



Agenda

DATE 1/7/15 TIME 2:20p

BY Debra Garcia

APPROVED BY

ARTS COMMISSION
Monday, January 12, 2015
City Councilors' Conference Room
200 Lincoln Avenue
505-955-6707
5:00 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a) December 8, 2014
5. Report of Chair (Chip Chippeaux)
 - a) Commission Vacancy
 - b) Committee Appointments
6. Reports and Updates
 - a) 2015-16 Funding Cycle (Anna Blyth)
 - b) Public Art (Anna Blyth/Debra Garcia y Griego)
 - i. Acequia Trail Underpass (Anna Blyth/Debra Garcia y Griego)
 - ii. Sheridan Street: Downtown Transit Center (Anna Blyth)
7. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**ARTS COMMISSION
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Call to Order and Roll Call	Chair called the meeting to order at 5:00 pm in City Councilor's Conference Room, convened the Arts Commission meeting. A quorum was declared by roll call.	Page 2
Approval of Agenda	<i>Ms. Hunter-Stiebel moved to approve the agenda as amended, second by Mr. Gomez, motion carried by unanimous voice vote.</i>	Page 2
Approval of Minutes Corrections: Mr. Randy Randall represents Tourism Santa Fe Shannon – Correct Spelling of Name: Shanan Campbell Wells	<i>Ms. Wells moved to approve the minutes as corrected, second by Ms. Perry, motion carried by unanimous voice vote.</i>	Page 2
Report of the Chair F/U for Staff: Include Penelope Hunter-Stiebel in Arts Education Advisory Group	<i>Informational</i>	Page 3-4
Reports and Updates 2015-16 Funding Cycle Public Art i. Acequia Trail Underpass ii. Sheridan Street	<i>Informational</i>	Page 4-5
Adjournment	There being no further business to come before the Arts Commission, the meeting was adjourned at 5:45 pm	Page 5
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ARTS COMMISSION MEETING

Monday, January 12, 2015
City Councilor's Conference Room, Santa Fe, NM
5:00 pm – 5:45 pm

1. Call to Order

The Chair called the meeting to order at 5:00 pm, City Councilor's Conference Room, Santa Fe, New Mexico. A quorum did exist and is reflected in roll call.

2. Roll Call

Present:

Chip Chippeaux, Chair
Todd Lovato
Penelope Hunter-Stiebel
Shanan Wells
Ashlyn Perry
Gabe Gomez

Excused:

Sandra Deitch
Kathlene Ritch
Donna Scheer, Resigned

Staff Present

Ms. Debra Garcia y Griego, Executive Director Arts Commission
Julie Bystrom, Project Specialist, Arts Commission
Randy Randall, Convention and Visitors Bureau
Anna Blyth, Staff, Program Planner, Arts Commission
Rod Lambert, Community Gallery

Others Present

Fran Lucero, Stenographer

3. Approval of Agenda

Ms. Hunter-Stiebel moved to approve the agenda as presented, second by Mr. Gomez, motion carried by unanimous voice vote.

4. Approval of Minutes

Corrections: Mr. Randy Randall represents Tourism Santa Fe Shannon – Correct Spelling of Name: Shanan Campbell Wells

Mr. Lovato moved to approve the minutes as amended, second by Ms. Perry, motion carried by unanimous voice vote.

5. Report of Chair, Chip Chippeaux

A. Commission Vacancy

The Chair informed the Arts Commission members that Ms. Donna Scheer has submitted her resignation. Ms. Scheer represented Education and Theater. Ms. Garcia y Griego noted that a meeting should take place with the Nominating Committee to discuss replacement recommendations. The Chair invited commission members to volunteer to serve with him to fulfill this task; Ms. Perry will serve on the nominating committee and meet with the Executive Director and the Chair. Meeting date to follow.

B. Commission Appointments

(Exhibit A) – Officers, Committees and Advisory Groups documenting Officers and Committee Assignments.

Officers are Chip Chippeaux, Chair and Todd Lovato, Vice-Chair. The Parliamentarian position will not be filled at this time.

Committees and Meeting Timelines:

Funding Policy – Meets 1 to 2x's a year and normally after application deadline. Ms. Garcia y Griego said that they may need to meet more frequently and information will be coordinated with the Chair.

Art in Public Places – Meets once a month, dates are pre-set with members of the committee.

Community Relations and Marketing – Meet as needed. The Chair would like to see this committee be pro-active to assure that information is disseminated to the community in a consistent manner.

Mr. Lovato offered his help to assure that the Social Media methods of communication are available and open for posting. Presently there are approximately 51,000 followers on Facebook and Twitter.

Mr. Randall also offered Mr. John Fines expertise who handles Social Media for Tourism.

Nominating Committee – Meets as terms become vacant.

Advisory Groups

Arts Education – Meet as needed.

Community Gallery – Meet every 2 to 3 months.

Poet Laureate – Meet as needed.

Mayor's Awards Selection Committee – Meetings begin in May of current year.

Note: Ms. Penelope Hunter-Stiebel is to be on the Arts Education Advisory Group. Ms. Garcia y Griego will make this correction and re-distribute the list.

6. Reports and Updates

A. 2015-16 Funding Cycle (Anna Blyth)

Grantees that were funded last year and those who had applied and expressed interest in the year were sent a notice that the RFQ was released and is on-line. The RFQ's was released on January 9th, 2015; Arts Commission will have a workshop on January 26th held in the Nambe Room at the Convention Center. Application deadline is March 9, 2015 at 5:00 pm. Grant Panelist will be meeting on April 29th; Arts Commission will review on May 1, 2015. It was recommended that all day be blocked for the May 1st reviews. Arts Commission Award recommendations have a tight turn around to be presented at the Arts Commission meeting on May 11th and follows with approval from City Council to go in to effect July 1. There is another Arts Promotion program for applicants who applied in 2014; they are required to have a 2-year funding review and need to resubmit by March 15th for effective date of July 1, 2015. Ms. Blyth is happy to assist all commissioners on how to log on. Key dates are May 1st and May 11th. Most all other dates are administrative.

B. Public Art (Anna Blyth/Debra Garcia y Griego)

i. Acequia Trail Underpass (Anna Blyth/Debra Garcia y Griego) (Exhibit B)

Visual description and discussion for the Acequia Trail Underpass was presented to the Commissioners by Ms. Garcia y Griego. It was noted that the LED lighting would be extremely helpful to accommodate the deaf population as it is very close to the New Mexico School for the Deaf. They have put in some ponding features and the contractor has been talking with the Acequia Association and the goal is to build up the neighborhoods. The total contract for the Artist is \$50,000 and has remained for multiple years.

Cleaning and maintenance is being discussed with the Parks Department and Arts Commission on how the maintenance can be kept at a minimum. This will be a combination of Parks and Streets Division to keep this maintained.

ii. Sheridan Street: Downtown Transit Center (Anna Blyth)

Description of the shelter locations and design were presented to the commission members. (Exhibit B). Ms. Blyth noted that Kim Pollis is the designer for the transit center shelters. Ms. Pollis will come to the February 2015 meeting to show her designs and to ask for feedback from the Commission members. There was also a design of the trashcans for review. The motif of a wave finding piece is also available to review.

There was a question on funding. At this time funding has not been identified.

Ms. Hunter-Stiebel expressed that the quality of the tin is more industrial. Ms. Garcia y Griego said that due to the reflection of the dull tin and it is powder coat; this was a compromising point and an aluminum was used. Ms. Hunter-Stiebel asked if there were any compromising opportunities. Ms. Garcia y Griego said that they would ask the contractor to bid out both ways. It was also noted that lids should be available for trashcans.

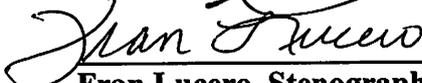
11. Adjourn

There being no further business to come before the Arts Commission, the meeting was adjourned at 5:41 pm.

Arts Commission Signature Sheet:



Chip Chippeaux, Chair



Fran Lucero, Stenographer