



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday January 28th, 2013, 1:30 P.M.

City Councilor's Conference Room, City Hall
200 Lincoln Avenue, Santa Fe, NM

AGENDA

CITY CLERK'S OFFICE

DATE 1/22/13 TIME 11:12am

SERVED BY Keith Wilson

RECEIVED BY [Signature]

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from November 26th, 2012 and December 17th, 2012.

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Review and Release for Public Review proposed amendments to the FFY 2012-2015 Transportation Improvement Program – *MPO Staff*
- b. TIP Project Updates – *Lead Agency Staff*
- c. Review and Prioritization of projects submitted for consideration in the development of the FFY 2014-2017 Transportation Improvement Program – *MPO Staff*
- d. Review of Highway Safety Improvement Project Applications for submission to NMDOT – *MPO Staff & Lead Agency Staff*
- e. Review and Release for Public Review Proposed Urbanized Area Boundary – *MPO Staff*
- f. Update on the Draft MPO Public Participation Plan – *MPO Staff*

3 MPO Officer Report

4. Communications from TCC Members

5. Adjourn - Next TCC Meeting: Monday February 25th, 2013

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

SUMMARY INDEX
SFMPO-TCC MEETING
January 28, 2013

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
ROLL CALL	Quorum Present	1
APPROVAL OF AGENDA	Approved as presented	1
APPROVAL OF MINUTES		
November 26, 2012	Approved as presented	2
December 17, 2012	Approved as presented	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
A. Proposed T2012-2015 TIP Amendments	Amendments approved for release	2-3
B. TIP Project Updates	Reported	3
C. 2014-2017 TIP Review of priorities	Discussed/Postponed	3-6
D. Highway Safety Improvement Applications	Approved for submission	6-7
E. Proposed Urban Area Boundary	Approved	7
F. Draft MPO Public Participation Plan	Reported	7
3. MPO OFFICER REPORT	Reported	8-9
4. COMMUNICATIONS FROM TCC MEMBERS	Discussion	9-10
5. ADJOURNMENT - Next Meeting: Feb 25, 2013	Adjourned at 3:31 pm	10

**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
January 28, 2013**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Councilors Conference Room, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

John Romero, City of Santa Fé, Chair
Erick Aune, Santa Fé County
Colleen Baker – Santa Fé County [arriving later]
Tamara Baer for Greg Smith – City of Santa Fé
Jon Bulthuis – Santa Fé Trails [arriving later]
Vicky Lucero for Penny Ellis-Green – Santa Fé County
Dave Quintana for Phil Gallegos – NMDOT District 5
Richard Macpherson for Reed Liming – City of Santa Fé
Eric Martinez – City of Santa Fé
Sandra Maez - Pueblo of Tesuque [arriving later]
Anthony Mortillaro – NCRTD

MEMBERS EXCUSED:

Adam Leigland – Santa Fé County

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer

OTHERS PRESENT:

Claude Morelli

APPROVAL OF AGENDA

Mr. Macpherson moved to approve the agenda as presented. Mr. Aune seconded the motion

and it passed by unanimous voice vote.

APPROVAL OF MINUTES

November 26, 2012

December 17, 2012

Mr. Aune moved to approve the minutes of November 26, 2012 and December 17, 2012 as presented. Mr. Quintana seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

a. Review and Release for Public Review proposed amendments to the FFY 2012-2015 Transportation Improvement Program

Mr. Wilson noted they were down to the wire in the process and possibly had more information to come.

At the last meeting the Committee talked about the transportation funding under MAP 21 and how they had set different criteria for allocations - by population, small rural and urban and that some of it went through a prioritization competitive process. The NMDOT could not receive the funds so they proposed giving MPOs and RPOs the responsibility for allocation of funds. Half of the pot of money from the federal fiscal year was for state projects on the basis of priorities and the rest was at the discretion of the TAP. A total of \$10,955,000 was available for TAP this year. The competitive process hadn't been set up yet. In previous years not all was spent in the categories.

So to expedite in order to be able to use the funds within the fiscal year, the NMDOT asked MPOs to identify projects that were shovel-ready and be ready for safe routes and scenic byways funds. There were far more projects available than funding. So Mr. Wilson put a request to the city, the county and Tesuque Pueblo for identifying their shovel-ready projects.

The Santa Fé Rail Trail project, a retaining wall at Santa Fé Rail Trail and the Safe Routes project were ready so he sent those funding projects to NMDOT. He got notification on Friday afternoon that they were good with two of them but messed up the retaining wall amount. He revised the request and resubmitted it. So they had at least \$618,000 for the county trail. He hoped before the end of the day to find out how much could be allocated for the Rail Trail. Section 113 funding was specifically for at-grade RR crossings and DOT allocated money for rail from Santa Fe to Lamy.

So the amendment he was these four projects and want release for public review and after 30 days the TPB could approve it on February 28 which was a new meeting date.

Ms. Baer moved to release the proposed amendments to the FFY 2012-2015 Transportation Improvement Program. Mr. Martinez seconded the motion and it passed by unanimous voice vote.

b. TIP Project Updates

Mr. Quintana reported the state projects. The first one, #1 was the same as last time with 90% design plans being submitted.

#2 was now opened up and other than OGFC it was complete. Light tests were done.

Ms. Baer asked what happened with the art on the embankments.

Mr. Quintana said it was there but not stained yet.

#3 would be let in March

#6 was the same as last month. It had been moved to 2014;

#7 - They were still working on the STIP and wouldn't do it until the June amendment. It would probably cost \$9-10 million.

#9 was already let in last Oct so it had no change.

#11 would begin with good weather. The EA covered the ramps so they would be included in this project.

City Projects were reviewed by Mr. Martinez. He said for #5 they were finalizing the funding agreement to get the RFP advertised and were meeting next week. For #13 there would be a public meeting on January 31st so it was moving along. For #29 they were negotiating the design fee to get started on it.

County Projects were reviewed by Mr. Aune. On #4 they were contemplating selection of consultant by the County Commission. #8 was completed in 2012. He had no update on #12. Ms. Baker said it was under way.

Mr. Bulthuis reported regarding #26 that they would consult on Wednesday and for Santa Fé Place, they were still waiting on the word from the owners.

Mr. Wilson noted that for #24 they already got funds to move it forward. It was being managed by

Santa Fé Southern and would move forward in the next few months.

c. Review and Prioritization of projects submitted for consideration in the development of the FFY 2014-2017 Transportation Improvement Program

Initially Mr. Wilson prioritized using a roadway rating system. He handed out an updated prioritization on them divided by roadway and non-roadway. He met with Mr. Quintana last week on the funding outlook for them. MAP 21 was still a moving target. Fundings were being reduced so they had to move things around. He asked Mr. Quintana for a quick update for District 5 which has 3 RPOs and 2 MPOs.

Mr. Quintana said the District was still formulating the new STIP and the District had approximately \$26 million which was a reduction from \$30 million over last couple of years. Basically, 13, 14, 15, and 16 were tied down for programming and new projects would be approved only in 2017. Even there the priority was on a few corridors to be completed in phases. Right now he didn't know what they would get in years beyond then. For 2012 it was \$10 million. Cañoncito was approximately \$10 million. The District target was \$26 million. The Cerrillos / I-25 interchange was scheduled for 2014 and Cerrillos Road improvements would be funded in 2015 and 2016. There would be other projects come up in the area and they would use HSIP funds for some of them. They had some potentially critical structures in the area. The NE/SE Connector would probably be addressed in 2017. Their flexibility was pretty limited.

Mr. Martinez asked if they looked at local routes for bridges.

Mr. Quintana agreed and local would get some money. The District inspected all the bridges and had all the data and were distributing funds according to the bridge improvement guidelines.

Mr. Wilson asked where Santa Fé bridge applications were on the state priority list. Mr. Quintana didn't know but would check on it.

Mr. Wilson was interested most about the De Fouri Bridge and the Guadalupe Bridge.

Mr. Quintana said the District STIP would be finalized by the next TCC meeting. They had to use a priority system and used the MTP as the basis. Now they needed to make sure these numbers were correct. MAP 21 would get far more complicated because of the numbers on evaluation detail. He offered to justify his numbers with the TCC and hopefully MPO and District staff could get together to finalize it.

Mr. Bulthuis asked about the Cerrillos Road just north of the budgeted project.

Mr. Quintana said the safest answer was that they were waiting to see what would happen with the development plans there. He envisioned contracting for a study there but it would be 7-10 years away. They needed to consider bicycle lanes and sidewalks and that would require purchase of rights of way to widen the roadway which would be expensive.

Mr. Martinez asked that they consider some bus pockets along there. Mr. Quintana agreed.

Mr. Bulthuis reasoned that when people asked him about it, he would say there was nothing until about 2020.

Mr. Wilson said most of the projects were already scored in the MTP so he took it from there and then reviewed to make sure it made sense including the time frames which was one of the criteria. There were very few that had any negative scores on the criteria. Cerrillos got the top score last time because of multi-modal.

Mr. Wilson asked if the cost should be based on total project costs or just the federal. Mr. Morelli said it should be just on the federal.

Mr. Wilson suggested they could hash it out now or set up a meeting in two weeks and meet with the District for more details on the funding.

Chair Romero asked what was not transferred from the MTP among the projects.

Mr. Wilson said Rufina and the bridge projects were not from the MTP. He did priority on trails in the Bike MP.

Mr. Morelli noted there were seven performance standards and project readiness was also in there.

Mr. Wilson thought it helped that they created a new TIP every two years.

Mr. Tibbetts clarified that a rating was not a ranking but indicated how close it was to the MTP of how well they fit with the MTP. Project readiness would rank high.

Mr. Wilson said this list was what they had in their base and their MTP. He reviewed the schedule sheet. They still had a month to figure it out. He offered to meet one-to-one to discuss his thinking.

Mr. Quintana asked if the TCC could submit comments electronically instead of meeting physically.

Mr. Wilson thought they had to meet. They could meet in two weeks and hash it out, having that as the only agenda item. There was general agreement among the committee.

Mr. Tibbetts said the 2013 minimum would be over \$300,000. DOT has the discretion. It was not a lot of money to have available.

Mr. Wilson hoped they would get the word on how to be competitive with the competitive funds. The good thing was that they were talking about funding now.

Mr. Martinez asked if TAP funds were just enhancement monies now.

Mr. Wilson agreed. It was more focused on alternative things.

Mr. Aune asked if we were to prioritize it today whether the 44 score would be number one.

Mr. Wilson explained that there were roadway and non-roadway categories. STP funds could be used on bike trail projects. There were other pots of money and that made it a little complicated.

Mr. Morelli said the District would take the MPO prioritizing into account. It was helpful for DOT to know the community's preferences.

Mr. Wilson suggested February 11 at 1:30

Ms. Baer moved to postpone this discussion to February 11 at 1:30 p.m. Mr. Macpherson seconded the motion and it passed by unanimous voice vote.

d. Review of Highway Safety Improvement Project (HSIP) Applications for submission to NMDOT

Mr. Wilson recalled last time the Committee had Steve Eagen from project support of DOT present and he gave an overview of the Highway Safety Program. Applications were due to Steve Eagen by February 1 and he had to get them through local review. Given the short time frame, he knew of two projects that District Five had to be >> One was from Tesuque Pueblo to make improvements on 84/285.

Ms. Maez said the Tesuque Pueblo Council wanted a review of the highway between markers 172 and 176. There were barriers along that whole corridor and that backed up traffic for miles. The only way a motorist could get off was if they were close to an exit. The Pueblo wanted DOT to consider removing at least a few barriers for pull outs. Changing a tire or overheating meant the driver was taking their life in their hands.

Mr. Wilson said he would forward the application to the district and hopefully set up a meeting to discuss it.

Ms. Maez agreed and added that the new Governor would like Mr. Quintana to come out and talk to him. Pojoaque soon would have the same thing with the concrete barriers installed by DOT.

Ms. Maez moved to have District consider the application. Mr. Macpherson seconded the motion and it passed by unanimous voice vote except that Mr. Quintana abstained from voting.

Mr. Wilson said the other proposed project was a flashing signal on St. Michael's which also was a state jurisdiction roadway.

Chair Romero noted they looked at making that crossing safer and had requested a signal before. The crossing was between Lorca and Fifth Street. It wouldn't affect traffic signals and hadn't noticed any detriment with railroad signals. The cost estimate was \$200,000 to \$250,000 for design. He asked what level of EA was needed.

Mr. Quintana felt the EA level was not important- it would probably be the checklist document.

Mr. Morelli thought if they didn't get these funds for the project it would make sense to get them from the other sources because it would be shovel ready. So they should add it to the PIF list.

Ms. Baer moved to ask DOT to consider the St. Michael's project. Mr. Martinez seconded the motion and it passed by unanimous voice vote except that Mr. Quintana abstained.

Mr. Wilson hoped for more applications. They would have this same process next year so he would work with agencies to come up with more projects to submit applications on. They needed to maximize those funding sources as much as possible.

Mr. Quintana mentioned TPE (Transportation Enhancement) funds since there were ten times more of those than TAP funds.

e. Review and Release for Public Review Proposed Urbanized Area Boundary

Mr. Wilson reviewed the previous discussion of this matter. It was the result of the 2010 census which made this a 50,000 population MPO. It was based on census tracts but it allows for smoothing of the boundary. He described the areas of adjustments of the urbanized area. He asked for approval to release this for 30-day public review.

Mr. Mortillaro asked if the RTD routes should be on this map too.

The Committee discussed whether or not they should be and after discussion, Mr. Wilson agreed to try to show the RTD routes on there.

Mr. Bulthuis agreed it would be best to integrate RTD routes into the urbanized boundary map. He pointed out that Santa Fé Trails and the RTD had a couple of joint facilities like Sheridan and Santa Fé Place.

Mr. Mortillaro moved to put the RTD routes in the urbanized area map. Mr. Martinez seconded the motion and it passed by unanimous voice vote.

Mr. Martinez asked about having La Cienega as part of urbanized area.

Mr. Wilson explained it was not included because of the census tract layout.

f. Update on the Draft MPO Public Participation Plan

Mr. Tibbetts said this was still ongoing. They discussed a draft of it with DOT and folks from FTA and would be going back to them.

3. MPO OFFICER REPORT

Mr. Tibbetts reported that Title VI was looking at the underserved and would draw in areas of limited English facility for participation. He received the final review of the first one that was done in July and he was putting together a response and perhaps would talk about that by the end of February as an agenda item.

They were still working on the pedestrian plan. At the Transportation Research Board's annual meeting in DC they had 10,000 attendees and 4,000 workshops. Mr. Wilson focused on bike/pedestrian and Mr. Tibbetts focused on driving. In January 2014 they were coming out with new drivers' training for elders and they wanted it done for everyone. The conference was very worthwhile.

They were moving ahead on the traffic count program and pretty much up to date.

Mr. Wilson said the Pedestrian MP Group was meeting on Wednesday to begin with an inventory of pedestrian resources and would use GIS to accomplish that in our MPO area. They were starting the public participation process.

The traffic demand model software didn't work on his computer so Mr. Wilson ordered a new one. Staff will set up a conference call in the next week with the consultant to get that going again.

The traffic count program was running on autopilot and they needed to make sure they were complying.

The demo pedestrian counter equipment has been on trails for a while and working. Now they wanted to buy 4-5 more units and get new counters for cars. The present counters were 15 years old.

The TRB conference was a little overwhelming. It was 4 days long. He got good information on pedestrians and bikes on roundabouts as well as performance measures, etc. It was a very useful four day excursion.

Mr. Aune asked if he benchmarks on the plan completion.

Mr. Wilson said he would after he met with the consultant.

Mr. Morelli asked if he got anything on roundabout signalization.

Mr. Wilson said the group working on it said normal accommodations meet the needs of the visually impaired. For multi-lane roundabouts, the standard called for beacons to be provided. But you could provide equivalent measure for approval. Rapid flashing and speed tables showed promise. The research on them was ongoing. The workshop critiqued various approaches to those roundabouts for pedestrian/bike access.

Chair Romero asked if they had executed a contract for the pedestrian plan.

Mr. Wilson said not yet. They would start with transit stops; next would be schools and other public facilities.

Mr. Morelli asked if it would make sense to do data for that first.

Mr. Bulthuis said they had data from different points in time.

Mr. Bulthuis asked Mr. Wilson to come to the Transit Advisory Board when it was completed.

4. COMMUNICATIONS FROM TCC MEMBERS

Mr. Aune said Caja del Rio phase 2 was scheduled for April He asked about the intersection of Agua Fria and South Meadows signalization.

Chair Romero asked if that was part of the annexation plan.

Mr. Aune thought so. With South Meadows open - when a left turn appears it backs up traffic there and asked what he could do to facilitate resolution.

Chair Romero said the County was going to do López Lane and Rufina as well as López Lane and South Meadows. He thought it all came down to money. The no left or right turn at Agua Fria Elementary would be a huge problem.

Mr. Tibbetts said the question was whether the school was responsible for the impact on that intersection or not.

Mr. Aune said he was also interested in training on ITS systems.

Mr. Tibbetts said they were meeting with ITS on February 6 with the main state training staff.

Ms. Baer said Land Use worked out an MOU with the Santa Fé School Board, the gist of which was


that schools would come to the city to review of their special projects. . It would look at utilities, traffic etc. The schools were already subject to state law on impact fees.

Ms. Baker added that the County had been talking with schools about the River Trail there.

5. ADJOURN - Next MPO-TCC Meeting: Monday, February 25, 2013

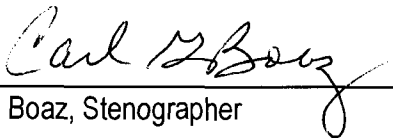
Having completed the agenda, the meeting was adjourned at 3:31 p.m.

Approved by:



John Romero Chair

Submitted by:



Carl Boaz, Stenographer