations to be shifted from down payment assistance and public facility improvements, to emerging needs for rental assistance of all categories, such as emergency assistance for battered households, special needs, homelessness prevention, and rapid rehousing. Depending on the future award and timing of LIHTC for rental housing projects, CDBG funds will be aligned with LIHTC-awarded projects, and geared towards supporting these projects for land acquisition, rehabilitation, or other eligible expenses.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine**

the eligibility of the activity.

Number of Persons Served	CDBG Actual
Extremely Low-income	1,480
Low-income	214
Moderate-income	218
Non low-moderate income	121
<b>Total</b>	<b>2,063</b>

**Table 9 – Number of Persons Served**

A total of 2063 persons were served, of which 1,912 or 93 percent were below 80 percent of the Area Median Income.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs:**

For direct street outreach, Youth Shelters and Family Services provides to areas where youth congregate. On any given night, the organization estimates that 100 youth may be homeless on the streets of Santa Fe. In addition to street outreach, services provided to homeless youth include an emergency shelter serving youth ages 10-17 that can stay up to 90 days. YSFS also offers transitional living and counseling. Special initiatives are the Pregnant and Parenting Project, including referrals, case management, parenting skills and donated items and the ACCESS Program, which helps youth with job readiness skills. Youth can stay at the emergency shelter for up to 30 days and in the transitional, apartment style living program for 18 months.

### **Addressing the emergency shelter and transitional housing needs of homeless persons:**

**St. Elizabeth.** St. Elizabeth Shelter operates two emergency shelters, one two-year transitional supportive housing program and two permanent supportive housing programs. Its Men's Emergency Shelter has 28 year-round beds along with a library, TV room, laundry, showers and intensive case management. The organization also offers longer term and transitional shelter options. *Casa Familia* has 10 beds for single women, eight rooms for individual families, and can accommodate up to 30 people, depending on family size. It also has a TV/play room, dining room, laundry and donations room where clothing and toys are available for guests. Both emergency shelters provide respite care for those who are in need of a place to recover from illnesses and behavioral health issues and both have a program manager, case managers and supervisory staff. *Casa Cerrillos* is a permanent housing program with 28 apartments for adults with disabilities, many with co-occurring substance abuse problems. Siringo Apartments is a permanent housing program with eight apartments for seniors. *Sonrisa Family Shelter* is a transitional housing program with eight apartments for families with children. It has a two-year stay limit within which time families are expected to have overcome the issues leading to their becoming homeless and have saved enough funds to successfully move in to housing of their own. All three supportive housing programs have on-site program/case managers that work closely with each guest and monitor their progress.

**ROC/Interfaith Shelter.** Several faith based organizations support a seasonal shelter from November to May through meals, showers and laundry, in addition to beds and also some case management services. The Resource Opportunity Center is open two days per week, serves 120 to 140 people per day, and offers more intensive case management and legal services.

**Life Link.** Established in 1987 in a motel, Life Link has evolved into a highly effective behavioral health

and supportive housing center. At *La Luz*, 24 apartment units and an additional 74 City wide scattered-site units are provided to people with mental illness and other co-occurring disorders, based on the permanent supportive housing model. Life Link provides extensive outpatient treatment, psycho-social rehabilitation, homeless prevention and rental assistance, peer support services and onsite healthcare screening.

**Esperanza.** Esperanza is a full service organization offering counseling, case management and advocacy for survivors of domestic violence. It operates a shelter that can house up to 42 people, as well as 21 beds of transitional housing to allow clients establish independence while still receiving supportive services. The organization also offers comprehensive non-residential counseling services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In addition to ensuring the availability of a range of housing program options for these homeless populations, the City also ensures a range of social service program options for homeless individuals, families, veterans and unaccompanied youth that work to increase access for these populations to the health, education, employment, and housing sectors. These services include behavioral health counseling for adults and youth, dental healthcare for individuals and families, independent living skill training for homeless youth, and early childhood development and education for homeless families.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

As reported in the 2016 Action Plan, In November 2014, the City passed a resolution directing staff to convene meetings with service provider agencies; and thereafter, analyze and report back to the governing body. The follow up report broke down needs for short term and long term goals. Overall, the long term report details feedback from the service provider community that one-stop services provided by the Life Link and Health Care for the Homeless work well with managed care organizations (MCO's), such as Molina and PMS. What is needed is a more coordinated assessment process to reach the highest-need people more quickly and to get ID cards for participants so that they can better transition back into society by obtaining services and accessing employment. Another great need is

transportation for client participants from shelter to services. Additionally, a campus approach, which would address physical/behavioral health, and transitional housing is being researched by staff and service provider organizations. Creative architecture could allow for spaces to be designed for persons with different needs levels and therefore, accomplish the provision of services to people who will not engage because of concerns for their safety around other homeless populations, such as the needs of shorter-term homeless, which may include women and families, versus longer-term, chronically homeless with substance and/or mental health issues. This approach would require additional revenue that needs to be identified, such as, for example, an additional excise tax on liquor to support treatment, and an additional tax on business licenses to support housing.

Concerted efforts have been made to expand the safety net of services in Santa Fe. In 2010, the city allocated CDBG and Affordable Housing Trust funds to *Faith at Work* which provided 3 months of emergency rent/mortgage assistance to 62 families, preventing immediate eviction and default. Of these families, 53 percent were extremely low-income, earning less than 30 percent AMI. Between July 2014 and June 2015, 28 families received emergency rent/mortgage assistance through *Esperanza Shelter's* Emergency Assistance Program (EAP), all of whom were female-headed household with household incomes in the 30 –50 percent AMI range. In 2014, the City allocated \$150,000 from the AHTF to support a pilot rental assistance program, administered through Life Link, The funds currently provide rental assistance to families and individuals at risk of being homeless, including rent payments, rental arrears, utilities, and deposits that were paid to 49 households. In 2014, the city allocated CDBG funds to provide additional safety net services. Kitchen Angels delivered meals to homebound and terminally ill residents, serving 314 residents, including 38 new residents. Lastly, over 500 children and their parents were assisted through the ACCESS Project, qualifying for public services and benefits.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Santa Fe Civic Housing Authority (SFCHA) is the public housing agency in Santa Fe. As previously reported, they oversee 490 units of public housing, and manage 670 Section 8 vouchers in Santa Fe. There are a total of 369 units for seniors, leaving 121 for families. All of the units are in livable condition but maintenance is a continuous effort. Currently, 399 people are on the public housing waiting list, and 171 people on the Section 8 Voucher waiting list for Santa Fe. SFCHA receives approximately 35 applications per month for public housing. The application window is closed when 400 are reached. With only 6 to 8 families and/or individuals coming out of the program each year, new openings are extremely limited.

Newly refinanced properties will likely move towards site-based or site-driven wait lists, which better supports applicants so that the Authority doesn't have to turn an individual or family down because of location, school district or other limiting factors, and to avoid having to send an individual or household back down to the bottom of the list again.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Santa Fe Civic Housing Authority continues to run the Family Self-Sufficiency Program which supports residents and voucher holders to place funds in escrow to achieve home ownership and educational goals.

### **Actions taken to provide assistance to troubled PHAs**

The PHA is not designated as troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Disproportionately, those who are most heavily cost-burdened, have the lowest incomes. The City of Santa Fe is reviewing its policies and practices to mitigate barriers to housing development--particularly affordable housing development—as part of the 2016 Analysis of Impediments to Fair Housing Choice to be finalized and open for public review in 2016. Toward the effort of affirmatively furthering fair housing, the City will also be reviewing and revising policies again in the new template, in the 2017 Assessment of Fair Housing (AFH) publication. This review of city housing policies and land use and zoning regulations has identified concerns in 2016, namely stakeholders raising concerns about inconsistent and unpredictable development approval decisions and “NIMBYism” affecting approvals. According to stakeholder interviews and private sector focus groups there is a stigma associated with affordable housing developments and neighborhood associations make strong efforts to impede affordable development.

In 2014 the City prepared several outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the NM Mobile Home Act. Often non-English speakers are further affected by not being aware of the rights and protections to which they are entitled under these laws. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights “Novella”, both in Spanish and English with ongoing distribution throughout the year. They are presently being distributed predominantly in Spanish-speaking and lower income neighborhoods as well as through school liaisons with the Santa Fe Public Schools and community facilities throughout the City along with the CAPER.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Based on the Housing Needs Assessment (HNA) update and the 2012 Five Year Plan to End Homelessness, the projects that were funded and executed support increasing the availability of affordable housing to low and moderate income households, addressing the needs of the homeless, and people with special needs. The HNA was finalized in 2016 and has been approved by the New Mexico Mortgage Finance Authority. Though not completed in the 2015-2016 program year, the Analysis of Impediments to Fair Housing Choice (AI) is currently being updated in 2016 and all necessary public comments and surveys are underway. Reports and findings on public input and surveys will be reported in the 2016-2017 CAPER next year.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

As reported in the Consolidated Plan, there is a repair need of older homes in Santa Fe. The CDBG-



funded Home Improvement project showed that there was a concentration of homes in the 87505 area code and was split amongst census tracts. In 2014-2015, two out of the five homes served by this project were built prior to 1978. The sub-recipient reported that no paint was disturbed in either of those projects, so no remediation was conducted.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

As part of an anti-poverty strategy, the City has worked toward implementing the following:

- 1) Establish priorities for allocating federal tax credits to mixed income rental developments where at least 30 percent of the rental units will be affordable to households earning less than 50 percent of the AMI;
- 2) Fund a local housing voucher program to provide assistance to the homeless and near homeless;
- 3) Modify the Santa Fe Homes Program (SFHP) so that the rental requirement is relevant to the housing needs in the community;
- 4) Work with for-profit and nonprofit organizations to develop on new multifamily, mixed income rental property using Low Income Housing Tax Credits where feasible. Total Units not to exceed 100 per project;
- 5) Identify all existing affordable rentals and develop a preservation plan as needed;
- 6) Arts + Creativity Center: The City is presently working with an affordable housing developer on infill development proposing 60 units serving 30-60% AMI and 10 market rate units to produce affordable live/work/creation spaces where Santa Fe's creative workforce can develop projects and learn entrepreneurial skills. The Center will primarily serve emerging creative professionals, as well as provide a major asset for underserved groups.

Given the City's high rate of cost burden, even for homeowners, it is apparent that continued focus on rehabilitation, home repair, and other support services is essential to alleviating poverty in Santa Fe. Specific programs that reduce the number of poverty level of families are:

- Conserve and maintain Santa Fe's existing housing stock and residential neighborhoods
- Continue to support rehabilitation loan programs targeted toward low to moderate income homeowners (50 to 80 percent AMI), which includes home renovations, emergency repairs and energy conservation measures including the purchase of new appliances, retrofits, and solar water heaters.
- Support the SFCHA's RAD conversion project to renovate 120 public housing units, although construction of 30 new units is no longer planned.

The City of Santa Fe has always supported Public Service Programs through the City's Community Services Department as well as CDBG funding for eligible public services activities. The Departments' Youth and Family Services Division, Human Services Committee, Public Library, Senior Services Division and the Children and Youth Commission provide programs through the City itself or by funding nonprofit organizations, many of which are public service programs.

The Human Services Division awards over \$700,000 annually to various non-profit organizations who provide the basic services of emergency shelter, accessibility to food and crisis services. They fund organizations that must have a physical location in the City and/or the County of Santa Fe serving Santa Fe Residents. The funding pays for direct services and some administrative costs determined on a case by case basis. The Human Services Committee sets the human services program priorities each year depending on the most significant need.

The Children and Youth Commission is a City commission through the Community Services Department that funds non-profit and public school programs that serve children from birth to 21 years of age. The Commission conducts an annual community needs assessment to determine emerging needs. Contracts are awarded in the areas of early child care and education, healthy living, environmental education, youth leadership and meaningful work experience, and supplemental educational programs for students in the Santa Fe Public Schools, of whom 75 percent are eligible for subsidized meals. The commission awards approximately \$1 million per year to these organizations.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j); and**

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Santa Fe continuously carries out the priorities in the *2013-2017 Consolidated Plan* by collaborating with non-profit partners. The City's philosophy is to help build the capacity of community-based service providers, rather than to increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for its partner nonprofits. Another strength of this service delivery model is that a wide array of services is provided with little overlap because of the coordination between City departments as well as between the City and nonprofit partners. This cooperation is key to ensuring that services reach those in most need, including homeless families and individuals and those in danger of becoming homeless, veterans, senior citizens, victims of domestic violence, very low-income renters, at risk youth, and people with special needs and disabilities.

In March 2016, the City hosted a Fair Housing consultant funded by the HUD Fair Housing Initiatives Program (FHIP) grant, who provided training on the following issues:

- The history of Title VIII of the Civil Rights Act of 1968 (The “Fair Housing Act” or “FHAAct”)
- Protected classes under the FHAAct
- Federal Financial Assistance defined
- All of the laws that the HUD Office of Fair Housing and Equal Opportunity (FHEO) enforces along with an explanation of how each law is covered with recipients of Federal Financial Assistance;
- New Mexico State Statute protected classes
- Issues not considered jurisdictional – or protected classes (i.e. criminal history)
- Prohibited Activities under the FHAAct; and
- Detailed information specific to persons with disabilities

This training was attended by (19) individuals representing several non-profit housing service providers in Santa Fe, including The Santa Fe Community Housing Trust; St. Elizabeth’s Shelter and PMS. The Life Link was not able to attend this particular event but did complete fair housing training within the program year.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions Analysis of Impediments to Fair Housing Choice. 91.520(a)**

Action Item 1: Continue to improve access to and dissemination of fair housing information.

1.a. Implement a fair housing campaign targeted at the City’s Hispanic immigrant, LEP and disabled populations

*Place Public Service Announcements on radio stations, public television stations and in newspaper ads as appropriate for each targeted population*

*Distribute information about fair housing to public schools in target areas; send information flyers home twice a year with the children*

The Office of Affordable Housing has reached out to the Santa Fe Public Schools to establish a distribution plan and follow-up is an ongoing effort. CDBG Administrator met with the Communities and Schools New Mexico School Outreach Coordinators of 9 schools at their annual retreat to present Fair Housing activities and distribute literature. The OAH conducted an outreach campaign to educate the public about affordable housing and fair housing issues continues to distribute the Fair Housing Frequently Asked Questions brochure in Spanish along with the "Tino el Inquilino" Novella (2014), a story in Spanish and English about a tenant who shares his own discrimination experiences with a group of acquaintances. At the end of these documents, several regional legal resources are provided. Distribution is an ongoing effort to public schools, public libraries, city facilities, private non-profits and bilingual local businesses.

Action Item 2: Examine the creation of a fair housing education and/or enforcement organization.

The City of Santa Fe has committed funding or matched resources (meeting facilities)

conditional on finalized budgets, to High Desert Fair Housing Consultants to conduct fair housing training for lenders and apartment managers.

Action Item 3: Encourage the Santa Fe Civic Housing Authority (SFCHA) to develop a website.

The SFCHA has indicated that no new actions have been implemented since the reporting of the 2013-2017 Consolidated Plan and has indicated that a website will not be completed.

Action Item 4: Work to Address “NIMBYism” or opposition from residents to affordable housing

Though community campaigns have been launched to support proposed high-density mixed affordable and market rate infill apartment developments, no new formal actions have been implemented since the reporting of the 2013-2017 Consolidated Plan.

Action Item 5: Consider allocating CDBG to address fair housing issues.

*In future Action Plans, the City should consider funding activities, such as accessibility improvements, to help reduce fair housing barriers.*

Actions implemented: The Office of Affordable Housing contributed CDBG funding for production of the English Novella (Tino) previously mentioned and additional CDBG funds allowed the city to help sponsor a Fair Housing training with the New Mexico Mortgage Finance Authority which was attended by approximately thirty individuals representing non-profit fair housing service providers and local governments within the state, including the City of Santa Fe’s OAH and affordable housing CDBG sub-recipients. The training involved three core components. The first section outlined the major policy purposes of the Fair Housing Act; second, it addressed the necessary steps for demonstrating compliance with the duty to affirmatively further fair housing, with primary emphasis on HUD’s existing regulation and HUD’s Fair Housing Planning Guide, various court decisions, and the department’s recent administrative enforcement actions detailed what is currently required of grantees. Lastly, in order to assist grantees in proposing corrective actions to impediments to fair housing choice, the training underscored several best practices for affirmatively furthering fair housing, including policies that can be implemented at the state and local levels.

Action Item 6: Monitor lending practices and resident access to credit. Continue financial education and homeowner counseling activities.

Actions implemented: The city has site monitored three non-profit partners that provide DPA and Home Improvement loans to low-to moderate income households and has verified that lending occurred to LMI recipient households within the program year. The city's sub-recipient service providers offer varying degrees of credit counseling, homebuyer education classes and training in order for their clients to qualify for and receive loans.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

### **CDBG Program Monitoring Requirements and Frequency**

The CDBG Administrator, in charge of the CDBG program, monitors program service providers, or sub-recipients funded by CDBG to ensure compliance with requirements through site inspections and documentation of organizational structures, with applicability to HUD national objectives and scope of work. The City of Santa Fe utilizes HUD's following guides to ensure compliance:

- "Guidebook for Grantee's on Sub-recipient Oversight",
- CPD Monitoring Handbook
- "Managing CDBG"
- "Ensuring CDBG Sub-recipient Timeliness Guidelines"
- CFR 570 Federal Regulation governing CDBG and including Part 58 governing Environmental Reviews
- Davis Bacon fair wage resources via the Department of Labor

Additionally, the Office of Affordable Housing attends technical assistance trainings in monitoring, sub-recipient oversight and fair housing throughout the year.

### **Committee Meetings**

The Community Development Commission (CDC) is the advisory body to the City of Santa Fe Mayor and City Council on CDBG funding allocation decisions and priorities in adherence to the 2013-2017 Consolidated Plan. The staff liaison for the CDC is also the CDBG Administrator and is responsible for coordinating, advertising and publishing the Consolidated Plan, Action Plan and CAPERs. The CDC is also tasked with reviewing Housing Needs Assessment updates, Analysis of Impediments to Fair Housing updates, and the upcoming Assessment of Fair Housing in 2017.

### **Site Visits**

Site monitoring has been conducted on nine of eleven sub-recipient projects completed in the program year: Homewise (Home Improvement Project); The Housing Trust (DPA Project); Santa Fe Recovery Center (facility accessibility upgrades); Habitat for Humanity (Home Improvement Project); Youth Shelters and Family Services (Street Outreach); Adelante (Middle School Liaison service project) and Adelante (Deferred Action for Childhood Arrivals Legal assistance); Girl's Inc. (Facility Improvement); and Kitchen Angels (Meal preparation and delivery for chronically ill). Two programs had contracts extended YouthWorks! (house by house program-extended to December 31, 2016); and Homewise Down Payment Assistance (contract extended to June 30, 2017); these entities will be monitored in the fall.

In the site visits, staff members have met with the leadership team of the particular non-profit sub-recipient, and reviewed selected files for accuracy based on the guiding regulations and documents. Both deficiencies and accomplishments have been noted both verbally in the post monitoring closing interview and by mailed follow up letters for corrective actions to be taken where needed to achieve effective, efficient program delivery.

### **Reporting and Fiscal Management**

Staff ensures that all sub recipients keep detailed records for the Performance Measurement System to evaluate the effectiveness of the project in meeting the needs of targeted populations. Relevant data include the number of clients served, ethnicity, income and employment (locally and with the City depending on the program), assets breakdown (when appropriate) and Performance Measurement data by project type (Housing, Economic Development, Public Service or Facilities & Improvement), ethnicity and age breakdown.

This information is submitted quarterly and input into the Integrated Disbursement and Information System (IDIS) with data finalized prior to program closeout and reporting in the Program Year CAPER. The reports track completion of the contracted scope of services and track program demand and utilization by demographic category for services provided by the program. The sub-recipient's program manager also must submit audits and/or audited financial statements which include a breakdown of the expenditures and revenue (including Program Income if relevant) and a specific description of the charges as defined in the contract. The City requires these within ninety (90) days of project completion and considers time extensions under extenuating circumstances. The CDBG

Administrator from the Office of Affordable Housing is responsible for reviewing and approving the sub recipient's account payment requests (invoices) and then submitting the request to the City's Accounts Payable Department for payment. The Administrator also uses a checklist to ensure current documents required by the City and by HUD are received from the sub-recipient, and withholds invoices for payment where necessary until the most current documentation is received.

#### **Citizen Participation Plan 91.105(d); 91.115(d)**

##### **Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The CDBG Citizen Participation Plan, as approved by HUD, requires that Santa Fe residents be given adequate time – a minimum of 15 days – to review the City's use of CDBG funds as well as holding a Public Hearing at a regular City Council meeting for public comment.

For the public comment opportunity, the Office of Affordable Housing published two display ads in Spanish and English on high-readership days: Tuesday, August 2, 2016 and Friday, August 5, 2016, in the Santa Fe New Mexican, soliciting written public comment; this period remains open from July 29 through August 15, 2016 - at the following locations:

Genoveva Chavez Community Center  
City of Santa Fe Market Station Offices  
Southside Library  
The Main Library  
City's website

To comply with the HUD Public Hearing and Public Comment requirements on the 2015 CAPER, the City Clerk published an official notice for public hearing on July 29, 2016 in the Santa Fe New Mexican Legal Section for the Public Hearing held on August 31, 2016. This notice also noted the public review timeframe between July 29 and August 15.

The CAPER is made available to the public for review along with other internal committee reviews within the timeline below:

City Finance Committee: August 15, 2016

City's Community Development Commission: August 17, 2016

Public Hearing, City Council: August 31, 2016



## Citizen Comments

Citizens have three options to participate. They may participate by attending public meetings, submitting written comments to the Office of Affordable Housing, and may testify at public hearings. All CDBG proposed projects go through the Community Development Commission public meeting advertised on the City's website and printed in the City's weekly meeting notice distributed to all City offices. All CDBG contracts represented in the CAPER were reviewed by the City Finance Committee prior to the start the funding year of July 1, 2015, and were advertised on the City's website. Finally the projects were reviewed and represented within the 2015-2016 Annual Action Plan document, at the City Council Public Hearing, which was advertised in the Santa Fe New Mexican.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There are no changes.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No.

## APPENDIX A

HUD Reports: Integrated Disbursement Information System (IDIS)

- PR 03 CDBG Activity Summary Report for 2015
- PR 05 Activity Summary by Activity
- PR 10 CDBG Housing Activities for 2015
- PR 23 CDBG Summary of Accomplishments
- PR 26 CDBG Financial Summary Report
- PR 83 Sections 1/2/3 CDBG Performance Measures Report

Advertisements: Notice of Public Hearing published July 29, 2016

Affidavit of Publication for Public Hearing

Public Review Legal Ads: August 2 and August 5, 2016

Service Provider Comments

Public Review/Citizen Written Comments (none for 2015)

Loans and Other Receivables

City Council Public Hearing DRAFT Meeting Minutes of August 31, 2016

Public Hearing Sign-Out



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2015  
SANTA FE

Date: 18-Aug-2016  
Time: 15:32  
Page: 15

**PGM Year:** 2015  
**Project:** 0014 - CDBG Administration  
**IDIS Activity:** 298 - CDBG Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 08/31/2015

**Description:**

Funding the administration of the CDBG Program for the City of Santa Fe as well as funding a portion of required studies/reports.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$40,083.45	\$0.00	\$0.00
		2014	B14MC350003		\$40,083.45	\$40,083.45
		2015	B15MC350003	\$99,617.00	\$71,397.38	\$71,397.38
<b>Total</b>	<b>Total</b>			<b>\$139,700.45</b>	<b>\$111,480.83</b>	<b>\$111,480.83</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households:

0



U.S. Department of Housing and Urban Development  
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Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2015  
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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0015 - Girl's Inc. - Parking Lot/Facility Improvement  
**IDIS Activity:** 299 - Girl's Inc. Facility Improvement

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 301 Hillside Ave Santa Fe, NM 87501-2217

**Objective:** Create economic opportunities  
**Outcome:** Sustainability  
**Matrix Code:** Parking Facilities (03G)

**National Objective:** LMC

**Initial Funding Date:** 09/09/2015

**Description:**

Funding will provide Phase I improvements (total resurfacing) to the parking lot and driveway of the Girl's Inc. facility.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$30,750.00	\$30,750.00	\$30,750.00
<b>Total</b>	<b>Total</b>			<b>\$30,750.00</b>	<b>\$30,750.00</b>	<b>\$30,750.00</b>

**Proposed Accomplishments**

Public Facilities : 450

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	259	177
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	71	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>345</b>	<b>177</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	109
Low Mod	0	0	0	69
Moderate	0	0	0	63
Non Low Moderate	0	0	0	104
Total	0	0	0	345
Percent Low/Mod				69.9%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>On an annual basis, the facility serves 450 Low to Moderate income girls and their families - 75% of girls served are LMI.</p> <p>Q1 Race reported: 148 W total, 91 WHISP; 1 Black/AA; 2 Asian; 5 American Indian/Alaskan Native and; 45 American Indian/Alaskan Native &amp; White for total of 201. Q1 Income: 34 ELI; 75 LI; 26 Mod; 66 Non low-mod.</p> <p>Q2 Race reported: 252 white total, 43 White non-hispanic; 1 Asian; 1 American Indian/Alaskan Native/ 11 other multiracial (1 hispanic within)</p> <p>AMI: ELI: 56/Low: 84/Moderate: 94/Non Low-Mod:31 for 265 total served for quarter (Q2 + Q1 YTD: 466</p> <p>Q3: Race reported: 301 white total (269 hisp); 2 blk; 2 asian; 5 a/a; 6 other multiracial;</p> <p>Q4 345 YEAR TOTAL (259 WHITE +177 WHISP) +3 Black/4 Asian/8AI/71 Other Multi-racial; 109 ELI/69 LI/63 Moderate Income/104 Non low/mod</p> <p>Girls Inc served another 151 girls in programs (which brings real total to 491) that were not the typical after school or summer camp programming. The staff did not collect the income data for these girls and so sub-recipient did not add them to the "official" count because of no socio-economic data collected. They know that they are low income because of the status of the schools they come from but no data proof; therefore they were left out of the total data count.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - SFPS Adelante Deferred Action Project  
**IDIS Activity:** 300 - SFPS Adelante Deferred Action

**Status:** Completed 7/6/2016 12:00:00 AM  
**Location:** 610 Alta Vista St Santa Fe, NM 87505-4149

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Legal Services (05C)

**National Objective:** LMC

**Initial Funding Date:** 09/09/2015

**Description:**

Project contracts legal services from an immigration attorney to provide legal assistants to 130 SFPS Adelante program parents and students who are eligible to apply for Deferred Action during the 2015-2016 school year.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$23,984.08	\$23,984.08	\$23,984.08
<b>Total</b>	<b>Total</b>			<b>\$23,984.08</b>	<b>\$23,984.08</b>	<b>\$23,984.08</b>

**Proposed Accomplishments**

People (General) : 130

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	162	162
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162</b>	<b>162</b>
Female-headed Households:	0		0		0			





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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	162
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	162
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	Project will serve 130 students and/or parents with free legal assistance on completion of Deferred Action applications for eligible clients, provided by an immigration attorney. Q1: Attorney served 90 clients Q2: Attorney served an additional 17 clients YTD: 107 Q3: Attorney served an additional 40 clients YTD: 147 Q4: 162 White Hisp/162 ELI/0 FHH	



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**PGM Year:** 2015  
**Project:** 0009 - SFPS Adelante Graduation Project  
**IDIS Activity:** 301 - SFPS Adelante Graduation Project

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 610 Alta Vista St Santa Fe, NM 87505-4149

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D)

**National Objective:** LMC

**Initial Funding Date:** 09/10/2015

**Description:**

Support to middle school students whose families are currently experiencing homelessness, increasing the number served from 2014, by providing food, clothing, school supplies, transportation and linking students and their families to critical services.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$23,082.54	\$17,388.06	\$17,388.06
<b>Total</b>	<b>Total</b>			<b>\$23,082.54</b>	<b>\$17,388.06</b>	<b>\$17,388.06</b>

**Proposed Accomplishments**

People (General) : 160

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	307	297
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>317</b>	<b>297</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	317
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	317
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>The project's objective is to create suitable, stable living conditions for families living in homeless situations as defined under the federal McKinney-Vento Homeless Assistance Act, which includes youth/families, doubling up in overcrowded conditions. The outcome is to provide homeless middle and high school students and their families with accessibility to safe, affordable, long-term housing; health/mental health benefits and services; tutoring and other critical supplies and services.</p> <p>Q1 reports 33 students/families served of the 170 goal for the program year./3 FHH (IDIS doesn't allow for this to be reported in the 05D category)</p> <p>Q2 reports an additional 68 students/families served of the 160 goal for the program year with 0 FHH</p> <p>Q3 reports an additional 161 students/families served so far for the program year: cumulative total is 262 YTD.</p> <p>Q4 Annual report: 317 total (297 Hisp/10 White) all Very low income</p>	



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**PGM Year:** 2015  
**Project:** 0011 - Habitat for Humanity Home Improvment  
**IDIS Activity:** 303 - Habitat for Humanity Single Family Home Improvement

**Status:** Completed 6/28/2016 12:00:00 AM  
**Location:** Address Suppressed

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 09/10/2015

**Description:**

Funding will be used for homeowner rehabilitation for families at or below 60 percent of the Area Median Income (AMI) and will serve 15 households. It will enable the repair or total rehab of homes with priority for those in need of emergency repair and will complement the New Mexico Mortgage Finance Authority's House By House. Many of the clients are anticipated to be elderly and frail elderly.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$49,999.71	\$49,999.71	\$49,999.71
<b>Total</b>	<b>Total</b>			<b>\$49,999.71</b>	<b>\$49,999.71</b>	<b>\$49,999.71</b>

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	16	6	0	0	16	6	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>17</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>6</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 15 0 15

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	8	0	8	0
Low Mod	5	0	5	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
Total	17	0	17	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	Q1: 0 Q2: 4 clients served all elderly; all WHISP; all FHH Q3: 8 clients served all elderly; 1 asian; otherwise 10 WHISP and 1 WNHISP; 11 of 12 FHH; all homes but 1 pre-78 and no paint disturbed. Q4: 5 Clients served all elderly; 1 asian, otherwise 15 WHISP and 1 WNHISP; 5 FHH; 4 all homes but 1 pre-78 and no paint disturbed.	



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<b>PGM Year:</b>	2015				
<b>Project:</b>	0012 - Homewise Down Payment Assistance				
<b>IDIS Activity:</b>	304 - Homewise Down Payment Assistance				
<b>Status:</b>	Open	<b>Objective:</b>	Provide decent affordable housing		
<b>Location:</b>	1301 Siler Rd Santa Fe, NM 87507-3541	<b>Outcome:</b>	Affordability		
		<b>Matrix Code:</b>	Direct Homeownership Assistance (13)	<b>National Objective:</b>	LMH

**Initial Funding Date:** 09/10/2015

**Description:**

Funding will provide down payment assistance to 10-15 first-time home buyers below 80 percent AMI and have completed home buyer training provided by Homewise, and are considered buyer-ready.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$89,750.00	\$0.00	\$0.00
	PI			\$101,100.85	\$101,100.85	\$101,100.85
	RL			\$108,499.15	\$53,499.15	\$53,499.15
<b>Total</b>	<b>Total</b>			<b>\$299,350.00</b>	<b>\$154,600.00</b>	<b>\$154,600.00</b>

**Proposed Accomplishments**

Households (General) : 5

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	11	8	0	0	11	8	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>13</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>8</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 1 0 1

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	3	0	3	0
Moderate	10	0	10	0
Non Low Moderate	0	0	0	0
Total	13	0	13	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	Funding will provide down payment assistance to approximately 15 first-time home buyer households.	



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**PGM Year:** 2015  
**Project:** 0013 - Housing Trust Down Payment Assistance - CDBG  
**IDIS Activity:** 305 - Housing Trust Down Payment Assistance

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 1111 Agua Fria St Santa Fe, NM 87501-2467

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)

**National Objective:** LMH

**Initial Funding Date:** 09/10/2015

**Description:**

Funding will provide assistance to qualified homebuyers who have completed homebuyer training and counseling.  
The grant will serve between five and seven home buyers located in the City of Santa Fe for households below 80 percent AMI.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$96,500.00	\$96,500.00	\$96,500.00
<b>Total</b>	<b>Total</b>			<b>\$96,500.00</b>	<b>\$96,500.00</b>	<b>\$96,500.00</b>

**Proposed Accomplishments**

Households (General) : 7

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	7	7	0	0	7	7	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>
Female-headed Households:	3		0		3			





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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	3	0	3	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
Total	7	0	7	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	Will serve between 5-7 households with down payment assistance Note from Q1 Report: SFCHT has not used any of the new money and used Program Income for this closing in July. There are two clients closing this month and one is the client that didn't close in September Guillermo Gomez (Closing 10/16/15) and a new client Janell Roybal (Closing 10/24/15) for a total of \$34,200.00. Will use the remainder of the Program Income of \$13,500.00 and need \$6,500.00 new funds for the full \$20,000.00 needed for Gomez and then use \$14,200.00 new funds for Roybal. Q4 Annual: 7 total DPA served: 7 WHISP/3 FHH/	



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**PGM Year:** 2015  
**Project:** 0007 - Kitchen Angels  
**IDIS Activity:** 306 - Kitchen Angels Meal Delivery

**Status:** Completed 6/1/2016 12:00:00 AM  
**Location:** 1222 Siler Rd Ste A Santa Fe, NM 87507-4107

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Services (General) (05)

**National Objective:** LMC

**Initial Funding Date:** 09/10/2015

**Description:**

Kitchen Angels home-delivers dietary appropriate meals to people of low to moderate incomes who are homebound due to chronic illness or disability. In Q1, 332 clients were served: 42 new clients (from 28 new proposed in the contract); plus 290 ongoing clients.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$20,000.00	\$20,000.00	\$20,000.00
<b>Total</b>	<b>Total</b>			<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>

**Proposed Accomplishments**

People (General) : 405

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	436	184
Black/African American:	0	0	0	0	0	0	5	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	26	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>467</b>	<b>184</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	207
Low Mod	0	0	0	98
Moderate	0	0	0	131
Non Low Moderate	0	0	0	31
Total	0	0	0	467
Percent Low/Mod				93.4%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>Funding proposes to serve 405 clients (verify if that is from application because it said only 25 new clients)broken down as follows: 380 existing / 25 proposed new. Of this number, 171 are female head of household. Q1: Served a total of 317 White, of which 140 Hisp/Latino; 2 Black; 13 American Indian/Alaskan Native for a total of 332 clients served. 132 were ELI; 71 Low; 106 Mod; 3 non low mod. FHH: 193 Q2: A drop in clients served was due to attrition(death, relocation)unique situation to this quarter only so numbers are as follows: 210 served total: 201 white, of that number 84 WHISP; 9 Native American; 105 ELI; 48 LI; 54 Mod; 3 Non LMI; FHH: 121. Q3: 388 total White (166 hisp; 222 nonhisp); 5 Black; 19 AA; 219 FHH; INCOME: 187 ELI; 84 LI; 123 Mod; 18 non low mod. Q4: CUMULATIVE ANNUAL TOTALS: 184 Hispanic; 252 non-Hispanic; 5 Black; 26 AA/NA; 184 FHH</p>	



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**PGM Year:** 2015  
**Project:** 0010 - Santa Fe Recovery Center  
**IDIS Activity:** 307 - Santa Fe Recovery Center Facility Improvement

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 4101 Lucia Ln Santa Fe, NM 87507

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement  
(General) (03)

**National Objective:** LMC

**Initial Funding Date:** 09/10/2015

**Description:**

Funding will provide necessary energy efficiency and security upgrades to the windows of the residential treatment facility

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$35,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Public Facilities : 230

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	282	218
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	31	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>319</b>	<b>218</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	273
Low Mod	0	0	0	24
Moderate	0	0	0	6
Non Low Moderate	0	0	0	16
Total	0	0	0	319
Percent Low/Mod				95.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>Approximately 230 unduplicated clients receive in-patient services and live in the residential portion receiving the upgrades.</p> <p>As of Q3: The Santa Fe Recovery Center did not start work on this project during the third quarter of the fiscal year. SFRC finalized a contract with a new contractor who accepted the terms of Davis-Bacon and the sub-recipient ordered the windows. SFRC paid a materials deposit for the windows. The project will commence on May 1st and will be completed within two weeks of that date. As a result of not starting the project until Q4 this quarter, there is no report on client demographics.</p> <p>As of Q4 6/16/2016: SFRC is awaiting final Certified Payroll and materials bill to complete and issue final invoice to the City in full for the facility improvement. Requesting cumulative Q4 Report; cumulative LMI cert for 2015-2016; Final Invoice and Bank cancelled check showing total SFRC paid to contractor for labor/materials.</p> <p>Q4: 322 Total clients served in Residential Facility (improved with CDBG); All Low income; All WHITE/HISP</p>	



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**PGM Year:** 2015

**Project:** 0001 - Youth Shelters Street Outreach

**IDIS Activity:** 308 - Youth Shelters Street Outreach

**Status:** Completed 6/30/2016 12:00:00 AM

**Location:** PO Box 28279 Santa Fe, NM 87592-8279

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Youth Services (05D)

**National Objective:** LMC

**Initial Funding Date:** 09/11/2015

**Description:**

Funding will provide staffing costs to conduct street outreach to homeless youth between the ages of 13 and 21.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$12,000.00	\$12,000.00	\$12,000.00
<b>Total</b>	<b>Total</b>			<b>\$12,000.00</b>	<b>\$12,000.00</b>	<b>\$12,000.00</b>

**Proposed Accomplishments**

People (General) : 450

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	200	65
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	30	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	168	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>406</b>	<b>65</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	404
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	406
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>Funding will enable YSFS to serve more homeless, runaway and in-crisis youth in Santa Fe by increasing the number of hours an outreach worker is on the streets. currently they are funded to provide 20 hours per week. This funding plus other private sources and those to be committed (up to \$200,000-with \$180K of that yet to be committed)will enable outreach workers to provide 32 hours per week. Ultimately the outreach objective is for youth to obtain safe and stable housing and achieve lifetime success.</p> <p>Q2: 248 Youth Served:175 White (46 hispanic); 4 black/1 Asian/10 AI or NA/ 58 Other multiracial.</p> <p>Q3: (non cumulative): 162 White (57 hisp 105 non hisp); 4 Black; 25 A/I; 150 other multiracial who chose to remain anonymous(added them here because there was no other logical place to add; of these, 93 youth served were of unknown ethnic origin, or did not report, and were added to the Other Multi-Racial category-57 actually identified themselves and OMR; 110 youth identified as FHH; this number is not divided by ethnicity: Race/Ethnicity breakdown for the 79 anonymous youth: 24 Hisp; 51 whnhisp; 2 Black; 2 AI and 24 female, 55 male</p> <p>Q4 ANNUAL TOTALS: ACTUAL SERVED AS IDENTIFIED WITH ETHNICITY: 406(200 White with 165 non hisp and 65 hisp); 7 Black; 1 Asian; 1 AI/AN; 168 other multi racial; 219 unidentified.</p>	



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**PGM Year:** 2015  
**Project:** 0002 - YouthWorks! Distressed Housing Rehabilitation and Resale  
**IDIS Activity:** 309 - YouthWorks! Distressed Housing Rehabilitation and Resale

**Status:** Open  
**Location:** 1000 Cordova Pl Santa Fe, NM 87505-1725

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Acquisition for Rehabilitation (14G) **National Objective:** LMH

**Initial Funding Date:** 09/11/2015

**Description:**

The CDBG allocation of \$45,000 for this project will be used to initiate the Home by Home Rehabilitation project, enabling the purchase and rehabilitation of a distressed home to be later sold to a low-to-moderate income-qualifying family not to exceed 80 percent Area Median Income (AMI).

The total budget for this project, including CDBG and non-CDBG funds, is \$102,400. YouthWorks will work with its own property acquisition team consisting of an outside real estate professional and their building team to acquire and rehabilitate a selected property.

Once complete, they will collaborate with the Santa Fe Community Housing Trust to provide an income-qualified buyer of the property.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC350003	\$45,000.00	\$45,000.00	\$45,000.00
<b>Total</b>	<b>Total</b>			<b>\$45,000.00</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0





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<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
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Female-headed Households:	0	0	0	0	0	0	0	0
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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>The CDBG allocation of \$45,000 for this project will be used to initiate the Home by Home Rehabilitation project, enabling the purchase and rehabilitation of a distressed home to be later sold to a low-to-moderate income-qualifying family not to exceed 80 percent Area Median Income (AMI). The total budget for this project, including CDBG and non-CDBG funds, is \$102,400.</p> <p>The ultimate goal is to rehabilitate and re-sell two homes with \$77,700, which was requested but not granted. Subrecipient plans to acquire other funding sources to preserve this budget and to acquire and rehabilitate more than one home; if the funding is not acquired they will do one home.</p>	



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**PGM Year:** 2015  
**Project:** 0020 - Fair Housing Needs Assessment  
**IDIS Activity:** 310 - Fair Housing Needs Assessment

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** Fair Housing Activities (subject to 20% Admin Cap) (21D)  
**National Objective:**

**Initial Funding Date:** 12/07/2015

**Description:**

The Fair Housing Needs Assessment Study is broken into two phases: Phase I will provide updated data tables with current 2015 Census data from the most recent Housing Needs Assessment (updated from 2013).

The data updates conform to the New Mexico Mortgage Finance Authority's work scope for the Community Housing Profile and Needs Assessment.

Phase II will include analysis and updated data per the NMMFA's work scope as identified in the Affordable Housing Act, including Land Use, Policy, Goals and Procedures review.

This original scope and contract expiring 1312016 was funded at \$26,900 (OAH 12106.510400 for \$19,925; and CDBG 22537.510340 for \$7,675).

Contract was subsequently amended to execute a full AI due 122016, including all applicable elements of AFH and will be funded at \$45,750 (Original \$26,900, plus \$18,850 of additional CDBG funding remaining from expired Housing trust 2014-15 DPA contract).

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$26,100.00	\$0.00	\$0.00
		2014	B14MC350003		\$14,648.16	\$14,648.16
		2015	B15MC350003	\$425.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$26,525.00</b>	<b>\$14,648.16</b>	<b>\$14,648.16</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		



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Asian/Pacific Islander:	0	0							
Hispanic:	0	0							
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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<b>Total Funded Amount:</b>	<b>\$1,742,119.78</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$1,427,661.10</b>
<b>Total Drawn In Program Year:</b>	<b>\$774,659.10</b>

IDIS - PR05

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REPORT FOR PROGRAM : CDBG  
PGM YR : 2015  
PROJECT : ALL  
ACTIVITY : ALL

Program Year/Project			IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	EN Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
2015	1	Youth Shelters Street Outreach	308	Youth Shelters Street Outreach		5885118	4	Completed	1/11/2016	2015	B15MC350003	EN	\$12,000.00
											Activity Total		\$12,000.00
											Project Total		12,000.00
2015	2	YouthWorks! Distressed Housing Rehabilitation and Resale	309	YouthWorks! Distressed Housing Rehabilitation and Resale		5933409	2	Completed	6/8/2016	2015	B15MC350003	EN	\$45,000.00
											Activity Total		\$45,000.00
											Project Total		45,000.00
2015	7	Kitchen Angels	306	Kitchen Angels Meal Delivery		5869835	2	Completed	12/10/2015	2015	B15MC350003	EN	\$4,000.00
						5894099	3	Completed	2/9/2016	2015	B15MC350003	EN	\$8,000.00
						5904884	1	Completed	3/11/2016	2015	B15MC350003	EN	\$4,000.00
						5923238	1	Completed	5/5/2016	2015	B15MC350003	EN	\$4,000.00
											Activity Total		\$20,000.00
											Project Total		20,000.00
2015	8	SFPS Adelante Deferred Action Project	300	SFPS Adelante Deferred Action		5862230	2	Completed	12/10/2015	2015	B15MC350003	EN	\$3,877.44
						5894099	1	Completed	2/9/2016	2015	B15MC350003	EN	\$10,100.73
						5904884	3	Completed	3/11/2016	2015	B15MC350003	EN	\$4,563.93
						5933409	3	Completed	6/8/2016	2015	B15MC350003	EN	\$5,441.98
											Activity Total		\$23,984.08

Program Year/ Project			IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	EN Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
Project Total													23,984.08
2015	9	SFPS Adelante Graduation Project	301	SFPS Adelante Graduation Project		5862230	3	Completed	12/10/2015	2015	B15MC350003	EN	\$2,416.68
						5894099	2	Completed	2/9/2016	2015	B15MC350003	EN	\$6,228.45
						5904884	2	Completed	3/11/2016	2015	B15MC350003	EN	\$1,269.73
						5918035	1	Completed	4/20/2016	2015	B15MC350003	EN	\$4,512.82
						5933409	4	Completed	6/8/2016	2015	B15MC350003	EN	\$2,960.38
						5944423	1	Completed	7/14/2016	2015	B15MC350003	EN	\$2,403.98
						5947542	1	Completed	7/25/2016	2015	B15MC350003	EN	\$3,290.50
Activity Total													\$23,082.54
Project Total													23,082.54
2015	10	Santa Fe Recovery Center	307	Santa Fe Recovery Center Facility Improvement		5945748	1	Completed	7/19/2016	2015	B15MC350003	EN	\$35,000.00
Activity Total													\$35,000.00
Project Total													35,000.00
2015	11	Habitat for Humanity Home Improvment	303	Habitat for Humanity Single Family Home Improvement		5869835	1	Completed	12/10/2015	2015	B15MC350003	EN	\$6,988.80
						5904884	4	Completed	3/11/2016	2015	B15MC350003	EN	\$12,809.91
						5918932	1	Completed	4/22/2016	2015	B15MC350003	EN	\$17,323.00
						5941047	1	Completed	6/30/2016	2015	B15MC350003	EN	\$12,878.00
Activity Total													\$49,999.71
Project Total													49,999.71
2015	12	Homewise Down Payment Assistance	304	Homewise Down Payment Assistance		5888012	1	Completed	1/20/2016	2015	B15MC350003	PI	\$101,100.85
						5888012	2	Completed	1/20/2016	2014	B14MC350003	RL	\$15,499.15
						5934260	1	Completed	6/22/2016	2014	B14MC350003	RL	\$10,354.30

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				EN										
Program Year/ Project				IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
							5934260	2	Completed	6/22/2016	2015	B15MC350003	RL	\$27,645.70
							5945259	1	Completed	7/19/2016	2015	B15MC350003	RL	\$55,000.00
							Activity Total						\$209,600.00	
							Project Total						209,600.00	
2015	13	Housing Trust Down Payment Assistance - CDBG		305	Housing Trust Down Payment Assistance									
							5868305	2	Completed	12/10/2015	2015	B15MC350003	EN	\$6,500.00
							5885118	3	Completed	1/11/2016	2015	B15MC350003	EN	\$40,000.00
							5904884	5	Completed	3/11/2016	2015	B15MC350003	EN	\$20,000.00
							5932187	1	Completed	6/6/2016	2015	B15MC350003	EN	\$30,000.00
							Activity Total						\$96,500.00	
							Project Total						96,500.00	
2015	14	CDBG Administration		298	CDBG Administration									
							5843549	1	Completed	8/31/2015	2014	B14MC350003	EN	\$6,762.86
							5846369	2	Completed	9/9/2015	2014	B14MC350003	EN	\$9,384.12
							5862230	1	Completed	12/10/2015	2014	B14MC350003	EN	\$6,503.34
							5878519	1	Completed	12/17/2015	2014	B14MC350003	EN	\$15,858.13
							5878538	1	Completed	12/17/2015	2015	B15MC350003	EN	\$9,295.98
							5878540	1	Completed	12/17/2015	2015	B15MC350003	EN	\$1,708.81
							5885118	1	Completed	1/11/2016	2014	B14MC350003	EN	\$1,575.00
							5885118	2	Completed	1/11/2016	2015	B15MC350003	EN	\$7,630.25
							5905887	1	Completed	3/15/2016	2015	B15MC350003	EN	\$18,979.24
							5914414	1	Completed	4/12/2016	2015	B15MC350003	EN	\$9,240.34
							5924087	1	Completed	5/10/2016	2015	B15MC350003	EN	\$13,796.06
							5933409	1	Completed	6/8/2016	2015	B15MC350003	EN	\$10,746.70
							5943881	1	Completed	7/13/2016	2015	B15MC350003	EN	\$13,169.62
							5945018	1	Completed	7/15/2016	2015	B15MC350003	EN	\$58.42
							5946494	1	Completed	7/20/2016	2015	B15MC350003	EN	\$346.56

				EN										
Program Year/ Project				IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
							5947554	1	Completed	7/25/2016	2015	B15MC350003	EN	\$2,562.50
							Activity Total						\$127,617.93	
							Project Total						127,617.93	
2015	15	Girl's Inc. - Parking Lot/Facility Improvement	299	Girl's Inc. Facility Improvement										
							5846369	1	Completed	9/9/2015	2015	B15MC350003	EN	\$30,750.00
							Activity Total						\$30,750.00	
							Project Total						30,750.00	
2015	20	Fair Housing Needs Assessment	310	Fair Housing Needs Assessment										
							5879002	1	Completed	12/18/2015	2014	B14MC350003	EN	\$3,812.50
							5905887	2	Completed	3/15/2016	2014	B14MC350003	EN	\$7,675.00
							5919308	1	Completed	4/25/2016	2014	B14MC350003	EN	\$3,160.66
							Activity Total						\$14,648.16	
							Project Total						14,648.16	
							Program Year 2015 Total						688,182.42	



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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2015	3532	303	Habitat for Humanity Single Family Home Improvement	COM	14A	LMH	169,999.71	29.4	49,999.71	17	17	100.0	17	0
2015	7538	309	YouthWorks! Distressed Housing Rehabilitation and Resale	OPEN	14G	LMH	66,700.00	67.5	45,000.00	1	1	100.0	1	0
2015 TOTALS:							BUDGETED/UNDERWAY		66,700.00	67.4	45,000.00	1	1	0
							COMPLETED		169,999.71	29.4	49,999.71	17	17	0
									236,699.71	40.1	94,999.71	18	18	0
PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2014	3336	291	Homewise Home Improvement	OPEN	14A	LMH	1,680,506.35	12.0	201,506.35	17	17	100.0	17	0
2014	3352	293	St. Elizabeth's Siringo Senior Housing	COM	14B	LMH	73,000.00	100.0	73,000.00	8	8	100.0	0	8
2014 TOTALS:							BUDGETED/UNDERWAY		1,680,506.35	11.9	201,506.35	17	17	0
							COMPLETED		73,000.00	100.0	73,000.00	8	8	8
									1,753,506.35	15.6	274,506.35	25	25	8
PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2013	4566	275	Stage Coach Inn	COM	14G	LMH	1,566,601.00	0.0	126,601.00	0	0	0.0	0	0
2013 TOTALS:							BUDGETED/UNDERWAY		0.00	0.0	0.00	0	0	0
							COMPLETED		1,566,601.00	8.0	126,601.00	0	0	0



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Direct Homeownership Assistance (13)	1	\$154,600.00	4	\$175,856.24	5	\$330,456.24
	Rehab; Single-Unit Residential (14A)	1	\$95,897.02	1	\$49,999.71	2	\$145,896.73
	Acquisition for Rehabilitation (14G)	1	\$45,000.00	0	\$0.00	1	\$45,000.00
	Total Housing	3	\$295,497.02	5	\$225,855.95	8	\$521,352.97
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	0	\$0.00	1	\$0.00	1	\$0.00
	Youth Centers (03D)	0	\$0.00	1	\$4,912.44	1	\$4,912.44
	Parking Facilities (03G)	0	\$0.00	1	\$30,750.00	1	\$30,750.00
	Total Public Facilities and Improvements	0	\$0.00	3	\$35,662.44	3	\$35,662.44
Public Services	Public Services (General) (05)	0	\$0.00	1	\$20,000.00	1	\$20,000.00
	Legal Services (05C)	0	\$0.00	1	\$23,984.08	1	\$23,984.08
	Youth Services (05D)	0	\$0.00	3	\$34,828.15	3	\$34,828.15
	Total Public Services	0	\$0.00	5	\$78,812.23	5	\$78,812.23
General Administration and Planning	General Program Administration (21A)	1	\$111,480.83	1	\$12,702.47	2	\$124,183.30
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	1	\$14,648.16	0	\$0.00	1	\$14,648.16
	Total General Administration and Planning	2	\$126,128.99	1	\$12,702.47	3	\$138,831.46
Grand Total		5	\$421,626.01	14	\$353,033.09	19	\$774,659.10



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Direct Homeownership Assistance (13)	Households	13	45	58
	Rehab; Single-Unit Residential (14A)	Housing Units	17	17	34
	Acquisition for Rehabilitation (14G)	Housing Units	1	0	1
	Total Housing		31	62	93
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	319	319
	Youth Centers (03D)	Public Facilities	0	533	533
	Parking Facilities (03G)	Public Facilities	0	345	345
	Total Public Facilities and Improvements		0	1,197	1,197
Public Services	Public Services (General) (05)	Persons	0	467	467
	Legal Services (05C)	Persons	0	162	162
	Youth Services (05D)	Persons	0	1,159	1,159
	Total Public Services		0	1,788	1,788
Grand Total			31	3,047	3,078



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic	Total Hispanic
		Total Persons	Persons	Total Households	Households
Housing	White	0	0	87	62
	Black/African American	0	0	1	0
	Asian	0	0	3	0
	American Indian/Alaskan Native	0	0	2	0
	Total Housing	0	0	93	62
Non Housing	White	2,131	1,659	0	0
	Black/African American	39	0	0	0
	Asian	5	0	0	0
	American Indian/Alaskan Native	137	0	0	0
	Native Hawaiian/Other Pacific Islander	375	150	0	0
	American Indian/Alaskan Native & White	0	0	0	0
	Asian & White	1	0	0	0
	Other multi-racial	297	0	0	0
	Total Non Housing	2,985	1,809	0	0
Grand Total	White	2,131	1,659	87	62
	Black/African American	39	0	1	0
	Asian	5	0	3	0
	American Indian/Alaskan Native	137	0	2	0
	Native Hawaiian/Other Pacific Islander	375	150	0	0
	American Indian/Alaskan Native & White	0	0	0	0
	Asian & White	1	0	0	0
	Other multi-racial	297	0	0	0
	Total Grand Total	2,985	1,809	93	62



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low ( $\leq 30\%$ )	8	0	0
	Low ( $>30\%$ and $\leq 50\%$ )	11	0	0
	Mod ( $>50\%$ and $\leq 80\%$ )	19	0	0
	Total Low-Mod	38	0	0
	Non Low-Mod ( $>80\%$ )	0	0	0
	Total Beneficiaries	38	0	0
Non Housing	Extremely Low ( $\leq 30\%$ )	0	0	1,692
	Low ( $>30\%$ and $\leq 50\%$ )	0	0	193
	Mod ( $>50\%$ and $\leq 80\%$ )	0	0	200
	Total Low-Mod	0	0	2,085
	Non Low-Mod ( $>80\%$ )	0	0	151
	Total Beneficiaries	0	0	2,236



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	280,058.58
02 ENTITLEMENT GRANT	530,042.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	309,186.41
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	59,504.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,178,790.99

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	635,827.64
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	635,827.64
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	138,831.46
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	774,659.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	404,131.89

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	635,827.64
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	635,827.64
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2015 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	78,812.23
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	5,694.48
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	5,440.09
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	79,066.62
32 ENTITLEMENT GRANT	530,042.00
33 PRIOR YEAR PROGRAM INCOME	331,962.12
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	862,004.12
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.17%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	138,831.46
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	37,533.96
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	12,702.47
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	163,662.95
42 ENTITLEMENT GRANT	530,042.00
43 CURRENT YEAR PROGRAM INCOME	309,186.41
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	59,504.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	898,732.41
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.21%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	16	295	5825209	Youth Works Energy Efficiency Facility Upgrades	03D	LMC	\$4,912.44
					03D	Matrix Code	\$4,912.44
2015	15	299	5846369	Girl's Inc. Facility Improvement	03G	LMC	\$30,750.00
					03G	Matrix Code	\$30,750.00
2015	7	306	5869835	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
2015	7	306	5894099	Kitchen Angels Meal Delivery	05	LMC	\$8,000.00
2015	7	306	5904884	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
2015	7	306	5923238	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
					05	Matrix Code	\$20,000.00
2015	8	300	5862230	SFPS Adelante Deferred Action	05C	LMC	\$3,877.44
2015	8	300	5894099	SFPS Adelante Deferred Action	05C	LMC	\$10,100.73
2015	8	300	5904884	SFPS Adelante Deferred Action	05C	LMC	\$4,563.93
2015	8	300	5933409	SFPS Adelante Deferred Action	05C	LMC	\$5,441.98
					05C	Matrix Code	\$23,984.08
2014	14	288	5829503	SFPS Adelante Graduation Project	05D	LMC	\$5,440.09
2015	1	308	5885118	Youth Shelters Street Outreach	05D	LMC	\$12,000.00
2015	9	301	5862230	SFPS Adelante Graduation Project	05D	LMC	\$2,416.68
2015	9	301	5894099	SFPS Adelante Graduation Project	05D	LMC	\$6,228.45
2015	9	301	5904884	SFPS Adelante Graduation Project	05D	LMC	\$1,269.73
2015	9	301	5918035	SFPS Adelante Graduation Project	05D	LMC	\$4,512.82
2015	9	301	5933409	SFPS Adelante Graduation Project	05D	LMC	\$2,960.38
					05D	Matrix Code	\$34,828.15
2013	1	276	5825848	Homewise Down Payment Assistance Program	13	LMH	\$26,365.12
2014	6	287	5831797	Homewise Down Payment Assistance	13	LMH	\$4,445.35
2014	6	287	5934274	Homewise Down Payment Assistance	13	LMH	\$15,045.77
2014	8	290	5835684	Housing Trust Down Payment Assistance Program	13	LMH	\$20,000.00
2014	8	290	5868305	Housing Trust Down Payment Assistance Program	13	LMH	\$13,500.00
2015	12	304	5888012	Homewise Down Payment Assistance	13	LMH	\$116,600.00
2015	12	304	5934260	Homewise Down Payment Assistance	13	LMH	\$38,000.00
2015	13	305	5868305	Housing Trust Down Payment Assistance	13	LMH	\$6,500.00
2015	13	305	5885118	Housing Trust Down Payment Assistance	13	LMH	\$40,000.00
2015	13	305	5904884	Housing Trust Down Payment Assistance	13	LMH	\$20,000.00
2015	13	305	5932187	Housing Trust Down Payment Assistance	13	LMH	\$30,000.00
					13	Matrix Code	\$330,456.24
2014	7	291	5862269	Homewise Home Improvement	14A	LMH	\$28,440.44
2014	7	291	5888025	Homewise Home Improvement	14A	LMH	\$17,458.22
2014	7	291	5916997	Homewise Home Improvement	14A	LMH	\$49,998.36
2015	11	303	5869835	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$6,988.80
2015	11	303	5904884	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$12,809.91
2015	11	303	5918932	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$17,323.00
2015	11	303	5941047	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$12,878.00
					14A	Matrix Code	\$145,896.73
2015	2	309	5933409	YouthWorks! Distressed Housing Rehabilitation and Resale	14G	LMH	\$45,000.00
					14G	Matrix Code	\$45,000.00
Total							\$635,827.64



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LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	7	306	5869835	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
2015	7	306	5894099	Kitchen Angels Meal Delivery	05	LMC	\$8,000.00
2015	7	306	5904884	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
2015	7	306	5923238	Kitchen Angels Meal Delivery	05	LMC	\$4,000.00
					05	Matrix Code	\$20,000.00
2015	8	300	5862230	SFPS Adelante Deferred Action	05C	LMC	\$3,877.44
2015	8	300	5894099	SFPS Adelante Deferred Action	05C	LMC	\$10,100.73
2015	8	300	5904884	SFPS Adelante Deferred Action	05C	LMC	\$4,563.93
2015	8	300	5933409	SFPS Adelante Deferred Action	05C	LMC	\$5,441.98
					05C	Matrix Code	\$23,984.08
2014	14	288	5829503	SFPS Adelante Graduation Project	05D	LMC	\$5,440.09
2015	1	308	5885118	Youth Shelters Street Outreach	05D	LMC	\$12,000.00
2015	9	301	5862230	SFPS Adelante Graduation Project	05D	LMC	\$2,416.68
2015	9	301	5894099	SFPS Adelante Graduation Project	05D	LMC	\$6,228.45
2015	9	301	5904884	SFPS Adelante Graduation Project	05D	LMC	\$1,269.73
2015	9	301	5918035	SFPS Adelante Graduation Project	05D	LMC	\$4,512.82
2015	9	301	5933409	SFPS Adelante Graduation Project	05D	LMC	\$2,960.38
					05D	Matrix Code	\$34,828.15
Total							\$78,812.23

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	17	296	5833580	Admin	21A		\$12,702.47
2015	14	298	5843549	CDBG Administration	21A		\$6,762.86
2015	14	298	5846369	CDBG Administration	21A		\$9,384.12
2015	14	298	5862230	CDBG Administration	21A		\$6,503.34
2015	14	298	5878519	CDBG Administration	21A		\$15,858.13
2015	14	298	5878538	CDBG Administration	21A		\$9,295.98
2015	14	298	5878540	CDBG Administration	21A		\$1,708.81
2015	14	298	5885118	CDBG Administration	21A		\$9,205.25
2015	14	298	5905887	CDBG Administration	21A		\$18,979.24
2015	14	298	5914414	CDBG Administration	21A		\$9,240.34
2015	14	298	5924087	CDBG Administration	21A		\$13,796.06
2015	14	298	5933409	CDBG Administration	21A		\$10,746.70
					21A	Matrix Code	\$124,183.30
2015	20	310	5879002	Fair Housing Needs Assessment	21D		\$3,812.50
2015	20	310	5905887	Fair Housing Needs Assessment	21D		\$7,675.00
2015	20	310	5919308	Fair Housing Needs Assessment	21D		\$3,160.66
					21D	Matrix Code	\$14,648.16
Total							\$138,831.46



PR03- BOSMAC (original)

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Year	PID	Project Name	IDIS Activit	Activity Name	Description	NatObj	MTX	Status	Fund Dt	Funded	Draw Thru Amo	Draw In Amount	Balance
		Youth Shelters Street											
2015	1	Outreach	308	Youth Shelters Street Outreach	Funding wi	LMC	05D	C	09/11/2015	12,000.00	12,000.00	12,000.00	0
2015	7	Kitchen Angels	306	Kitchen Angels Meal Delivery	Kitchen An	LMC		5 C	09/10/2015	20,000.00	20,000.00	20,000.00	0
		SFPS Adelante Deferred											
2015	8	Action Project	300	SFPS Adelante Deferred Action	Project con	LMC	05C	C	09/09/2015	23,984.08	23,984.08	23,984.08	0
		SFPS Adelante Graduation											
2015	9	Project	301	SFPS Adelante Graduation Project	Support to	LMC	05D	C	09/10/2015	23,082.54	17,388.06	17,388.06	5,694.48
										79,066.62	73,372.14	73,372.14	5,694.48

PR03- BOSMAC (original)

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Rpt Program Year: 2015

Year	PID	Project Name	IDIS Activit	Activity Name	Descriptor	NatObj	PctLM	MTX	Status	Fund Dt	Funded	Draw Thru Am	Draw In Amou	Balance
2015	14	CDBG Administration Fair Housing Needs	298	CDBG Administration	Funding th	0	0	21A	O	08/31/2015	137,137.95	111,480.83	111,480.83	25,657.12
2015	20	Assessment	310	Fair Housing Needs Assessment	Housing	0	0	21D	O	12/07/2015	26,525.00	14,648.16	14,648.16	11,876.84
											163,662.95	126,128.99	126,128.99	37,533.96

**2015 Program Income Adjustment Explanation**

07/01/15 - 09/30/15 SF-425 PI	Receipted per PR09	PR26 Adjustment
10/01/15 - 12/31/15 SF-425 PI	-	Actual 2015 Program Income
01/01/16 - 03/31/16 SF-425 PI	15,499.15	Program Income per Line 05
04/01/16 - 06/30/16 SF-425 PI	180,035.71	
	113,651.55	
<b>Balance</b>	<b>309,186.41</b>	<b>Line 07 and 44 Adjustment</b>
Add PI Reported in New Year PR26 - Voucher 5198702	<b>44,369.34</b>	
Add PI Reported in New Year PR26 - Voucher 5198703	<b>15,134.66</b>	
<b>Actual 2015 Program Income</b>	<b>368,690.41</b>	
PI per PR09 Receipts 07/01/2015 - 9/7/2016 - Program Year 2014	-	<b>Alternatively:</b>
PI per PR09 Receipts 07/01/2015 - 9/7/2016 - Program Year 2015	309,186.41	Per PR09 07/01/2015 - 9/7/16
PI per PR09 Receipts 07/01/2015 - 9/7/2016 - Program Year 2016	68,504.00	Less 2014 Receipts
	<b>377,690.41</b>	
<b>Difference between actual and reported PI</b>	<b>(9,000.00)</b>	
Voucher 5198340 on 7/12/16	9,000.00 To be reported in 2016 PR26	2016 Receipts - for Program Year 2016
<b>Total Reconciling Items</b>	<b>9,000.00</b>	Less 2016 Receipts- for Program Year 2015
		Less 2016 Receipts- for Program Year 2015
<b>Difference of reconciling items</b>	-	Actual 2015 Program Income
		<b>Difference</b>
		Add back Program year 2016
		<b>Line 07 and 44 Adjustment</b>

368,690.41  
309,186.41

**59,504.00**

377,690.41

-  
**377,690.41**  
9,000.00  
44,369.34  
15,134.66

**309,186.41**

**(68,504.00)**  
9,000.00  

---

(59,504.00)

**Adjustment Explanations: Line 7 / Line 44:**

The total adjustment amount of \$59,504 affects the Adjustment to Compute total Available (Line 7); the Public Service cap (Line 34) and the Planning and Admin cap (Line 44). The amount is represented by two receipts for RL Program Income receipted on July 15, 2016 as represented in Activity #304 and Activity #291 Q4 reports as earned in the 2015 program year. These amounts were actually earned prior to June 30, 2016 and are counted within the 2015-2016 CDBG Program year. Specifically included are Receipt # 5198702 in the amount of \$44,369.34 (Activity #304) and Receipt #5198703 in the amount of \$15,134.66 (Activity #291).

**Explanation for Line 34:**

This line is \$0 as no adjustments were made to Line 32 (Entitlement Grant) OR Line 33 (Prior Year PI); there were no receipts for 2015 that were 2014 Program Income.



**Homewise, Inc.**  
**OPERATING ACCOUNT**  
1301 SILER ROAD, BLDG. D  
SANTA FE, NM 87507  
505-983-6214



95-654/1070

P.O. BOX 6640  
SANTA FE, NM 87502  
505-946-2500

46129

NUMBER 46129

\*\*\*\*Twenty Nine and 87/100 Dollars

DATE

7/23/2016

AMOUNT

\$29.87

**PAY**  
TO THE  
ORDER CITY OF SANTA FE  
OF

VOID AFTER 90 DAYS FROM ISSUE DATE



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HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈046129⑈ ⑆107006541⑆3261000732⑈

HOMEWISE, INC. OPERATING ACCOUNT

46129

Payee CITY OF SANTA FE  
Vendor ID CITY OF SF

Account #:

46129  
7/23/2016

Invoice	Description	Discount	Amount
7/2016 CITYSF	BANK INTEREST EARNED ON CDBG ACCT	\$0.00	\$29.87

Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<hr/>										
Number of Persons Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	319	0	0	0	0	0	345	664
<hr/>										
Totals :	0	0	319	0	0	0	0	0	345	664
Number of Households Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0		0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<hr/>										
Totals :	0	0	0	0	0	0	0	0	0	0

Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<hr/>										
Number of Persons Assisted										
with new (or continuing) access to a service	448	0	73	0	0	0	0	0	0	521
with improved (or continuing) access to a service	121	0	394	0	0	0	0	0	0	515
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<hr/>										
Totals :	569	0	467	0	0	0	0	0	0	1,036

[illegible]



Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	

## Construction of Rental Housing

[illegible]

## Construction of Rental Housing (continued)

[illegible]

Owner Occupied Housing Rehabilitation

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Total LMH* units	0	0	17	1	0	0	0	0	0	18
Total SB*, URG units	0	0	0	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	17	0	0	0	0	0	0	17
Brought from substandard to standard condition	0	0	0	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	1	0	0	0	0	0	1
Made accessible	0	0	0	0	0	0	0	0	0	0

Homebuyer Assistance

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Total Households Assisted	0	0	0	0	20	0	0	0	0	20
Of Total:										
Number of first-time homebuyers	0	0	0	0	19	0	0	0	0	19
Of those, number receiving housing counseling	0	0	0	0	12	0	0	0	0	12
Number of households receiving downpayment/closing costs assistance	0	0	0	0	19	0	0	0	0	19

Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	

[illegible]

[illegible][illegible][illegible]



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## IMPORTS



**TOYOTA HIGHLANDER LIMITED AWD**  
One owner, Local, Garage-keeper, X-Remote Keys, Manuals, Complete Serv-ice, Remaining factory Miles 25,145, 7 Passen-ger, Navigation, Back-Seat, Leather Technology Loaded, Pristine.  
**TOYOTA 7 PASSENGER LE \$36,950**

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**CHEVY COLORADO Z71 4X4 Ext Cab**  
2005 Fully Loaded!  
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Excellent condition.  
113,000 miles.  
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**2015 Cargo Mate Enclosed Trailer.**  
16'L x 7'W, Rear loading Ramp, Side Entry Door, Dual Axles, Trailer Brakes, 9,800 GVW. Asking \$4,999 FIRM. 808-346-3635

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## MOTORCYCLES



**HONDA GOLDWING GL1800A 2004** Touring motorcycle with antilock brakes for sale. Major upgrades include CB, lots of additional chrome, Ergo II highway pegs, fog lights, Gerling dual zone wiring for electric heated clothing, Hartco pro touring seat, rear speakers, Rivco floorboards, trailer hitch, XM radio, and more. 71,000 miles in very good condition. Asking \$16,500. Price new \$31,000. Contact John in Santa Fe, NM at (505) 438-3793 after 6 PM.

to place legal call: 986-3000 | toll free: 800-873-3362 | email: legalnotice@sfnewmexican.com  
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## LEGAL

1298

Sol Charter today an-its sponsor-USA Food Meals will be able to no charge or at d charge to persons at Sol Charter at 157 Main Rd, San-87507 For is you can main office bsite at ww.montede in accord- Federal law United States nt of Agri-licy, this in-s prohibited discriminating asis of race, ional origin, or disability. complaint of ation, write rector, Office ights, Room ften Build-Independ-venue, SW, on, DC O or call 5964 (Voice USDA is an opportunity and employ-

in the San- Mexican on 016.

81299

OF MEETING

ISM COM- MEETING

August 12,

0 a.m. - 11:00

City Council

Aztec Ave-

87301

er informa-

ct: Kavanaugh,

Phone: 505-

ill be availa-

New Mexi-

sm Depart-

hours prior

eting. Indi-

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## LEGAL

accessed on MFA's website, at <http://www.housingm.org/rfp>. Once on the MFA website's RFP page, select "Housing Development Legal Services RFP" from the "Current RFP's" list.

Responses must be received by 4:00 pm Mountain Time, Thursday, July 7, 2016.

Published in the Santa Fe New Mexican on July 18, 22, 25, 29, 2016.

LEGAL # 81320

On July 8, 2016, and application was filed seeking FCC consent to the assignment of KASA-TV's license from LIN of New Mexico, LLC to Ramar Communications, Inc.

The officers, directors, and 10% or more shareholders of LIN of New Mexico, LLC at closing will be: Nexstar Broadcasting, Inc., Nexstar Media Group, Inc., Perry Sook, Dennis Miller, Geoff Armstrong, I. Martin Pompadur, Thomas McMillen, Jay Grossman, Lisbeth McNabb, Thomas Carter, Timothy Busch, Brian Jones, Thomas O'Brien, Elizabeth Ryder, Blake Russell, Julie Pruett, William Salley, Theresa Underwood, Rick Stolpe, Dione Rigsby, Terri Bush, Patrick Cusick, Randall Bradford, Bill Ritchhart, Jon Skorborg, Hugh Breslin, Carey Stone, Janie Hinson, Louis Gattozzi, Steven Ventura, Leo Henning, Coby Cooper, Kevin Harlan, Robert Bee, Kelly Latimer, John Hoffman, Stephen Freifeld, Albert Guiterrez, Eric Thomas, Wayne Reed, Tim Sturgess, Heath-er Shearin, Mark McKay, Brandy Sanchez, Tom Stovall, Phil Dubrow, Marc Hefner, Judson Beck, David Males, John Birchall, Richard Doute Jones, Jason Gould, Joseph Denk, Derek Jeffrey, Matthew Rosenfeld, Craig Marrs, Lisa Kelsey

at www.fcc.gov.

Published in the Santa Fe New Mexican on July 21, 22, 28, and 29, 2016.

LEGAL # 81327

ADVERTISEMENT

NEW MEXICO

DEPARTMENT OF

TRANSPORTATION

(NMDOT)

BID SOLICITATION

FOR - August 19,

2016

SANTA FE, NEW

MEXICO

The NMDOT will only

receive Bids through

the Bid Express

website at

<https://www.bidx.com/>

before 11:00 A.M.

local prevailing time

## LEGAL

the deadline for Bids. Instructions will be communicated through the Bid Express website.

As a condition to submitting a Bid all Bidders bidding as Contractors are required to be prequalified with the NMDOT's Office of Inspector General seven (7) Days before Bid Opening per 18.27.5 NMAC. All Subcontractors are required to be prequalified before performing any Work and prior to supplying goods or services to the Project. The Contractor Prequalification Rule, 18.27.5 NMAC, and Prequalification Packet are located at <http://dot.state.nm.us/s/en/prequalification.html>. The Bidder's prequalification factor rolling average will be applied to any Project with an engineer's estimate greater than \$5 million.

All Bidders submitting Bids valued over sixty thousand dollars (\$60,000.00) shall be registered with the Department of Workforce Solutions (DWS), Labor Relations before Bidding. The Bidder's registration number shall be included on the Bid Form. The Bidder's DWS registration number can be obtained through the website <http://www.dws.state.nm.us/>. If a Bidder appears on the DWS list of willful violators of the Public Works Minimum Wage Act (NMSA 13-4-14), the NMDOT shall reject the Bid and shall continue to reject Bids from that Bidder for three years after the date of publication of the list.

The Bidder's Bid Guaranty shall be five percent (5%) of the Bidder's Total Bid Amount and shall be submitted before Bid Opening through either Surety 2000 or Surepath Network.

For federally funded Projects, a Bidder shall submit in the form of a zip file to the "file attachment upload" folder in the Expedite.EBS file through Bid Express before Bid Opening per NMSA 1978, § 13-4-2 (1984, amended 2012).

If a Bidder is seeking, for state funded Projects, a resident veteran contractor preference the Bidder shall submit a copy of its resident veteran contractor certification and its application for the resident veteran contractor certification, not including the attachments for the application, in the form of a zip file to the "file attachment upload" folder in the Expedite.EBS file through Bid Express before Bid Opening per NMSA 1978, § 13-4-2 (1984, amended 2012).

For federally funded Projects, the Bidder is not required to have a valid license from the CID in order to submit a Bid.

For federally funded Projects, a Bidder shall submit in the form of a zip file to the "file attachment upload" folder in the Expedite.EBS file through Bid Express before Bid Opening per NMSA 1978, § 13-4-2 (1984, amended 2012).

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## LEGAL

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## LEGAL

time NMDOT will meet the State DBE on Federally assisted projects through a combination of race-neutral and race-conscious measures. This project is subject to race-conscious measures. The established DBE goal for this project is 0.00%.

LICENSES: (GF-2 or GF-98) FUNDING TYPE: Federal-aid funded LISTING THRESHOLD: None

(3) CN 2100372

TERMINI: US 70, MP 206.400 to MP 206.600 for 1.100 miles COUNTY: Otero (District 2) TYPE OF WORK: Drainage Improvements

CONTRACT TIME: 90 Working Days DBE GOAL: At this time NMDOT will meet the State DBE on Federally assisted projects through a combination of race-neutral and race-conscious measures. This project is subject to race-conscious measures. The established DBE goal for this project is 0.00%.

LICENSES: (GA-1 or GA-98) or (GF-2 or GF-98) FUNDING TYPE: Federal-aid funded LISTING THRESHOLD: None

(4) CN 9900717

TERMINI: I-40, MP 16.700 to MP 17.200 for 0.474 miles COUNTY: McKinley (District 6) TYPE OF WORK: Safety (High Friction Surface Treatment)

CONTRACT TIME: 45 Working Days DBE GOAL: At this time NMDOT will meet the State DBE on Federally assisted projects through a combination of race-neutral and race-conscious measures. This project is subject to race-conscious measures. The established DBE goal for this project is 0.00%.

LICENSES: (GA-1 or GA-98) FUNDING TYPE: Federal-aid funded

TERMINI: US 70, MP 166.250 to MP 177.740 for 11.490 miles COUNTY: Dona Ana (District 1) TYPE OF WORK: Road-

LEGAL # 81354

two (2) months after the date of the first publication of this notice, or the claims will be forever barred. Claims must be presented either to the undersigned personal representative at the address listed below, or filed with the Probate Court of Santa Fe County, New Mexico, located at the following address: 102 Grant Avenue, Santa Fe New Mexico 87501.

Dated: July 19, 2016.

/s/William Lazar  
Personal Representative

## LEGAL

P.O. Box 872 Tesuque NM 87574 (505) 988-2603 b.lazar49@gmail.com

Published in the Santa Fe New Mexican on July 22 and 29, 2016.

LEGAL #81353

REQUEST FOR PROPOSALS

PROPOSAL NUMBER '17/08/P

Proposals will be received by the City of Santa Fe and shall be delivered to the City of Santa Fe Purchasing Office, 2651 Siringo Road Building "H" Santa Fe, New Mexico 87505 until 2:00 P.M. local prevailing time, August 25, 2016. Any proposal received after this deadline will not be considered. This proposal is for the purpose of procuring professional services for the following:

MIH Social Worker

The proponent's attention is directed to the fact that all applicable Federal Laws, State Laws, Municipal Ordinances, and the rules and regulations of all authorities having jurisdiction over said item shall apply to the proposal throughout, and they will be deemed to be included in the proposal document the same as though here-in written out in full.

LEGAL # 81355

REQUEST FOR PROPOSALS

PROPOSAL NUMBER '17/03/P

Proposals will be received by the City of Santa Fe and shall be delivered to the City of Santa Fe Purchasing Office, 2651 Siringo Road Building "H" Santa Fe, New Mexico 87505 until 2:00 P.M. local prevailing time, August 24, 2016. Any proposal received after this deadline will not be considered. This proposal is for the purpose of procuring professional services for the following:

RECRUIT SCREENING & BACKGROUND CHECKS

The proponent's attention is directed to the fact that all applicable Federal Laws, State Laws, Municipal Ordinances, and the rules and regulations of all authorities having jurisdiction over said item shall apply to the proposal throughout, and they will be deemed to be included in the proposal document the same as though here-in written out in full.

LEGAL # 81361

NOTICE OF PUBLIC HEARING

CITY OF SANTA FE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER)

Notice is hereby given that the Governing Body of the City of Santa Fe will hold a public hearing at their regular City Council Meeting on Wednesday, August 31, 2016 at 7:00 p.m., in the City Council Chambers at City Hall, 200 Lincoln Avenue.

The purpose of the public hearing will be to consider the Community Development Block Grant 2015-2016 Consolidated Annual Performance Evaluation Review (CAPER); solicit public comment; and approve the CAPER for submission to the Department of Housing and Urban Development (HUD). The CAPER is a summary document that re-

## LEGAL

LEGAL # 81354

NM Technology Assistance Program Advisory Council will hold their regular meeting on Monday, August 8th, 2016, at 1PM at the Highland University Campus, Victoria De Sanchez Teacher Ed. Center Rm. 303 11th and Salzbacher Ave. Las Vegas, NM 87701. If you are an individual with a disability who needs an accommodation to participate in the meeting, please request it at least one week prior to the



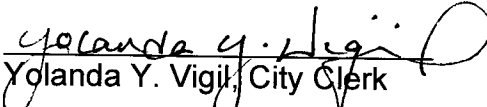




NOTICE OF PUBLIC HEARING  
CITY OF SANTA FE  
CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW  
(CAPER)

Notice is hereby given that the Governing Body of the City of Santa Fe will hold a public hearing at their regular City Council Meeting on Wednesday, August 31, 2016 at 7:00 p.m., in the City Council Chambers at City Hall, 200 Lincoln Avenue.

The purpose of the public hearing will be to consider the Community Development Block Grant 2015-2016 Consolidated Annual Performance Evaluation Review (CAPER); solicit public comment; and approve the CAPER for submission to the Department of Housing and Urban Development (HUD). The CAPER is a summary document that reviews Santa Fe's affordable/supportive housing, public service and economic development expenditures that took place in Fiscal Year 2015-2016. A draft copy of the CAPER will be available for review from July 29, 2016 through August 15, 2016 at the Office of Affordable Housing, 500 Market Street, Suite 200; the Main Library, Genoveva Chavez Community Center and the Southside Library, during normal operating hours of these facilities, and will also be posted on the City's website [http://www.santafenm.gov/affordable\\_housing](http://www.santafenm.gov/affordable_housing). Call (505) 955-6574 for questions or comments.

  
Yolanda Y. Vigil, City Clerk

Received by the New Mexican

Date: July 28, 2016

To Be Published: July 29, 2016

By \_\_\_\_\_  
The New Mexican (Signature)



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## LEGAL

opportunities defined by 1701u(e)(1) income tax, considering with the project that order of the contracts subcontractors are subject to provisions of language regarding compliance included in the contracts subcontractors.

Published in the Santa Fe New Mexican August 2, 1997.

**To place a**













**2015-2016 Draft CAPER - Service Provider Feedback**

Service Provider	Contact	Emailed Draft	Response Received	Comments	Changes Made (Y/N)
Homewise	Sarah Geisler	08/03/2016	08/15/2016	Corrections on program income on pg. 11-12 table were as follows: 2014 PI starting balance was \$6,332 with an additional amount earned for total unspent balance of \$188,082 by the end of the 2014 program year. Funds were deployed for an additional 8 loans in the 2015 program year.	Y
Life Link/LaLuz	Carol Luna-Anderson	08/03/2016		None	N
New Mexico Coalition to End Homelessness	Hank Hughes	08/03/2016		None	N
St. Elizabeth Shelter	Deborah Tang	08/03/2016		<b>St. Elizabeth.</b> St. Elizabeth Shelter operates two emergency shelters, <b>one two year transitional supportive housing program</b> and <b>two permanent supportive housing programs</b> . Its Men's Emergency Shelter has 28 year-round beds along with a library, TV room, laundry, showers and intensive case management. The organization also offers longer term and transitional shelter options. <b>Casa Familia</b> has 10 beds.	Y
Santa Fe Civic Housing Authority	Ed Romero	08/03/2016		None	N
The Housing Trust	Sharon Welsh; Alex Kalangis	08/03/2016		None	N
Santa Fe Habitat for Humanity	Ted Swisher	08/03/2016		None	N
Tierra Contenta Corporation	James Hicks	08/03/2016		None	N
Youth Shelters & Family Services	David Block	08/03/2016	08/04/2016	Changes made: "The emergency shelter serves youth ages 10-17. Youth can stay there up to 90 days."	Y
YouthWorks!	Melynn Schuyler	08/03/2016		None	N
Kitchen Angels	Tony McCarty	08/03/2016	08/04/2016	Changed the narrative describing meals as "low-cost" to "home-delivered".	Y
Adelante	Galle Herling	08/03/2016		None	N
Santa Fe Recovery Center	Sylvia Barela	08/03/2016	08/04/2016	Revised sentence on page 10 to read: "The Santa Fe Recovery Center provided services to over 600 clients diagnosed with substance use disorders during its fiscal year, with 319 of them directly benefiting from the CDBG funded accessibility upgrade for the residential treatment facility."	Y
Girls, Inc.	Kim Brown	08/03/2016	08/11/2016	No comments all looks good.	N
Chainbreaker	Tomas Rivera	08/03/2016		None	N

1. Loans and other receivables as of June 30, 2016:

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received:

*The city does not undertake float-funded activities.*

- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period:

Single-unit Housing Rehab Program: Deferred and Amortized Loans (Homewise)	172	\$3,184,936.26
Single-unit Housing Down Payment Assistance Program: Deferred and Amortizing Subordinant Mortgage Loans (Homewise)	320	\$4,029,581.04
Single-unit Housing Down Payment Assistance Program: Deferred and Amortized Loans (The Housing Trust)	116	\$1,319,106
Single-unit Housing Down Payment Assistance Program: Deferred and Amortized Loans (Habitat for Humanity) (No change from 2015)	21	\$343,000
Multi-Unit Housing	N/A	N/A
Other loans not listed above	N/A	N/A
Economic Development loans (and total amount of those loans) in default	10 loans	\$245,468

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SANTA FE CITY COUNCIL MEETING  
Wednesday, August 31, 2016

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MINUTES OF THE  
REGULAR MEETING OF THE  
GOVERNING BODY  
Santa Fe, New Mexico  
August 31, 2016

AFTERNOON SESSION

1. CALL TO ORDER AND ROLL CALL

A regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called to order by Mayor Javier M. Gonzales, on Wednesday, August 31, 2016, at approximately 5:00 p.m., in the City Hall Council Chambers. Following the Pledge of Allegiance, Salute to the New Mexico flag, and the Invocation, roll call indicated the presence of a quorum, as follows:

Members Present

Mayor Javier M. Gonzales  
Councilor Signe I. Lindell, Mayor Pro-Tem  
Councilor Carmichael A. Dominguez  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Joseph M. Maestas  
Councilor Christopher M. Rivera  
Councilor Ronald S. Trujillo  
Councilor Renee D. Villarreal

Others Attending

Brian K. Snyder, City Manager  
Zachary Shandler, Assistant City Attorney  
Yolanda Y. Vigil, City Clerk  
Melessia Helberg, Council Stenographer

6. APPROVAL OF AGENDA

Brian Snyder asked to remove Item #11 from the Agenda.

Mayor Gonzales said he asked the City Manager to remove this item to be postponed indefinitely, so he can continue to try to find various resolutions, commenting a number of ideas have come forward,

but there are concerns it's not ready to be heard tonight. He wants to postpone that item indefinitely until "we figure if this is the right path to address that concern."

Councilor Maestas said we have had a lot of individual discussions in separate committees about perhaps a strategy to undertake and address in the parking rate issue, noting the Mayor has done a lot already to initiate a dialogue, especially with the downtown merchants. However, he believes this is an issue that everyone can participate in, perhaps in the form of a workshop. He commends the Mayor for pulling this item commenting he thinks it is premature in light of the fallout over the concern about the parking rates. He looks forward to a greater discussion on strategy and perhaps a model strategy to roll out similar initiatives. He believes if we can show the community we learn from our lessons, that is all the better.

MOTION: Councilor Dominguez moved, seconded by Councilor Ives, to approve the agenda as amended.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, Trujillo and Villarreal voting in favor of the motion and none against.

#### 7. APPROVAL OF CONSENT CALENDAR

MOTION: Councilor Dominguez moved, seconded by Councilor Trujillo, to approve the following Consent Calendar, as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

#### 10. CONSENT CALENDAR

A copy of an Action Sheet from the Public Works/CIP and Land Use Committee meeting of Monday, August 29, 2016, regarding Item 10(k), is incorporated herewith to these minutes as Exhibit " 1."

- a) REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$35,000 – ON CALL WATER PROJECT ASPHALT CONSTRUCTION SERVICES FOR TRANSMISSION AND DISTRIBUTION SECTION; GM EMULSION, LLC. (MIKE MOYA)

- b) REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$198,917.92 – MODIFIED STAGE 1 ABATEMENT PLAN, FRANK ORTIZ LANDFILL (RFP #16/14/P); INTERA, INC. (LAWRENCE GARCIA AND SHIRLENE SITTON)
  - 1. REQUEST FOR APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$83,653.
- c) REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO CONTRACT IN THE AMOUNT OF \$131,168.43 – CAMINO CAPITAN, VEREDA RODIANDO, PASEO DE TULAROSA & PASEO DE CANTO WATER MAIN REPLACEMENT PROJECT; SASQUATCH, INC. (BILL HUEY)
- d) *[Removed for discussion by Councilor Harris]*
- e) REQUEST FOR APPROVAL OF BID NO. 16/39/B IN THE AMOUNT OF \$1,625,239.08 – ARROYO DE LOS CHAMISOS DRAINAGE IMPROVEMENTS, EROSION CONTROL AND BANK STABILIZATION REPAIR AND CONTRACT FOR BASE BID AND BID ALTERNATIVES 1 THROUGH 5; RMCI, INC. (MELISSA McDONALD)
  - 1) REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT IN THE AMOUNT OF \$680,000.
- f) *[Removed for discussion by Councilors Rivera, Villarreal and Lindell]*
- g) REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT IN THE AMOUNT OF \$61,773.40 – INSTALLATION OF BIKE LANE PAVEMENT MARKINGS ON OSAGE, W. ALAMEDA AND SIRINGO ROAD; SAN BAR CONSTRUCTION CORPORATION. (RICK DEVINE)
- h) REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE AGREEMENT IN THE AMOUNT OF \$77,169.25 – DESIGN SERVICES FOR FORT MARCY PEDESTRIAN BRIDGES REPLACEMENT PROJECT; WILSON & COMPANY, INC. (JOHN ROMERO)
- i) *[Removed for discussion by Councilor Ives]*
- j) REQUEST FOR APPROVAL OF AGREEMENT BETWEEN OWNER AND DESIGN BUILDER IN THE AMOUNT OF \$522,263 – DESIGN-BUILD SERVICES AT GENOVEVA CHAVEZ COMMUNITY CENTER (GCCC) SKATEPARK; SPOHN RANCH, INC. (JASON KLUCK)

- k) REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$475,000 – RELEASE OF TWO STATE OF NEW MEXICO DEPARTMENT OF FINANCE, LOCAL GOVERNMENT DIVISION 2015 SEVERANCE TAX BOND AGREEMENTS 15-0861 AND 15-1166; KITCHEN ANGELS, INC. (DAVID CHAPMAN)
- l) REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT IN AN AMOUNT TO EXCEED \$50,000 – CITY-WIDE AUTOMOTIVE VEHICLE, HEAVY EQUIPMENT REPAIRS AND TIRES; VARIOUS VENDORS. (ROBERT RODARTE)
- m) REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF 62,944.38 – ANNUAL HARDWARE AND SOFTWARE MAINTENANCE OF LIBRARY SYSTEM FOR LIBRARY DIVISION; INNOVATIVE INTERFACES, INC. (PATRICIA HODAPP)
- n) REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE COOPERATIVE PRICE AGREEMENTS IN THE AMOUNT OF \$1,259,392/24 – TWENTY-SEVEN REPLACEMENT VEHICLES AND EQUIPMENT FOR POLICE DEPARTMENT FOR FY 2016/2017; VARIOUS VENDORS. (ANDREW PADILLA)
- o) REQUEST FOR APPROVAL OF AGREEMENT – FY 2016-2017 UNION MANAGEMENT NEGOTIATIONS FOR POLICE DEPARTMENT; SANTA FE POLICE OFFICERS ASSOCIATION. (ANDREW PADILLA)
- p) REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$8,000 FOR A TOTAL OF \$48,300 – FY 2016/17 HOCKEY REFEREE SERVICES FOR ICE ARENA HOCKEY LEAGUES AT GENOVEVA CHAVEZ COMMUNITY CENTER; NEW MEXICO HOCKEY REFEREE CONFEDERATION. (LIZA SUZANNE)

\*\*\*\*\*  
 END OF CONSENT CALENDAR  
 \*\*\*\*\*

#### 8. APPROVAL OF MINUTES: REGULAR MEETING – AUGUST 10, 2016

MOTION: Councilor Trujillo moved, seconded by Councilor Rivera, to approve the minutes of the Regular Meeting of August 10, 2016, as presented.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, Trujillo and Villarreal voting in favor of the motion and none against.

## 9. PRESENTATIONS

There were no presentations.

### CONSENT CALENDAR DISCUSSION

#### 10(d) REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING – ST. FRANCIS SOUTH LARGE SCALE MIXED-USE PROJECT FOR WASTEWATER AND WATER DIVISION; SANTA FE COUNTY. (STAN HOLLAND)

A copy of an Action Sheet from the Public Works/CIP and Land Use Committee meeting of Monday, August 29, 2016, regarding this item, is incorporated herewith to these minutes as Exhibit "2."

Councilor Ives said he has no more questions, but wanted to affirm some of the items we are considering on a moving forward basis in connection with these kinds of requests for City services for development projects located in the County. He said his concern has been expressed in some Committee meetings with regard to understanding these requests in the total context of their impact on the City's various systems. He said the intent is to begin to engage in a process of looking at the existing relationship between the City and the County in regard to these kinds of projects to ensure that due consideration is given to the City's infrastructure and not to use the City's system significantly by projects in the County and the impact that might have on our need to potentially expand wastewater, water and other facilities. Also to understand the economics of these projects to ensure by providing these systems bought and paid for through bonding by our citizens, so as not to create circumstances of undue competition or the opportunity for developers to work in the City as opposed to the County, based on deals that might be made on rates and such. He said, "I really don't have a question Stan, it was really just to know those Councilors who may not have been in those discussions know, really what we're hoping to do, to look at those on a going forward basis, to really understand the impacts on City infrastructure."

MOTION: Councilor Ives moved, seconded by Councilor Maestas, to approve this request.

DISCUSSION: Councilor Harris said he would echo Councilor Ives' remarks and thanked Mr. Holland and Mr. Jones for the information provided in response to questions raised at Finance Committee, commenting he is impressed with the straightforward collection system master plan. He said this property falls into the preferred gravity approach. He said you are anticipating \$2 million for the next 20 years on collection system, and believes they are well ahead on the treatment system. He said the collection system master plan acknowledged and substantiated the answer to his question as to whether all of the MOU's are incorporated in this master plan, which is yes.

Councilor Harris also looked at the MPO and spoke with Keith Wilson. He said both the northeast and southeast connector will be in design this year. The northeast connector is the connection of the frontage road from Rabbit Road to Richards, and the southeast connector, to be built in 2018, is fully funded by Santa Fe County according to Mr. Wilson. He said that will continue Rabbit Road and wrap around the Community College. He said expanding wastewater and water to this particular parcel makes sense and

falls within the recently adopted land use plan. As a matter of protocol, in the future he would like to hear from the County about its land use plan and what the County thinks about the extension of these services. He said he has been told that once the MOU is executed by the City and County "that's it," and no further entitlement is required to get these two services.

Councilor Harris thinks the County should provide some direction to the Council that these connections are consistent with its Land Use Plan, and represent a fairly high priority.

Councilor Maestas asked, where there is a request for wastewater services, if we are absolutely certain we're not providing this service to a development outside the presumptive City limits as a compromise to future capacity that should be prioritized by the City – the projected buildout which is projected at 10 years in the Master Plan.

Mr. Holland said they looked out about 20 years, and it is planned to take another look at the collection system in 5 years, reiterating they did the best they could to make a guess what the City would look like at full buildout when it was all developed. He said there are areas where we are reaching capacity, and smaller areas where improvements would be needed.

Councilor Maestas asked if the capacity has been quantified to meet just the City's need, and if the excess capacity has been quantified for any developments such as this one outside the presumptive City limits. He asked if this is done.

Mr. Holland said the capacity of the City at full buildout is "we can handle it," but much beyond that, we will need to look at some infrastructure improvements. He said, "It's a long time before the City completely builds out, and I'm talking about just the collection system, the piping."

Councilor Maestas said he doesn't want to compromise what he feels is a priority which is to provide wastewater service to the future build-out within the City at the expense of these more immediate developments outside the City Limits. He asked if the development team can assure us that "Oh yes, we're good." He said the main limiting factor is the treatment plant and the real cost.

Councilor Maestas said he will support this request, but thinks we need to relook at the way we look at these, at our UEC charges, and potential future requests for developments outside the presumptive City limits not a part of the Annexation Agreement. He is worried this will become a trend and there will be more and more developments at the fringe of the City limits and we will find ourselves sprawling in the periphery and have open areas zoned for development, but not being developed. And in the end, the City loses the benefit from those tax revenues.

Mr. Holland said in the collection system, the City lies within its own basin, its gravity where everything flows down, but outside I-25 is another basin. The tough issue there is, without the County's master plan, staff has to make assumptions. He said a lot of what is coming to the City from the County in the future will probably be coming with lift stations and pumps. He thinks these need to be centralized, and tie-in points will need to be chosen carefully. He said, "So, it brings a whole new dynamic. Yes, there are capacity issues, but it's not like you're putting it into the system evenly everywhere, it's a whole new dynamic."



Mayor Gonzales said he would echo Councilor Harris's remarks, and this is a great example of the City and County working together to share infrastructure and leverage it to address some needs. He wants to be careful that in the property adjacent to the City we don't start to see master plans that are based on assumptions of future growth. However, in the future, and for our staff, when there is a request for these kinds of extensions so the Council can understand, a calendar of absorption is needed from the developer, what they expect to happen, when they think it will begin to move forward, the design issues around infrastructure and a very brief high level summary of what the mixed use was meant to achieve. He said it would be helpful to understand, from Council perspective, if this is something to extend because we want to begin thinking of the future, or if there is a market analysis or demand that exists so when this is done, we will see activity taking place.

Councilor Harris said this is where he was headed. He thinks a task of our Long Range Planning staff should be to make sure it is understood where the County is going, its priorities and what is in the mix. He said perhaps Mr. Snyder could pass that to the appropriate staff

Mayor Gonzales said we also need to be able to understand the economic activity we can expect in return for this support to extend the infrastructure.

Councilor Maestas said we also need to know what the City is doing to incentivize infill development, other than through impact fees to avoid more of these peripheral developments just outside the City limits.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Explaining his vote: Mayor Gonzales said, "Yes, and I just want to make sure Brian, maybe you and Nick, do you understand the direction we're wanting for future extensions. And if there needs to be more conversation with the Council, we would like to see you reach out to us. But again, it's what is that economic impact, what is the schedule of activity, and how do we measure in terms of that return on investment, that would be really helpful to understand what all this means. And please convey to the developers if they have an interest in offering a follow-up letter to myself or the Council that addresses these points of view, that would be nice to have but not required."

10(f) REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$57,377.04 – ENGINEERING SERVICES FOR PASEO DE PERALTA ROAD DIET FEASIBILITY STUDY (RFP #16/43/P); SOUDER, MILLER & ASSOCIATES. (SANDRA KASSENS)

Brian Snyder, City Manager, asked Mr. Romero to present an overview on the reason this item is before the Governing Body, not to convince you one way or another, but give you a history on the reason staff moved this item forward and the genesis of it.

John Romero, Director, Engineering Division, said, "I will give a funding history and a timing history of this project. First the funding history. Back when the City Council approved the sale of the 2012 and the 2014 bonds, at those times, the City Council included in the list of projects for use of the bond sale, \$250,000 for each bond sale for the purpose of on-road bicycle improvements. So together, it was \$500,000 allocated for bicycle improvements. When we got that initially, the Council decided to use \$50,000 toward bike share. We did about \$70,000 toward Sharrow maintenance, and I don't have the exact number, but in the range of \$50,000 for the Green Bicycle Pilot Project."

Mr. Romero continued, "So what we did, we worked with the Bicycle, Trail and Advisory Committee, to determine what on-road bicycle improvements to spend that money on. So in meeting with them, they have an On-Road Bicycle Subcommittee, the Committee we met with, and we basically followed the Bicycle Trails Master Plan. This is the kind of document that we followed, by and large, for the remaining projects we were going to do. So the Bicycle & Trail Master Plan was created by the Santa Fe MPO and approved by its Policy Board, comprised by City Councilors, County Commissioners, and the Tesuque Pueblo Governor, was approved on April 12, 2012."

Mr. Romero continued, "In this plan there were Phase A Improvements, Phase B Improvements, Phase C Improvements and Phase D Improvements. So we've been working on Phase A Improvements. All the improvements were separated into different categories – Trail Projects, Maintenance Projects, Crossing Projects and On-Road Projects. A lot of the Trail projects have been funded through the 2012 General Obligation Bonds, and we've been working on those continually. Still, for the On-Road Bicycle fund, we decided to start chipping away at the on-road bicycle priorities. And this is one of those priorities, and the next in line, under the priorities, it is asking for a blanket road diet. So instead of just going out there are doing a road diet, we thought we needed to study the feasibility of it."

Mr. Romero continued, "So what I have before you now is not the approval of a road diet, it is approving procurement to study the feasibility of a road diet, to determine if it is feasible, if it will negatively impact traffic, and by how much. And we can decide from there if we want to proceed with the road diet. Our anticipation, if we do want to proceed with the road diet, is it's going to be basically milling existing striping and putting in new striping to designate bicycle lanes. There are two basic typical sections through this stretch of Paseo de Peralta. One stretch is 4 lanes with no median. If a lane diet were to be performed in that area, it would be from 4 lanes with no median, it would be 2 lanes with a median and bike lanes. The other area is basically 4 lanes with a median, so that one would remain with a median and be reduced to 2 lanes with a bike lane."

Mr. Romero continued, "I've been asked at previous Committee meetings, for examples of how we perform lane diets. During my tenure at the City, we did one on Cordova from Don Diego to Old Pecos Trail and one on Siler from Cerrillos Road to Agua Fria. So that's basically where the funding came from and where the planning process came from."

Mr. Romero continued, "The last thing I'd like to add is this was included in the recent CIP Plan that was approved by Council. It was labeled Paseo de Peralta Bicycle Lanes, and \$80,000 was funded in this recent capital budget, so that is the funding we're looking to use."

*The Governing Body commented and asked questions as follows:*

- ◆ Mayor Gonzales said this is for a bike proposal, not to modify the lanes of traffic or the traffic flow through Paseo de Peralta.

Mr. Romero said the purpose of the project is to determine if we can sacrifice through lanes for bike lanes – vehicular lanes for bicycle lanes.

- ◆ Mayor Gonzales asked if it would lead to substantial modification or disruption of traffic on Paseo de Peralta.

Mr. Romero said, "That's exactly what the study would determine. So what is involved in this study, this isn't the actual roll-out again, but a consultant is going to go out and count all these signalized intersection, then they're going to generate a traffic simulation model for us. And then, they'll be able to determine the way traffic operates now, and then how it would operate, assuming we reduce the lanes."

- ◆ Mayor Gonzales said, "So, would you say then, the reason BTAC has made this a priority is because it is a biker safety issue in that area."

Mr. Romero said, "The reason it was made a priority, is because it was the next project listed on the approved Bicycle Trail Master Plan."

- ◆ Mayor Gonzales asked if there is a safety issue that continues to drive this priority, "or why is it."

Mr. Romero said, "I can't speak exactly on how... I didn't create the Bicycle Trail Master Plan, but my understanding of it from the 20,000 foot level, is at the time the City was looking to... the Council was looking to make the City a bicycle friendly City. Yes. And this is one of those efforts to provide a bicycle lane where one doesn't exist, to promote multi-modalism, to reduce people driving, and then I think another ultimate goal, was to receive gold certification. I'm not sure what we are *[inaudible]*, and a goal at the time was to become Gold, and this Master Plan kind of chipped away at all these trails, and the bike lanes being built is in that effort. That was the thought at the time."

- ◆ Mayor Gonzales said, "But the point here is that this is an initiative that is about studying whether bicycle lanes can be integrated with the existing traffic patterns on Paseo de Peralta where Acequia Madre begins. Correct. That would kind of be the study area."

Mr. Romero said, "It includes that area. It would actually be from Alameda going through that area to where it intersections with Guadalupe, on the south intersection with Guadalupe."

- ◆ Mayor Gonzales said it could make it more biker friendly, but there has to be a substantial capital investment to modify the traffic flow up there.

Mr. Romero said, "Not necessarily a major capital investment, or what you could consider to be major, but for the infrastructure itself, it would just be milling and replacing striping. The anticipation now would not be acquiring right-of-way, righting the way, or anything like that which would be substantial and probably infeasible, just because of the right of way limitations we have throughout..."

- ◆ Councilor Rivera said the Mayor voiced some of his concerns, noting the Memo says, "*The first goal of this traffic study is to determine the feasibility of implementing a road diet, so the road diet would reduce the number of travel lanes in each direction to one lane and reallocate lanes spaced to create a new bicycle lane.*" He said, "And it is my opinion, it's not something that I would approve, even if they said it was a good idea to reduce 4 lanes to 2 on Paseo. It's a road that I've had to drive for a little while, and I just can't see the traffic being cut down to 1 lane. Again, I think everything else in there I'm okay with, but the actual first goal, I have some heartache with. I don't want to spend too much time on it, I just wanted to make that known."

- ◆ Mayor Gonzales said, "I think that's a big concern. Can you address Councilor Rivera's point before we ask other questions... that goal that actually would reduce the number of lanes and the disruption to the traffic patterns."

Mr. Romero said, "Without this traffic study, I wouldn't be able to explain objectively how traffic currently is operating and what would result through the lane diet."

- ◆ Mayor Gonzales asked if the issue of reducing the number of lanes and disruption – could the Council remove that from being an option.

Mr. Romero said, "If we did that, then basically we would have not project, because then the only other alternative to add bicycle lanes would be to widen the road, and to acquire right-of-way, and all that type of stuff, so it's..."

- ◆ Mayor Gonzales said, "So the policy decision tonight is, if we go forward, we have to be prepared to reduce the number of lanes available."

Mr. Romero said, "Not necessarily. It would be just to allow us to study that, and then after that, we can maybe approach you guys with what we find. One thing that will happen, for instance, if the study shows that traffic is already congested and it will get further congested, it's not a complete waste of money, because we will not only have current counts along that corridor, we'll have it modeled. And you will be able to implement a new timing plan throughout that area based on the existing configuration. So we will be able to fine tune what we have out there at a minimum."

Mr. Romero continued, "To do that, say you wanted to do a timing plan, it would roughly cost this much anyway, because we have to do the counts, generate the model and then come up with recommendations. That's what we're going to ask them to do. They are going to show it operates now with the current timing plan, show an optimizing plan with the existing configuration and then

show the lane diet operation. So if the lane diet falls out, we still have that optimized plan that we can plug into our signals and hopefully get things running better out there."

- ◆ Councilor Maestas said he is the Chair of BTAC, and this plan was developed prior to his tenure as Chair. He said, "Providing bicycle lanes is not an over-riding priority, obviously. It's making sure that bikes and cars can share the road. And we all know Paseo de Peralta is a key connector." He is in support of the feasibility study, but thinks the scope has elements of a corridor study. It is asking whether a traffic signal at Acequia Madre and Paseo de Peralta is warranted. It also looks at the approaches to West Alameda. He said, "As an engineer, I see those as a much higher priority than putting in bike lanes and reducing lane capacity."
- ◆ Councilor Maestas continued, "So, I support this, but what I would like to see is, since we're adding elements of a corridor study, by looking at a potential signal at Acequia Madre, I think we need to look at traffic calming at Paseo de Peralta and Canyon Road. He said people crossing Canyon Road don't necessarily go through the signalized intersection, but walk straight across the street, upstream from the intersection of Alameda and Canyon Road and Paseo de Peralta. There is a lot of pedestrian activity there away from the intersection, and people are coming around that curve I think the scope of the study needs to look at some way to calm traffic, especially northbound, as they're coming around the turn approaching Canyon Road and the signalized intersection at Alameda."
- ◆ Councilor Maestas continued, "And the last thing. If you look at a possible signal at Acequia Madre, it's probably going to be warranted, but we don't have much storage there on Acequia Madre. It's going to back up into Garcia, which is a four-way stop. It's right in the middle of a horizontal curve. So I guess, Mayor, there are much bigger challenges in this corridor than simply building bike lanes, but I think this study would give us a lot of insight in terms of some of the broader problems, like the Acequia Madre intersection and the need for traffic calming on Canyon Road."
- ◆ Councilor Trujillo asked Mr. Romero how hard it would be to change the scope of services. He said as Councilor Maestas just said, it should just be a corridor study, with all the elements you have, except for the road diet. He said he feels the road diet isn't going to fly, especially in view of how much traffic flows on Paseo de Peralta. He said getting traffic safely around is a priority for him over a bicycle lane. He asked how hard it would be to change the scope of service to a corridor study, because that's what we're looking at really.

Mr. Romero said this, in essence is a corridor study. And so a typical study would look at the existing situation there and come up with 3 alternatives, and a good example of that is the diverging diamond the State is building at Cerrillos and I-25, noting there were 3 alternatives, and they chose the diverging diamond. He said this study in this area basically is studying the corridor. It is primarily, if not, all traffic engineering services. It's counting, modeling and looking the impacts. For example, if it warrants a signal at Acequia Madre, but there are negative impacts, it doesn't obligate the City to do construct it. He said doing things, such as coming up with traffic calming design and such, he believes it would be beyond the scope of the project and they would

have to put out another RFP. He said if that is the direction by the Council, it basically would not be looking at this for bicycle improvements, and would be looking at how we can make this road safety. It would be a combination of a road safety audit and a signal timing plan.

Mr. Romero continued, "I do think what we have, if you want to take out the bicycle improvements just right off the bat and we are just doing one of the things, we could just reduce it to just a signal timing plan. And again, it would be counts and model it now and synchronize it. And it would help us determine once and for all do we want, at some future point in time, to put a signal at Acequia Madre. And reduce it to that if you would like. I would have to ask Finance, procedurally, if you would need to amend the CIP Plan because it says on there specifically, Paseo de Peralta bike lane. So it would have to be amended to something else, maybe. I would have to consult with Finance to see how that would work."

- ◆ Councilor Villarreal thanked Mr. Romero for the information, because she had question about the funding sources, and if it is correct that it came from a bond and needs to be used for this purpose. She said, "It was one of the items mentioned in the MPO. But I guess what I'm trying to figure out, is how did BTAC then come up with, in relation to Phase A, how did they then come up with improvements. What improvements were prioritized, and was there a criteria they used to prioritize the projects, what should come first."

Mr. Romero said, "I will have to do more research into that, but this plan was very extensive and involved a lot of public input."

- ◆ Councilor Villarreal asked, "Is this is the MPO Plan or the BTAC Plan."

Mr. Romero said, "This is the MPO Plan, and all we did was pick projects from this to use that money towards. BTAC. When the BTAC Subcommittee met, we had a ton of... each of them had their own ideas and projects all over. And on the current idea, what I explained to them is we already have an adopted plan and 'I suggest we follow that,' because it basically it approved this plan. And again, I don't exactly what merits it followed, but it was adopted." He is said it is at the website.

- ◆ Councilor Villarreal said, "I looked at part of it, I just skimmed through it, but I didn't find the criteria they used to prioritize projects. And I guess my question, which is usually my question, is about how we decide on projects based on equity and [inaudible] and we prioritize those areas in the City that really don't have any. I'm kind of grappling with that, only because I don't know the criteria, what they used as criteria to decide what projects came first. And maybe that means I need to be briefed on it to get to understand that. I think this is an area that should have an analysis, because it's a dangerous road, there's a lot of traffic and, as most of you know because I am a bicyclist, and am concerned for those of us who use different modes of transportation, and in areas that have high traffic. I'm just trying to figure this out about how we make priorities in our City based on the haves and have-nots, the areas that don't have bike lanes at all. So I'm not sure how I'm going to vote on this, because I haven't seen the prioritization list and I don't know if the Chair of BTAC has some ideas of a conversation, because I really need to understand this."

- ◆ Councilor Maestas said, "I would quantify, if I could, on page 46 of the Master Plan, up at the top, the MPO, in 2007, adopted a concept called Complete Streets, and it's really meant to be a context sensitive way of designing highway, but one of the underlying objectives was, and I'm going to read it, '*Each MPO member legally adopts bike lanes or paved shoulders as standard on road provisions for bicyclists on major roadways (arterials and major collectors)...*' And I think Paseo, John is a major collector, or is it a minor arterial."

Mr. Romero said it is a minor arterial.

- ◆ Councilor Maestas said this is kind of an underlying goal of the whole Complete Streets that was adopted by the MPO, and I guess all the MPO members agreed to try and abide by this. He said this obviously is a retrofit which never is easy. He said one of his issues is there is no mention of Complete Streets in this and how it plays into the whole objective of the project, but thinks this speaks to the reason we're emphasizing this and trying to accommodate bicycle lanes in all the arterials and collectors.
- ◆ Councilor Villarreal said, "So, it's just based on the Complete Streets model, and this is looking at the City as a whole. And I'm sure MPO does this, because I think they do a pretty good job in looking at how we can balance our improvements so it reaches all parts of our City. But, I don't necessarily see criteria that says, well south side and other parts of the City really don't have that many options to utilize bike lanes. So when I look at this, I think well, I'm not opposed to a study, but should we be studying other areas. And that's why I'm trying to figure what is this and how did they prioritize. And you may not be able to answer it, but BTAC, I was wondering if they had that kind of goal about equity."
- ◆ Councilor Maestas said one of the goals is bicycle trail connectivity, so that is what is driving it. It's not saying we're going to build new trails here. He said there is an existing network and there are gaps, and the current BTAC priority is to facilitate the connections and make it a completely interconnected, on-street, bike network. It's really connectivity that is driving this project.
- ◆ Councilor Lindell asked when Siler Road was done, if a study like this one was done on Siler Road, and Mr. Romero said yes.
- ◆ Councilor Lindell said in her opinion, Siler Road has gone from being a good road to cross from Cerrillos to Agua Fria, to a road that is deep frustration. She uses Siler Road on a fairly regular basis, and many times the traffic is backed up all the way from Agua Fria to Cerrillos. She asked Mr. Romero if he has noticed that.

Mr. Romero said right now that definitely is because of the Cerrillos Road project. He said when they did the lane diet project it was one that is consistent with the Bicycle Trail Master Plan. He said they had performed a City-wide Safety Analysis, and basically looked at hot spots throughout the City where there was a higher number than normal crashes, and there was that on Siler Road. He said, "On that whole stretch, the types of crashes that were there were T-bone style crashes, people trying to get out. So when we analyzed it, pulled all the crash reports, what we thought the

problem was two things. One, when people were trying to make a left or right off Siler they were getting rear ended. The other one, when people were trying to make a left onto Siler, regardless of which direction, they were getting T-boned, because there was no refuge and they were having to negotiate 4 lanes of traffic. So when we remodeled, we did notice a reduction in capacity for Rufina going southbound – Siler southbound at Rufina. You can't win everything. So we felt that the safety aspect we feel we provided by providing a new refuge for people to make those turns, helps. At Siler and Cerrillos, we actually improved that. Before, it was a left and a through right. We made a dual left and a through right. We added a lane going out the other way, so we added a lot of capacity at that intersection."

- ◆ Councilor Lindell said, "So I guess my point with this is, it's \$58,000. I don't want to do a study for \$58,000 that if it comes up and says, oh we could do a road diet here, I'm sure you probably could, but that's nothing policy-wise that I would be willing to do. I drive that many, many times a day, and I think that that would be kind a bicycle lane to nowhere. I just don't think that we have the need for that. And as Councilor Villarreal was saying, I think we have some other places that we could spend that \$58,000 more effectively, particularly in light of some of the deferred maintenance we have and other things we need to concentrate on."
- ◆ Councilor Dominguez said Councilor Villarreal asked the questions he had regarding the process at MPO, so he is good.
- ◆ Councilor Ives said he has one question. We're talking about the bicycle lanes and the Bicycle Master Plan. He said there are roads that avoid the significant curve at Galisteo over to Old Santa Fe Trail. He asked. "Have you looked at alternatives as opposed to putting bicycle lanes on that very curving stretch of road which I can't imagine is the ideal circumstance for bicycle lanes with cars as opposed, to bringing them across by the State parking structure there by *[inaudible]* and across, and then back down, further down, as alternatives."

Mr. Romero said, "I believe the intent of this is to start to make a bike route. So if we were to want people to use Alternative A and not use Paseo, then we would have to pass an ordinance prohibiting bicycle use on Paseo. So it's really not to do that, it's just they can use Manhattan if they want to go across, they can use Alameda if they want. But I think the whole intent of the Bicycle Trail Master Plan was to make all the roads accessible to bicycles. Right now, it is accessible. We have Sharrows on the road, and so right now there is a Sharrow lane, and the purpose of this is to make to where they wouldn't have to share a lane, they would have their own independent lane. That was really the purpose of this."

- ◆ Councilor Ives said, "I am wondering about the efficacy of recommending putting improvements not right there, but to calmer streets, to avoid bringing bikes to what is generally recognized to be a fairly significant traffic flow to that area. And it sounds like it would be a legal use of these funds, pursuant to the bond fund. I'm just wondering if it's adding that to the mix of alternatives if you will."



Mr. Romero said, "We could look at. It definitely would change the scope of the project. All these smaller roads, they're very tight roads or old roads, and so the only thing I could see us doing on any of these roads is putting those Sharrow markings if they're not already there. If there is no way we are going to be able to stripe bike lanes on Manhattan, there is no way to narrow it to add bike lanes, so it basically would be putting sharrows there if they weren't already there to bring awareness that bicyclist could be there and you have to share the road with them."

MOTION: Councilor Maestas moved, seconded by Councilor Trujillo, to approve this request.

EXPLANATION OF REASON FOR MOTION BY THE MAKER: Councilor Maestas said his motion "is mainly because this is required bond money and I feel that the scope can yield some additional information about problems associated with Paseo de Peralta."

DISCUSSION: Mayor Gonzales said, "This seems like it's sending some mixed signals in an area that to go on a road diet, would cause, without significant investment in acquiring property or doing something in that area, it seems to me to be an effort to more about traffic than biker bicycle. And you're telling me, that this scope of work cannot... we can't achieve the issue of biker safety unless we actually study what is happening on the road and then look at all these investments that may need to happen to assure that bikers who use road are doing it in a safe way."

Mayor Gonzales continued, "And my conflict, John, and it's not with you, but it's the issue of the expenditures of monies now that don't necessarily prioritize biker safety as a key component, but more what you called it the inter modality I guess within the City, which I think is a key point in social equity and making sure that people get from one side of the City to the other without having to get in a car in a safe environment. So, Canyon Road and the downtown area are areas where a lot of people throughout the City work, and they should be able to get to work. Or if they want to go to the Santa Fe Canyon Preserve, they should be able to do so in a safe environment, that's kind of their goal."

Mayor Gonzales continued, "But I really worry about how much money this will take and how much disruption will occur to businesses on Canyon Road and to residents on Acequia Madre and some of these other place if they are to achieve the objective of creating a full bike lane. And I don't know if this Council has set that type of updated policy, if you will, in terms of saying these are where bike lanes are going to start moving throughout the City, and they are going to be road diets, which means there will be disruption to traffic flows, which means impact to businesses. And this is where I'm struggling here."

Mayor Gonzales continued, "I would rather see this money go into wayfinding bike paths, or more green lanes that connect people in a safe environment from one side of town to the other, rather than going down this path. I just don't see how shrinking Paseo de Peralta in this are is going to benefit people, unless they are bikers or bicyclists. And that made some sense, but then there is the balancing of that trade-off in costs. I think the way it's positioned, puts me in a position to not support it, because I don't see bikers safety leading the efforts or a pathway to it. And I just see more expenditure of public funds that could go into other bicycle safety areas, if we are going to spend it in the name of the biking community, that could be achieved in a short term, as opposed to some multi-year effort and just kind of chipping away."

Councilor Maestas said, "The precedent already has been set. We've done it on Siler and Cordova. This is a feasibility study. I think we're talking as if a road diet and a lane reduction is a foregone conclusion, it's not. This is bond money. And also, we empowered BTAC to make recommendations on these types of decisions. This project is based on a comprehensive plan. It is consistent with the Complete Streets, so it's not like this is a vast departure from what we've been doing that comes from an established plan. There probably always will be better decisions for spending money, but if you think about all the effort that is going to be required to reprogram this money, is it really worth. So I would just urge my colleagues to support this and give the study a chance, and see, instead of assuming that a road diet or a lane reduction is a foregone conclusion."

VOTE: The motion failed to pass on the following Roll Call vote:

For: Councilor Harris, Councilor Ives, Councilor Maestas and Councilor Trujillo.

Against: Councilor Lindell, Councilor Rivera, Councilor Villarreal, Councilor Dominguez and Mayor Gonzales.

Explaining his vote: Councilor Ives said, "Yes, and I'll make a brief statement at the end."

Statement following the vote: Councilor Ives said, "I share many of the thoughts that those who have opposed the measure have stated. I voted in favor, really out of a respect for significant and lengthy process that has been undertaken, which I think is the type of process that we, as a City, need to become more engaged in, which is having had this come up through the MPO, through BTAC, through a number of organizations that have developed master plans and it being consistent with that. For that reason alone, I think it had enough merit to vote in favor of it. So I just wanted to state that for the record, because I thought it was a laudable process, if not a perfect project."

*The Governing Body commentary following the vote:*

Mayor Gonzales said, "I agree, with the exception of just the issue of, at least in my view which is personal, just the type of disruption that might occur in that area and maybe Councilor Maestas, I think, to relay back to BTAC, or however we deal with it, I think focusing on being, but to focus on prioritizing short term projects that create biker safety which is sorely needed throughout the City now, seems to me some great direction and input to provide to the Council, so that we are putting money in some type of physical infrastructure that today will provide some of that. I understand long term planning and where it is, but all of us hear continuously about how unfriendly Santa Fe is to bikers, and that can happen for a number of reasons, including not having their own bike lanes in areas that this may have provided for. But, I also know there are very dangerous intersections and there are some light things that can be done to support. So, it's not so much a vote against what BTAC is trying to do for our community, it's more saying, I'd rather put this type of money into more urgent matters that address biker safety than multi-year processes that may take a while. That was my point. Thank you."

Mr. Snyder said, "Mayor, if I may, I just want to make a statement or two. I feel the need to bring forward some discussion, because I'm concerned about the amount of staff time that has put into this, following a master plan, following BTAC put out for bid, put out for proposal, is a lot of staff time. And I'm not trying to change what happened here tonight, by any means. But I'm concerned, because all have been heavily involved in the move toward a Capital Improvement Plan, that has a lot of projects on it. I'm very concerned, and I've spoken with staff directly about this, about City's staff's capacity to perform at certain levels and get all those projects done. When I was in Utilities, we struggled. Nick is struggling now, and we've set multi goals."

Mr. Snyder continued, "And that being said, when we allocate resources which are staff, and their time and energy, to these projects, I want to make sure that they are in the best interest of the community. And so often, we follow master plans, we follow different processes. And I'm concerned, because we have a lot of projects in the works right now, that we're doing the same thing. And if we're wasting staff's time, and those resources could be reallocated to something that better serves this community, I think we need to know that up front. I haven't come up with, in my mind, how we have that conversation, but I think it will be a useful conversation for this Governing Body as well as myself, and some of the department directors involved in setting the CIP list, so that you guys have an expectation as a Governing Body on what projects we actually are working, and what we aren't working on."

Mr. Snyder continued, "And what is moving forward and it's coming forward to a couple of committees now, Finance Committee, Public Utilities, Public Works. Kind of, as Councilor Ives would call it, a red light, yellow light, green light report on the status of where we are on some of these projects so we can start having those conversations. So I think taking a step back would be useful to make sure that we are moving forward with some of the guiding documents that we believe are there. I just wanted to put that out there. I haven't figured out I'm going to do that, but I think it would be useful to this whole process."

Mayor Gonzales said, "I certainly appreciate that for sure, and I think the City Councilors maybe can offer a perspective individually, as opposed to moving it through tonight. I think, as Councilor Ives indicated, it was a perfect process. This Council is still responsible, or charged as a whole, to be able to evaluate when the committees do their work, and is it a collective decision. I don't think it should be interpreted by staff that everything you are working on and creating pathways up is just going to be thrown out. I think that this process allows for the deliberation we did tonight. And I would probably say, more often than not, there will be a not to that process. But I don't think anything about tonight's vote should send a message that the process of elevating things up needs to be altered. It's just a matter of this Council only gets to act on it when it makes it up from the Committee as a whole, and that's the representation that occurs."

Mayor Gonzales continued, "And the only thing I go back to, is the issue of the top 5 priorities that we had on our CIP list as being for sure. One of the areas is, I would sit with your staff and say, what's in the pipeline that is going to map to those 5 top priorities, not what is in the list of the hundred."

Councilor Ives said, "Just a brief point. Part of what we have been trying to do at Public Works is sort of assemble the universe of needs across the City, and I think, certainly from where I sit, over the years, it's been hard to necessarily evaluate priorities because we become aware of different portions of

them, different points in time. So we don't have the opportunity really to look across the spectrum to try and make those determinations. So certainly look forward to working with staff on all those types of needs, understanding them in an aggregate, and then trying to make those policy decisions. Hopefully, in a more intentional.... not that it hasn't been intentional, but in support of the intentional way and even expand the CIP from 5 years out to, potentially, 10 years, based on the extent of those needs and available cash on an annual going forward basis."

Councilor Maestas said, "There is just one issue on bond funds and allocated projects that have been designated in bond funds. We've had a very colored history about deviating from projects allocated with bond funds, so much so that we created a process where we have to have a public hearing to make the decision to change a certain project in an original bond issue. So I don't want us to revert back to that mode where we are departing from those initial promises on a lot of these bond issues. Anyway, I just wanted to state that."

Mayor Gonzales said, "I think those are all very valid points. And the nice thing is now we have a CIP Plan that will actually be money that's going to be spent, and that's a big deal. And we'll work through these processes collectively and together for the betterment of the community."

10(i) REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT IN THE AMOUNT OF \$185,581.88 – CONSTRUCTION SERVICES FOR CERRILLOS/ GALISTEO/MONTEZUMA INTERSECTION IMPROVEMENT PROJECT; CENTURY CLUB CONSTRUCTION. (JOHN ROMERO)

Councilor Ives said he interacts with a number of businesses around this intersection on a fairly regular basis, and when he has asked them if they are aware of what the City is planning to do at this intersection, their response is, "I haven't any idea." He asked what outreach we've done, and as we move forward with this project, if it is possible to reach out to those businesses and confirm they know what is intended, and if there are significant issues that we address them ahead of time, as opposed to after the fact.

John Romero said they followed the City's ENN process. They advertized, had a public meeting, and he has been in conversations with El Sabor and the people who own The Journal North building, as well as Mr. Basham who has adopted that median. He said he will be happy to meet with the affected businesses, and will issue a press release prior to starting work. He said, "However, at this point, we are ready to build. The design and planning process has been completed, so there is little room for any adjustments to what we have planned."

Councilor Ives said his concern is to make sure people know, and didn't doubt we had followed our processes, but wants to know staff is doing whatever they can to avoid the "surprise factor." He said, "If you wouldn't mind alerting the folks adjoining the intersection on the vote taken here tonight, and send them a copy of the graphic that shows the renovation that is to be done, that would be ideal. And get to certain the Journal, the folks at the Hinkle Law Firm in the office buildings on the southwest corner would be good as well."

MOTION: Councilor Ives moved, seconded by Councilor Harris, to approve this request.

DISCUSSION: Mr. Snyder said, "Councilors, we will definitely work out an outreach campaign. I will have John work with Matt Ross, who I know is watching right now, to come up with strategy to get some information out. But this project was developed largely based on complaints that we have received ever since the District Courthouse was constructed. So this is addressing a whole host of issues on how people navigate the streets. I think this is a good example of us responding to come community interests in that area, public safety, accessibility to an inaccessible area."

Councilor Ives said, on the Project Timeline Chart, he is unsure if the ones in gray scale or originally in gray scale or if they have colors associated with them. He said, "I look at them and I end up scratching my head, not necessarily understanding what is happening, when. So if there were a better way to do our packet so these types of exhibits are more meaningful, God bless you."

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

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#### END OF CONSENT CALENDAR DISCUSSION

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11. CONSIDERATION OF RESOLUTION NO. 2016-\_\_\_ (MAYOR GONZALES AND COUNCILOR RIVERA). A RESOLUTION DIRECTING STAFF TO WORK WITH THE SANTA FE COUNTY DWI PROGRAM TO DEVELOP AND SPONSOR A PARKING VOUCHER PROGRAM TO ALLOW OVERNIGHT PARKING. (NOEL CORREIA) (Postponed at the July 27, 2016 meeting of the Governing Body). (Postponed at the July 27, 2016 Meeting of the Governing Body.) Fiscal Impact: Potential annual loss of parking meter revenue is approximately \$11,020 for Option A and \$17,558 for Option B. Option A proposes overnight parking at downtown meters only on Friday and Saturday nights. However, Option B proposes overnight parking at downtown meters seven (7) days per week.

This item was pulled from the agenda to be postponed indefinitely.

12. CONSIDERATION OF RESOLUTION NO. 2016-66 (COUNCILOR DOMINGUEZ, COUNCILOR IVES, COUNCILOR TRUJILLO, MAYOR GONZALES AND COUNCILOR MAESTAS ). A RESOLUTION DECLARING THE INTENT OF THE CITY OF SANTA FE, NEW MEXICO TO ISSUE ITS QUALIFIED ENERGY CONSERVATION BONDS ENTITLED CITY OF SANTA FE, NEW MEXICO QUALIFIED ENERGY CONSERVATION REVENUE BONDS (HOMEWISE ENERGY CONSERVATION FUND PROGRAM), SERIES 2016, IN AN AGGREGATE PRINCIPAL AMOUNT OF UP TO \$5,000,000 IN CONNECTION WITH THE ESTABLISHMENT OF A PROGRAM TO FINANCE RESIDENTIAL RENEWABLE ENERGY SYSTEMS IN THE CITY OF SANTA FE (THE "PROGRAM"), FOR THE PURPOSE OF INDUCING HOMEWISE TO IMPLEMENT THE PROGRAM AND TO PAY THE COSTS OF THE PROGRAM FROM PROCEEDS OF THE BONDS; AND CONCERNING RELATED MATTERS. (JOHN ALEJANDRO)

MOTION: Councilor Dominguez moved, seconded by Councilor Ives, to adopt Resolution No. 2016-66

DISCUSSION: Councilor Harris said we discussed this a lot and he is in favor of it. He said we talked about how the program was going to be focused and Mr. Loftin spoke at Finance. He said he reviewed it again, and asked Mr. Alejandro for a definition and parameters for a Green Community Program, which he presumes is a defined program within the legislation empowering those bonds.

John Alejandro said The Internal Revenue Code, Subsection 54(D), actually defines what a Green Community Program is related to qualified Energy Conservation Bonds, and provides, *"In general, the term Green Community Program, is a Program that meets the following two requirements. 1. Program Purpose. The purpose of a Green Community Program is to promote one or more of the purposes of energy conservation, energy efficiency, or environmental conservation initiatives related to energy consumption beyond the construed as a program. The purposes include, among others, promotion of energy savings through retrofits, initiatives for heating, cooling, water, water savings, stormwater reduction or other efficiency measures and distributed generation initiatives."*

Councilor Harris thanked Mr. Alejandro, saying that answers his question.

Councilor Ives said he has tried to join as a cosponsor for the past 3 weeks, and asked that he be reflected as a cosponsor when this comes forward for signature.

Councilor Trujillo, Mayor Gonzales and Councilor Maestas asked to be shown as cosponsors as well.

Mayor Gonzales thanked Mike Loftin who reached out to the City when we were struggling about how to move this program forward, because the allocation goes to the County and then to governments or non-profits. The County had expressed a desire to hold onto the allotment, and then Mr. Loftin said there is another vehicle and worked with Mr. Alejandro. He appreciates him stepping up as an important member of the community and providing housing and now renewable energy which will be a great partnership with Homewise. He said, "Please convey my thanks to the Board."

Councilor Villarreal said, "Just for you to know, because I've been on this trip for a while, but I will be watching to see what kinds of programs that will support lower and median income, and I want to be sure that that's what it will meet, and that it is not just solar, but also retrofits."

Mayor Gonzales said he thinks we're with the right partner who has proven how to do that.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

13. CONSIDERATION OF RESOLUTION NO. 2016-67 (COUNCILOR DOMINGUEZ). A RESOLUTION INITIATING THE PROCESS OF STRATEGIC PLANNING WITH THE INTENTION OF ALIGNING THE CITY'S PRIORITIES IN ALLOCATING ITS LIMITED RESOURCES WITH THE PRIORITIES OF RESIDENTS; ESTABLISHING A PROGRAM AND SERVICE INVENTORY; AND CONSOLIDATING EFFORTS TO MAINTAIN A BALANCED BUDGET IN FUTURE YEARS THAT IS PRIORITY BASED. (OSCAR RODRIGUEZ AND ADAM JOHNSON). FISCAL IMPACT – YES; \$25,000 FOR OTHER OPERATING COSTS (SOFTWARE).

MOTION: Councilor Dominguez moved, seconded by Councilor Harris, to adopt Resolution No. 2016-67, as presented.

DISCUSSION: Councilor Dominguez thanked the Governing Body and staff for their work on this. He said we took it through the process and were able to get some feedback from various people and have incorporated as much of that as possible into this bill. He said the timing is critical, and this is going to be a living process. He said we won't resolve all of our issues in this one process, and believes we will have to continue to work at refining the process and ultimately, the results. He said he has confidence in the Finance Department to get the requested work done, and in the Governing Body to provide the right direction to make sure we get to a better place financially in the long and short term.

FRIENDLY AMENDMENT: Councilor Dominguez proposed two amendments to the motion: (1) Page 3, line 7, after the word "process," to include the words, "and retain a facilitator to understand the raise in priorities." And (2), add the following: "*BE IT FURTHER RESOLVED that the City of Santa Fe shall reach out to the Santa Fe Public Schools, to potentially utilize their resources to help gather information.*" THE AMENDMENT WAS FRIENDLY TO SECOND AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE GOVERNING BODY.

DISCUSSION: Councilor Dominguez said we want to involve people who normally aren't involved in these processes by using the Public Schools to notify parents about whatever meetings are scheduled and processes to be initiated.

Councilor Rivera asked, for clarification, if Councilor Dominguez would restate his proposed amendments, and Councilor Dominguez did so.

VOTE: The motion, as amended, was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Mayor Gonzales said he presumes we will work through the Finance Committee to establish a Committee of the whole, so there can be full participation by the Governing Body.

Councilor Dominguez said that is correct.

14. REQUEST TO PUBLISH NOTICE OF PUBLIC HEARING ON SEPTEMBER 28, 2016:

BILL NO. 2016-36. AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE TO UPDATE LAND USE CATEGORIES, TABLE OF PERMITTED USES TO ADD AGRICULTURAL USES; AMENDING SUBSECTION 14-6.2(H) OF THE LAND DEVELOPMENT CODE TO PROHIBIT ANIMAL PRODUCTION AND SLAUGHTERHOUSES, AND PROVIDING FOR AGRICULTURAL USES; CREATING A NEW SUBSECTION 14-6.3(D)(4) OF THE LAND DEVELOPMENT CODE TO ALLOW FOR AGRICULTURAL HOME OCCUPATION EXCEPTIONS; AMENDING SECTION 14-8.7 OF THE LAND DEVELOPMENT CODE TO WAIVE ARCHITECTURAL DESIGN REVIEW OF AGRICULTURAL RELATED STRUCTURES BY THE LAND DEVELOPMENT DIRECTOR; AND AMENDING SUBSECTION 14-12 OF THE LAND DEVELOPMENT CODE TO INCLUDE DEFINITIONS FOR TERMS RELATING TO URBAN AGRICULTURE. (MAYOR GONZALES AND COUNCILOR IVES). (JOHN ALEJANDRO)

- a. A RESOLUTION CREATING THE CITY OF SANTA FE PROCEDURES AND GUIDELINES FOR URBAN AGRICULTURE ACTIVITIES AND USES. (MAYOR GONZALES AND COUNCILOR IVES). (JOHN ALEJANDRO)

A copy of an Action Sheet from the Public Works/CIP and Land Use Committee meeting of Monday, August 29, 2016, regarding this item, is incorporated herewith to these minutes as Exhibit " 3."

Mayor Gonzales said this is a request to publish notice of the Ordinance and the Resolution creating procedures and guidelines. He said he would be helpful for Councilors to keep their remarks to the publication of the notice, but saying, of course the Council can move it any way it would like.

Councilor Lindell said this is a pretty far-reaching Ordinance, and asked if has it gone to the Neighborhood Associations, and asked how widely across the City has there been input from neighborhoods and others that may be impacted by this action.



John Alejandro said the Ordinance was crafted with citizen input, specifically food related stakeholders in the community such as the Santa Fe Food Policy Council, and [inaudible] also reviewed the initial draft and provided feedback. He has not met with every single Homeowner Association in Santa Fe. He said this is an effort to craft an Ordinance which took in as much initial input as possible to help to craft, revise, add, edit and develop the Ordinance as it is today.

Councilor Lindell said she feels this needs more neighborhood input, and there are organizations specific to neighborhoods and they need the opportunity to provide input, commenting she is glad there has been stakeholder input. She said this Ordinance potentially can impact every person in the City and some of the specifics in the Ordinance are pretty far-reaching and really could affect peoples' lives. She thinks that rather have this turn into a sizeable problem later on, she would like for people to have the opportunity to provide input on the front end rather than after it is passed. She would like that input prior to this proceeding through Committees and publication of this.

Mayor Gonzales said he would like this to be allowed to be published so people know the Council is considering it, so they can participate fully in committee meetings and at the Council. He thinks it would be appropriate for the Council to add an additional public hearing. He said there are elements that need to be addressed and brought forward to neighborhoods. However, the Council can give direction to Mr. Alejandro and staff in making sure people are able to address this. He said the current challenge is, because we have no provisions regarding growing and selling food, we are saying no to a lot of either entrepreneurs or families that would like to move into the local produce environment. He said we have to come to some set of rules and an Ordinance that allows Land Use to respond to requests by residents to do this kind of business or food production, or growing their own food. His request is to keep the ball moving forward, but knowing work needs to be done by a number of people.

John Alejandro said he received confirmation from Ms. Martinez that the Planning Commission will be holding a public meeting in September on this topic.

Councilor Harris said he is in support of moving this forward for discussion. He said it is specific to animals, and asked if we have other ordinances addressing bees and chickens.

Mayor Gonzales said the Parks Division and Victor Lucero have been plotting a way for Santa Fe to become a Bee City, a city where bee farmers can begin to produce honey.

Mr. Alejandro said in looking at City Code, many of these things are addressed through Animal Control, or other sections of the Code. He said they need to work on a second update, specifically addressing livestock, chicken, goats, egg production, noting that would be a fairly comprehensive undertaking with City staff throughout many City departments and divisions. He said the Ordinance before you establishes a baseline for urban agricultural needs, regulations and procedures, which helps to address some immediate needs on which the City Code is silent.

Councilor Harris said, "I will accept the representation that we will deal with animals later on in more formal way and not try to incorporate it here."

Councilor Villarreal said she would like to see this move forward so we can start working out the bugs i it. She thinks the intention is good, and believes we need to have this option in the City as it relates to food security. She said she would ask her fellow Councilors to work on this, and asked what Committees will consider this.

Mr. Alejandro said it will go to the CBQL, the Water Conservation Committee, as well as to the Public Works and Finance Committees.

Mayor Gonzales said perhaps the Council needs to develop a communications plan, as opposed to just noticing the Agendas, commenting that is something staff should work on with Matt Ross. He asked that the Governing Body be advised on what the communications plan contains, and to move it beyond just the notification of the meeting agendas which already is done.

Councilor Villarreal said, "Actually, on that point, it's all about being ahead of the message so we can get input from people, to the correct place where it can be reviewed and input provided. She thinks there are good aspects to the bill, and we can work on the issues that were brought up for Public Works, and those brought up by Councilor Lindell as well."

Councilor Ives said this measure moves us in exactly the direction we need to go as a community, in terms of addressing our long term resiliency and sustainability. He thinks it helps to address food security issues, and we know we have hungry people in our City, so the more opportunity to create food close to home, to limit transportation costs and the like, can only help to make us more food secure. He said in the spirit of the discussion tonight, this is a measure that is likely to grow on people, so he will fully support it.

Councilor Rivera said he brought up all his concerns at Public Works, which still stand. He reminded staff that the Committee had requested a map of the areas affected by this Ordinance, noting he hasn't received that.

Mr. Alejandro said he will send that out first thing in the morning.

Councilor Maestas said he agrees with Councilor Lindell, but doesn't know we need to scale it down, but said we do need to look at provisions that can be tweaked. One is that people will be able to use potable water, and said perhaps we need to disincentive the use of potable water. He said this will impact our use of water and the potential for return flow credits in the future when we build the effluent pipeline to the main stem of the Rio Grande. He said perhaps additional requirements can be added to use high efficiency irrigation systems when using potable water. If it is reclaimed water or stormwater from a rain barrel, they can flood irrigate.

Councilor Maestas said an additional concern is the potential nuisance consequence. This allows for significant composting which can be quite smelly, and he doesn't want that to be an unanticipated consequences. He said perhaps we should look at scaling down the allowable composting in neighborhoods.

Mayor Gonzales said it would be good to get any amendments submitted early, so we can begin to delve into those, and share those as we move forward.

Councilor Trujillo said he wants to be sure the people in certain neighborhoods are informed of these meetings.

Mr. Alejandro said he has been in discussions with the folks in that neighborhood who were impacted by that situation, and just updated them on the committee schedule.

Councilor Rivera said he would like to clarify that this is limited to certain parts of the City.

Mr. Alejandro said the working group drafting the Ordinance, looked at different sections of the City which helped to look at zone areas throughout the community and the impact of the Ordinance on specifically zoned areas throughout the community. He will provide that map for him, as well as analysis of what they expect to happen within certain zoned areas which might help to provide context for the Ordinance.

Mayor Gonzales said the Table in Section 3 on page 8, helps to provide some insight for each of the existing residential zoning and business zoning maps across the City and how the Agricultural Ordinance Rules would apply.

Mr. Alejandro said that is correct.

MOTION: Councilor Ives moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Explaining her vote: Councilor Lindell said, "I vote yes. I need to get together with you John. I have a sizable number of amendments to go through."

Explaining his vote: Councilor Maestas said, "Yes. And I would like to work with John on some amendments as well.

Mayor Gonzales thanked the Councilors who are going to help shape this into a good Ordinance.

15. CONSIDERATION OF RESOLUTION NO. 2016-52 (COUNCILOR RIVERA, COUNCILOR IVES AND COUNCILOR TRUJILLO). A RESOLUTION PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS MAY EXIST IN THE CITY OF SANTA FE; IMPOSING FIRE RESTRICTIONS; RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES. (REYNALDO GONZALES) (Withdrawn by Staff)

This Resolution was withdrawn by staff.

16. MATTERS FROM THE CITY MANAGER

Brian Snyder said he would call attention to the new works of art in the chambers. He said there are 15, original one-of-a-kind monoprints, produced over a 17 year history. He said a total of 800 prints reside at the Santa Fe University of Arts & Design, and these are representatives of pieces of art from that collection. He said he worked with Debra Garcia to get them hung. He said he believes them to be representative of the partnership we have with the Santa Fe University of Arts and Design and local artists. He said it is a shame these pieces of art are in storage, and this was an opportunity to "spruce up" the chambers, and since we own these pieces of art, he thinks we should display them.

*Break 6:50 to 7:00 p.m.*

Mayor Gonzales said he would like to move Items #17 through #21 moved to the end of the evening agenda.

MOTION: Councilor Ives moved, seconded by Councilor Maestas, to reconsider the previous approval of the Agenda as amended, to move Items #17 through #21, to the end of the evening agenda, and to approve the amended agenda as further amended.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, Trujillo and Villarreal voting in favor of the motion and none against.

END OF AFTERNOON SESSION AT APPROXIMATELY 7:00 P.M.

## EVENING SESSION

### A. CALL TO ORDER AND ROLL CALL

The Evening Session was called to order by Mayor Javier M. Gonzales, at approximately 7:00 p.m. There was the presence of a quorum as follows:

#### Members Present

Mayor Javier M. Gonzales  
Councilor Signe I. Lindell, Mayor Pro-Tem  
Councilor Carmichael A. Dominguez  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Joseph M. Maestas  
Councilor Christopher M. Rivera  
Councilor Ronald S. Trujillo  
Councilor Renee Villarreal

#### Others Attending

Brian K. Snyder, City Manager  
Kelley Brennan, City Attorney  
Yolanda Y. Vigil, City Clerk  
Melessia Helberg, Council Stenographer

### F. PETITIONS FROM THE FLOOR

A copy of the statement for the record by Nicoletta Munroe, submitted for the record by Nicoletta Munroe, is incorporated herewith to these minutes as Exhibit "4."

*Mayor Gonzales gave each person two minutes to petition the Governing Body.*

David McQuarie, 2997 Calle Cerrada, thanked everyone on the decision on Paseo de Peralta. He said nowhere does that talk about the impacts on pedestrians. He said he especially wants to thank Councilor Lindell for bringing up Siler Road which is impossible for pedestrian traffic. He said pedestrians are 1 of 4 types of traffic which the City has to deal. He said the main thing he wants to bring up is the Mayor's Committee on Disability. *[inaudible]* He said these bonds have to be issued [?] 70 days after the *[inaudible]* so these bonds have to be issued by September 3<sup>rd</sup>. He is asking the entire Council and the City Manager, commenting the City has been fined 4 times by the DOJ because the ADA agreement was not being met, and the items are outlined in a letter to the Mayor, except two items. One is for possible criminal *[inaudible]* for discrimination and secondly in the items you must report to the DOJ. He asked them to take *[inaudible]* in the City of Santa Fe, because there are the same items over and over.

Nicoletta Monroe, 701 Dunlap Street, read a prepared statement into the record as follows:

*I am Nicoletta Munroe, 701 Dunlap. Council, Mayor, City Attorney.*

*I am a student. I live in Santa Fe. My statement at this meeting concerns the process by which Procedural Rules were recently revised and the need for a Rules Committee. On August 10, 2016, the Council voted affirmatively on revised Procedural Rules that were deliberated upon without the formation of a Rules Committee. I recommend that the Council consider forming a Rules Committee for the purpose of formalizing the process by which rules are amended. A Rules Committee, if formed, could examine Procedural Rules, the City Charter, the City Code and other documents such as the City Ethics Code. Please consider bringing a Resolution to form a Rules Committee. As written, one of the Procedural Rules conflicts with Federal Law, specifically Rule 2A, which violates United States Code Title 42, Section 1983, Civil action for deprivation of rights. The People deserve standards in terms of process for the formation of rules, and it is the responsibility of the City to adhere to parliamentary conventions for the writing of rules.*

*Additionally, I have studied the City Charter and compared it to charters of other municipalities, specifically, The City of Santa Monica Corporate Charter, and The City of Beverly Hills Municipal Code and find that those cities share a similarity with our city in standards. However, our Charter is missing a lot of information that other city charters have.*

*In the City of Santa Fe Charter, there is a necessity for provisions for statutory obligations concerning taxation and budget responsibilities; the property tax rate; bond debt limitation; bond schedules; community housing mandates; employee benefits; employee pension allocations; we also must write into the Charter requirements to publish notice of newly adopted ordinances in the local newspaper; and we must write into the charter that we follow the conventions for SEC reporting, specifically (GAAP) Generally Accepted Accounting Principles. Unless we place these provisions into our Articles of Incorporation, the Charter is not of the standard that this Council is held to uphold.*

*I would like to comment on tonight's meeting, from five o'clock. And I think you voted on some important issues. One I'm impressed with was the unanimous vote for the land use amendment for urban ag and I also want to comment on the road diet vote. I think the road diet, while it may seem expensive, having more bicycles on the road is really something that I think is [inaudible] and it can bring people here and it can calm traffic. Traffic in the crosswalk is very very out of control sometimes. And I think having a bike lane would calm traffic and [inaudible] out of Santa Fe. So thank you very much for the opportunity to offer my suggestion to form a Rules Committee which I think should have [inaudible] and it should be run by your Parliamentarian who is Councilor Ives.*

G. APPOINTMENTS

Audit Committee

Mayor Gonzales made the following appointment to the Audit Committee:

Alvino E. Castillo – to fill unexpired term ending 11/2016.

MOTION: Councilor Trujillo moved, seconded by Councilor Harris, to approve this appointment.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, Trujillo and Villarreal voting in favor of the motion and none against.

Library Board

Mayor Gonzales made the following appointments to the Library Board:

Rebecca A. Allahyari (County Resident) – Reappointment – term ending 07/2019; and  
Susan T. Gilbert (County Resident) – to fill unexpired term ending 07/2019.

MOTION: Councilor Ives moved, seconded by Councilor Lindell, to approve these appointments.

DISCUSSION: Councilor Harris said he has no issue with these two individuals who are nominated and he will vote to approve. He said it is interesting to him that both are County residents. He said a discussion on LaFarge Library occurred in March-April, and he learned that 20% of the users are from the County. He said it seems to him that over time, we should consider formalizing a regional library board or something like that, which he thinks is happening, but he thinks it could be done better if we pursue this. He said with two County members on the Library Board, perhaps a discussion could occur at that level.

Mayor Gonzales said he thinks the Library Board is ready to undertake that point, because they have asked for support in developing a broader future plan for libraries. He said it's a matter of funding that we should discuss this year, especially as we prepare next year's process, and determine how to fund that process. He said there could be an independent library district with taxing authority to support it might be a worthy option.

VOTE: The motion was approved on a voice vote with Mayor Gonzales, and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, Trujillo and Villarreal voting in favor of the motion and none against.

## H. PUBLIC HEARINGS

- 1) REQUEST FROM PRECEPT BRANDS, LLC, FOR A WINEGROWERS OFF-SITE LICENSE WITH ON-PREMISE CONSUMPTION, WITH A PATIO AND WITH PACKAGE SALES, TO BE LOCATED AT GRUET WINERY, 210 DON GASPAR AVENUE.  
(YOLANDA Y. VIGIL)

A Memorandum dated August 26, 2016, prepared by Yolanda Y. Vigil, City Clerk, to Mayor Gonzales & City Councilors, is in the Council packet, noting the location is not within 300 feet of a church or school, with a staff recommendation that this business be required to comply with all of the City's Ordinances as a condition of doing business in the City.

### Public Hearing

There was no one speaking to this request.

### The Public Hearing was closed

Councilor Villarreal said the memos usually are very brief for these requests. She said the applicant doesn't have an explanation of the reason they are doing this, and asked staff for an explanation.

Yolanda Vigil said this Applicant came in from Washington, and she has been unable to meet with them, and if Councilor Villarreal would like, they can come down and answer questions.

Councilor Villarreal said that would be great, and asked, "If you could just explain a little bit about the project.

Lisa Clarkson, Sr. Vice President and Director of Regional Sales, Seattle Washington, was sworn. Ms. Clarkson said they "recently acquired the Gruet Winery a couple of years ago." She said they were approached by Jim Long, the owner of the St. Francis Hotel, who had spoken with Lamont who is the Gruet Family winemaker and the previous owner of the property a few years back. She said there has been some ongoing conversation, and a lot of interest in having a tasting room, limited in terms of like sparkling, and especially local wines. She said the challenge to make that happen was funding, and there was a space in the financial scene which made sense, and there was a lot of excitement in the community for it. So they partnered with the Hotel which seemed a great partner in the community, in terms of a "cool" space, a local brand, based in New Mexico. She said this is the impetus behind it.

Councilor Villarreal said she is assuming it is the back patio they currently use for the restaurant – is that what they're planning to do.



Ms. Clarkson said no, it is a separate patio. She said, "If you're walking up to the hotel there and you walk in, you have the bar on the right, and symmetrically on the left side there is a little hallway and a small room there used previously as a conference room. And then there is an enclosed patio to that left side that has a 4 foot wall, with an overgrown garden, so we finished that as a patio. It will be like a private patio, so this wouldn't be a shared patio with the neighbor space."

Councilor Villarreal said those details are acceptable, because "we really just get the language that came from the Alcohol & Gaming Division, so thank you for the explanation."

MOTION: Councilor Villarreal moved, seconded by Councilor Ives, to approve the request from Precept Brands, LLC, for a Winegrower Off-Site License with On-Premise consumption, with a patio and with package sales, to be located at Gruyet Winery, 210 Don Gaspar Avenue, with all conditions of approval as recommended by staff.

FRIENDLY AMENDMENT: Ms. Vigil said, "I just want to add, just because I have not been able to meet with the Applicant on site, that as a condition of approval, that we say that the applicant is required to meet with staff regarding the patio. THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE GOVERNING BODY."

Responding to a question from the Mayor, Ms. Clarkson said her company leased the property so they will running it.

Mayor Gonzales asked if she agrees with the condition requested by the City Clerk.

Ms. Clarkson said she didn't hear the condition.

Ms. Vigil said reiterated the condition of approval.

Mayor Gonzales said, "So you're asking us to make sure that you sign off on what that patio requirement is going to be."

Ms. Vigil said that is correct.

Mayor Gonzales asked Councilor Ives if he is okay with the direction and Councilor Ives said yes.

Mayor Gonzales asked Ms. Clarkson if she is okay with that.

Ms. Clarkson said she would like a verified timeline, and if Ms. Vigil is going to go out and look at the space.

Ms. Vigil said she can meet Ms. Clarkson after this item is complete to work out those details.

Mayor Gonzales said it's much easier to meet with staff prior to coming to the City Council to address any issues.

VOTE: The motion, as amended, was approved on the following roll call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

- 2) REQUEST FOR APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT 2015-2016 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER); AND APPROVAL TO SUBMIT THE CAPER TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD). (MARGARET AMBROSINO)

#### Public Hearing

There was no one speaking to this request

#### The Public Hearing was closed

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve this request.

VOTE: The motion was approved on the following roll call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

*The Governing Body then returned to matters from the Afternoon Agenda*

#### 17. MATTERS FROM THE CITY ATTORNEY.

##### EXECUTIVE SESSION

IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT §§10-15-1(H)(2), (7) AND (8) NMSA 1978, DISCUSSION REGARDING LIMITED PERSONNEL MATTERS, INCLUDING, WITHOUT LIMITATION, THE EVALUATION PROCESS FOR THE CITY MANAGER; DISCUSSION THREATENED OR PENDING LITIGATION IN WHICH THE CITY OF SANTA FE IS A PARTICIPANT, INCLUDING, WITHOUT LIMITATION, DISCUSSION RELATING TO CENTURY BANK AND THE ARTYARD MASTER CONDOMINIUM ASSOCIATION, INC. V. CITY OF SANTA FE, ABERG PROPERTY COMPANY, AND SANTA FE COMMUNITY RAILYARD CORPORATION; AND DISCUSSION OF THE PURCHASE, ACQUISITION OR DISPOSAL OF REAL PROPERTY OR WATER RIGHTS BY THE CITY OF SANTA FE, INCLUDING, WITHOUT LIMITATION, RELATING TO THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (BuRRT) LEASE. (ZACHARY SHANDLER)

MOTION: Councilor Rivera moved, seconded by Councilor Ives, that the Council go into Executive Session to discuss the matters listed on the Agenda in accordance with the recommendation of the City Attorney.

VOTE: The motion was approved on the following roll call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

The Council went into Executive Session at 7:20 p.m.

#### MOTION TO COME OUT OF EXECUTIVE SESSION

MOTION: At 8:55 p.m., Councilor Rivera moved, seconded by Councilor Dominguez, that the Governing Body come out of Executive Session and stating for the record that the discussion in executive session was limited to the matters noted on the agenda.

VOTE: The motion was approved on the following roll call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Absent for the vote: Councilor Maestas

#### 18. ACTION WITH RESPECT TO CENTURY BANK AND THE ARTYARD MASTER CONDOMINIUM ASSOCIATION, INC. V. CITY OF SANTA FE, ABERG PROPERTY COMPANY, AND SANTA FE COMMUNITY RAILYARD CORPORATION. (KELLEY BRENNAN)

MOTION: Councilor Rivera moved, seconded by Councilor Ives, to approve the Settlement Agreement between the parties for 21 parking spaces.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Absent for the vote: Councilor Maestas.

19. ACTION WITH RESPECT TO THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (BuRRT) LEASE. (KELLEY BRENNAN)

MOTION: Councilor Rivera moved, seconded by Councilor Ives, to approve the proposed lease.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Trujillo and Councilor Villarreal.

Against: None.

Absent for the vote: Councilor Maestas.

20. MATTERS FROM THE CITY CLERK

Ms. Vigil said there will be a visit by the Fiesta Council, the Royal Court, in the Chambers, on Tuesday at 4:00 p.m., in the Council Chambers. She said Fiestecita will follow at about the same time as Finance.

21. COMMUNICATIONS FROM THE GOVERNING BODY

A copy of "Bills and Resolutions scheduled for introduction by members of the Governing Body," for the Council meeting of August 31, 2016, is incorporated herewith to these minutes as Exhibit " 5."

Mayor Gonzales

Mayor Gonzales under the new budget, \$1.5 million was eliminated for public assistance for some of the non-profits and organizations. He has received calls from organizations asking us to waive parking fees or not require payment for Fire and Police, and the answer has been no, but the City would work with them on how to cover costs if they have a tight budget.

Mayor Gonzales said the Fiesta Council, an all volunteer organization, has requested free parking in the parking garage at the Convention Center for their members who volunteer over the Fiesta weekend, with their badges serving access to enter. He said the City Manager felt that because the Fiesta Council has 130 members, that this was something to be brought to the Governing Body. He is willing to ask the City Manager to provide the free parking for the Council, because the Council does work from year to year in expending all of its budget on Fiestas, as well as that they largely depend on volunteers who tend to be retired individuals for whom it is costly to be able to participate.

Mayor Gonzales said he would like to be able to ask the Manager to do this, but we want to do it in a transparent way, so if any members of the Council don't want to do this, then we can discuss it openly and transparently and come to a resolution or solution. He said the request can be modified for a shorter period. He said the Council is looking for ways to encourage involvement of its volunteers in ways that could help lower the costs for them to participate. He asked for the thoughts of the Governing Body.

Councilor Ives said he doesn't know how full our parking structures are at any point in time during the years, although there has always been space. He said Fiestas have been with us for such a long time, and is one of the signature celebrations in the City. He said he certainly is not opposed to accommodating this request on a one-time basis, then take a more serious look at it in the total context of our parking issues, as we begin to discuss next year's budget.

Mayor Gonzales said we have held the line over the past year in dealing with various Fiesta events and free parking in the Convention Center Parking Garage has been basically denied by the City. So they've had to pay their way into the garage for some of the Bailles. He said what makes this different is that the Fiesta days are very long, and they use volunteers to meet some of the City's requirement to put people at intersections to stand by the barriers. He said those long days come at a significant worry and pain for the Fiesta Council that sometimes has a hard time finding volunteers to cover the intersections. He said this will go a long way to get volunteers to help. He said the Convention Center Parking Garage tends to have the least participation by the public who tends to first use the downtown garages. He said this isn't a well financed organization and everybody volunteers the needed time. He will defer to the collective wisdom of the Council to make a collective decision.

Councilor Lindell said in light of what we're going through right now with parking, she is really pained to give away parking. This is certainly a tremendously deserving group, but how do we make that determination. She thinks we're wading into a swamp on this. She said we are facing major issues with parking right now. She asked if there would be a halfway point, perhaps not all 3 days, or perhaps ½ price. She said, "But an absolute giveaway right now, for me to any group, is not a path that I'm inclined to go down."

Councilor Harris said he concurs with Councilor Lindell, and thinks it would be appropriate to find a common ground resolution in short order.

Councilor Dominguez said, "I will just say this, in my opinion, we have a proclamation that has been around for 400 years, and I think the City Manager has the ability to make that decision himself, and I'll leave it at that Mayor."

Mayor Gonzales said the City Manager will have to make the decision, but this is a way to provide at least something in terms of direction.

Councilor Rivera agrees with Councilor Ives that we should allow it for one year, then relook it and decide what to do next year.

Councilor Villarreal asked how much the City gives the Fiesta Council each year.

Mayor Gonzales said the City gives them \$50,000 annually paid from Lodgers' Tax, and provide an additional 6 free nights at the Convention Center. And traditionally, have received a waiver on Fire & Police which stopped, and this year, they will be paying 50% of the Fire & Police, or about \$19,000.

Responding to a question from Councilor Villarreal, Mayor Gonzales said all non-profits, including the Fiesta Council are paying 50% of Fire and Police.

Councilor Villarreal asked the role of the Council members during Fiestas.

Mayor Gonzales said they provide a variety of roles, starting on Saturday with Des File de los Ninos, and the day long events into the evening. He said barriers are required on the perimeters of the Plaza to prevent traffic flowing into the Plaza, and the barriers have to be manned by individuals. He said security has to be provided in addition.

Councilor Villarreal asked if they provide volunteers for la Entrada on Friday.

Mayor Gonzales said, no, that is done by Caballeros, but they haven't asked for free parking. He said Fiesta starts at noon with regular activities into the evening.

Councilor Dominguez said at one time, the Fiesta Council had its own barriers and volunteers to man the barriers. And the City required them, and rightfully so, to contract for appropriate barriers and that cost has been passed to the Fiesta Council. He said Friday's events include Arts & Crafts shows, and vendors inside the Plaza, and they are supposed to man the barriers on all corners of the Plaza throughout Fiestas.

Mayor Gonzales said the Council paid substantially during the 2-3 weeks of the School visits, the nursing home visits and such, which is part of the community outreach for its volunteers. He said when you put them against any others, all of which are important, but this celebration has a lot more days and requires more participation from volunteers. He said to the credit of the Fiesta Council, the Caballeros de Vargas and Tesuque Tribal Leadership, they are willing to have this dialogue.

Councilor Trujillo said the timing of the request is unfortunate. However, as Councilor Dominguez said this is something from almost 500 years ago and it is an important part of our history and our culture. It is for 3 days. He said we are keeping a promise made long ago. He said he has no problem with the request for the 3 days.

Mayor Gonzales said he has heard on occasion there is a huge backup of traffic at San Francisco and Guadalupe, at the Sandoval Parking Garage. He asked Mr. Snyder to see if he can provide suggestions to him, after talking to Isaac Pino, about how to alleviate some of the congestion that happens there during events.

Mayor Gonzales introduced the following:

1. An Ordinance amending Subsection 14-8.10 of the Land Development Code to permit placement and construction of electronic reader board signs to facilitate wayfinding and the dissemination of information in real time on local services, programs, activities and events in accordance with a City program; and establishing certain guidelines on electronic reader board signs. A copy of the Ordinance is incorporated herewith to these minutes as Exhibit "6."
2. An Ordinance relating to the Land Development Code, Chapter 14 SFCC 1987, creating a new Subsection 14-5.5(D) entitled the "Midtown Local Innovation Corridor Overlay District," (Midtown LINC Overlay District), and establishing permitted uses, definitions, standards, and incentives for qualifying projects within the District; amending the following articles to add provisions for qualifying project within the District: 14-3.8(B) Development Plan Approvals, Table 14-6.1-1 Special Use Permits, 14-6.2(A)(7) dwelling units within C-2 and SC Districts, 14-8.6(B)(4) reduction of required parking spaces, Table 14-8.7-2 Architectural Design Standards and point allocations, 14-8.13(E) Development Water Budget criteria, 14-8.14(D) Impact Fees; relating to the Building and Housing Code, Chapter 7 SFCC 1987, amending Subsection 7-1.10 Application of the International Existing Building Code; relating to the Sewer Code, Chapter 22 SFCC 1987, amending Subsection 22-6.6 Exhibit A Section 7, Wastewater Utility Expansion Charge; relating to the Water Code, Chapter 25 SFC 1987, 25-4.2 Exhibit B rate schedule and Utility Expansion Charge; and making such other changes that are necessary to carry out the purpose of this Ordinance. A copy of the Ordinance, is incorporated herewith to these minutes as Exhibit "7."
3. A Resolution declaring the second Monday in October as Indigenous Peoples Day in the City of Santa Fe. A copy of the Resolution, is incorporated herewith to these minutes as Exhibit "8."
4. A Resolution relating to Santa Fe's historical and cultural heritage; authorizing staff to enter into a Professional Services Agreement for services that would provide opportunities for individuals to be educated about Santa Fe's rich historic and cultural heritage. A copy of the Resolution, is incorporated herewith to these minutes as Exhibit "9."

#### Councilor Rivera

Councilor Rivera asked to Cosponsor the Mayor's Resolution declaring the second Monday in October as Indigenous Peoples' Day.

Councilor Rivera introduced a Resolution directing the City Manager to work with Santa Fe County and the Santa Fe Soccer community to explore the possibilities of establishing a Regional Soccer Authority.

Councilor Rivera wished his mom a Happy Birthday on September 7<sup>th</sup>, and his oldest daughter a Happy 21<sup>st</sup> Birthday on September 10<sup>th</sup>.

#### Councilor Ives

Councilor Ives said he would join the Mayor as a cosponsor on his Ordinance on the Midtown LINC Overlay, on his Resolution declaring the second Monday in October as Indigenous Peoples' Day, and on the Resolution relating to Santa Fe's Historical and Cultural Heritage measure. He would join as a cosponsor of Councilor Rivera's Resolution regarding the possibility of establishing a Regional Soccer Authority.

Councilor Ives introduced a Resolution directing the City Manager to have Public Utilities staff to identify and apply for federal and State funding sources for water, wastewater and other water related projects. A copy of the Resolution, is incorporated herewith to these minutes as Exhibit "10."

#### Councilor Villarreal

Councilor Villarreal asked to join as a cosponsor of Councilor Rivera's Resolution regarding exploring the possibility of a Regional Soccer Authority.

#### Councilor Dominguez

Councilor Dominguez said he would like to Cosponsor Councilor Rivera's Resolution regarding exploring the possibility of establishing a Regional Soccer Authority.

Councilor Dominguez introduced the following:

1. An Ordinance repealing Ordinance No. 2016-15 adopting a Municipal Gross Receipts Tax. A copy of the Ordinance is incorporated herewith to these minutes as Exhibit "11."
2. A Resolution directing the City Manager to develop written policies for communications, media relations and multimedia staff; directing the City Manager to develop a communications plan; and reporting back to the Governing Body within 60 days.

He provided a hard copy of this bill, noting he didn't worked through staff on this bill, and he wrote and formatted it himself, noting he has send a copy to Jesse Guillen asking him to distribute it to the Governing Body.



### Councilor Lindell

Councilor Lindell introduced a Resolution naming the Sunny Slope Meadows Community Garden after Amy Hetager. A copy of the Resolution, is incorporated herewith to these minutes as Exhibit " 12."

### Councilor Harris

Councilor Harris said although Councilor Maestas isn't in attendance, he would congratulate Councilor Maestas for his second place finish in the Senior Santa Fe Triathlon in his age group.

Councilor Harris said he hasn't seen the plans for the Sheridan Transit Center, and asked if there are any plans to incorporate restrooms at the Sheridan Transit Center.

Mr. Snyder said, "At this time, no."

Councilor Harris said that is something he thinks should be considered, because "we need to get out ahead of this one. This is exactly what we talked about 30 minutes ago."

Councilor Harris said he is glad SWMA is close to resolution, and thinks the issue of compensation will be resolved as well. He said the Buckman Direct Diversion Board meets tomorrow, noting some things are starting to come together there.

Councilor Harris talked about the Annexation, the Settlement Agreement and the roads. He said Susan Gibbs sent an email to him as well as to Councilor Trujillo, regarding the condition of her road, Mimbres Lane, off Rodeo Road. The County says its not their problem. He put the inquiry into the Consistent Services software package, and received an immediate response from somebody at Public Works saying that is the County's problems.

Councilor Harris said while serving on the Planning Commission saw a long list of the roads the County was to deliver with a very brief scope of work, and wants to know the status. He said he and Councilor Villarreal have compared notes and they are surprised with the number of outstanding issues they are finding. He said, for example, the lease for SWMA took 1½ years and is finally settled. He wants to see the list of roads, what has been accepted, what is outstanding and get those resolved.

Mr. Snyder said he is well aware of this, and has spoken with County Manager Kathryn Miller about this. He said Mimbres Lane is not on the list of roads to be turned over to the City by the County. He said that is where the disagreement lies, and said knows they are City constituents as well as constituents of the County. He will provide a list of the status of roads being moved from the County to the City to the Governing Body. He said, as part of the Annexation Settlement Agreement, the County is required to bring those roads to a certain standard, and with Mimbres not on that list, the County felt it didn't have to bring that road to any standard. He said this is the reason we have not accepted it, and we feel that we haven't accepted it, but the County feels it has turned it over to the City. He said that road is in disrepair and a lot of work needs to be done, and he is working through this with the County Manager.

Councilor Harris said after all this time, he feels this is similar to the Villa Sonata situation, and would look to the City to take care of it, commenting he is glad Mr. Snyder is aware of the situation and working to resolve it. He wants these situations resolved, commenting the people on Mimbres Lane and other roads are not well served by this disagreement.

Councilor Harris said he mentioned a Regional Library Board, we now have a resolution on a Soccer Authority, and there is the NCRTD issue on transportation, so a lot of things being discussed. He wants us to discuss these things honestly and take care of what has not been dealt with so far. He said, "I would put the roads in that category."

### Councilor Trujillo

Councilor Trujillo said he would like to cosponsor Councilor Ives Resolution for federal and state funding, as well as to cosponsor Councilor Rivera's Resolution on the possibility of a regional soccer authority.

Councilor Trujillo wished his wife, Amber, who celebrated her birthday recently, a very Happy Birthday.

Mr. Snyder said Mr. Guillen will be off for a week, noting he and his wife have a baby coming around Wednesday, if not before. He asked everyone to please bear with staff as we move legislation forward during Mr. Guillen's absence. He said that office is down to one person, who also is covering for the Records Request Custodian.

### I. ADJOURN

There was no further business to come before the Governing Body, and upon completion of the Agenda, the meeting was adjourned at approximately 9:30 p.m.

Approved by:

\_\_\_\_\_  
Mayor Javier M. Gonzales

ATTESTED TO:

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

Respectfully submitted:

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Melessia Helberg, Council Stenographer

**H (2) Community Development Block Grant 2015-2016  
Consolidated Annual Performance Evaluation Review;  
and Approval to Submit the CAPER to the Department  
of Housing and Urban Development.**

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