



# Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



## Santa Fe MPO Technical Coordinating Committee

Monday June 23<sup>rd</sup>, 2014, 1:30 P.M.

City of Santa Fe Offices @ Market Station

500 Market Street, Suite 200, Santa Fe, NM

(Map: <http://tinyurl.com/l6kejeq>)

### AGENDA

CITY CLERK'S OFFICE

DATE 6/17/14 TIME 3:08pm

STORED BY Keith Wilson

RECEIVED BY [Signature]

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from May 27<sup>th</sup>, 2014.

#### 1. Communications from the Public

#### 2. Items for Discussion and Possible Action:

- a. Review and Recommendation on the FFY2015-2016 Unified Planning Work Program – *MPO Staff*
- b. Review and Recommendation on an Amendment to the Santa Fe MPO Bylaws and Operating Procedures – *MPO Staff*
- c. Transportation Improvement Program (TIP) Project Updates – *MPO Staff*
- d. Discussion of purpose and representation on the MPO Intelligent Transportation Systems (ITS) Working Group – *NMDOT Staff*
- e. Update on the Public Transit Master Plan – *MPO Staff*
- f. Update on the Pedestrian Master Plan – *MPO Staff*
- g. Update on the Metropolitan Transportation Plan 2015-2040 Update – *MPO Staff*
- h. Update on the Highway Safety Improvement Program – *MPO Staff*
- i. Update on the Transportation Alternatives Program – *MPO Staff*

#### 3 Matters from the MPO Staff

#### 4. Matters from TCC Members

#### 5. Adjourn - Next TCC Meeting: Monday July 28<sup>th</sup>, 2014

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SFMPO-TCC MEETING  
June 23, 2014**

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**MINUTES OF THE  
SANTA FÉ MPO  
TECHNICAL COORDINATING COMMITTEE  
June 23, 2014**

**CALL TO ORDER**

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:40 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

John Romero, Chair  
Tamara Baer, City of Santa Fé  
Joseph Gutierrez, Santa Fé County  
Anthony Mortillaro, NCRTD  
Sandra Maes, Tesuque Pueblo  
Eric Martínez, City of Santa Fé  
Dave Quintana, District 5

**MEMBERS ABSENT:**

Robert Griego, Santa Fé County  
Adam Leigland, Santa Fé County  
Penny Ellis-Green, Santa Fé County [excused for Vickie Lucero]  
Richard MacPherson, City of Santa Fé  
Ken Smithson, Santa Fé Trails

**STAFF PRESENT:**

Keith Wilson, Senior MPO Planner  
Mark Tibbetts, MPO Officer  
Erick Aune, MPO Transportation Planner

**OTHERS PRESENT:**

Carl Boaz, Stenographer  
Rosa Kozub, DOT Bicycle Liaison  
Habib Abi-Khalil, District 5

## APPROVAL OF AGENDA

Mr. Wilson asked to amend the agenda to postpone item b regarding Review and Recommendation on an amendment to the Santa Fé MPO Bylaws and Operating Procedures, to the August meeting.

**Ms. Baer moved to approve the agenda as amended. Mr. Martínez seconded the motion and it passed by unanimous voice vote.**

## APPROVAL OF MINUTES – May 27, 2014

Mr. Quintana requested a correction on page 2 under c where “Region” should be “District” and “Master Plan” should be “Transition Plan.”

**Ms. Maes moved to approve the minutes as amended. Mr. Martínez seconded the motion and it passed by unanimous voice vote.**

### 1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

### 2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

#### a. Review and Recommendation on the FFY 2015-2016 Unified Planning Work Program

Mr. Tibbetts handed out the file for UPWP and said a couple of changes were made regarding projected funding for 2015. FTA funds had a small revision on the first page, budget sources, under Section 5303, the amount should be \$61,870 and changed the local match to about \$3,000. On Activities, a change was made to task 1.4, for other expenses was previously set at \$30,000 and reduced to \$26,434.

The rest of it remained intact. They did emphasize in program support a request from the last quarterly meeting to emphasize that training for TPB should be more specific and that a plan would be developed. MPO would come up with a consolidated plan for a common structure along with training in policies and in the procedures manual.

This change would be presented to the TPB on Thursday for approval. Then the final submission would be to NMDOT for their approval in August or September. It was due to NMDOT by July.

**Mr. Mortillaro moved to recommend the changes to the MPO-TPB. Mr. Quintana seconded the motion and it passed by unanimous voice vote.**

**b. Review and Recommendation on an amendment to the Santa Fe MPO Bylaws and Operating Procedures**

Although this item was postponed to the August meeting under Approval of the Agenda, it was discussed anyway.

Mr. Tibbetts said this was brought up by the MPO-TPB because of absentee problems. Some members have been regularly absent. NMDOT said the Santa Fé MPO needed a stronger policy to get members to attend the meetings.

The membership in the bylaws has specific titles like Mayor of Santa Fé, Cabinet Secretary of DOT and Governor of Tesuque as opposed to a county commissioner or city councilor. The TPB would discuss on Thursday how to make it more flexible. This action was still an ongoing process. The suggestion was to add "or designee" or to have 3 members from the Governing Body. The Mayor is now a member of the Governing Body.

Mr. Tibbetts contacted people at Tesuque Pueblo, City and County about it. This could change the composition. The City has one alternate and the County has one and this could give them two alternates. He said it was important to get it resolved now.

As is, they could have a quorum without any city representatives. That also came up in the discussion. So perhaps it needed to be made clearer.

Ms. Baer asked if the designee would have to be specific.

Mr. Tibbetts agreed. Kathryn Bender had a designee but also had an alternate. He said they were getting the JPA approvals at present. With a new County Attorney, etc., hopefully they would get it back in a week or so.

Chair Romero asked then if anyone on staff could be an alternate.

Mr. Tibbetts said typically it was an elected official. It needed to be someone with fairly close association with that elected person. He was informed that the mayor likely would not attend many of these meetings.

Mr. Martínez asked if it could be another councilor.

Mr. Tibbetts agreed. He added that when a person misses three consecutive meetings they were supposed to be removed.

### **c. Transportation Improvement Program (TIP) Project Updates**

Mr. Wilson went through the project list.

1. The Jaguar interchange developers had received written notice to proceed at the end of May so they were free to start construction.

Mr. Quintana clarified that the agreement would go for six months.

2. NE/SE Connectors were still in the phase B study with July 16 as a public meeting.
3. Cerrillos Road, Phase 2C - The design was close to completion and acquisition clearance coming.

Mr. Quintana said it was identified for this year. Paving and acquiring property would begin next week.

4. The I-25 @ Cerrillos interchange design was progressing and funding increased to \$19 million.
5. I-25 /Cañoncito interchange has some work completed.

Mr. Quintana added that traffic was reduced on the northbound lanes now.

6. Old Santa Fé Trail bicycle improvements was progressing.
7. Guadalupe/Defouri Bridge - Council had approved the design.

Mr. Martínez anticipated they would finish the project by August.

8. County pavement work was underway.
9. Bridge Rehab on 85-285 had one more weekend of closures and then would be complete.
10. Bridge reconstruction - Mr. Quintana said work had not started yet.
11. Pedestrian signal head - the agreement was received and the project would meet the deadline.
12. Herrera Drive/Paseo Del Sol - Mr. Martínez said they had a walk through last week and it was pretty much done and would be turned over to the City next week.
13. 84/285 maintenance - Mr. Quintana said they should be close to awarding a contract

on it. Probably it would be done by the next TCC meeting.

Ms. Maes thanked Mr. Quintana for not closing the highway on their feast day.

16. 466 - ADA - Mr. Wilson said it had 2016 funding. Mr. Quintana said it was on schedule.
17. Guadalupe Bridge has 2016 -2017 funding.  
Ms. Baer asked about the St. Michael's work.  
  
Mr. Quintana said it would have ADA compliant sidewalks from Cerrillos Road to Old Pecos Trail. They were hoping to align it with the state paving project next year.
18. Santa Fé Place Transit Center was still in negotiation with the owner to lease the site.
19. STG Bus replacement was on scheduled in October.
20. Santa Fé Southern was moved to 2015 funding and the agreement with DOT was completed.
21. Santa Fé Trails - FTA 5339 funding was bumped up a little (\$6,000) for bus shelters.
22. Santa Fé Rail Trail - the construction contract was going to the BCC tomorrow.
23. Acequia Trail at the Railyard - design was continuing.
24. Safe Routes to Schools - would have minor enhancements at six schools. It was close to completion and the second phase was a sidewalk at Botulph.
25. Santa Fé Rail Trail retaining wall was supposed to close this week and another company was repaving along there.
26. Santa Fé River Trail connections had 90% design with final changes. STIP would be updated.
27. E. Alameda pedestrian improvements had a cooperative agreement sign off from DOT and scope.
28. Segment 4 - Colleen Baker has all the certifications and SHPO just signed off on cultural resources.
29. Gonzales Community School Bicycle/Pedestrian Safety certifications and final design were being submitted today. It was assumed it would go straight to the school board for approval.

**d. Discussion of purpose and representation on the MPO Intelligent Transportation Systems (ITS) Working Group**

Mr. Aune said the ITS plan was moving along well. KFH and Southwest Planning were working on it. The proposed scope was now going back to entities. The survey on buses has gone out. Then a general survey to the public would be issued. The consultants would be here tomorrow for surveying. There would be three public input meetings, starting on July 8.

**e. Update on the Public Transit Master Plan**

Mr. Wilson said the Master Plan was moving along. It was now in a phase to assemble the working group and June 4<sup>th</sup> was the last meeting held. About 20 people attended and mostly discussed the pre collection of data. It was an interesting meeting. Demographics of students near school to walk were shared. The working group would be meeting today at 5:30 to develop a weighting system and work on the concerns identified in the public survey. They were still on track with lots of participation. They would be meeting in July and August.

**f. Update on the Pedestrian Master Plan**

This matter was postponed.

**g. Update on the Metropolitan Transportation Plan 2015-2040**

Mr. Wilson reported an all-day public input meeting with all staff and everyone agreed it was a good idea. He had about 30 comments from 25-30 people there who signed up for the newsletter. It was a wide-ranging group. Topics ranged from safety of roadways through neighborhoods to safer bike routes. It was an interesting discussion and generally positive. People were willing to stay and participate and attend meetings when scheduled.

Mr. Aune said they had approximately 280 responses back and he put the comments together. He hoped for over 300 in the next few weeks.

Ms. Baer asked how long they would survey.

Mr. Aune said the end of June for the deadline but might keep it open a little longer.



Mr. Martínez asked if there were 2-3 projects that stand out.

Mr. Aune said it was all over the place. They consolidated two surveys (Bike to Work Week) and had 3 categories.

Mr. Wilson said they were still 18 months from construction.

Mr. Tibbetts said most were from Oshara because they sent out a notice to all of their residents. Their biggest issue was no through traffic. Most were SFCC students. The Richards interchange came up too even though not part of the fiscally restrained plan.

Ms. Maes wondered if there were any comments on 285.

#### **h. Update on the Highway Safety Improvement Program**

Mr. Wilson said the HSIP was moved to a quarterly application process. The first one was in May with a couple of projects funded. It had an informal working group that identified potential projects and a week or two ago focused on a couple of projects. They would take submittals by the middle of July. Mr. Wilson wanted to receive the applications by July 16.

The City was working on a new application for Acequia Trail underpass.

They were also considering an Interstate Wrong Way Driver mitigation with systematic detection for interchanges in the District.

Mr. Quintana commented on the preference for a district-wide project and the need to get into maintenance agreements.

Ms. Baer had thoughts about how speed limits were set. When monitoring them, 80% were at a reasonable speed but 20% were driving too fast.

The Committee discussed speed monitoring, transitions in speed reductions and concluded that there were no easy answers.

Mr. Quintana wanted people to understand that in Tesuque Village they were above the limit as they went into the village.

- Possible At Grade Rail Safety Upgrades for Trail and Sidewalk Crossings (DOT/Rio Metro)

Road Safety Audit -

- Intersection of St. Francis Drive/Cerrillos Road - high crash area.
- Cerrillos Road/Second Street - district 5 ADA issues.
- Old Las Vegas Highway - review crash data before making a determination

By the July TCC meeting, Mr. Wilson would report on the projects that had been submitted.

Mr. Quintana suggested going through the Road Safety Audit for things like signage, striping, etc. and indicated that many projects could be identified as safety projects. He briefly described the factors to be included in justifying funding for a project. With locations, they might be submitted as a district application. All of them had to have an agreement on maintenance.

Ms. Maes was hopefully they could get all the data for their safety project.

Mr. Quintana encouraged them to shoot for the stars. If it was a \$5 million fix, it could get funded.

Ms. Maes said it had to be auditable with hours, materials, design, etc.

Mr. Wilson agreed and added that no match was required.

#### **I. Update on the Transportation Alternatives Program**

Mr. Wilson said the TPB asked him to come up with alternatives. He showed the process on the screen. He reminded the Committee that 50% of the projects were to be based on population in urban, small urban and rural areas. They had \$120,000 that had to be spent in the urban area and \$200,000 was flexible on area. It had a 14.56% local match. They allocated all of the money and would get funding this year and one designed for next year. The challenge was to allocate the funds fairly. He felt the SFMPO would have a strong chance in statewide competition.

The Committee briefly discussed which funds they would go for and the best strategies.

Ms. Kozub spoke to the details. She explained that the rulemaking just came out and in it there were a lot more details. We were looking at how to align that process.

Mr. Wilson said the purpose of this conversation was to make sure that staff comments to pass on were representative of all MPO members. He recognized that DOT had to make final decisions in compliance with federal laws. So if he was missing something obvious that was critical, he wanted to know about it.

Ms. Kozub added that DOT was ultimately responsible. Without that, they often got lower quality projects. There were only two they were obligated for but the 15 projects for his section were open.

Mr. Wilson asked if it was consensus here that the statewide process was more attractive.

There was unanimous agreement and the Committee made that a recommendation to the TPB.

### **3. Matters from the MPO Staff**

There were no matters from MPO Staff.

### **4. Matters from TCC Members**

Mr. Quintana introduced Habib Abi-Khalil as the District 5 Assistant Engineer.

There were no other matters from TCC Members.


### **5. Adjourn - Next TCC Meeting: Monday July 28, 2014**

The meeting was adjourned at 3:20 p.m.

Approved by:

  
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John Romero, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz for Carl G. Boaz, Inc.