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SFMPO-TCC MEETING
November 18, 2013

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**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
November 18, 2013**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Mr. Mark Tibbetts in the absence of Chair John Romero at approximately 1:35 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Rick Devine for John Romero, City of Santa Fé
Erick Aune, Santa Fé County
Tamara Baer, City of Santa Fé
Colleen Baker, Santa Fé County
Eric Martínez, City of Santa Fé
Richard McPherson for Reed Liming, City of Santa Fé
Anthony Mortillaro, NCRTD
Dave Quintana, District 5
Joseph Gutierrez for Adam Leigland, Santa Fé County

MEMBERS ABSENT:

Ken Smithson, Santa Fé Trails, excused
Sandra Maes, Pueblo of Tesuque, excused
Vicky Lucero/Penny Ellis-Green, Santa Fé County, excused

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer

OTHERS PRESENT:

Elizabeth Martin, Stenographer
Rosa Kozub, NMDOT Planning Liaison
Bill Craven, NMDOT, Rail Bureau Manager
Frank Sharpless, NMDOT, Transit and Rail Bureau
Bobbi Ferrell, Senator Udall's Office
Dennis Heidenfeldt, member of the public
Conchita López, member of the public
Victor Ortíz, member of the public

Emmy Koponen, member of the public
Ron Reinkeinen, member of the public

APPROVAL OF AGENDA

Mr. Tibbetts asked to amend the agenda, moving the State Rail Plan to be the first item for discussion and possible action.

Mr. Aune moved to approve the agenda as amended. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES

October 28, 2013

Mr. Aune moved to approve the minutes of October 28, 2013 as presented. Mr. Gutierrez seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

e. Presentation of the Draft State Rail Plan – *NMDOT Staff*

Mr. Bill Craven, NMDOT Rail Bureau Manager presented the Draft State Rail Plan. He said they were getting another round of stakeholder and public comments which could be made on the website until January 3rd and also could be done by email as well. The Draft State Rail Plan was available on the NMDOT web site.

Public Hearing:

Ms. Emmy Koponen was not sure why they had to upgrade.

Mr. Craven said it was an industry-wide upgrade. New cars being built had to meet new standards. If a train was a line that was not capable of handling the higher weight there were issues. So they had to upgrade the lines to handle those new weights.

Mr. Dennis Heidenfeldt asked if Burlington Northern blind sided him.

Mr. Craven said no. In last 10 years, east of Lamy there was no other service on line. The incremental cost was 100% of the service. The contract between BNSF and Amtrak would expire in 2015. The two entities were now in negotiations. There were \$20 million a year for incremental costs. Amtrak said they did not have the money. BNSF wants them to pay the expenses.

Mr. Ron Reinkeinen had, questions about the \$20 million costs.

Mr. Craven explained the routes were Newton Kansas to Lamy New Mexico and Dallas Texas to Isleta Pueblo. That track was where Amtrak was the primary user.

Mr. Reinkeinen said he understood that Amtrak wanted the states to pick up those costs.

Mr. Craven they made a proposal to divide the costs five ways, three states and then BNSF and Amtrak. The proposed agreement would continue for 10 years. No one but Amtrak has agreed to do that so far.

Mr. Reinkeinen asked if the Legislative Council made this proposal.

Mr. Craven said it was the Interim Committee that made the proposal.

Mr. Reinkeinen thought it did not seem unreasonable.

Mr. Craven said NMDOT proposed this last year and the three states responded that this was a federal expense not state. Also, the anti-donation clause would have to be addressed.

Mr. Tibbetts thanked Mr. Craven for his presentation.

a. Approval of the 2014 Meeting Schedule

Mr. Wilson gave an overview of the 2014 schedule proposal. He still wanted the TCC to meet on a monthly basis with the Transportation Policy Board on the last Thursday of the month. He explained the timelines for amendments and the July 1 deadline for the new two-year plan to go into effect on October 1.

He asked if there were suggestions for a different day and time. He believed holding the meetings here at Market Station worked for staff.

Ms. Baker moved to approve the 2014 Meeting Schedule as presented. Mr. Martínez seconded the motion.

Mr. Aune asked if he saw any need for changes with the master plan update

Mr. Wilson said he did not right now but they could add in additional meetings if needed.

Ms. Baer asked where the TPB met.

Mr. Wilson said it was usually in City Council chambers But staff were going to ask that they meet here at Market Station. The decision would be up to TPB members.

Ms. Baer saw possible conflicts with the Planning Commission schedule on Thursdays. She asked if they checked with the City Clerk on scheduling.

Mr. Wilson said he had not yet.

Ms. Baer we said committees got bumped for Councilors.

Mr. Wilson said the Councilors were not invested in where they met.

The motion passed by unanimous voice vote.

b. Review and Recommendation of an Amendment to the FFY2014-2017 Transportation Improvement Program – MPO Staff

Mr. Wilson gave a brief overview and referred to the listing in the packet that had all the items included in Amendment 2. He went through them. They were presented at the last TCC meeting and there were a couple more after that. November 1 through 15 was the public comment period. No comments had been received during that time. He was looking for a recommendation to take to the Transportation Policy Board tomorrow.

Mr. Mortillaro moved to recommend the Amendment to the FFY 2014-2017 Transportation Improvement Program to the Transportation Policy Board as presented. Mr. McPherson seconded the motion and it passed by unanimous voice vote.

c. Review and Recommendation of the Title VI Plan – MPO Staff

Mr. Tibbetts said the plan was in the packet and gave a brief overview. The public comment period was open for a 45-day review and he did not receive any comments. He asked for a recommendation for the TPB meeting tomorrow.

Ms. Baer moved to recommend the Title VI Plan to the Transportation Policy Board as presented. Mr. McPherson seconded the motion and it passed by unanimous voice vote.

d. Review and Recommendation of the Revised Santa Fé MPO Bylaws – MPO Staff

Mr. Tibbetts said this was in the packet and provided a brief overview. He noted specifically that it had the manager of trails and open space changed to Project Development Director for the County representative on this committee. He asked for a recommendation for the Transportation Policy Board tomorrow.

Ms. Baer said she would like to have a discussion with Matt O'Reilly regarding who would represent the City.

Mr. Tibbetts said the question was whether it was land use or planning. They could always change again if required. He asked that the member entities notify him who was representing them.

Mr. Quintana asked if he needed something from the District Engineer. It had been Phil Gallegos.

Mr. Wilson said he sent out a form. He explained that they needed to tighten up the formality of this committee's membership. He agreed to send out the forms again.

Mr. Tibbetts said technically these by-laws would be reviewed annually.

Mr. Gutierrez moved to recommend the amendments to the by-laws to the Transportation Policy Board as presented. Mr. Aune seconded the motion and it passed by unanimous voice vote.

f. Discussion of the Roadway Functional Reclassification – MPO Staff

Mr. Wilson said the overview was in the packet. Nov 5th was the DOT meeting to kick this off. It became apparent that it was a more involved process than anticipated. They set up a working group to spend a couple of hours to concentrate on this and propose a recommendation. They identified 6 possible dates to meet. They would meet next Monday afternoon. March 1 was the deadline for approved recommendations for DOT. They needed to have a public comment period.

Mr. Wilson asked for those who wanted involvement in the process and send names to him.

Mr. Devine agreed to serve. Other members recommended Diego Gomez, Dave Catanach, the Fire Chief, Ray Gonzales and Johnny Montoya. Ms. Ms. Kozub also agreed to serve.

Mr. Wilson said the other attachment was a glance at functional classifications as a primer for what they needed to do and the DOT information was on the back.

g. Review of the Santa Fe MPO Joint Powers Agreement – MPO Staff

Mr. Tibbetts said he would present the proposed JPA to the Transportation Policy Board tomorrow

night. It was in the packet. Mr. Tibbetts clarified the changes.

h. Transportation Improvement Program (TIP) Project Updates – Lead Agency Staff

Mr. Wilson said the listing of updates was in the packet. He had taken notes at the last TCC meeting and incorporated those updates in the chart. He gave a brief overview.

Mr. Martínez said regarding the update on Cerrillos Road that a public meeting would take place this Thursday from 6 to 8pm at Salazar Elementary School.

Mr. Wilson asked Ms. Baker about the Santa Fé Rail Trail.

Ms. Baker said they were starting the bidding at the middle of January and aiming for a February decision.

Mr. Martínez said the trail crossing public meeting would be during the first couple of weeks in December.

Mr. Martínez reported that the school project was delayed to the December 11th Council meeting.

Mr. Quintana asked if they should remove projects that have been done from the list.

Mr. Wilson agreed and said he would be working on that.

i. Update on the Pedestrian Master Plan – MPO Staff

Mr. Tibbetts referred to the update in the packet. The MPO Staff have been working on this for the last few weeks. They would have a meeting on it this week. He reported on the public meetings where they had comments about speeding, how they get around with out a car etc. They had received 200 surveys so far. They would be making a big push for surveys until the end of the year. There were signs out and would have more distribution of surveys. The plan was encouraging people to walk. There was calibration with the national group.

Ms. Baer asked what the turnout and response was.

Mr. Tibbetts said it was low. It was fewer than 10 people but they were getting input. Over 50 people talked to them at the Ski Swap.

Ms. Baer said she had tried to fill out the survey and was flummoxed by the third question. It didn't say from where.

Mr. Tibbetts explained it was just how often you walk from anywhere.

Ms. Baer understood.

Mr. Quintana asked how many questions were on it.

Mr. Tibbetts said 10 or 12.

Ms. Kozub said it was a 5-minute survey.

Mr. McPherson asked if the meetings were just in phase 2 and how many.

Mr. Tibbetts said probably not that many but they were trying to get exposure and input for another month. He would be meeting with the Transit Advisory Board and Santa Fé Trails also. He pointed to the icon being used.

Ms. Baker asked if it would be posted at bus stops.

Mr. Tibbetts said they would put them on the seat but didn't want to distract the driver. He added that they have had a lot of cooperation.

j. Update on the Highway Safety Improvement Program – MPO Staff

Mr. Wilson shared an update from the Traffic Safety Bureau that indicated they were developing guidelines. He was in the process of creating a new form. Because there was a wrinkle regarding the form with FHWA, he asked everyone to fill out the current form on which he would accept applications. If anyone had an application or an idea they should bring it to the TCC meeting on the 16th of December for review. He added that he would try to get the working group together again.

3. MPO Officer Report

Mr. Tibbetts said everything was adequately covered that they were working on. He expected new staff shortly. The all-day meeting on the safety program would take place on December 3rd.

4. COMMUNICATIONS FROM TCC MEMBERS

Ms. Baker thought this would be her last meeting as a committee member and she enjoyed working with all of the members.

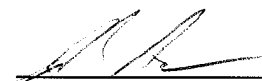
5. ADJOURN

Ms. Baer moved to adjourn the meeting. Mr. McPherson seconded the motion and it passed by

unanimous voice vote.

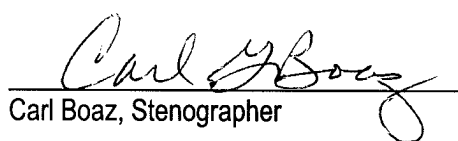
The meeting was adjourned at 3:10 p.m.

Approved by:



John Romero, Chair

Submitted by:



Carl Boaz, Stenographer