



City of Santa Fe

P.O. Box 909, 200 Lincoln Ave., Santa Fe, NM 87504-0909

Phone: 505.955.6551 Fax: 505.955.6401

bizlicense@santafenm.gov or www.santafenm.gov

Business Name DBA: _____

Corporate Name: _____

Service Address: _____

Mailing Address: _____

Business Phone: _____ Emergency Phone: _____

Email Address: _____

Is the Structure? ☐ New ☐ Existing ☐ Interior Remodel
Is the Business? ☐ New ☐ Change of Location ☐ Home Based ☐ Non-Profit
(If Non-Profit, Please submit Articles of Incorporation)

Gross Sq. Ft. _____ Anticipated Opening Date: _____ Number of Employees: _____

Type of Business (NAICS Code - See Next Page for List):

Contractor: ☐ Yes ☐ No Lic. #: _____ Exp. Date: _____

(If yes, a copy of your NM Construction Industries card with expiration date).

Hazardous Materials: ☐ Yes ☐ No If yes, specify class (See Next Page for List) _____

Will food be prepared/served: ☐ Yes ☐ No If yes, a copy of your NM food certificate is required.

Previously Licensed? ☐ Yes ☐ No If yes, what is your Control Number: _____

List Owners, Partners or Corporate Officers:

Name and Title	Home Address/City/State/Zip Code	DL or ID No:
Type of Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> Gen. Partnership <input type="checkbox"/> Ltd. Patnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> LLC <input type="checkbox"/> Non Profit		

A separate business registration/license application form should be completed for each business location. A business registration is required under City of Santa Fe ordinance 1993-19 and N.M. statutes section 3-38-2, NMSA 1978. New Businesses must submit payment prior to engaging in business. The business registration/license fee cannot be prorated

Contact Person: _____ Title: _____

Phone: _____ Email: _____

CRS#: _____ Federal EIN ID#: _____

Signature: _____ Date: _____

By signing this application I attest and affirm that I have complied with the City of Santa Fe's Smoke Free Ordinance (Section 10-6 SFCC 1987 by adopting a written smoking policy. I also understand that my signature indicates that all of the information contained in this application is true and correct to the best of my knowledge.

**REGISTRATION/LICENSE CANNOT BE
ISSUED WITH OUT A CRS NUMBER**

FOR OFFICE USE ONLY

County _____	City _____
Control# _____	Amount _____
Receipt# _____	Class Code _____
License# _____	Date: _____

North American Industrial Classification Systems (NAICS Codes)

11 Agriculture, Forestry, Fishing & Hunting

- 111 Crop Production
- 112 Animal Production & Aquaculture
- 113 Forestry and Logging
- 114 Fishing, Hunting, and Trapping
- 115 Support Activities for Ag and Forestry

21 Mining, Quarrying, and Oil and Gas Extraction

- 211 Oil and Gas Extraction
- 212 Mining (except Oil & Gas)
- 213 Support Activities for Mining

22 Utilities

- 221 Utilities

23 Construction

- 236 Construction of Buildings
- 237 Heavy and Civil Engineering Construction
- 238 Specialty Trade Contractors

31-33 Manufacturing

- 313 Textile Mills
- 314 Fabric Mills
- 315 Apparel Manufacturing
- 316 Leather and Allied Product Manufacturing
- 321 Wood Product Manufacturing
- 322 Paper Manufacturing
- 323 Printing and Related Support Activities
- 324 Petroleum and Coal Products Mfg
- 325 Chemical Manufacturing
- 326 Plastics and Rubber Products Mfg
- 327 Nonmetallic Mineral Product Mfg
- 331 Primary Metal Manufacturing
- 332 Fabricated Metal Product Manufacturing
- 333 Machinery Manufacturing
- 334 Computer and Electronic Product Mfg
- 335 Electrical Equipment, Appliance & Component Mfg
- 336 Transportation Equipment Mfg
- 337 Furniture and Related Product Mfg
- 339 Miscellaneous Mfg

42 Wholesale Trade

- 423 Merchant Wholesalers, Durable Goods
- 424 Merchant Wholesalers, Nondurable Goods
- 425 Wholesale Electronic Markets & Agents and Brokers

44-45 Retail Trade

- 441 Motor Vehicle and Parts Dealers
- 442 Furniture and Home Furnishings Stores
- 443 Electronics and Appliance Stores
- 444 Bldg Material & Garden Eqpmnt & Supplies Dealers
- 445 Food and Beverage Stores
- 446 Health & Personal Care Stores
- 447 Gasoline Stations
- 448 Clothing and Clothing Accessories
- 451 Sporting Goods, Hobby, Musical Instrument & Book Stores
- 452 General Merchandise Stores
- 453 Miscellaneous Store Retailers
- 454 Non-store Retailers

48-49 Transportation and Warehousing

- 481 Air Transportation
- 482 Rail Transportation
- 483 Water Transportation
- 484 Truck Transportation
- 485 Transit & Ground Passenger Transp
- 486 Pipeline Transportation
- 487 Scenic and Sightseeing Transportation
- 488 Support Activities for Transportation
- 491 Postal Service
- 492 Couriers and Messengers
- 493 Warehousing and Storage

51 Information

- 511 Publishing Industries (Except Internet)
- 512 Motion Picture & Sound Recording Industries
- 515 Broadcasting (except internet)
- 517 Telecommunications
- 518 Data Processing, Hosting & Related Svcs
- 519 Other Information Services

52 Finance and Insurance

- 521 Monetary Authorities-Central Bank
- 522 Credit Intermediation & Related Activities
- 523 Securities, Commodities & Other Financial Investment Related Activities
- 524 Insurance Carriers and Related Activities
- 525 Funds, Trusts & Other Financial Vehicles

53 Real Estate & Rental & Leasing

- 531 Real Estate
- 532 Rental & Leasing Services
- 533 Lessors of Non-financial Intangible Assets (except Copyrighted Works)

54 Professional, Scientific & Technical Services

- 541 Professional, Scientific & Technical Svcs.

55 Management of Companies and Enterprises

- 551 Management Companies and Enterprises

56 Admin & Support & Waste Mgmt & Remed. Svcs

- 561 Administrative & Support Services
- 562 Waste Mgmt and Remed. Services

61 Educational Services

- 611 Educational Services

62 Health Care & Social Assistance

- 621 Ambulatory Health Care Services
- 622 Hospitals
- 623 Nursing & Residential Care Facilities
- 624 Social Assistance

71 Arts Entertainment & Recreation

- 711 Performing Arts, Spectator Sports & Related Industries
- 712 Museums, Historical Sites & Similar Inst.
- 713 Amusement, Gambling & Rec. Ind.

72 Accommodations & Food Services

- 721 Accommodation
- 722 Food Services & Drinking Places

81 Other Services (except Public Administrator)

- 811 Repair & Maintenance
- 812 Personal & Laundry Services
- 813 Religious, Grantmaking, Civic, Professional & Similar Organizations
- 814 Private Households

92 Public Administration

- 921 Executive, Legislative & Other Gen. Govt. Support
- 922 Justice, Public Order, and Safety Activities
- 923 Administration of Human Resource Programs
- 924 Admin of Environmental Quality Programs
- 925 Admin of Hsng Prgms, Urban Planning & Community Development
- 926 Admin of Economic Programs
- 927 Space Research & Technology
- 928 National Security & International Affairs

FOR STAFF USE ONLY

Bldg. Permit # _____

Zoning Dist: _____

Fire Insp. Fee Receipt: _____

Fire Insp. Fee Collected: _____

Date of Inspection: _____

For Official City Use Only

- 050 General
- 051 Electrical
- 052 Plumbing
- 053 Gas/Heat
- 054 Specialty
- 055 Septic Service
- 056 Non-Contractor/City Mover
- 057 Specialty Fire/Burglar
- 070 General – Out of City
- 071 Electrical – Out of City
- 072 Plumbing – Out of City
- 073 Gas/Heat – Out of City
- 074 Specialty – Out of City
- 075 Specialty – Out of City
- 076 Non-Contractor County Mover
- 077 Specialty – Five/Burglar County

Hazardous Materials Classifications

- Class 1 Explosives
- Class 2 Gasses
- Class 3 Flammable Liquids
- Class 4 Flammable Solids, Spontaneous Combustible materials & materials That are dangerous when wet
- Class 5 Oxidizers & Organic Peroxides
- Class 6 Poisonous & Etiologic (infectious) Materials
- Class 7 Radioactive materials
- Class 8 Corrosives
- Class 9 Misc. hazardous materials
- Class 10 Pesticides